
CITY OF FIFTY LAKES
CITY COUNCIL MEETING AGENDA
December 12, 2023 6:00 pm

1. Call to Order / Roll Call

“The meeting is being recorded and audio will be posted on the city website. Anyone wishing to speak please raise your hand until recognized by the chairperson then state your name and residence.”

2. Pledge of Allegiance

3. Consider Agenda: (Council Action-Motion)

4. Open Forum

5. Consent Agenda: (One Motion to Approve)

- ❖ Minutes November 14, 2023
- ❖ Treasurer’s Report and Payment of bills: \$141,797.10 #50211 to #50337
- ❖ Fire and Rescue Minutes
- ❖ Resolutions 2023-19, 2023-20, 2023-22 Donations, 2023-21 Polling Precinct

6. New Business/ Critical Issues:

7. Committee Reports

- ❖ Planning and Zoning – Gary Staples
 - Staff Report
 - Approval to appoint B. Stancer, D. Reiersen and G. Oster to the planning commission (Council Action-Motion)
 - Approval of the 2024 Short Term Rental Agreement with CWC (Council Action-Motion)
- ❖ Parks – Toni Buchite
 - Discuss picnic table bid and samples from Quality Fabricating
 - Update on grant writing for future park expansion
- ❖ Fire & Rescue – Jill Radman
 - Approval to appoint B. Grecula to the Fire and Rescue Department (Council Action-Motion)
 - Approval of resignation from L. Wosmek from Fire and Rescue Department (Council Action-Motion)
- ❖ Road Construction and Maintenance- Mark Bradley
 - Crow Wing County Tax Forfeit Land and Letter
- ❖ Liquor Store – Randy Zeigler
 - Review P & L
 - Staff Report
 - Discuss 2023 performance evaluations and pay increases
 - Annual Inventory January 1st 2024 (Information)

- ❖ Mayor's Report – Toni Buchite
 - 2024 Budget and Resolution 2023-18 (Council Action-Motion)
 - 2023 Audit Letter of Engagement with CLA (Council Action-Motion)

- ❖ Purchasing/Personnel – Toni Buchite
 - Employee Handbook revision adding ESST Earned Sick and Safe Time (Council Action-Motion)
 - 2024 COLA
 - Cancel and reissue check # 45680 to T. Johnson for \$526.23 less \$32 cancellation fee. Cancel check # 45668 for \$35 for D. Buchite
 - Approval to initiate an investigation by the city attorney's office of the allegations made in a resignation letter (Council Action-Motion)
 - City Hall Offices closed Christmas December 25th, 2023, and New Year's Day January 1st 2024
 - Close meeting to conduct performance evaluations (Council Action-Motion)

8. Unfinished Business

9. Open Forum

10. Adjourn

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE FIFTY LAKES CITY COUNCIL
November 14th, 2023

The Regular Monthly Meeting of the Fifty Lakes City Council was held on Tuesday, November 14th, 2023, at City Hall at 6:00 pm. The following officers were present:

Mayor: Toni Buchite; Council Members: Jill Radman, Mark Bradley, Randy Zeigler, Gary Staples
Staff: Ann Raph, City Clerk; Justin Burslie, Planning & Zoning Administrator; Chad Wosmek, Maintenance Supervisor; Diana Buchite, Liquor Manager

The Pledge of Allegiance was recited.

Consider Agenda:

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ADD ACCEPTING RESIGNATION LETTER FROM J. BRADLEY UNDER FIRE & RESCUE, UPDATE ON CITY AUDITOR AND CROW WING COUNTY COMPREHENSIVE PLAN DISCUSSION UNDER MAYOR'S REPORT AND APPROVAL OF PHONE STIPEND FOR J. ISTVANOVICH UNDER PURCHASING AND PERSONNEL TO THE AGENDA. When polled: All members voted aye. Motion carried.

Consent Agenda: Mayor Buchite requested consideration of the consent agenda. Council reviewed: Council Meeting Minutes for Regular Meeting October 10th, 2023; Treasurer's Report: Payment of bills in the amount of \$345,399.74 including Check No #50135 through #50237; Fire and Rescue Minutes. MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO ACCEPT THE CONSENT AGENDA AS PRESENTED. When polled: All members voted aye. Motion carried.

New Business/Critical Issues:

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO ADOPT RESOLUTION NO. 2023-18 TO SUPPORT THE EFFORTS OF IDEAL TOWNSHIP, CROW WING COUNTY, MINNSOTA, TO IMPROVE THEIR TRANSFER STATION. When polled: All members voted aye. Motion carried.

**CITY OF FIFTY LAKES
CROW WING COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2023-18

**RESOLUTION TO SUPPORT THE EFFORTS OF IDEAL TOWNSHIP, CROW WING COUNTY,
MINNESOTA, TO IMPROVE THEIR TRANSFER STATION**

WHEREAS, the Transfer Station serves the public without regard to Township residence;

WHEREAS, it is the intent of Ideal Township to continue to serve the broader community;

WHEREAS, the Transfer Station works closely with Crow Wing County in maintaining the Station in its collection and disposal of waste products;

WHEREAS, the Transfer Station does serve our residents.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OR COUNCIL OF CITY
OF FIFTY LAKES, CROW WING COUNTY, MINNESOTA**

Support the efforts of Ideal Township in improving its Transfer Station in seeking a grant from Sourcewell's Community Impact Fund to improve the efficiency and effectiveness of the Station.

Adopted by the Town Board or City Council of City of Fifty Lakes on November 14th, 2023.

Toni Buchite, Mayor

ATTEST:

Ann M. Raph, City Clerk

Planning and Zoning: The planning commission reviewed draft ordinance language regarding the following: Park Dedication Fees, Recreational Vehicles, Food Trucks, Right of Inspections. Mr. Burslie updated the council on the cell phone tower stating that Horvath Communications has informed the city that Verizon's installation timeline for the Kego Lake Tower has been moved to 2025. The planning commission has three vacancies and applications will be accepted until 1pm on December 6th, 2023.

Parks:

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO PURCHASE A 36" X 28.8" SIGN WITH AN AUTOMOTIVE UV CLEAR-COAT FROM K & M SIGNS INC FOR THE COMMUNITY CENTER TO BE INSTALLED ON THE SOUTH SIDE OF THE COMMUNITY CENTER BUILDING AT A COST OF \$460.00 When polled: All members voted aye. Motion carried.

Public Safety/ Fire & Rescue: The Fire and Rescue department had 5 medical and 1 fire call for the month of October. MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. STAPLES TO ACCEPT THE LETTER OF RESIGNATION FROM J. BRADLEY AS A MEMBER OF FIFTY LAKES FIRST RESPONDER. When polled: All members voted aye. Motion carried.

Road Construction and Maintenance: The Council discussed possible sites for a brush dump site and land options for future expansion of the city. Roads slated to be graveled in the spring of 2024: Meyer Lake Road, North Eagle Lake Road, River Lane, Pistol Lake Trail, and Majestic Road.

Liquor Store: The bar has a 48% gross profit for the month of October.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ALLOW D. BUCHITE TO SWITCH THE CREDIT CARD PROVIDER FROM HEARTLAND TO CARDPOINTE. When polled: All members voted aye. Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO CHARGE A CONVIENCE FEE OF 2.5% FOR ALL CREDIT CARD TRANSACTIONS STARTING DECEMBER 1ST, 2023. When polled: All members voted aye. Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO PURCHASE A NEW NVR SURVEILLANCE RECORDING SYSTEM AND 16TB HARD DRIVE FROM TREMOLO COMMUNICATIONS AT A COST OF \$1,017.98. When polled: All members voted aye. Motion carried.

MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. STAPLES TO HAVE THE LIQUOR STORE PAY THE REMAINDER OF \$26,000.00 OF INDEBTEDNESS TO THE CITY TO BE PUT INTO THE CITY GENERAL FUND.

When polled: All members voted aye. Motion carried.

Mayor's Report:

MOTION MADE BY MS. RADMAN AND SECONDED BY MR. ZEIGLER TO PURCHASE AN AUDIO SYSTEM FOR COUNCIL CHAMBERS AND INSTALLATION FROM TREMOLO COMMUNICATIONS AT A COST OF \$1,789.34. When polled: All members voted aye. Motion carried.

The council discussed future improvements/ new buildings of the Fire Hall, Community Center and Maintenance buildings and the possibility of starting to designate funds for future improvements. The council was notified that the Lakers Lions Bags to Benches program is dissolving at the end of November and wishes to Thank the Lakers Lions for their wonderful work as the city has received 3 benches from the program. The council discussed the

possibilities of looking for volunteers to keep the program going for the bins in Fifty Lakes.

MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. BRADLEY TO APPROVE ADDITIONAL WORKERS COMPENSATION PREMIUM OF \$9,259.00.

When polled: All members voted aye. Motion carried.

MOTION MADE BY MS. RADMAN AND SECONDED BY MR. STAPLES TO PURCHASE A MINNESOTA FLAG TO BE FLOWN UNDER THE AMERICAN FLAG ON THE FLAGPOLE. When polled: All members voted aye. Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO ACCEPT THE QUOTE FROM AMBROZ PHOTOGRAPHY TO PREP AND PAINT “THE PLEDGE OF ALLEGIANCE” ON THE WALL OF THE COUNCIL CHAMBERS. When polled: All members vote aye. Motion carried.

Purchasing/ Personal:

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE THE PURCHASE OF A NEW DESKTOP COMPUTER FOR THE CLERK’S OFFICE TO NOT EXCEED \$900.00. When polled:

All members voted aye. Motion carried.

The council discussed the new Minnesota statue, Earned Sick and Safe Time, which employees will qualify for it and how to accurately record hours.

MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. BRADLEY TO ACCEPT THE CITY OF FIFTYLAKES TIME OFF REQUEST FORM FOR ALL EMPLOYEES. When polled: All members voted aye.

Motion carried.

MOTION MADE BY MS. RADMAN AND SECONDED BY MR. ZEIGLER TO PURCHASE TWO TIME CLOCKS FOR THE CITY HALL AND MAINTENCE BUILDING. When polled: All members voted aye. Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE THE CELL PHONE STIPEND TO J. ISTVANOVICH OF \$35 PER MONTH. When polled: All members voted aye. Motion carried.

Open Forum: Resident, John Kjera, expressed with the Council his concerns for the delay in the Horvath/ Verizon Cell Tower project. Mr. Kjera suggests the city write a letter to Pete Stauber and two other Senators about the need for a cell tower in the area.

Adjourn: MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. BRADLEY TO ADJOURN. The meeting adjourned at 8:40 pm.

Jessica Istvanovich, Deputy Clerk

For the Period : 11/1/2023 To 11/30/2023

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$93,339.77	\$30,591.16	\$16,414.78	\$107,516.15	\$0.00	\$6,811.63	\$114,327.78
Road and Bridge	\$350,971.98	\$0.00	\$19,950.47	\$331,021.51	\$0.00	\$12,886.39	\$343,907.90
Parks	\$39,420.64	\$0.00	\$1,311.91	\$38,108.73	\$0.00	\$387.01	\$38,495.74
Public Safety	\$54,905.43	\$0.00	\$0.00	\$54,905.43	\$0.00	\$0.00	\$54,905.43
Lake Improve Prog	\$17,885.39	\$0.00	\$0.00	\$17,885.39	\$0.00	\$0.00	\$17,885.39
Fire & Rescue	\$57,420.54	\$0.00	\$6,174.39	\$51,246.15	\$0.00	\$762.01	\$52,008.16
Fifty Lakes Day Fund	\$3,344.17	\$0.00	\$0.00	\$3,344.17	\$0.00	\$0.00	\$3,344.17
Petty Cash - City Hall	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
General CD1235635	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GenCapImpro CD65010726/2448	\$30,807.78	\$0.00	\$0.00	\$30,807.78	\$0.00	\$0.00	\$30,807.78
General CD#22535/1607	\$51,230.66	\$0.00	\$0.00	\$51,230.66	\$0.00	\$0.00	\$51,230.66
General CD#22436	\$64,520.81	\$0.00	\$0.00	\$64,520.81	\$0.00	\$0.00	\$64,520.81
Roads CD#65011434	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Roads CD#22534/1601	\$46,132.49	\$0.00	\$0.00	\$46,132.49	\$0.00	\$0.00	\$46,132.49
Roads CD#1235637	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Roads 09673/407507	\$146,389.23	\$0.00	\$0.00	\$146,389.23	\$0.00	\$0.00	\$146,389.23
Roads CD 1235636	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FLLP CD65010717/2451	\$30,673.55	\$0.00	\$0.00	\$30,673.55	\$0.00	\$0.00	\$30,673.55
General CD1240784	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
CD General 1240793	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Fire CD#65012445	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Fire Truck Fund General	\$2.72	\$6,000.00	\$0.00	\$6,002.72	\$0.00	\$0.00	\$6,002.72
Capital Fire Equip Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Municipal Liquor Store	\$84,020.21	\$56,225.31	\$77,745.97	\$62,499.55	\$5,289.61	\$28,971.22	\$86,181.16
ATM Account	\$11,489.04	\$17,940.00	\$18,000.00	\$11,429.04	\$0.00	\$0.00	\$11,429.04
ATM Machine	\$3,740.00	\$0.00	\$0.00	\$3,740.00	\$0.00	\$0.00	\$3,740.00
LIQ CD #27517	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
LIQ CD #1240789	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Lottery Account	\$3,596.63	\$2,179.10	\$2,199.58	\$3,576.15	\$0.00	\$0.00	\$3,576.15
Liq Petty Cash/Operating Funds	\$2,700.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00
Total	\$1,387,691.04	\$112,935.57	\$141,797.10	\$1,358,829.51	\$5,289.61	\$49,818.26	\$1,403,358.16

As on 11/30/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	109,690.03	214,356.98	0.00	686,000.00	902,530.86	0.00	0.00	107,516.15	0.00	107,516.15
Road and Bridge	175,594.76	211,402.81	314,063.09	0.00	370,039.15	0.00	0.00	331,021.51	0.00	331,021.51
Public Safety	19,621.23	50,000.00	0.00	0.00	14,715.80	0.00	0.00	54,905.43	0.00	54,905.43
Lake Improve Prog	17,067.43	11,279.95	0.00	0.00	10,461.99	0.00	0.00	17,885.39	0.00	17,885.39
Fire & Rescue	78,680.59	72,751.46	0.00	0.00	90,635.41	0.00	9,550.49	51,246.15	0.00	51,246.15
Fifty Lakes Day Fund	2,985.79	9,071.00	0.00	3,600.00	12,312.62	0.00	0.00	3,344.17	0.00	3,344.17
Petty Cash - City Hall	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
General CD1235635	100,000.00	2,025.15	0.00	0.00	102,025.15	0.00	0.00	0.00	0.00	0.00
GenCapImpro CD65010726/2448	30,000.00	807.78	0.00	0.00	0.00	0.00	0.00	30,807.78	0.00	30,807.78
Parks	48,807.09	21,348.89	0.00	50,000.00	82,047.25	0.00	0.00	38,108.73	0.00	38,108.73
General CD#22436	64,103.12	417.69	0.00	0.00	0.00	0.00	0.00	64,520.81	0.00	64,520.81
Roads CD#65011434	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00	100,000.00
Roads CD#22534/1601	45,833.85	298.64	0.00	0.00	0.00	0.00	0.00	46,132.49	0.00	46,132.49
Roads CD#1235637	114,063.09	2,309.95	0.00	0.00	116,373.04	0.00	0.00	0.00	0.00	0.00
Roads 09673/407507	143,586.35	2,802.88	0.00	0.00	0.00	0.00	0.00	146,389.23	0.00	146,389.23
Roads CD 1235636	100,000.00	2,025.15	0.00	0.00	102,025.15	0.00	0.00	0.00	0.00	0.00
FLLP CD65010717/2451	30,211.36	462.19	0.00	0.00	0.00	0.00	0.00	30,673.55	0.00	30,673.55
General CD1240784	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00	100,000.00
CD General 1240793	0.00	0.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00	30,000.00
Fire CD#65012445	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
Fire Truck Fund General	11,346.56	17,700.00	0.00	0.00	23,043.84	0.00	0.00	6,002.72	0.00	6,002.72
Capital Fire Equip Fund	15,000.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00
Municipal Liquor Store	173,692.99	777,627.49	0.00	0.00	888,820.93	0.00	0.00	62,499.55	0.00	62,499.55
ATM Account	8,969.04	282,920.00	0.00	0.00	280,460.00	0.00	0.00	11,429.04	0.00	11,429.04
ATM Machine	3,740.00	0.00	0.00	0.00	0.00	0.00	0.00	3,740.00	0.00	3,740.00
LIQ CD #27517	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00	20,000.00
LIQ CD #1240789	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	30,000.00
Lottery Account	11,369.87	20,229.36	0.00	0.00	28,023.08	0.00	0.00	3,576.15	0.00	3,576.15
Liq Petty Cash/Operating Funds	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	0.00	2,700.00
General CD#22535/1607	50,899.01	331.65	0.00	0.00	0.00	0.00	0.00	51,230.66	0.00	51,230.66
Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
Total :	1,378,062.16	1,700,169.02	544,063.09	784,600.00	3,038,514.27	0.00	9,550.49	1,358,829.51	0.00	1,358,829.51

Cash Control
Checking and Investments

Funds		Beg. Bal.	Receipts	Disbursed	E. Bal.			
City General		93,339.77	30,591.16	16,414.78	107,516.15			
Roads & Maintenance		350,971.98	0.00	19,950.47	331,021.51			
Fire & Rescue		57,420.54	0.00	6,174.39	51,246.15			
Captial Fire Equip Fund		0.00	0.00	0.00	0.00			
Parks		39,420.64	0.00	1,311.91	38,108.73			
Public Safety		54,905.43	0.00	0.00	54,905.43			
FLLIP Lake Improvement		17,885.39	0.00	0.00	17,885.39			
50 Lake Day Fund		3,344.17	0.00	0.00	3,344.17			
Liquor Store		84,020.21	56,225.31	77,745.97	62,499.55			
ATM		11,489.04	17,940.00	18,000.00	11,429.04			
ATM Machine		3,740.00	0.00	0.00	3,740.00			
Lottery		3,596.63	2,179.00	2,199.58	3,576.05			
Fire Truck Loan Acct.		2.72	0.00	0.00	2.72			
Checking Account Total		720,136.52	106,935.47	141,797.10	685,274.89			
Operating Cash- City Hall		100.00			100.00			
Operating Cash- Liq		2,700.00			2,700.00			
Investments	CD #	Beg. Bal.	Receipts	Disbursed	E. Bal.	Fund	APY	Maturity
Pine River State Bank	2451	30,673.55	0.00	0.00	30,673.55	FLLP	5.01%	10-Jul-24
Pine River State Bank	2445	15,000.00	0.00	0.00	15,000.00	Fire	5.01%	11-Jul-24
First National Bank	1607	51,230.66	0.00	0.00	51,230.66	Gen	4.00%	05-Feb-24
First National Bank	2436	64,520.81	0.00	0.00	64,520.81	Gen	4.00%	18-Feb-24
Pine River State Bank	2448	30,807.78	0.00	0.00	30,807.78	Gen CAI	5.01%	10-Jul-24
First Western Bank	40784	100,000.00	0.00	0.00	100,000.00	Gen	5.25%	11-Oct-24
		292,232.80	0.00	0.00	292,232.80			
First Western Bank	1601	46,132.49	0.00	0.00	46,132.49	Roads	4.00%	25-Feb-24
First Western Bank	7507	146,389.23	0.00	0.00	146,389.23	Roads	5.25%	08-Sep-24
First Western Bank	40793	30,000.00	0.00	0.00	30,000.00	GEN	5.25%	11-Oct-24
Pine River State Bank	1434	100,000.00	0.00	0.00	100,000.00	Roads	4.00%	17-Apr-24
		322,521.72	0.00	0.00	322,521.72			
First National Bank	27517	20,000.00	0.00	0.00	20,000.00	LIQ	1.40%	13-Jul-24
First Western Bank	40789	30,000.00	0.00	0.00	30,000.00	LIQ	5.25%	11-Apr-24
Total Investments		<u>634,754.52</u>	<u>0.00</u>	<u>0.00</u>	<u>634,754.52</u>			
		B. Balance	Receipts	Disbursed	End Balance			
Balance All Fund 11/30/2023		1,387,691.04	112,935.57	141,797.10	1,358,829.51			

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
11/02/2023	Aramark Uniform Services	50211	Laundry	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-386-	\$ 305.01
	Total For Check	50211					\$ 305.01
11/06/2023	Cash	2608	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 6,000.00
	Total For Check	2608					\$ 6,000.00
11/09/2023	Mike Miller	50238	Entertainment 11-10-23	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$ 350.00
	Total For Check	50238					\$ 350.00
11/13/2023	Cash	2609	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 2,000.00
	Total For Check	2609					\$ 2,000.00
11/13/2023	Best Oil Company	50239	Fuel	N	Highways and Streets	201-43101-212-	\$ 3,218.42
	Total For Check	50239					\$ 3,218.42
11/13/2023	Blue Cross Blue Shield of Minnesota	50240	Vision Ins. Prem. October 2023	N	Administration	100-41401-101-	\$ 7.66
		50240				100-41401-131-	\$ 7.67
		50240			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 7.66
		50240				609-49750-131-	\$ 7.67
	Total For Check	50240					\$ 30.66
11/13/2023	Central Lakes College	50241	Emergency Medical Tech Training Radman, Stober 11/19/20	N	Fire Administration	225-42210-207-	\$ 3,000.00
	Total For Check	50241					\$ 3,000.00
11/13/2023	Central McGowan, Inc - 139156	50242	Monthly Rental	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-415-	\$ 54.76
	Total For Check	50242					\$ 54.76
11/13/2023	Crow Wing County Landfill	50243	Printer, scrap, junk	N	General Government	100-41001-384-	\$ 30.00
	Total For Check	50243					\$ 30.00
11/13/2023	Emily Ace Hardware	50244	Main Supplies, Parks, Bar	N	General Government	201-41001-223-	\$ 16.77
		50244			Highways and Streets	201-43101-221-	\$ 50.30

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		50244				201-43101-223-	\$ 25.10
		50244			General Government	204-41001-221-	\$ 55.16
		50244			Fire Administration	225-42210-221-	\$ 59.02
		50244			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-221-	\$ 145.99
		Total For Check	50244				\$ 352.34
11/13/2023	Hubbard Radio Brainerd	50245	Mn Twins Ads	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-342-	\$ 292.00
		Total For Check	50245				\$ 292.00
11/13/2023	Joe Johnson Septic Service	50246	Septic Pumping and summer porta potty	N	General Government	100-41001-385-	\$ 168.00
		50246				204-41001-415-	\$ 869.74
		50246			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-385-	\$ 312.00
		Total For Check	50246				\$ 1,349.74
11/13/2023	MN PEIP	50247	Health & Dental Insurance Balance Due December 2023	N	Administration	100-41401-101-	\$ 540.47
		50247				100-41401-101-	\$ 55.65
		50247				100-41401-131-	\$ 2,161.87
		50247				100-41401-132-	\$ 55.65
		50247			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 55.65
		50247				609-49750-101-	\$ 540.47
		50247				609-49750-131-	\$ 2,161.87
		50247				609-49750-132-	\$ 55.65
		Total For Check	50247				\$ 5,627.28
11/13/2023	Med Compass	50248	SCBA Med Exams - Med Exam	N	Fire Administration	225-42210-303-	\$ 1,460.00
		Total For Check	50248				\$ 1,460.00
11/13/2023	MN State Fire Department Assoc	50249	2024 MSFDA Membership Dues	N	Fire Administration	225-42210-433-	\$ 130.00
		Total For Check	50249				\$ 130.00
11/13/2023	MN Department of Health	50250	Food/Beverage License Renewal 2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-433-	\$ 685.00
		Total For Check	50250				\$ 685.00
11/13/2023	NAPA-Crosslake	50251	Headlights 1 Ton	N	Highways and Streets	201-43101-221-	\$ 89.11
		Total For Check	50251				\$ 89.11

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11/13/2023	Pequot Gull Lake Sanitation	50252	Trash Service	N	General Government	100-41001-384-	\$	106.40
		50252			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-384-	\$	197.60
		Total For Check 50252					\$	304.00
11/13/2023	Paul Bunyan Ice	50253	Ice	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-257-	\$	70.40
		Total For Check 50253					\$	70.40
11/13/2023	Premium Grant Services LLC	50254	October Grant Writing Services	N	Administration	100-41401-308-	\$	1,245.00
		Total For Check 50254					\$	1,245.00
11/13/2023	Reeds Country Market	50255*	Bar Supplies - Chillli, bags, seasoning	N	General Government	100-41001-223-	\$	9.98
		50255*	City Hall-Mums		Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$	166.60
		Total For Check 50255					\$	176.58
11/13/2023	Team Lab	50256	Hydrant Guard, Mr. Slick, De-icer	N	Highways and Streets	201-43101-405-	\$	526.00
		Total For Check 50256					\$	526.00
11/13/2023	Todd Wohl	50257	November 25th Entertainment	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$	300.00
		Total For Check 50257					\$	300.00
11/16/2023	City of Fifty Lakes	11162023	Transfer of funds from liquor to city loan	N	LIQ - Interfund Principal Loan Repayment	609-49760-730-	\$	25,577.60
		11162023			LIQ - Interfund Interest Loan Repayment	609-49761-730-	\$	422.40
		Total For Check 11162023					\$	26,000.00
11/16/2023	Payroll Period Ending 11/15/2023	50258	Payroll Paid 11/16/2023	N	Fire Administration	225-42210-103-	\$	184.70
		Total For Check 50258					\$	184.70
11/16/2023	Payroll Period Ending 11/15/2023	50259	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	582.15
		Total For Check 50259					\$	582.15
11/16/2023	Payroll Period Ending 11/15/2023	50260	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	1,200.25

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		Total For Check	50260				\$ 1,200.25
11/16/2023	Payroll Period Ending 11/15/2023	50261	Payroll Paid 11/16/2023	N	Fire Administration	225-42210-103-	\$ 184.70
		Total For Check	50261				\$ 184.70
11/16/2023	Payroll Period Ending 11/15/2023	50262	Payroll Paid 11/16/2023	N	Fire Administration	225-42210-103-	\$ 230.87
		Total For Check	50262				\$ 230.87
11/16/2023	Payroll Period Ending 11/15/2023	50263	Payroll Paid 11/16/2023	N	Administration	100-41401-101-	\$ 627.18
		50263				609-41401-101-	\$ 85.52
		Total For Check	50263				\$ 712.70
11/16/2023	Payroll Period Ending 11/15/2023	50264	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 464.00
		Total For Check	50264				\$ 464.00
11/16/2023	Payroll Period Ending 11/15/2023	50265	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 300.14
		Total For Check	50265				\$ 300.14
11/16/2023	Payroll Period Ending 11/15/2023	50266	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 144.84
		Total For Check	50266				\$ 144.84
11/16/2023	Payroll Period Ending 11/15/2023	50267	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 73.15
		Total For Check	50267				\$ 73.15
11/16/2023	Payroll Period Ending 11/15/2023	50268	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 648.34
		Total For Check	50268				\$ 648.34
11/16/2023	Payroll Period Ending 11/15/2023	50269	Payroll Paid 11/16/2023	N	Administration	100-41401-101-	\$ 1,348.41
		50269				609-41401-101-	\$ 183.87
		Total For Check	50269				\$ 1,532.28
11/16/2023	Payroll Period Ending 11/15/2023	50270	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 238.89
		Total For Check	50270				\$ 238.89
11/16/2023	Payroll Period Ending 11/15/2023	50271	Payroll Paid 11/16/2023	N	Fire Administration	225-42210-103-	\$ 184.70
		Total For Check	50271				\$ 184.70

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11/16/2023	Payroll Period Ending 11/15/2023	50272	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 772.36
		Total For Check	50272				\$ 772.36
11/16/2023	Payroll Period Ending 11/15/2023	50273	Payroll Paid 11/16/2023	N	General Government Buildings and Plant	100-41940-101-	\$ 141.73
		50273			Highways and Streets	201-43101-101-	\$ 566.93
		Total For Check	50273				\$ 708.66
11/16/2023	Payroll Period Ending 11/15/2023	50274	Payroll Paid 11/16/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 401.53
		Total For Check	50274				\$ 401.53
11/16/2023	Payroll Period Ending 11/15/2023	50275	Payroll Paid 11/16/2023	N	General Government Buildings and Plant	100-41940-101-	\$ 287.77
		50275			Highways and Streets	201-43101-101-	\$ 1,438.85
		50275			General Government Buildings and Plant	225-41940-101-	\$ 95.92
		50275				609-41940-101-	\$ 95.92
		Total For Check	50275				\$ 1,918.46
11/16/2023	Aquarius Water Conditioning, Inc	50284	Rental	N	General Government	100-41001-415-	\$ 12.40
		50284			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-415-	\$ 23.04
		Total For Check	50284				\$ 35.44
11/16/2023	Bud Roberts	50285	Entertainment 10-28-23	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$ 300.00
		Total For Check	50285				\$ 300.00
11/16/2023	Crow Wing Power	50286	Electricity -	N	General Government	100-41001-381-	\$ 156.92
		50286			Highways and Streets	201-43101-381-	\$ 68.68
		50286			Fire Administration	225-42210-381-	\$ 68.68
		50286			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-381-	\$ 1,279.50
		Total For Check	50286				\$ 1,573.78
11/16/2023	Lakers Lions	50287	Christmas Wreath	N	General Government	100-41001-223-	\$ 40.00
		Total For Check	50287				\$ 40.00
11/16/2023	Paul Bunyan Ice	50288	Ice	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-257-	\$ 31.90

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		Total For Check	50288				\$ 31.90
11/16/2023	Signature Concepts	50289	Clothing	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-258-	\$ 804.00
		50289				609-49750-333-	\$ 17.58
		Total For Check	50289				\$ 821.58
11/16/2023	Sourcewell	50290	PZ Services October 2023	N	Planning and Zoning	100-41910-310-	\$ 1,526.25
		Total For Check	50290				\$ 1,526.25
11/16/2023	US Foods	50291	Food / Bar Supplies-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 188.81
		50291				609-49750-259-	\$ 1,178.92
		50291				609-49750-333-	\$ 7.95
		Total For Check	50291				\$ 1,375.68
11/16/2023	Ann Raph	50292	Cell Phone	N	General Government	100-41001-323-	\$ 35.00
		Total For Check	50292				\$ 35.00
11/16/2023	Jessica Istvanovich	50293	Cell Phone	N	General Government	100-41001-323-	\$ 35.00
		Total For Check	50293				\$ 35.00
11/16/2023	Diana Buchite	50294	Cell Phone	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-323-	\$ 35.00
		Total For Check	50294				\$ 35.00
11/16/2023	Kim Tuchek	50295	Cell Phone	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-323-	\$ 35.00
		Total For Check	50295				\$ 35.00
11/16/2023	Chad Wosmek	50296	Cell Phone -	N	Highways and Streets	201-43101-323-	\$ 35.00
		Total For Check	50296				\$ 35.00
11/16/2023	Greg Vukelich	50297	Cell Phone	N	Highways and Streets	201-43101-323-	\$ 35.00
		Total For Check	50297				\$ 35.00
11/16/2023	Petty Cash	50298	Petty Cash	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 87.00
		Total For Check	50298				\$ 87.00
11/16/2023	Merchant Services	CC103123	Credit Card Fees October 2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-307-	\$ 1,148.58

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		Total For Check	CC103123				\$ 1,148.58
11/16/2023	United States Treasury	FED111623	Federal Withholdings 11-16-23	N	Administration	100-41401-101-	\$ 285.57
		FED111623				100-41401-122-	\$ 155.55
		FED111623				100-41401-126-	\$ 36.38
		FED111623			Acct Payroll Adjustment	100-41501-101-	\$ 0.01
		FED111623			General Government Buildings and Plant	100-41940-101-	\$ 84.50
		FED111623				100-41940-122-	\$ 35.55
		FED111623				100-41940-126-	\$ 8.32
		FED111623			Highways and Streets	201-43101-101-	\$ 409.62
		FED111623				201-43101-122-	\$ 167.32
		FED111623				201-43101-126-	\$ 39.13
		FED111623			General Government Buildings and Plant	225-41940-101-	\$ 23.88
		FED111623				225-41940-122-	\$ 8.38
		FED111623				225-41940-126-	\$ 1.96
		FED111623			Fire Administration	225-42210-101-	\$ 65.03
		FED111623				225-42210-122-	\$ 52.70
		FED111623				225-42210-126-	\$ 12.33
		FED111623			Administration	609-41401-101-	\$ 38.94
		FED111623				609-41401-122-	\$ 21.21
		FED111623				609-41401-126-	\$ 4.96
		FED111623			General Government Buildings and Plant	609-41940-101-	\$ 23.88
		FED111623				609-41940-122-	\$ 8.38
		FED111623				609-41940-126-	\$ 1.96
		FED111623			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 680.03
		FED111623				609-49750-122-	\$ 375.47
		FED111623				609-49750-126-	\$ 87.80
		Total For Check	FED111623				\$ 2,628.86
11/16/2023	Minn Department of Revenue	STI103123	Sales Tax October 2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-450-	\$ 5,579.00
		Total For Check	STI103123				\$ 5,579.00
11/20/2023	Cash	2610	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 6,000.00
		Total For Check	2610				\$ 6,000.00
11/20/2023	PERA	PERA111623	Payroll Pd 11/16/2023	N	Administration	100-41401-101-	\$ 180.13
		PERA111623				100-41401-121-	\$ 207.85

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		PERA111623			Acct Payroll Adjustment	100-41501-121-	\$	0.01
		PERA111623			General Government Buildings and Plant	100-41940-101-	\$	37.27
		PERA111623				100-41940-121-	\$	43.00
		PERA111623			Highways and Streets	201-43101-101-	\$	175.43
		PERA111623				201-43101-121-	\$	202.42
		PERA111623			General Government Buildings and Plant	225-41940-101-	\$	8.78
		PERA111623				225-41940-121-	\$	10.13
		PERA111623			Administration	609-41401-101-	\$	24.56
		PERA111623				609-41401-121-	\$	28.33
		PERA111623			General Government Buildings and Plant	609-41940-101-	\$	8.78
		PERA111623				609-41940-121-	\$	10.13
		PERA111623			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	376.55
		PERA111623				609-49750-121-	\$	434.48
		Total For Check PERA111623					\$	1,747.85
11/27/2023	Cash	2611	ATM Refill	N	ATM Transactions	610-41502-210-	\$	4,000.00
		Total For Check 2611					\$	4,000.00
11/27/2023	Capital One Bank USA	50299	Furnace parts, changing table, Fire Ink, Bar faucet, Pres Tank, Bar supplies, Food license	N	General Government	100-41001-201-	\$	46.33
		50299				100-41001-580-	\$	332.33
		50299				201-41001-215-	\$	133.24
		50299				204-41001-580-	\$	161.01
		50299				225-41001-201-	\$	77.62
		50299			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-214-	\$	332.70
		50299				609-49750-255-	\$	270.30
		50299				609-49750-433-	\$	20.43
		50299				609-49750-580-	\$	406.66
		Total For Check 50299					\$	1,780.62
11/27/2023	City of Emily	50300	Clean Up Expense - September 16, 2023	N	General Government	100-41001-384-	\$	530.06
		Total For Check 50300					\$	530.06
11/27/2023	Karen Stern	50301	Consulting Services November 2023	N	Administration	100-41401-308-	\$	510.00

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		Total For Check	50301				\$ 510.00
11/27/2023	K & M Signs	50302	Communitu Center Sign	N	General Government	100-41001-221-	\$ 460.00
		Total For Check	50302				\$ 460.00
11/27/2023	LMCIT	50303	Work Comp Final Audit 2022-2023	N	Highways and Streets	201-43101-151-	\$ 9,259.00
		Total For Check	50303				\$ 9,259.00
11/27/2023	NCPERS Group Life Ins	50304	Life Ins Prem December	N	Highways and Streets	201-43101-101-	\$ 16.00
		50304			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 16.00
		Total For Check	50304				\$ 32.00
11/27/2023	Tap Beer Solutions	50305	Clean Beer Lines	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-221-	\$ 77.00
		Total For Check	50305				\$ 77.00
11/30/2023	Bernicks Inc	50306	Beer-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 1,139.40
		Total For Check	50306				\$ 1,139.40
11/30/2023	C & L Distributing, Inc	50307	Beer	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 3,327.10
		Total For Check	50307				\$ 3,327.10
11/30/2023	Dahlheimer Beverage	50308	Beer/Bar Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 2,343.10
		Total For Check	50308				\$ 2,343.10
11/30/2023	Granite City Jobbing	50309	Tobacco,Merch/Soda/Supplies	N	General Government	100-41001-211-	\$ 14.37
		50309			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-250-	\$ 431.45
		50309				609-49750-256-	\$ 1,314.50
		50309				609-49750-333-	\$ 40.00
		Total For Check	50309				\$ 1,800.32
11/30/2023	Heggies Pizza	50310	Merchandise Resale	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$ 769.25
		Total For Check	50310				\$ 769.25
11/30/2023	Johnson Brothers	50311	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 1,757.71

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		50311				609-49750-253-	\$ 264.00
		50311				609-49750-254-	\$ 160.40
		50311				609-49750-333-	\$ 41.03
		Total For Check 50311					\$ 2,223.14
11/30/2023	Northland Press	50312	Public Hearing Variance/Ordinance	N	General Government	100-41001-351-	\$ 99.75
		Total For Check 50312					\$ 99.75
11/30/2023	Paul Bunyan Ice	50313	Ice	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-257-	\$ 70.40
		Total For Check 50313					\$ 70.40
11/30/2023	Ratwik, Roszak & Maloney, P.A.	50314	October Attorney Fees	N	Planning and Zoning	100-41910-304-	\$ 170.00
		Total For Check 50314					\$ 170.00
11/30/2023	Southern Glazer's Wine & Spirits MN	50315	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 1,192.23
		50315				609-49750-333-	\$ 13.50
		Total For Check 50315					\$ 1,205.73
11/30/2023	The Office Shop	50316	Copier Contract	N	General Government	100-41001-404-	\$ 316.34
		Total For Check 50316					\$ 316.34
11/30/2023	Tremolo Communications	50317	Telephone,Internet,TV, Adv-	N	General Government	100-41001-302-	\$ 93.10
		50317				100-41001-321-	\$ 185.82
		50317				204-41001-302-	\$ 226.00
		50317			Fire Administration	225-42210-321-	\$ 34.08
		50317			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-302-	\$ 172.90
		50317				609-49750-321-	\$ 404.21
		Total For Check 50317					\$ 1,116.11
11/30/2023	Tri County Septic Inspection	50318	Bury/Klietz	N	Planning and Zoning	100-41910-303-	\$ 350.00
		Total For Check 50318					\$ 350.00
11/30/2023	Upper Lakes Foods	50319	Food / Bar Supplies-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 183.20
		50319				609-49750-259-	\$ 435.12
		50319				609-49750-333-	\$ 7.95
		Total For Check 50319					\$ 626.27

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
11/30/2023	US Foods	50320	Food / Bar Supplies-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 94.72
		50320				609-49750-259-	\$ 2,676.97
		50320				609-49750-333-	\$ 24.00
		Total For Check 50320					\$ 2,795.69
11/30/2023	Viking Coca Cola	50321	Soda	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-254-	\$ 554.65
		Total For Check 50321					\$ 554.65
11/30/2023	Vinocopia, Inc	50322	Wine	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-253-	\$ 272.00
		50322				609-49750-333-	\$ 5.00
		Total For Check 50322					\$ 277.00
11/30/2023	Xcel Energy	50323	Natural Gas -	N	General Government	100-41001-383-	\$ 87.42
		50323			Highways and Streets	201-43101-383-	\$ 119.59
		50323			Fire Administration	225-42210-383-	\$ 119.58
		50323			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-383-	\$ 162.34
		Total For Check 50323					\$ 488.93
11/30/2023	Payroll Period Ending 11/30/2023	50324	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 561.46
		Total For Check 50324					\$ 561.46
11/30/2023	Payroll Period Ending 11/30/2023	50325	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 1,200.25
		Total For Check 50325					\$ 1,200.25
11/30/2023	Payroll Period Ending 11/30/2023	50326	Pay Period Ending 11/30/2023	N	Administration	100-41401-101-	\$ 527.57
		50326				609-41401-101-	\$ 71.94
		Total For Check 50326					\$ 599.51
11/30/2023	Payroll Period Ending 11/30/2023	50327	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 410.67
		Total For Check 50327					\$ 410.67
11/30/2023	Payroll Period Ending 11/30/2023	50328	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 415.57
		Total For Check 50328					\$ 415.57

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>		<u>Total</u>
11/30/2023	Payroll Period Ending 11/30/2023	50329	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	103.17
		Total For Check 50329					\$	103.17
11/30/2023	Payroll Period Ending 11/30/2023	50330	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	577.37
		Total For Check 50330					\$	577.37
11/30/2023	Payroll Period Ending 11/30/2023	50331	Pay Period Ending 11/30/2023	N	Administration	100-41401-101-	\$	1,348.41
		50331				609-41401-101-	\$	183.87
		Total For Check 50331					\$	1,532.28
11/30/2023	Payroll Period Ending 11/30/2023	50332	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	183.47
		Total For Check 50332					\$	183.47
11/30/2023	Payroll Period Ending 11/30/2023	50333	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	696.55
		Total For Check 50333					\$	696.55
11/30/2023	Payroll Period Ending 11/30/2023	50334	Pay Period Ending 11/30/2023	N	General Government Buildings and Plant	100-41940-101-	\$	168.89
		50334			Highways and Streets	201-43101-101-	\$	675.58
		Total For Check 50334					\$	844.47
11/30/2023	Payroll Period Ending 11/30/2023	50335	Pay Period Ending 11/30/2023	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	353.02
		Total For Check 50335					\$	353.02
11/30/2023	Payroll Period Ending 11/30/2023	50336	Pay Period Ending 11/30/2023	N	General Government Buildings and Plant	100-41940-101-	\$	287.77
		50336			Highways and Streets	201-43101-101-	\$	1,438.85
		50336			General Government Buildings and Plant	225-41940-101-	\$	95.92
		50336				609-41940-101-	\$	95.92
		Total For Check 50336					\$	1,918.46
11/30/2023	Breakthru Beverage	50337	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$	1,835.50
		50337				609-49750-333-	\$	29.60
		Total For Check 50337					\$	1,865.10

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>		<u>Total</u>
11/30/2023	United States Treasury	FED113023	Federal Withholdings 11-30-23	N	Administration	100-41401-101-	\$	276.14
		FED113023				100-41401-122-	\$	147.91
		FED113023				100-41401-126-	\$	34.59
		FED113023			Acct Payroll Adjustment	100-41501-101-	\$	(0.01)
		FED113023			General Government Buildings and Plant	100-41940-101-	\$	87.06
		FED113023				100-41940-122-	\$	37.63
		FED113023				100-41940-126-	\$	8.80
		FED113023			Highways and Streets	201-43101-101-	\$	419.92
		FED113023				201-43101-122-	\$	175.66
		FED113023				201-43101-126-	\$	41.09
		FED113023			General Government Buildings and Plant	225-41940-101-	\$	23.88
		FED113023				225-41940-122-	\$	8.38
		FED113023				225-41940-126-	\$	1.96
		FED113023			Administration	609-41401-101-	\$	37.66
		FED113023				609-41401-122-	\$	20.17
		FED113023				609-41401-126-	\$	4.72
		FED113023			General Government Buildings and Plant	609-41940-101-	\$	23.88
		FED113023				609-41940-122-	\$	8.38
		FED113023				609-41940-126-	\$	1.96
		FED113023			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	626.98
		FED113023				609-49750-122-	\$	349.04
		FED113023				609-49750-126-	\$	81.62
		Total For Check	FED113023				\$	2,417.42
11/30/2023	Mn Lottery	Lotto113023	Lottery Transactions	N	Lottery Transactions	617-41503-210-	\$	2,199.58
		Total For Check	Lotto113023				\$	2,199.58
11/30/2023	Minn Department of Revenue	MNW113023	Withholding PD 11302023	N	Administration	100-41401-101-	\$	122.16
		MNW113023			Acct Payroll Adjustment	100-41501-103-	\$	(0.02)
		MNW113023			General Government Buildings and Plant	100-41940-101-	\$	43.50
		MNW113023			Highways and Streets	201-43101-101-	\$	210.79
		MNW113023			Fire Administration	225-42210-101-	\$	12.28
		MNW113023			Administration	609-41401-101-	\$	16.66
		MNW113023			General Government Buildings and Plant	609-41940-101-	\$	12.28
		MNW113023			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	302.30

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		Total For Check	MNW113023				\$ 719.95
11/30/2023	PERA	PERA113023	Payroll Pd 11/30/2023	N	Administration	100-41401-101-	\$ 172.12
		PERA113023				100-41401-121-	\$ 198.60
		PERA113023			Acct Payroll Adjustment	100-41501-121-	\$ 0.02
		PERA113023			General Government Buildings and Plant	100-41940-101-	\$ 39.45
		PERA113023				100-41940-121-	\$ 45.52
		PERA113023			Highways and Streets	201-43101-101-	\$ 184.17
		PERA113023				201-43101-121-	\$ 212.50
		PERA113023			General Government Buildings and Plant	225-41940-101-	\$ 8.78
		PERA113023				225-41940-121-	\$ 10.13
		PERA113023			Administration	609-41401-101-	\$ 23.47
		PERA113023				609-41401-121-	\$ 27.08
		PERA113023			General Government Buildings and Plant	609-41940-101-	\$ 8.78
		PERA113023				609-41940-121-	\$ 10.13
		PERA113023			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 348.80
		PERA113023				609-49750-121-	\$ 402.45
		Total For Check	PERA113023				\$ 1,692.00
Total For Selected Checks							\$ 141,797.10

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
11/05/2023	50 Lakes Bar & Bottle Shop	9462	Deposit week ending 11-5-2023	(11/05/2023) - LIQ	N	Sales	609-37810-	\$ 178.32
						Liquor	609-37811-	\$ 478.40
						Beer	609-37812-	\$ 1,108.49
						Wine	609-37813-	\$ 90.93
						Soft Drinks	609-37814-	\$ 34.50
						Other Merchandise	609-37815-	\$ 57.78
						Cigarettes and Tobacco	609-37816-	\$ 486.43
						Sales	609-37910-	\$ 769.55
						Liquor	609-37911-	\$ 2,955.86
						Beer	609-37912-	\$ 2,561.19
						Wine	609-37913-	\$ 250.27
						Soft Drinks	609-37914-	\$ 169.50
						Other Merchandise	609-37915-	\$ 62.41
						Clothing	609-37917-	\$ 158.00
						Food	609-37918-	\$ 2,517.50
						Cash Discounts - On-Sale	609-37930-	\$ (183.74)
						Cash Over On-Sale	609-37940-	\$ 105.54
								\$ 11,800.93
11/08/2023	Sourcewell	9472	Consultant Reimburse	(11/08/2023) - Const Reim	N	Other County Grants and Aids	100-33620-	\$ 1,627.50
								\$ 1,627.50
11/12/2023	50 Lakes Bar & Bottle Shop	9470	Deposit week ending 11-12-2023	(11/12/2023) - LIQ	N	Sales	609-37810-	\$ 116.08
						Liquor	609-37811-	\$ 404.18
						Beer	609-37812-	\$ 558.62
						Wine	609-37813-	\$ 91.38
						Soft Drinks	609-37814-	\$ 40.75
						Other Merchandise	609-37815-	\$ 50.76
						Cigarettes and Tobacco	609-37816-	\$ 576.84
						Sales	609-37910-	\$ 878.33
						Liquor	609-37911-	\$ 3,777.71
						Beer	609-37912-	\$ 2,777.68
						Wine	609-37913-	\$ 371.31
						Soft Drinks	609-37914-	\$ 132.50
						Other Merchandise	609-37915-	\$ 83.78

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
						Clothing	609-37917-	\$ 780.00
						Food	609-37918-	\$ 2,462.75
						Cash Discounts - On-Sale	609-37930-	\$ (257.50)
						Cash Over On-Sale	609-37940-	\$ 29.38
								\$ 12,874.55
11/16/2023	50 Lakes Bar & Bottle Shop	9471	Final payment on loan	(11/16/2023) -	N	Interfund Principal Loan Repayment	100-39205-	\$ 25,577.60
						Interfund Interest Loan Repayment	100-39206-	\$ 422.40
								\$ 26,000.00
11/17/2023	Michael Peterson	9473	Septic Variance V-03-23	(11/17/2023) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 450.00
								\$ 450.00
11/17/2023	Woodland Roofing	9474	Robb Larson New Dwelling	(11/17/2023) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 200.00
								\$ 200.00
11/17/2023	Emily Fire Relief Association	9475	Donation to Warning Siren Purchases	(11/17/2023) - Donation	N	Contributions and Donations from Private Sources	100-36230-	\$ 2,000.00
								\$ 2,000.00
11/17/2023	Joel Miller	9476	MB-03-23	(11/17/2023) - Permit	N	Building Permits (Excludes surcharge)	100-32210-	\$ 50.00
								\$ 50.00
11/17/2023	Patty Anderson	9477	Stamps	(11/17/2023) - Stamps	N	Stamps	100-34003-	\$ 39.60
								\$ 39.60
11/17/2023	Fifty Lakes Fire Relief	9478	Truck Payment	(11/17/2023) - Fire Truck	N	Contributions and Donations from Private Sources	425-36230-	\$ 6,000.00
								\$ 6,000.00
11/17/2023	Fifty Lakes Fire Relief	9479	Rent	(11/17/2023) - Rent	N	Pull Tab Rent	609-37922-	\$ 3,601.67
								\$ 3,601.67

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>		<u>Total</u>	
11/17/2023	Lon Musolf	9480	4' walkway to lake	(11/17/2023) - Permit	N	Building Permits (Excludes surcharge)	100-32210-	\$	100.00	
								\$	100.00	
11/19/2023	50 Lakes Bar & Bottle Shop	9481	Deposit 11-19-23	(11/19/2023) - LIQ	N	Sales	609-37810-	\$	128.88	
							Liquor	609-37811-	\$	588.61
							Beer	609-37812-	\$	561.06
							Wine	609-37813-	\$	23.98
							Soft Drinks	609-37814-	\$	11.25
							Other Merchandise	609-37815-	\$	46.22
							Cigarettes and Tobacco	609-37816-	\$	543.90
							Sales	609-37910-	\$	787.59
							Liquor	609-37911-	\$	3,573.45
							Beer	609-37912-	\$	2,315.46
							Wine	609-37913-	\$	203.85
							Soft Drinks	609-37914-	\$	155.50
							Other Merchandise	609-37915-	\$	92.09
							Clothing	609-37917-	\$	428.00
							Food	609-37918-	\$	2,414.15
							Cash Discounts - On-Sale	609-37930-	\$	(227.25)
							Cash Over On-Sale	609-37940-	\$	8.73
								\$	11,655.47	
11/26/2023	50 Lakes Bar & Bottle Shop	9482	Deposit 11-26-23	(11/26/2023) - LIQ	N	Sales	609-37810-	\$	103.91	
							Liquor	609-37811-	\$	488.75
							Beer	609-37812-	\$	452.55
							Wine	609-37813-	\$	63.96
							Soft Drinks	609-37814-	\$	18.50
							Other Merchandise	609-37815-	\$	45.79
							Cigarettes and Tobacco	609-37816-	\$	299.41
							Sales	609-37910-	\$	733.65
							Liquor	609-37911-	\$	3,752.22
							Beer	609-37912-	\$	2,306.91
							Wine	609-37913-	\$	286.71
							Soft Drinks	609-37914-	\$	80.50
							Other Merchandise	609-37915-	\$	84.59
							Clothing	609-37917-	\$	240.00
							Food	609-37918-	\$	1,378.25
							Vending Machine Revenues or Commissions	609-37920-	\$	408.04

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
						Cash Discounts - On-Sale	609-37930-	\$ (173.75)
						Cash Over On-Sale	609-37940-	\$ 29.50
								\$ 10,599.49
11/30/2023	50 Lakes Bar & Bottle Shop	9483	Deposit 11-30-23	(11/30/2023) - LIQ	N	Sales	609-37810-	\$ 76.96
						Liquor	609-37811-	\$ 297.92
						Beer	609-37812-	\$ 294.84
						Wine	609-37813-	\$ 111.90
						Soft Drinks	609-37814-	\$ 30.50
						Other Merchandise	609-37815-	\$ 15.05
						Cigarettes and Tobacco	609-37816-	\$ 277.42
						Sales	609-37910-	\$ 333.85
						Liquor	609-37911-	\$ 1,634.30
						Beer	609-37912-	\$ 844.89
						Wine	609-37913-	\$ 131.95
						Soft Drinks	609-37914-	\$ 54.00
						Other Merchandise	609-37915-	\$ 81.47
						Clothing	609-37917-	\$ 360.00
						Food	609-37918-	\$ 941.16
						Cash Discounts - On-Sale	609-37930-	\$ (193.25)
						Cash Over On-Sale	609-37940-	\$ (3.35)
								\$ 5,289.61
11/30/2023	ATM Network	9484	ATM Transactions	(11/30/2023) - ATM	N	ATM Transactions	610-36221-	\$ 17,940.00
								\$ 17,940.00
11/30/2023	Mn State Lotter	9485	Lottery Receipts	(11/30/2023) - Lottery	N	Lottery Transactions	617-36222-	\$ 2,179.10
								\$ 2,179.10
11/30/2023	USPS	9486	VPO Fee	(11/30/2023) - VPO	N	VPO (Village Post Office) Contract	100-36225-	\$ 41.67
								\$ 41.67
11/30/2023	Cardtronics	9487	ATM Transactions	(11/30/2023) - ATM	N	Vending Machine Revenues or Commissions	609-37920-	\$ 403.59
								\$ 403.59

Fund Name: All Funds

Date Range: 11/01/2023 To 11/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
11/30/2023	Pine River State Bank	9488	Interest Earned	(11/30/2023) - INT	N	Interest Earning	100-36210-	\$ 81.88
								<u>\$ 81.88</u>
11/30/2023	Frandsen Bank	9489	Interest Earnings	(11/30/2023) - INT	N	Interest Earning	100-36210-	\$ 0.51
								<u>\$ 0.51</u>
Total for Selected Receipts								<u><u>\$ 112,935.57</u></u>

**City of Fifty Lakes
Resolution 2023-19**

**State of Minnesota
County of Crow Wing
City Fifty Lakes**

A RESOLUTION ACCEPTING A DONATION OF \$6,000 FROM THE Fifty Lakes Fire Relief Association.

WHEREAS, the Fifty Lakes Fire Relief Assoc. has proposed contributing \$6,000 to the City of Fifty Lakes; and

WHEREAS, the Fifty Lakes Fire Relief Assoc. has suggested their donation be used for fire truck payment,

WHEREAS, the City Council of the City of Fifty Lakes agrees that said contribution would be of benefit to the citizens of Fifty Lakes,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fifty Lakes, Minnesota hereby acknowledges and agrees to accept said donation of \$6,000 from the Fifty Lakes Fire Relief Assoc. on behalf of the citizens of Fifty Lakes.

BE IT FURTHER RESOLVED that the City Council of the City of Fifty Lakes designates said donation for fire truck payment

ADOPTED this 12th day of December 2023

Toni Buchite, Mayor

ATTEST:

Ann M. Raph
City Clerk-Treasurer

**City of Fifty Lakes
Resolution 2023-20**

**State of Minnesota
County of Crow Wing
City Fifty Lakes**

A RESOLUTION ACCEPTING A DONATION OF \$2,000 FROM THE Emily Fire Relief Association.

WHEREAS, the Emily Fire Relief Assoc. has proposed contributing \$2,000 to the City of Fifty Lakes; and

WHEREAS, the Emily Fire Relief Assoc. has suggested their donation be used for a portion of the cost of emergency sirens,

WHEREAS, the City Council of the City of Fifty Lakes agrees that said contribution would be of benefit to the citizens of Fifty Lakes,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fifty Lakes, Minnesota hereby acknowledges and agrees to accept said donation of \$2,000 from the Emily Fire Relief Assoc. on behalf of the citizens of Fifty Lakes.

BE IT FURTHER RESOLVED that the City Council of the City of Fifty Lakes designates said donation for Emergency Sirens

ADOPTED this 12th day of December 2023

Toni Buchite, Mayor

ATTEST:

Ann M. Raph
City Clerk-Treasurer

**City of Fifty Lakes
Resolution 2023-22**

**State of Minnesota
County of Crow Wing
City Fifty Lakes**

A RESOLUTION ACCEPTING A DONATION OF \$2,000 FROM THE Emily Fire Relief Association.

WHEREAS, the Emily Fire Relief Assoc. has proposed contributing \$2,000 to the City of Fifty Lakes; and

WHEREAS, the Emily Fire Relief Assoc. has suggested their donation be used for a portion of the cost of emergency sirens,

WHEREAS, the City Council of the City of Fifty Lakes agrees that said contribution would be of benefit to the citizens of Fifty Lakes,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fifty Lakes, Minnesota hereby acknowledges and agrees to accept said donation of \$2,000 from the Emily Fire Relief Assoc. on behalf of the citizens of Fifty Lakes.

BE IT FURTHER RESOLVED that the City Council of the City of Fifty Lakes designates said donation for Emergency Sirens

ADOPTED this 12th day of December 2023

Toni Buchite, Mayor

ATTEST:

Ann M. Raph
City Clerk-Treasurer

**City of Fifty Lakes
Resolution 2023-21**

**State of Minnesota
County of Crow Wing
City of Fifty Lakes**

**A RESOLUTION RE-ESTABLISHING THE POLLING PRECINCT AND PRECINCT
LOCATION FOR THE CITY OF FIFTY LAKES**

WHEREAS, per Minnesota Statute 204B.16 subd.1 the governing body of each municipality must designate by ordinance or resolution a polling place by December 31st of each year;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIFTY LAKES: that the following precinct and polling location for the calendar year 2024 for the City of Fifty Lakes is:

Fifty Lakes City Hall
40447 Town Hall Road
Fifty Lakes, MN 56448

Adopted this 12th day of December 2023

Toni Buchite, Mayor

ATTEST:

Ann M. Raph, City Clerk-Treasurer

COUNCIL REPORT
DECEMBER 12, 2023

The Planning Commission held their regular meeting in November at which there were two public hearings.

A variance request to construct a drainfield within the dwelling to drainfield setback on the property located at 16969 North Eagle Lake Road was approved.

The commission also reviewed potential amendments to the ordinance regarding park dedication fees, recreational vehicles, food truck and right of inspection. The ordinance amendments were tabled until the January meeting so that modifications can be made based on guidance from the DNR regarding the potential updates to the RV ordinance.

There are no recommendations this month however there is one planning/zoning item for your consideration:

1. **Decide whether the city should continue to contract with Crow Wing County in 2024 for short-term rental licensing.** There is no cost to the city for this service. Application fees (\$100/bedroom) for short-term rental licenses within the city are paid by applicants directly to Crow Wing County.
 - a. Staff recommends the city continue to utilize Crow Wing County in 2024 for licensing and administration of the short-term licensing ordinance.

The year-to-day permit list is enclosed.

I will not be in attendance of your upcoming city council meeting. If you have any questions or concerns, please feel free to contact me at (218) 895-4151 or justin.burslie@sourcewell-mn.gov.

2023 Land Use Permits

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION	FEE
01-23	2/3	4/28	40324 W Fox Lake Road	Drill	David & Erica	SR	22280577	Construct 2,156 sf dwelling addition	300
02-23	3/3	3/10	41441 East Eagle Lake Ln	Moldenhau	Donald	SR	22240575	Construct 1,120 sf dwelling addition in accordance with Variance V-05-22	200
03-23	3/10	4/17	12730 Manhattan Point Blvd	Steinbauer	Nathan & Joanna	SR	22310509	Construct 2' wide paverwalkway in SIZ 1 & 2	100
04-23	4/5	4/14	43953 KEGO LAKE RD	Bailey	Jackie	SR	22150514	Shoreline alteration: sand blanket, walkway and rip rap	100
05-23	4/19	4/28/23	39098 Ox Lake Cir	Gibbs	Ben	SR	22320517	Apprx 8 cu yd grading in SIZ I.	100
06-23	4/21	5/8/23	16246 Eagles Turn	Wright	Thomas	SR	22230522	Construct 28' x 42' (1,176 sf) accessory structure	200
07-23	5/5/23	5/8/23	41325 Peninsula Rd	Salo	Robert & Lois	SR	22220599	Construct wood boardwalk/entry ramp	150
08-23	5/5/23	5/8/23	tbd E Fox Heights Rd	Faber	Mike	SR	22220590	Construct 10' x 12' water oriented accessory structure and install 15' (l) x 10' (w) sand area	300

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION	FEE
09-23	5/1/23	5/8/23	40293 Fox Glen Rd	Siemers	Scott & Nicole	RR	22270568	Construct 60' x 60' (3,600 sf) single family dwelling	550
10-23	5/8/23	5/12/23	16594 Fawn Cir	Bengtson	Tim	SR	22110502	Construct 32' x 48' (1,536 sf) accessory structure	200
11-23	5/12/23	5/12/23	40366 Co Rd 3	City of Fifty Lakes		C	22250500	Construct 60' x 60' (3,600 sf) pickle ball courts	n/a
12-23	5/15/23	5/19/23	12248 Northgate Ln	Frederiksen	Scott & Heidi	SR	22310549	Construct 1,216 sf accessory structure and garden fence	200
ATF13-23	5/22/23	5/22/23	15122 CO RD 1	Thalacker	Craig & Linda	SR	22270579	AFTER-THE-FACT Shoreline grading permit. 4' wide stairs. Remove boulder wall in SIZ 1, restore grade and vegetate. Amended 9/11/23 to include 16' diameter fire/patio in SIZ II	1100
14-23	5/19/23	5/22/23	15156 Edgewild Ln	Grudem	Jerome	SR	22220622	Construct 3' x 90'+ wooden stairway	100
15-23	5/19/23	5/22/23	43252 County Road 136	Gilman	Gary	SR	22120548	Replace existing accessory structure with 36' x 40' (1,440 sf) accessory structure	200
16-23	5/26/23	6/8/23	17594 Emerald Ln	Baskfield	John	SR	22240543	patio and 3' wide stairway/walkway	100
17-23	5/23/23	6/8/23	12864 Manhattan Point Blvd	Lodging LLC		SR	27320535	15' (length along shoreline) x 10' wide sand area	100
18-23	6/12/23	6/16/23	17709 Emerald Dr.	Lang	Dale	SR	22240552	Construct two retaining walls and general site grading in SIZ 2 and RLZ to mitigate erosion. Construct 4' wide stairway and 120 sf accessory structure	200
19-23	6/14/23	6/16/23	14082 West Fox Ln	Hupperts	Greg	SR	22280606	Convert existing patio into 4' wide walkway and construct a walkway and fire pit/patio in SIZ 2	100

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION	FEE
20-23	6/16/23	9/26/23	40946 Peninsula Rd	Kirchoff	John	SR	22220571	Construct 4' wide walkway in SIZ 1	100
21-23	6/30/23	6/30/23	43292 Buck Trl	Hilton	Gerald & Amy	SR	22130571	Seasonal placement of recreational vehicle	50
22-23	6/21/23	6/30/23	43314 Buck Trl	Kremer	Greg	SR	22130580	Construct a 2,490 sf single family dwelling.	450
23-23	6/14/23	6/30/23	17374 Pitch Pine Ln	Maloney	Richard	SR	22130512	Construct 2,280 sf single family dwelling with attached deck	450
24-23	6/30/23	6/30/23	41282 Peninsula Rd	Johnson	Lary	SR	22220605	Construct 640 sf dwelling addition partially within OHW level setback in accordance with Variance V-01-23 and reconstruct 8' x 46' (368 sf) pre-existing deck.	200
25-23	6/30/23	7/3/23	41170 W Fox Lake Rd	Nibbe	James	SR	22210504	Place 7' x 7' (49 sf) accessory structure on property	75
26-23	7/6/23	7/10/23	tbd W Eagle Lake Rd	McGuire	John	SR	22140514	Construct 10' wide driveay	50
27-23	7/14/23	7/14/23	15634 Co Rd 1, Unit #15	Jorgensen	Alan	WOC	22270512	Construct 9' x 10' (90 sf) deck	75
28-23	7/14/23	7/14/23	TBD County Rd 3	Anderson	Jerry	Ag	22350540	Construct 10' x 20' accessory building	100

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION	FEE
29-23	7/3/23	7/14/23	43835 Kego Lk Rd	Cronister	Jason	SR	22150510	Construct 10' x 12' (120 sf) water oriented accessory structure	100
30-23	7/21/23	8/28/23	39796 Majestic Rd	Kent	Travis	SR	22320528	Construct 4,054 sf single family dwelling	650
31-23	7/31/23	8/4/23	TBD	Potz	David	RR	TBD (new parcel)	Construct a 30' x 40' (1,200 sf) single family dwelling	350
32-23	8/4/23	8/7/23	39855 Majestic Road	Berger	Vanessa	SR	22320510	Construct a 20' x 32' (640 sf) dwelling addition (4 season porch/awning). Amended 9/22/23 to include 16'x24' accessory structure.	200
33-23	8/4/23	8/11/23	17175 N Mitchell Lake Rd	Widman	Craig	SR	22120533	Repair existing retaining wall, and add apprx 8 cu yd sand to existing sand area.	100
34-23	8/4/23	8/11/23	17175 N Mitchell Lake Rd	Widman	Craig	SR	22120532	Construct 4' wide walkway, repair existing retaining wall, and add apprx 10 cu yd sand to existing sand area.	100
35-23	8/7/23	8/11/23	17011 Buchite Rd	Ness	Randy	RR	22360516	Construct 10' x 20' (200 sf) accessory structure addition, 9' x 20' (180 sf) accessory structure addition, new 12' x 20' (240 sf) accessory structure and 12' x 12' (144 sf) lean-to addition.	150
36-23	8/7/23	8/15/23	13755 County Road 1	Morton	Jeanne	SR	22320534	Construct 30' x 32' (960 sf) single family dwelling	250
37-23	8/21/23	8/21/23	16851 N Eagle Lake Rd	Laloo	Neal	SR	22240598	16.5' x 12' patio and 8.5' x 12' deck	100
38-23	8/15/23	8/25/23	16240 Eagles Turn	Kourajian	Paul & Jane	SR	22230520	Construct 3,664 sf single family dwelling and 26' x 38' (988 sf) accessory structure.	650
39-23	8/25/23	8/28/23	13257 Meyer Lake Rd	Green	Jay	SR	22320529	Construct 12' x 16' (192 sf) accessory structure	100
40-23	8/31/23	9/1/23	Dr	Witt	Mike	SR	22230531	Construct a 4' wide stairway	100
41-23	8/29/23	9/1/23	tbd	Atwater	Troy	FM	22220627	Construct 46' x 80' (3,680) non-commercial storage building as principal use on 30 ac parcel	550

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION	FEE
42-23	8/25/23	9/1/23	14096 W Fox Lake Ln	Lenz	Paul & Lana	SR	22280608	Construct three dwelling additions totaling 1,014 sf	200
43-23	9/1/23	9/8/23	15634 County Rd 1 Unit #19	Lombardi	Mark	SC	22270528	Replace existing 7' x 7' (49 sf) deck and construct 4' wide stairway	75
44-23	9/11/23	9/22/23	17385 N. Mitchell Lake Road	Ireland	Paul	SR	22120518	Replace existing 4' wide walkway, 3 cu yd grading in SIZ 1, construct 200 sf fire pit/patio and 20' long retaining wall in SIZ 2	150
45-23	9/8/23	9/22/23	15634 County Rd 1, Unit #23	Halek	Jim	WOC	22270524	Construct 12' x 24' (288 sf) accessory structure.	100
46-23	9/18/23	9/25/23	43953 Kego Lake Rd	Bailey	Jackie	SR	22150514	Construct 9' x 13' (117 sf) water-oriented accessory structure	100
47-23	9/18/23	9/25/23	43322 Buck Trl	Hiler	Dylan	SR	22130579	Construct 24' x 24' (576 sf) accessory structure	150
48-23	9/18/23	9/25/23	17354 Buchite Rd	Walsten	Trevor & Bev	SR	22360505	Construct 180 sf deck addition	100
49-23	9/15/23	9/25/23	12357 Northgate Ln	Haughey	Jacqueline Haughey	SR	22310515	Replace existing 251 sf patio, retaining walls < 4' high, and steps	100
50-23	10/20/23	10/23/23	15634 County Road 1, Cabin #1	Klietz	Kathleen & Brian	WOC	22270546	Construct 15' x 20' (300 sf) accessory structure	100
51-23	11/3/23	11/6/23	40674 Peninsula Rd	Larsen	Robb	SR	22270618	Construct 28' x 40' (1,120 sf) dwelling addition (attached garage) and 182 sf dwelling addition (mud room)	200
52-23	11/3/23	11/27/23	4964 Peninsula Rd	Musolf	Lon	SR	22220572	Construct 4' wide walkway to lake and restore existing beach area with deep rooted grasses	100

2023 SSTS Permits

Permit #	Date Rec.	Date Apprvd.	New or Rep.	PIN	Location	Last Name	First Name	Type
SSTS01-23	5/1/23	5/8/23	New	22270568	40293 Fox Glen Rd	Siemers	Scott & Nicole	1- rock trenches, 300 gpd, 1 tank
SSTS02-23	5/19/23	5/19/23	New/upgrade	22310549	12248 Northgate Ln	Frederiksen	Scott & Heidi	1- Add 1500 gal tank to existing system
SSTS03-23	5/19/23	5/19/23	New	22130582	tbd N Eagle Lake Rd	Gleason	John	3?- Privy
SSTS04-23	5/30/23	5/30/23	New	22320534	tbd County Rd 1	Morton	Jeanne	1- rock trenches, 300 gpd, 1 tank
SSTS05-23	05/23/23	6/8/23	Rep	14050626	12864 Manhattan Point Blvd	Trout Lodging LLC		1- pressure bed, 750 gpd, 2 tanks
SSTS06-23	6/23/23	6/26/23	New	22270549	tbd Old Co Rd 1	Adas	Pat	1- rock trenches, 450 gpd, 1 tank
SSTS07-23	6/14/23	6/30/23	Rep	22130512	17374 Pitch Pine Ln	Maloney	Richard	1- rock trenches, 450 gpd, 1 tank
SSTS08-23	7/21/23	8/28/23	New	22320528	39796 MAJESTIC RD	Kent	Travis	1- rock trenches, 600 gpd, 1 tank
SSTS09-23	7/31/23	8/4/23	New	TBD (new)	TBD	Potz	David	1- rock trenches, 300 gpd, 1 tank
SSTS10-23	8/18	8/21	Rep	22220585	41379 Old Kego Lake Rd	Johnson	Mary	1- pressure bed, 450 gpd, 2 tanks
SSTS11-23	8/15/23	8/25	New	22230520	16240 Eagles Turn	Kourajian	Paul & Jane	1- mound, 450 gpd, 1 tank
SSTS12-23	8/25/23	8/28/23	Rep (NC system)	22130546	17139 N EAGLE LAKE RD	Spevacek	Jeffrey	1- mound, 750 gpd, 2 tanks
SSTS13-23	10/18/23	10/20/23	Rep	22240600	16887 N Eagle Lake Rd	Millbrath	Mike & Mary	3- (fill soils, soil correction , time dose, undersized rock bed), 750 gpd, 2 tanks
SSTS14-23	10/20/23	10/23/23	Rep	22270546	15634 County Road 1, Cabin #1	Klietz	Kathy & Brian	1- rock trenches, 360 gpd, 1 tank
SSTS15-23	10/23/23	10/23/23	New	22280648	40134 RED FOX LN	Olson	Greg	1- pressure bed, 300 gpd, 1 tank



CITY OF FIFTY LAKES

November 17, 2023

Gaylund & Maxyne King Trust Agr
8905 Xylite St NE
Blaine, MN 55449

Roger, Terry & Joseph Blum
669 First Ave
Mendota Heights, MN 55116

**Re: Metes and Bounds Application MB-04-23
City of Fifty Lakes**

Dear Fifty Lakes Property Owners,

The City of Fifty Lakes approved your lot line adjustment request to split 7,387 sf (.2 acres) ("Sale Tract" on certificate of survey dated November 9, 2023) from the property located at 40591 Grey Fox Ln - PIN 22270586 (owned by Roger, Terry & Joseph Blum) and combine it with the property located at 40594 Westman Bay Road- PIN 22270619 (owned by Gaylund & Maxyne King Trust Agr.)

The approval is made with one condition of approval:

- 1) Proposed "Sale Tract" shall be consolidated PIN 22270619 (as proposed) at the time of recording.

Please deliver the deed for the property transfer to city hall for the city clerk to sign prior to recording at Crow Wing County.

If you have questions or concerns, please feel free to contact me at (218) 763-3113 or pz@fiftylakesmn.com.

Sincerely,

CITY OF FIFTY LAKES

Justin Burslie
Planning and Zoning Administrator



CITY OF FIFTY LAKES

December 4, 2023

Michael & Joan Petersen
3200 Hilldale Ave. NE
St. Anthony, MN 55418

**Re: Variance V-03-23 Approved
City of Fifty Lakes**

Mr. & Mrs. Petersen,

The City of Fifty Lakes approved your variance request to construct a drainfield within the drainfield to dwelling setback requirement on your property located at 16969 North Eagle Lake Road.

The approval was made by the Board of Adjustment following a public hearing at their meeting on November 28, 2023, based on the following findings of fact and with no conditions of approval.

Findings of Fact:

1. The subject property is located at 16969 North Eagle Lake Road and is zoned "Shoreland Residential" (Eagle Lake- Recreational Development).
2. The variance request is to construct a 10' x 37.35' pressure bed located 16.5' from the dwelling (20' required) on the subject property.
3. The subject property contains a limited building envelope. Any modifications to the SSTS and expansion of structures on the subject property requires a variance.
4. The city's contracted SSTS inspector (Greg Kossan- License #2776) has approved the SSTS design pending variance approval.
5. The existing and proposed impervious surface coverage of the property is 8.5% (15% allowed.)
6. The DNR has been notified of the request and has not provided comments since the request is not related to deviations to the Shoreland Rules.
7. The MPCA has been notified of the request and has not provided written comments.
8. The single family dwelling does not contain a basement.
9. Will granting the variance put property to use in a reasonable manner not permitted by the zoning ordinance?
 - a. Yes, the subject property contains a limited building envelope so any exterior modifications require a variance. The proposed upgraded SSTS will put the property to reasonable use.
10. Does the property have unique circumstances that were not created by the landowner?
 - a. Yes, the subject property contains a limited building envelope which was not created by the landowner. The property does not contain alternative conforming locations for an upgraded SSTS.
11. If the variance is granted, will the essential character of the locality remain consistent?
 - a. Yes, the proposed SSTS will not have a negative aesthetic impact on the area.

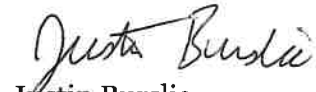
12. Will the variance, if granted, be consistent with the comprehensive plan and be in harmony with the purpose and intent of the City of Fifty Lakes ordinances?
 - a. Yes, the upgraded SSTS is consistent with the comprehensive plan and the intent of the land use ordinance. The upgraded SSTS will protect both groundwater and water quality of Eagle Lake.
13. Has the variance request been made based on reasons other than economic considerations alone?
 - a. Yes, the request has been made on factors other than economic considerations.

A subsurface sewage treatment system (SSTS) permit is required for your project. A permit application form is enclosed. Per city ordinance, a permit must be applied for within six months of the date of variance approval for your project.

If you have any questions or concerns please contact me at (218) 895-4151 or pz@fiftylakesmn.com.

Sincerely,

CITY OF FIFTY LAKES



Justin Burslie
Planning and Zoning Administrator

Enclosure

Cc: City Council
Planning Commission

**CITY OF FIFTY LAKES
COMMISSION AND/OR POSITION APPLICATION**

NAME Bob Stancer DATE 10/30/2023

ADDRESS 40862 W Fox Lake Road PHONE 612-363-5926

WHICH COMMISSION ARE YOU REQUESTING TO BE CONSIDERED FOR?
(Check One)

- PLANNING & ZONING COMMISSION
- ROADS COMMITTEE
- GOLDEN EAGLE ENVIRONMENT COMMITTEE
- LIQUOR COMMITTEE
- FIRE & RESCUE EXECUTIVE BOARD
- FIRE CHIEF
- ASSISTANT CHIEF FIRE MEDICAL
- FIRE AND RESCUE
- OTHER- _____

ARE YOU A REGISTERED VOTER OF FIFTY LAKES? YES NO

IF YES, PERMANENT SEASONAL

WHY ARE YOU INTERESTED IN SERVING ON THE COMMISSION/POSTION
SELECTED ABOVE?

I have served on the Commission for the past few years and feel it is important to be
involved in the community I live in.

BRIEFLY DESCRIBE ANY EDUCATION OR EXPERIENCE WHICH YOU FEEL
WOULD ASSIST YOU IN SERVING ON THE ABOVE SELECTED
COMMISSION (Wireless communications Operations and Engineering lead and 10
years as a consultant for public safety radio communications systems.)

(AppComm)

CITY OF FIFTY LAKES
COMMISSION AND/OR POSITION APPLICATION

NAME DON REE PSON DATE NOV 1, 2023

ADDRESS 40874 W. FOX LAKE RD. PHONE 952 393 8867

WHICH COMMISSION ARE YOU REQUESTING TO BE CONSIDERED FOR?

(Check One)

- PLANNING & ZONING COMMISSION
 ROADS COMMITTEE
 GOLDEN EAGLE ENVIRONMENT COMMITTEE
 LIQUOR COMMITTEE
 FIRE & RESCUE EXECUTIVE BOARD
 FIRE CHIEF
 ASSISTANT CHIEF FIRE MEDICAL
 FIRE AND RESCUE
 OTHER - _____

ARE YOU A REGISTERED VOTER OF FIFTY LAKES? YES NO

IF YES, PERMANENT SEASONAL

WHY ARE YOU INTERESTED IN SERVING ON THE COMMISSION/POSITION
SELECTED ABOVE?

TO CONTINUE SERVING OUR
GREAT CITY!

BRIEFLY DESCRIBE ANY EDUCATION OR EXPERIENCE WHICH YOU FEEL
WOULD ASSIST YOU IN SERVING ON THE ABOVE SELECTED COMMISSION

COLLEGE GRADUATE WITH BA IN
ARCHITECTURE. I HAD MY OWN
CREATIVE DESIGN/BUILD SERVICE
BUSINESS FOR 48 YEARS. (AppComm)
13 YEAR MEMBER OF FIFTY LAKES
PLANNING & ZONING COMMISSION.

CITY OF FIFTY LAKES
COMMISSION AND/OR POSITION APPLICATION

NAME B Gary Oster DATE 12/5/23

ADDRESS 40942 W. Fox Lake Rd PHONE 651-248-4615
FIFTY LAKES MN 56448

WHICH COMMISSION ARE YOU REQUESTING TO BE CONSIDERED FOR?

(Check One)

- PLANNING & ZONING COMMISSION + orz A/H
- ROADS COMMITTEE
- GOLDEN EAGLE ENVIRONMENT COMMITTEE
- LIQUOR COMMITTEE
- FIRE & RESCUE EXECUTIVE BOARD
- FIRE CHIEF
- ASSISTANT CHIEF FIRE MEDICAL
- FIRE AND RESCUE
- OTHER - _____

ARE YOU A REGISTERED VOTER OF FIFTY LAKES? YES NO

IF YES, PERMANENT SEASONAL

WHY ARE YOU INTERESTED IN SERVING ON THE COMMISSION/POSTION
SELECTED ABOVE?

I would like to be involved in the
community. I have had various descriptions
out of Com. of members and feel I would
have positive contribution.

BRIEFLY DESCRIBE ANY EDUCATION OR EXPERIENCE WHICH YOU FEEL
WOULD ASSIST YOU IN SERVING ON THE ABOVE SELECTED COMMISSION

I have a 45 year career in Construction
primarily related with Civil Engineering. Worked
with many city, County & State engineers.

(AppComm)

SHORT TERM RENTAL LICENSING AGREEMENT

This Agreement is hereby entered into by and between the **County of Crow Wing** (“the County”) and the **City of Fifty Lakes** (“the City”) as of January 1, 2024.

Recitals

Whereas, the County enacted a Short Term Rental Ordinance effective November 28, 2023 that regulates and licenses short term rentals; and

Whereas, the City has enacted a Short Term Rental Ordinance that is identical to the Crow Wing County Short Term Rental Ordinance; and

Whereas, the City desires to relinquish Short Term Rental Licensing and have the County undertake said licensing, within the City pursuant to, and consistent with, the County’s Short Term Rental Ordinance; and

Whereas, the City will enforce their Short Term Rental Ordinance; and

Whereas, Minnesota Statutes Section 394.32 authorizes counties and cities to enter into an agreement whereby a county provides to a city planning and zoning services.

Terms

Now, therefore, it is agreed by the County and the City that, as of the date set forth above, the County will license Short Term Rentals for the City, within the incorporated area of the City pursuant to the following provisions:

1. Scope. This Agreement applies only to Short Term Rental Licenses. The parties do not intend for the City to relinquish authority over, or the County to take control of, any other aspect of the City’s planning and zoning.
2. License Procedure. All Short Term Rental Licenses, as required under this agreement, shall be processed and issued entirely by the County using the County’s regular application and licensing procedure. The City shall not issue Short Term Rental licenses of any kind, or accept any applications for Short Term Rentals. The County shall be solely responsible for determining whether an application is complete. Appeals from denial of a Short Term Rental license shall be to the County Administrator. The City shall supply its own attorney or representative for all appellate purposes.

3. Notice to City. The County shall provide the City with a copy of any Short Term Rental License as they relate to properties located within the City. Copies of said documents shall be delivered to the City electronically.
4. License Fees. The license fees for Short Term Rental Licenses shall be paid by the applicant directly to the County in accordance with the current County fee schedule. No portion of the permit fee shall accrue to the City. Refunds will not be issued due to termination of this contract.Inspections. The County shall have the authority to conduct on site inspections as part of the licensing process, as deemed necessary, at no additional charge.
5. Enforcement. The County shall undertake all usual and customary administrative efforts to gain compliance with licensing Short Term Rentals. Upon exhaustion of administrative compliance efforts, unresolved complaints shall be referred to the City for enforcement of the City Code. The County will submit referral information to the City electronically. The parties shall cooperate with each other as necessary to enforce the City ordinance.
6. City Data. The City shall provide the County with copies of any septic compliance inspections or other data as requested by the County for use in fulfilling the County's obligations under this Agreement.
7. Term. The term of this Agreement shall commence on January 1, 2024 after execution of this agreement by all parties. This contract will automatically renew every January 1.
8. Termination. This Agreement may be terminated, with or without cause, by delivering a written notice of termination to the other party at least 60 days prior to the date of termination.
9. Compliance with Laws. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota without giving effect to the principles of conflict of laws. All proceedings related to this Agreement shall be venued in the County of Crow Wing, State of Minnesota.
10. Indemnification. The County shall defend and indemnify the City for all claims for injury, death or property damage of any third person arising out of the County's performance of its obligations under this Agreement, provided that under no circumstances shall the County be required to pay on behalf of itself and other parties any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466. Furthermore, the City shall defend and indemnify the County for all claims for injury, death or property damage of any third person arising out of the City's performance of its obligations under this Agreement,

provided that under no circumstances shall the City be required to pay on behalf of itself and other parties any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466.

11. Miscellaneous.

- a. This Agreement contains the entire understanding of the parties with respect to the matters contained herein and supersedes all other written and oral agreements between the parties. Any amendment to this Agreement must be in writing and approved by the governing bodies of both parties before such amendment is effective.
- b. If any provision of this Agreement shall be held invalid or unenforceable, the validity or enforceability of the remaining provisions shall not be affected or impaired thereby.

County of Crow Wing

City of Fifty Lakes

By: _____
Rosemary Franzen
Crow Wing County Board Chair

By: _____
Mayor

By: _____
Timothy J. Houle
County Administrator

By: _____
City Clerk

By: _____
Don Ryan
County Attorney

By: _____
City Attorney



QUALITY FABRICATING

CUSTOM WELDING AND METAL SHOP

*IF YOU CAN DREAM IT,
WE CAN BUILD IT*

Quote

Date	Estimate #
12/4/2023	20783

Name / Address:

City of Fifty Lakes
 Box 125
 Fifty Lakes, MN 56448-0125

Project:
 20783---picnic tables

Line Item	Description	Quantity	Price Each	Total
001	48" x 48" square picnic table w/ 4 attached benches	1	1,140.00	1,140.00T
002	30" x 96" rectangle table w/ 2 attached benches	1	1,140.00	1,140.00T

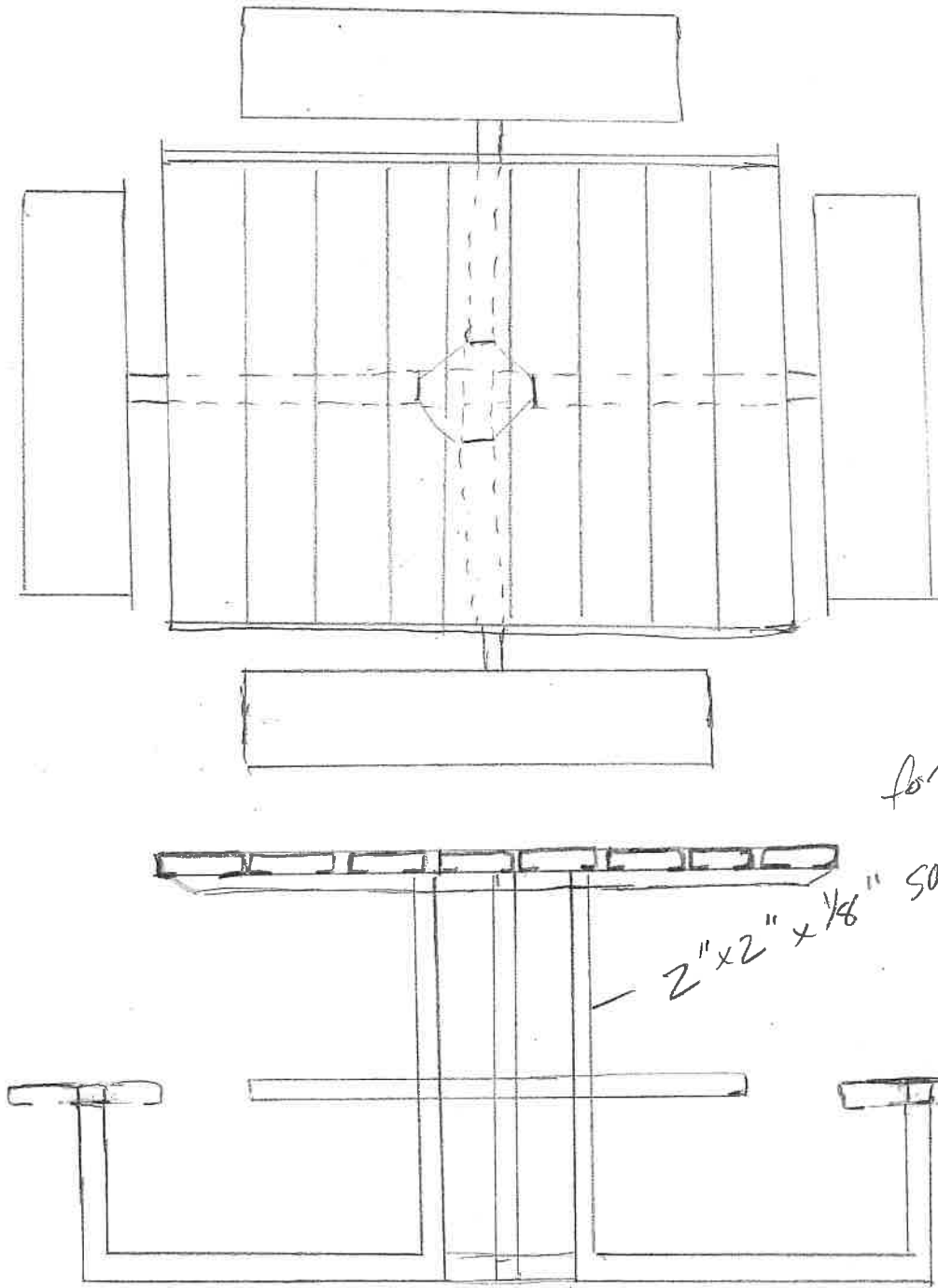
Quote is subject to change based on fluctuating material market

Thank you for the Opportunity!!

Subtotal	\$2,280.00
Sales Tax (7.375%)	\$168.15
Total	\$2,448.15

PLEASE VISIT US: 39704 BROADWAY, EMILY, MN 56447

Phone # 218.763.2726	E-Mail qualfab@emily.net	Web Site www.qualfabmn.com	Mailing Address: PO Box 443, Brainerd, MN 56401
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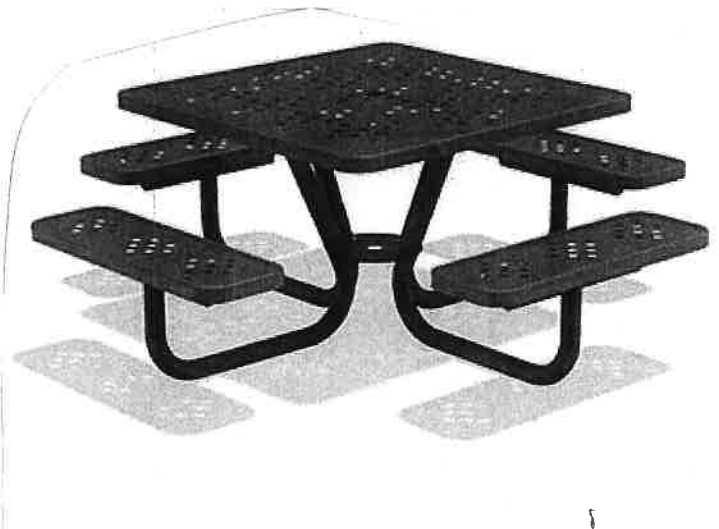


48 x 48 square T

formed sheet metal

2" x 2" x 1/8" square tube

formed sheet metal seats





CITY OF FIFTY LAKES

01 December 2023

Crow Wing County Land Services:

My name is Chad Wosmek, and I am the Maintenance Supervisor for the City of Fifty Lakes. I am writing to request a meeting to discuss interest in parcel #22220635, a 16-acre lot owned by Crow Wing County within the City of Fifty Lakes.

Our current maintenance shop is situated on approximately 1.5 acres, with more than half of that acreage being occupied by the local park and adjacent parking lot. Our maintenance building is shared with the local fire department and community center, and as a result, we are unable to store all of our equipment in one building. The little space that is left contains our gas tanks, sand shed and various piles of maintenance materials and equipment.

Parcel #22220635 is a 16-acre plot of land that we wish to acquire for a much-needed expansion. Please see the attached rough drawing to view our plans. The City of Fifty Lakes would like to use this land for a city brush dump, community garden, fire truck fill station, equipment storage and salt and sand shed. The lot is ideal because it is centrally located within the city of Fifty Lakes, contains the space needed for our city maintenance and fire departments to function optimally, and would provide value for our citizens with a brush dump and community garden.

I would very much appreciate the opportunity to meet and discuss how our acquisition of this land would be of tremendous benefit to our community and its citizens.

Thank you for your consideration,

Chad Wosmek

Maintenance Supervisor, City of Fifty Lakes



- 1. Sand and Salt Shed
- 2. Maintenance Building
- 3. Gas Barrels
- 4. Well and Fire Truck Fill
- 5. Community Garden
- 6. Equipment Storage
- 7. Brush Dump

CITY OF FIFTY LAKES MUNICIPAL LIQUOR STORE
2023 PROFIT AND LOSS REPORT
(unaudited)

	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	2023 YTD					
RECEIPTS:												
Receipts from Off Sales	36,019.93	51,417.02	47.1%	15,439.72	16.5%	11,912.97	15.2%	10,339.30	13.7%	8,754.82	15.6%	176,031.66
Receipts from On Sales	61,522.15	54,925.94	50.3%	72,260.05	77.1%	62,738.54	80.0%	62,371.33	82.5%	43,057.19	76.6%	555,332.02
Receipts from Machines	740.63	1,025.44	0.9%	1,481.84	1.6%	718.68	0.9%	789.32	1.0%	811.63	1.4%	8,573.98
Rent from FLFRA	3,162.45	1,770.90	1.6%	4,549.78	4.9%	3,037.42	3.9%	2,067.09	2.7%	3,601.67	6.4%	30,689.83
Total Sales	101,445.16	109,139.30	100.0%	93,731.39	100.0%	78,407.61	100.0%	75,567.04	100.0%	56,225.31	100.0%	770,627.49
Beginning inventory	58,765.77	73,732.18		64,751.44		63,531.33		62,457.57		59,932.38		51,502.92
Purchases	58,660.90	32,460.39		42,153.09		27,255.67		31,218.24		21,619.63		324,662.65
Total	117,426.67	106,192.57		106,904.53		90,787.00		93,675.81		81,552.01		376,165.57
Ending Inventory	73,732.18	64,751.44		63,531.33		62,457.57		59,932.38		58,510.03		58,510.03
Subtotal	43,694.49	41,441.13		43,373.20		28,329.43		33,743.43		23,041.98		317,655.54
Sales & Use Tax	7,913.00	8,346.00	7.6%	7,053.00	7.5%	6,104.00	7.8%	5,579.00	7.4%	4,107.00	7.3%	58,747.03
Cost of Sales	51,607.49	49,787.13	45.6%	50,426.20	53.8%	34,433.43	43.9%	39,322.43	52.0%	27,148.98	48.3%	376,402.57
Gross Profit	49,837.67	59,352.17	54.4%	43,305.19	46.2%	43,974.18	56.1%	36,244.61	48.0%	29,076.33	51.7%	394,224.92
OPERATING EXPENSES												
Salaries and wages - liquor	15,628.80	14,936.57	13.7%	13,929.64	14.9%	13,818.94	17.6%	13,354.06	17.7%	12,281.62	21.8%	139,635.82
Salaries and wages - administration	1,467.99	461.28	0.4%	779.77	0.8%	705.98	0.9%	682.00	0.9%	666.49	1.2%	10,306.47
Salaries and wages - maintenance	269.44	257.16	0.2%	255.53	0.3%	245.56	0.3%	269.45	0.4%	269.44	0.5%	2,894.59
Payroll taxes (FICA & Med)	1,183.30	1,152.15	1.1%	1,099.33	1.2%	1,110.18	1.4%	1,048.91	1.4%	965.67	1.7%	11,176.61
Employer Pera contributions	978.85	989.76	0.9%	920.90	1.0%	969.59	2.8%	1,014.39	1.3%	912.60	1.6%	11,610.99
Employer Health & Dental Insurance	2,225.20	2,225.19	2.0%	2,225.19	2.4%	2,225.19	0.0%	2,225.18	2.9%	2,225.19	4.0%	#REF!
Unemployment benefit payments		326.20	0.3%		0.0%		0.0%		0.0%		0.0%	1,474.61
Pension expense			0.0%		0.0%		0.0%		0.0%		0.0%	0.00
Compensated absences			0.0%		0.0%		0.0%		0.0%		0.0%	0.00
Salaries & benefits	21,753.58	20,348.31	18.6%	19,210.36	20.5%	19,075.44	24.3%	18,593.99	24.6%	17,321.01	30.8%	198,655.81
Dues & subscriptions	877.38	800.00	0.7%	421.00	0.4%		0.0%	75.00	0.1%	705.43	1.3%	3,433.43
Credit card fees	1,108.55	1,213.87	1.1%	1,866.73	2.0%	1,287.01	1.6%	1,231.72	1.6%	1,148.58	2.0%	10,955.81
Telephone / Cell	253.61	146.04	0.1%	472.52	0.5%	474.21	0.6%	474.21	0.6%	474.21	0.8%	3,032.17
Television/ IT services	141.50	499.38	0.5%	242.90	0.3%	172.90	0.2%	337.90	0.4%	172.90	0.3%	3,656.15
Freight	330.98	135.41	0.1%	184.84	0.2%	194.82	0.2%	538.66	0.7%	186.61	0.3%	2,418.30
Advertising/Entertainment	5,534.88	2,784.27	2.6%	2,691.00	2.9%	516.00	0.7%	1,508.00	2.0%	1,242.00	2.2%	20,203.80
Electricity	1,231.19	1,886.85	1.7%	1,956.08	2.1%	1,896.50	2.4%	1,353.89	1.8%	1,279.50	2.3%	15,192.96
Natural Gas	77.60	91.52	0.1%		0.0%	67.74	0.1%	64.21	0.1%	162.34	0.3%	1,787.26
Trash Removal	251.06	251.10	0.2%	395.20	0.4%	197.60	0.3%		0.0%	197.60	0.4%	2,189.36
Laundry Service	305.01	305.01	0.3%	305.01	0.3%	305.01	0.4%	305.01	0.4%	305.01	0.5%	3,053.94
Repair & Maintenance	2,257.11	1,176.05	1.1%	7,437.95	7.9%	1,216.24	1.6%	2,460.05	3.3%	312.00	0.6%	15,624.08
Supplies & minor equipment	995.14	180.18	0.2%	763.84	0.8%	842.47	1.1%	1,219.49	1.6%	962.35	1.7%	6,492.75
Education & seminars			0.0%		0.0%		0.0%		0.0%		0.0%	721.00
Travel, lodging & meal expenses		94.32	0.1%		0.0%		0.0%		0.0%		0.0%	395.62
Professional services	314.07		0.0%		0.0%		0.0%		0.0%		0.0%	14,814.04
Miscellaneous	582.56	23.04	0.0%	132.56	0.1%	23.04	0.0%	77.80	0.1%	77.80	0.1%	1,136.27
Insurance	1,125.32	1,209.00							0.0%		0.0%	7,960.92
Depreciation expense	1,570.98	1,774.53							0.0%			11,200.41
Total operating expenses	38,710.52	32,918.88	30.2%	36,079.99	38.5%	26,268.98	33.5%	28,239.93	37.4%	24,547.34	43.7%	322,924.08
Operating Income (loss)	11,127.15	26,433.29	24.2%	7,225.20	7.7%	17,705.20	22.6%	8,004.68	10.6%	4,528.99	8.1%	71,300.84
Other receipts (ATM,lottery,ref, COVID)			0.0%		0.0%		0.0%		0.0%		0.0%	(7,000.00)
Interest expense (income)	64.15	64.15	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	705.62
Loss on disposal of capital asset												0.00
Net profit (loss)	11,063.00	26,369.14	24.2%	7,161.05	7.6%	17,641.05	22.5%	7,940.53	10.5%	4,464.84	7.9%	77,595.22
INVENTORY PURCHASES												
Liquor	9,983.60	6,688.84		9,201.05		5,873.11		6,362.20		4,785.44		66,625.94
Beer	24,048.80	10,751.17		13,677.42		9,094.70		7,056.19		6,809.60		109,452.00
Wine	1,233.30	312.00		904.05		184.00		230.00		536.00		4,817.35
Soft Drinks	2,518.45	1,692.45		2,510.21		738.35		802.80		715.05		13,720.23
Bar Supplies	4,801.73	3,634.49		3,163.16		1,212.80		850.82		824.03		21,819.53
Tobacco	3,113.34	2,034.07		2,359.57		3,064.84		1,697.46		1,314.50		20,342.30
Food	8,058.31	6,450.75		10,024.23		6,466.60		8,551.28		5,226.86		67,177.14
Misc Merchandise, Clothing	4,903.37	896.62		313.40		621.27		5,667.49		1,408.15		20,708.16
Total inventory purchases	58,660.90	32,460.39		42,153.09		27,255.67		31,218.24		21,619.63		324,662.65

CITY OF FIFTY LAKES MUNICIPAL LIQUOR STORE
2022 PROFIT AND LOSS REPORT
(unaudited)

	Jun-22		Jul-22		Aug-22		September		October		November		2022 YTD
RECEIPTS:													
Receipts from Off Sales	14,197.11	14.4%	23,433.22	21.5%	20,843.06	20.1%	18,473.29	16.9%	9,640.78	13.7%	8,552.88	16.9%	139,801.11
Receipts from On Sales	80,294.88	81.4%	80,936.54	74.4%	78,404.40	75.6%	86,596.76	79.4%	56,222.37	80.0%	38,695.29	76.2%	624,646.43
Receipts from Machines	848.88	0.9%	1,043.52	1.0%	914.75	0.9%	485.58	0.4%	816.30	1.2%	726.86	1.4%	7,344.96
Rent from FLFRA	3,360.35	3.4%	3,409.61	3.1%	3,558.32	3.4%	3,518.36	3.2%	3,605.37	5.1%	2,773.29	5.5%	27,823.50
Total Sales	98,701.22	100.0%	108,832.89	100.0%	103,720.53	100.0%	109,073.99	100.0%	70,284.82	100.0%	50,748.32	100.0%	799,616.00
Beginning inventory	60,344.35		70,057.72		62,565.55		62,226.54		62,682.11		57,456.37		53,473.73
Purchases	54,941.77		36,053.44		43,693.42		46,111.16		18,273.85		18,985.72		334,660.93
Total	115,286.12		106,111.16		106,258.97		108,337.70		80,955.96		76,442.09		388,134.66
Ending Inventory	70,057.72		62,565.55		62,226.54		62,682.11		57,456.37		53,721.06		53,721.06
Subtotal	45,228.40		43,545.61		44,032.43		45,655.59		23,499.59		22,721.03		334,413.60
Sales & Use Tax	7,385.00	7.5%	8,373.00	7.7%	7,721.00	7.4%	8,108.00	7.4%	5,285.00	7.5%	3,750.00	7.4%	60,746.00
Cost of Sales	52,613.40	53.3%	51,918.61	47.7%	51,753.43	49.9%	53,763.59	49.3%	28,784.59	41.0%	26,471.03	52.2%	395,159.60
Gross Profit	46,087.82	46.7%	56,904.28	52.3%	51,967.10	50.1%	55,310.40	50.7%	41,500.23	59.0%	24,277.29	47.8%	404,456.40
OPERATING EXPENSES													
Salaries and wages - liquor	15,237.96	15.4%	15,208.90	14.0%	15,204.63	14.7%	16,157.10	14.8%	12,357.68	17.6%	11,757.21	23.2%	145,752.36
Salaries and wages - administration	1,020.41	1.0%	927.46	0.9%	1,011.75	1.0%	1,399.41	1.3%	1,468.81	2.1%	1,400.12	2.8%	12,212.55
Salaries and wages - maintenance	262.42	0.3%	250.49	0.2%	274.34	0.3%	1,049.68	1.0%	250.49	0.4%	262.42	0.5%	4,809.42
Payroll taxes (FICA & Med)	1,211.49	1.2%	1,232.35	1.1%	1,223.40	1.2%	1,337.18	1.2%	1,030.21	1.5%	955.30	1.9%	11,951.14
Employer Pera contributions	892.36	0.9%	917.70	0.8%	899.76	0.9%	1,051.81	1.0%	952.45	1.4%	894.34	1.8%	10,050.75
Employer Health & Dental Insurance	1,884.57	1.9%	1,892.23	1.7%	1,899.89	1.8%	1,892.24	1.7%	1,892.24	2.7%	1,892.24	3.7%	20,265.37
Unemployment benefit payments		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	600.77
Pension expense		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	0.00
Compensated absences		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	0.00
Salaries & benefits	20,509.21	20.8%	20,429.13	18.8%	20,513.77	19.8%	22,887.42	21.0%	17,951.88	25.5%	17,161.63	33.8%	205,642.36
Dues & subscriptions	261.50	0.3%	1,219.00	1.1%	751.00	0.7%		0.0%	75.00	0.1%	769.25	1.5%	3,503.38
Credit card fees	1,073.63	1.1%	1,161.11	1.1%	1,720.42	1.7%	1,466.51	1.3%	1,308.82	1.9%	878.62	1.7%	11,760.09
Telephone / Cell	169.37	0.2%	169.33	0.2%	169.33	0.2%	168.03	0.2%	168.03	0.2%	168.03	0.3%	1,845.25
Television/ IT services	217.49	0.2%	217.49	0.2%	273.47	0.3%	247.48	0.2%	351.48	0.5%	247.48	0.5%	2,561.37
Freight	237.27	0.2%	605.41	0.6%	281.66	0.3%	239.53	0.2%	149.43	0.2%	188.02	0.4%	2,804.94
Advertising/Entertainment	3,352.50	3.4%	1,561.00	1.4%	6,381.00	6.2%	10,398.00	9.5%	2,450.00	3.5%	934.00	1.8%	31,780.67
Electricity	712.64	0.7%	1,648.24	1.5%	1,699.43	1.6%	1,709.14	1.6%	1,336.77	1.9%	1,215.85	2.4%	14,286.06
Natural Gas	75.35	0.1%	60.90	0.1%	58.81	0.1%	62.68	0.1%		0.0%	105.77	0.2%	2,049.72
Trash Removal	329.42	0.3%	204.05	0.2%	229.84	0.2%	197.59	0.2%	406.70	0.6%	106.40	0.2%	2,317.16
Laundry Service	223.13	0.2%	222.76	0.2%	259.04	0.2%	259.04	0.2%	206.53	0.3%	216.31	0.4%	2,448.39
Repair & Maintenance	195.01	0.2%	426.83	0.4%	118.01	0.1%	484.34	0.4%	602.68	0.9%	634.80	1.3%	5,341.51
Supplies & minor equipment	483.19	0.5%	38.64	0.0%	1,555.66	1.5%	1,262.55	1.2%	272.43	0.4%		0.0%	5,987.61
Education & seminars		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	1,238.00
Travel, lodging & meal expenses	35.10	0.0%		0.0%		0.0%		0.0%	51.25	0.1%		0.0%	223.24
Professional services	0.00	0.0%	1,749.38	1.6%		0.0%		0.0%		0.0%	1,343.82	2.6%	13,771.92
Miscellaneous	23.04	0.0%	23.04	0.0%	23.04	0.0%	23.04	0.0%	623.04	0.9%	23.04	0.0%	1,057.53
Insurance	794.74	0.8%	794.74	0.7%	794.74	0.8%	794.74	0.7%	794.74	1.1%	794.74	1.6%	8,040.34
Depreciation expense	1,414.96	1.4%	1,414.96	1.3%	1,414.96	1.4%	1,414.96	1.3%	1,414.96	2.0%	1,414.96	2.8%	15,564.56
Total operating expenses	30,107.55	30.5%	31,946.01	29.4%	36,244.18	34.9%	41,615.05	38.2%	28,163.74	40.1%	26,202.72	51.6%	332,224.10
Operating Income (loss)	15,980.27	16.2%	24,958.27	22.9%	15,722.92	15.2%	13,695.35	12.6%	13,336.49	19.0%	(1,925.43)	-3.8%	72,232.30
Other receipts (ATM, lottery, ref, COVID)		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	0.00
Interest expense (income)	64.15	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	705.62
Loss on disposal of capital asset													0.00
Net profit (loss)	15,916.12	16.1%	24,894.12	22.9%	15,658.77	15.1%	13,631.20	12.5%	13,272.34	18.9%	(1,989.58)	-3.9%	71,526.68
INVENTORY PURCHASES													
Liquor	13,383.55		3,819.09		8,810.59		9,628.56		5,045.99		4,261.56		70,309.05
Beer	23,646.50		6,554.17		14,474.30		15,259.00		4,502.50		5,583.57		106,557.51
Wine	420.00		607.68		1,767.25		0.00		575.75		176.00		5,614.68
Soft Drinks	2,260.10		1,184.62		1,526.74		2,134.94		1,221.70		484.56		13,624.16
Bar Supplies	2,493.69		2,918.18		2,051.36		2,624.49		890.11		1,062.31		19,790.36
Tobacco	2,252.02		1,860.45		1,949.37		2,591.61		951.95		1,461.21		17,106.81
Food	9,308.77		13,168.94		12,275.19		11,822.89		4,669.51		5,582.45		81,740.79
Misc Merchandise, Clothing	1,177.14		5,940.31		838.62		2,049.67		416.34		374.06		19,917.57
Total inventory purchases	54,941.77		36,053.44		43,693.42		46,111.16		18,273.85		18,985.72		334,660.93

**City of Fifty Lakes
Resolution 2023-18**

**State of Minnesota
County of Crow Wing
City of Fifty Lakes**

RESOLUTION ADOPTING 2024 BUDGET AND CERTIFYING TAX LEVY TO CROW WING COUNTY

WHEREAS, the City of Fifty Lakes has met the statutory requirements for notifying property owners of the proposed budget and levy;

WHEREAS, the City of Fifty Lakes was not required to hold a separate Truth in Taxation Hearing but did review the budget and levy at Regular City Council Meetings held in September, October and November;

NOW, THEREFORE, BE IT RESOLVED that the proposed 2024 Budget for the City of Fifty Lakes is hereby adopted in the amount of \$ 698,700.00 (does not include the Municipal Liquor Store) and the City Clerk is hereby instructed to certify the following Tax Levy to the Crow Wing County Auditor:

General	\$ 280,835.00
Road & Bridge	271,540.00
Fire & Rescue	93,325.00
Parks	<u>53,000.00</u>
TOTAL LEVY	\$ 698,700.00

Date: December 12, 2023

Toni Buchite, Mayor

ATTEST:

Ann M. Raph Clerk-Treasurer



Statement of Work - Audit Services

November 26, 2023

This document constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated December 15, 2022, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and City of Fifty Lakes ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended December 31, 2023.

Douglas P. Host is responsible for the performance of the audit engagement.

Scope of audit services

We will audit the financial statements of City of Fifty Lakes, which comprise the statement of balances arising from cash transactions and the statement of cash receipts, disbursements, and changes in cash fund balances for each major governmental fund, the aggregate remaining governmental fund information, each major proprietary fund, and the aggregate remaining proprietary fund information as presented in accordance with the Reporting and Publishing Requirements for City Audited Financial Statements for Cities under 2,500 in Population Reporting on the Cash or Regulatory Basis of Accounting as prescribed by the Minnesota Office of the State Auditor, and the related notes to the financial statements (collectively, the "financial statements") as of and for the year ended December 31, 2023.

We will also evaluate and report on the presentation of the following supplementary information accompanying the financial statements in relation to the financial statements as a whole:

the Liquor Fund full accrual financial statements

The following supplementary information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditors' report will not provide an opinion or any assurance on that information:

schedule of city indebtedness

schedule of accounts receivable

schedule of accounts payable

schedule of capital assets

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements and the related notes.
- Preparation of the supplementary information.
- Preparation of depreciation schedules.
- Preparation of adjusting journal entries.

Audit objectives

The objectives of our audit are to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with the Reporting and Publishing Requirements for City Audited Financial Statements for Cities under 2,500 in Population Reporting on the Cash or Regulatory Basis of Accounting as prescribed by the Minnesota Office of the State Auditor, a special purpose framework (regulatory basis), which is a basis of accounting other than accounting principles generally accepted in the United States of America (U.S. GAAP). The effects on the financial statements of the variances between the regulatory basis of accounting and U.S. GAAP, although not reasonably determinable, are presumed to be material. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audits will be conducted in accordance with U.S. GAAS. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions.

We will issue a written report upon completion of our audit of your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

It is our understanding that our auditors' report will be included in your annual report which is comprised of annual financial statements and that your annual report will be issued by March 31, 2024. Our responsibility for other information included in your annual report does not extend beyond the financial information identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management override of internal controls

- Improper revenue recognition
- Lack of segregation of duties

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the regulatory basis of accounting. Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for including all informative disclosures that are appropriate for the regulatory basis of accounting. Those disclosures will include (a) a description of the regulatory basis of accounting, including a summary of significant accounting policies, and how the regulatory basis of accounting differs from U.S. GAAP; (b) informative disclosures similar to those required by U.S. GAAP; and (c) additional disclosures beyond those specifically required that may be necessary for the financial statements to achieve fair presentation.

You are responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities and safeguarding assets. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for the preparation of the supplementary information in accordance with the regulatory basis of accounting. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for the preparation of other information included in your annual report. You agree to provide the final version of such information to us in a timely manner, and if possible, prior to the date of our auditors' report. If the other information included in your annual report will not be available until after the date of our auditors' report on the financial statements, you agree to provide written representations indicating that (1) the information is consistent with the financial statements, (2) the other information does not contain material misstatements, and (3) the final version of the documents will be provided to us when available, and prior to issuance of the annual report by the entity, so that we can complete the procedures required by professional standards. Management agrees to correct material inconsistencies that we may identify. You agree to include our auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us.

Management is responsible for providing us with a written confirmation concerning representations made

by you and your staff to us in connection with the audit. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's operations, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Use of financial statements

Should you decide to include or incorporate by reference these financial statements and our auditors' reports thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We will observe the counting of inventories on January 1, 2024.

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Fees

Our professional fees are outlined in the table below:

Service	Fee
Financial Statement Audit	Standard hourly rates less a 20% discount
Implementation of the New Risk Auditing Standards which includes an increase in information technology testing	Standard hourly rates less a 20% discount
Preparation of the financial statements	Standard hourly rates less a 20% discount
SBITAs audit resource fee, if applicable	\$1,000

Additional audit testing for GASB 96 SBITAs (1-25 agreements)	Standard hourly rates less a 20% discount
Assistance in implementing SBITA's	Standard hourly rates less a 20% discount
Other Significant Organizational Changes	Standard hourly rates less a 20% discount
General Consulting	Standard hourly rates less a 20% discount
Technology and support fee	5% of total fees billed

As mentioned above, 2e will also bill a technology and client support fee of five (5%) of all professional fees billed. Our fee is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher.

Professional fees will be billed as follows:

Progress bill to be mailed on	Amount to be billed
Upon execution of the SOW	One-third of our professional fees
Upon the commencement of substantive procedures	One-third of our professional fees
Issuance of draft report(s)	One-third of our professional fees

This estimate is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. Our invoices, including applicable state and local taxes, will be rendered each month as work progresses and are payable on presentation.

Unexpected circumstances

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Agreement

We appreciate the opportunity to provide to you the services described in this SOW under the MSA and believe this SOW accurately summarizes the significant terms of our audit engagement. This SOW and the MSA constitute the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA related to audit services. If you have any questions, please let us know. Please sign, date, and return this SOW to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

CliftonLarsonAllen LLP

Response:

This letter correctly sets forth the understanding of City of Fifty Lakes.

CLA

CliftonLarsonAllen LLP

Douglas P. Host

Douglas P. Host, Principal

Client

City of Fifty Lakes

Ann Raph

Ann Raph, City Clerk/Treasurer

City of Fifty Lakes

Toni Buchite

Toni Buchite, Mayor

Earned Sick and Safe Leave

(a) Accruing Earned Sick and Safe Leave

Part-time, non-benefitted employees who work for at least 80 hours in a year for the city will accrue Earned Sick and Safe Leave at one hour for every 30 hours worked, up to a maximum of 48 hours of sick and safe leave per year. The hourly rate of Earned Sick and Safe Leave is the same hourly rate an employee earns from employment with the city.

Full-time benefitted employees will be front loaded (minimum of 48 up to 80 ?) hours of Earned Sick and Safe Leave on January 1st of each calendar year or upon date of hire. This leave is available for immediate use and will not be paid out at the end of each year for unused balances. Balance will reset to (48 to 80 hours ?) at the start of each calendar year. The hourly rate of Earned Sick and Safe Leave is the same hourly rate an employee earns from employment with the city.

Volunteer Firefighters will earn one hour for every 30 hours worked, up to a maximum of 48 hours of sick and safe leave per year. This applies to employees performing at least 80 hours of work in a year for the city. Pay out of Earned Sick and Safe Leave will be at the same rate for the activity being claimed for on-call firefighters. For purposes of hours work since as an on-call basis, firefighters will be considered to have worked the following hours for each of the following activities.

- 1-2 ? hours for each meeting attended.
- 1-2 ? hours for each training attended.
- The amount of time on the applicable run sheet for each call.

(b) Earned Sick and Safe Leave Use

For volunteer firefighters, leave may be used as it is accrued in the increments for the activities noted above. The request to use Earned Sick and Safe Leave for any item missed must be made in the month that it occurred. A form must be filled out with the fire chief noting the call/training missed in order to use the leave. You will then be paid the normal pay for that item and the deduction of your Earned Sick and Safe Leave will be made in the amount standardized above.

For all full and part time employees, the leave may be used as it is accrued in the smallest increment of time tracked by the city's payroll system (1 hour) for the following circumstances:

- An employee's own:
 - Mental or physical illness, injury or other health condition
 - Need for medical diagnosis, care or treatment, of a mental or physical illness
 - injury or health condition
 - Need for preventative care
 - Closure of the employee's place of business due to weather or other public emergency
 - The employee's inability to work or telework because the employee is prohibited from working by the city due to health concerns related to the potential transmission of a communicable illness related to a public emergency, or seeking

- or awaiting the results of a diagnostic test for, or a medical diagnosis of, a communicable disease related to a public emergency and the employee has been exposed to a communicable disease or the city has requested a test or diagnosis.
- Absence due to domestic abuse, sexual assault, or stalking of the employee provided the absence is to:
 - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking
 - Obtain services from a victim services organization
 - Obtain psychological or other counseling
 - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault or stalking
 - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking
- Care of a family member:
- With mental or physical illness, injury or other health condition Who needs medical diagnosis, care or treatment of a mental or physical illness, injury or other health condition Who needs preventative medical or health care Whose school or place of care has been closed due to weather or other public emergency When it has been determined by health authority or a health care professional that the presence of the family member of the employee in the community would jeopardize the health of others because of the exposure of the family member of the employee to a communicable disease, whether or not the family member has actually contracted the communicable disease
- Absence due to domestic abuse, sexual assault or stalking of the employee's family member provided the absence is to:
 - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking
 - Obtain services from a victim services organization
 - Obtain psychological or other counseling
 - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault or stalking
 - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking

(c) For Earned Sick and Safe Leave purposes, family member includes an employee's:

- Spouse or registered domestic partner
- Child, foster child, adult child, legal ward, child for whom the employee is legal guardian, or child to whom the employee stands or stood in loco parentis
- Sibling, step sibling or foster sibling
- Biological, adoptive or foster parent, stepparent or a person who stood in loco parentis when the employee was a minor child
- Grandchild, foster grandchild or step grandchild
- Grandparent or step grandparent
- A child of a sibling of the employee

- A sibling of the parent of the employee or
- A child-in-law or sibling-in-law
- Any of the above family members of a spouse or registered domestic partner
- Any other individual related by blood or whose close association with the employee is the equivalent of a family relationship
- Up to one individual annually designated by the employee

(d) Advance Notice for use of Earned Sick and Safe Leave

If the need for sick and safe leave is foreseeable, the city requires seven days' advance notice. However, if the need is unforeseeable, employees must provide notice of the need for Earned Sick and Safe time as soon as practicable. When an employee uses Earned Sick and Safe time for more than three consecutive days, the city may require appropriate supporting documentation (such as medical documentation supporting medical leave, court records or related documentation to support safety leave). However, if the employee or employee's family member did not receive services from a health care professional, or if documentation cannot be obtained from a health care professional in a reasonable time or without added expense, then reasonable documentation may include a written statement from the employee indicating that the employee is using, or used, Earned Sick and Safe Leave for a qualifying purpose. The city will not require an employee to disclose details related to domestic abuse, sexual assault, or stalking or the details of the employee's or the employee's family member's medical condition. In accordance with state law, the city will not require an employee using Earned Sick and Safe leave to find a replacement worker to cover the hours the employee will be absent.

(e) Carry Over of Earned Sick and Safe Leave

Part-time, non-benefitted employees and volunteer firefighters are eligible for carry over of accrued but unused Earned Sick and Safe time into the following year, but the total of Earned Sick and Safe Leave carry over hours shall not exceed 80 hours.

Full-time, benefitted employees will have their balance reset to 80 hours as of January 1st of each calendar year. No payouts of unused balances will be made.

(f) Retaliation prohibited

The city shall not discharge, discipline, penalize, interfere with, or otherwise retaliate or discriminate against an employee for asserting Earned Sick and Safe Leave rights, requesting an Earned Sick and Safe Leave absence, or pursuing remedies. Further, use of Earned Sick and Safe Leave will not be factored into any attendance point system the city may use. Additionally, it is unlawful to report or threaten to report a person or a family member's immigration status for exercising a right under Earned Sick and Safe Leave.

(g) Benefits and return to work protections

During an employee's use of Earned Sick and Safe Leave, an employee will continue to receive the city's employer insurance contribution as if they were working, and the employee will be responsible for any share of their insurance premiums.

An employee returning from time off using accrued Earned Sick and Safe Leave is entitled to return to their city employment at the same rate of pay received when their leave began, plus any automatic pay adjustments that may have occurred during the employee's time off. Seniority during Earned Sick and Safe Leave absences will continue to accrue as if the employee has been continually employed.

(h) Separation from employment

Upon separation from employment, Earned Sick and Safe Leave previously accrued but not used will not be paid out.

When there is a separation from employment with the city and the employee is rehired again within 180 days of separation, previously accrued Earned Sick and Safe Leave that had not been used will be reinstated. An employee is entitled to use and accrue Earned Sick and Safe Leave at the commencement of reemployment.