MINUTES OF THE REGULAR MONTHLY MEETING

OF THE FIFTY LAKES CITY COUNCIL

September 12th, 2023

The Regular Monthly Meeting of the Fifty Lakes City Council was held on Tuesday, September 12th, 2023, at City Hall at 6:00 pm. The following officers were present: Toni Buchite, Mayor; Gary Staples, Mark Bradley, Randy Zeigler, (Jill Radman absent) Council Members; Ann Raph, City Clerk; Jessica Istvanovich, Deputy Clerk; Justin Burslie, Planning & Zoning Administrator; Chad Wosmek, Maintenance Supervisor.

The Pledge of Allegiance was recited.

Consider Agenda:

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ADD QUOTES BY NORTHERN LAKES ELECTRIC AND TIMBER RIDGE ELECTRIC UNDER PARKS, INVOICE FROM NARDINI FIRE EQUIPMENT UNDER LIQUOR STORE, KEGO LAKE ROAD MANAGEMENT AND BRUSH DUMP UNDER ROAD CONSTRUCTION AND MAINTENANCE TO THE AGENDA. When polled: All members voted aye. (Ms. Radman absent) Motion carried.

Consent Agenda: Mayor Buchite requested consideration of the consent agenda. Council reviewed: Council Meeting Minutes for Regular Meeting August 8th, 2023, Special Budget Meeting August 8th, 2023; Treasurer’s Report: Payment of bills in the amount of $821,951.48 including Check No #45653 through #50046; Fire and Rescue Minutes; Review of 4 CD’s #1235635, #407507, #1235637, #1235636 approaching maturity.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO REDEEM CD’S #407507 AT $143,586.35 AND #1235637 AT $114,063.09 TO BE ALLOCATED TO THE ROADS & MAINTENANCE ACCOUNT. When polled: All members voted aye. (Ms. Radman absent). Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ROLL OVER CD’S # 1235635 AND #1235636 AT FIRST WESTERN BANK FOR 6 MONTHS AT A 5.16% RATE. When polled: All members voted aye (Ms. Radman absent). Motion carried.

MOTION MADE BY MR. STAPLES AND SECONDED BY MR. BRADLEY TO ACCEPT THE CONSENT AGENDA AS PRESENTED. When polled: All members voted aye (Ms. Radman absent). Motion carried.

New Business/Critical Issues:

MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. STAPLES TO OPEN THE PUBLIC HEARING FOR ORDINANCE REGULATING THE USE OF CANNABIS AND CANNABIS DERIVED PRODUCTS IN PUBLIC PACES 03-2023. When polled: All members voted aye (Ms. Radman absent). Motion carried. Mr. Burslie read the ordinance regarding regulation of the use of cannabis and cannabis derived products in public places. There were no public comments.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO CLOSE THE PUBLIC HEARING FOR ORDINANCE REGULATING THE USE OF CANNABIS AND CANNABIS DERIVED PRODUCTS IN PUBLIC PLACES 03-2023. When polled: All members voted aye (Ms. Radman absent). Motion carried. The council discussed the ordinance.

MOTION MADE TO ACCEPT ORDINANCE REGULATING THE USE OF CANNABIS AND CANNABIS DERIVED PRODUCTS IN PUBLIC PLACES 03-2023 WITH THE STRIKING OF 4 WORDS “MEANS ALL PUBLIC PROPERTY” FROM SECTION 2. DEFINTIONS (G). When polled: All members voted aye (Ms. Radman absent). Motion carried.

Dylan Raph, Tremolo Communications, discussed with council the installation of cameras in the Maintenance/Fire Hall building and the park pavilion.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO PURCHASE 7 CAMERAS AND A RECORDING PACKAGE FROM TREMOLO COMMUNICATIONS IN THE AMOUNT OF $3,051.69. When polled: All members voted aye (Ms. Radman absent). Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ADOPT RESOLUTION 2023-15 WITH A 2% INCREASE TO 2024 PRELIMINARY BUDGET FOR A TOTAL AMOUNT OF $698,700.00 AND CERTIFYING TAX LEVY TO CROW COUNTY.

**Resolution 2023-15**

RESOLUTION ADOPTING 2024 PRELIMINARY BUDGET

AND CERTIFYING TAX LEVY TO CROW WING COUNTY

WHEREAS, the City of Fifty Lakes has met the statutory requirements for notifying property owners of the proposed budget and levy;

WHEREAS, the City of Fifty Lakes was not required to hold a separate Truth in Taxation Hearing but did review the budget and levy at Regular City Council Meetings;

BE IT RESOLVED that the proposed 2024 Preliminary Budget for the City of Fifty Lakes is hereby adopted in the amount of $ 698,700 (does not include the Municipal Liquor Store) and the City Clerk is hereby instructed to certify the following Tax Levy to the Crow Wing County Auditor:

General $ 280,835.00

Road & Bridge 271,540.00

Fire & Rescue 93,325.00

Parks 53,000.00

# TOTAL LEVY $ 698,700.00

Date: September 12, 2023

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Toni Buchite, Mayor

ATTEST:

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Ann M. Raph Clerk-Treasurer

When polled: All members voted aye (Ms. Radman absent). Motion carried.

Planning and Zoning: The Planning Commission held their regular meeting in August at which Tom Langer, Riparian Permit Specialist with Carnelian-Marine-St. Croix Watershed District gave a presentation and had an informative conversation with the planning commission regarding shoreline management observations, ordinances, enforcement, etc. Mr. Burslie updated the council on the planning commission’s decision to reduce the Horvath bond amount requirement for potential future telecommunications tower site restoration from $103,500 to $75,000 based on an estimate from a Minnesota contractor and consultation with the city engineer. Mr. Burslie informed the council that the planning commission will be reviewing ordinances regarding park dedication fees, recreational vehicles, food trucks and shoreline grading in the next couple of months. Mr. Burslie stated the city has issued 42 land use permits and 12 SSTS permits to date this year.

Parks:

MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. BRADLEY TO APPROVE THE ESTIMATE FROM STAPLES CONSRUCTION, LLC IN THE AMOUNT OF $5,000.00 FOR CONTINUED WORK ON THE PARK PAVILION. When polled: All members voted aye (Ms. Radman absent). Motion carried. The council discussed the rebid from Northern Lakes Electric, INC with the additional parts requested by council for the park pavilion bathroom, mechanical room, and covered area.

MOTION MADE BY MR. ZEIGLER AND SECONDED BY MS. BUCHITE TO APPROVE AN ADDITONAL $2,983.00 TO NORTHERN LAKES ELECTRIC, INC TO COMPLETE ELECTRICAL WORK ON THE PARK PAVILION. When polled: All members voted aye (Ms. Radman absent). Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO ACCEPT PREMIUM GRANT SERVIES, LLC AT THE COST OF $60.00 PER HOUR TO EXPLORE GRANTS FOR THE PARK/CITY AFTER REVIEW FROM THE CITY ATTORNEY. When polled: All members voted aye (Ms. Radman absent). Motion carried.

MOTION MADE BY MR. STAPLES AND SECONDED BY MR. ZEIGLER TO ACCEPT THE COMMUNITY CENTER TABLE AND CHAIR USE AGREEMENT FORM. When polled: All members voted aye (Ms. Radman absent). Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ACCEPT THE BID FROM TIMBER RIDGE ELECTRIC, INC FOR WORK ON THE EMERGENCY SIREN IN THE AMOUNT OF $5,777.00 TO COME OUT OF THE GENERAL FUND. When polled: All members voted aye (Ms. Radman absent). Motion carried.

Public Safety: Jesse Anderson, Assistant Fire Chief, reported 3 medical calls and 1 fire call for the month of August. Mr. Anderson reported Assistant Medical Chief, Keith Fitzpatrick, applied for a grant for AEDs in the spring of this year. The grant was accepted, and Fire and Rescue received an AED in the beginning of September. Mr. Bradley presented a Weather Warning Siren Updates by Bob Stancer, Chair of Planning Commission, stating that Crow Wing County has approved the location along CR – 136 to install a warning siren. Mr. Stancer will be sending a programing sheet to American Signal and the siren delivery will take approximately 14 weeks after they receive the forms.

Road Construction and Maintenance: The council discussed the purchase of a blower to help prevent roads from leaf and debris impacting during the grading process.

MOTION MADE BY MR. STAPLES AND SECONDED BY MR. ZEIGLER TO ACCEPT THE QUOTE FROM AAA EQUIPMENT CENTER FOR A BILLY GOAT FORCE BLOWER AT A COST OF $1,798.00. When polled: All members voted aye (Ms. Radman absent). Motion carried.

MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. STAPLES TO ALLOW MR. WOSMEK TO ATTEND THE MINNESOTA FALL MAINTENANCE EXPO ON OCTOBER 5TH AT A COST OF $50.00. When polled: All members voted aye (Ms. Radman absent). Motion carried. The council discussed possibilities of creating a brush dump location for the city residents. The council discussed locations and reaching out to surrounding cities and Crow Wing County for more information and cost share options.

Liquor Store:

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO APPROVE THE HIRE OF J. JUETTNER AS PART-TIME CLEANER AT $20.00 PER HOUR. When polled: All members voted aye (Ms. Radman absent). Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO ACCEPT THE RESIGNATION OF S. YORK. When polled: All members voted aye (Ms. Radman absent). Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. BUCHITE TO APPROVE THE PAYMENT OF $1,970.00 TO NARDINI FIRE EQUIPMENT. When polled: All members voted aye (Ms. Radman absent). Motion carried. The council discussed with Mr. Anderson, Assistant Fire Chief, an all-staff training concerning fire safety involving the auto fryer.

Mayor’s Report:

MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. STAPLES TO APPROVE THE ELECTION AGREEMENT WITH CROW WING COUNTY. When polled: All members voted aye (Ms. Radman absent). Motion carried. The council discussed who is authorized to make changes, add changes, and submit troubles, etc to the 3 City accounts at Tremolo Communications:

City of Fifty Lakes Liquor Store/ Bar – City Clerk & Bar Manager

City of Fifty Lakes Fire Department – City Clerk & Maintenance Supervisor

City of Fifty Lakes Clerks Office – City Clerk & Mayor

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO DONATE $250.00 TO EMILY CARE N SHARE. When polled: All members voted aye (Ms. Radman absent). Motion carried.

Purchasing/ Personal:

MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. STAPLES TO APPROVE CANCELING CHECK # 44916 FOR $492.62 TO MARK BRADLEY AND REISSUE, LESS THE $32.00 CANCELATION FEE, A CHECK OF $460.62. When polled: All members voted aye (Ms. Radman absent). Motion carried.

Adjourn: MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO ADJOURN. The meeting adjourned at 8:20 pm.

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Jessica Istvanovich, Deputy Clerk