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# CITY OF FIFTY LAKES

## CITY COUNCIL MEETING AGENDA

February 13, 2024, 6:00 pm

City Hall 40447 Town Hall Road Fifty Lakes MN 56448

125 Cora Lee Unit 102 South Padre Island TX 78597

91!. Avenida Proyecto Gozo 0-51 Jalpatagua, Jutipa, Guatemala C.A.

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### 1. Call to Order / Roll Call

*“The meeting is being recorded and audio will be posted on the city website. Anyone wishing to speak please raise your hand until recognized by the chairperson then state your name and residence.”*

### 2. Pledge of Allegiance

### 3. Consider Agenda: (Council Action-Motion)

### 4. Open Forum

### 5. Consent Agenda: (One Motion to Approve all items in consent agenda)

- ❖ Minutes January 9, 2024
- ❖ Treasurer’s Report and Payment of bills \$254,674.44 Check #50443 through #50551
- ❖ Fire and Rescue Minutes
- ❖ Resolution 2024-06 and 2024-07 Fifty Lakes Fire Relief Donations
- ❖ Renew CD’s #1607, #2436 at First National Bank and #1601 at First Western Bank
- ❖ Purchase 9-month \$10,000 CD from First National Bank with FLIIP funds

### 6. New Business/ Critical Issues:

Bob Stancer, Emergency Siren Placement updates

**Public Hearing:** Review and discuss the proposed park improvement plans not limited to but including additional pickleball courts, a splash pad and upgrades to park grounds

Approval of Resolution 2024-05 DNR Grant (Council Action-Motion)

Approval of the Golden Eagle Golf Course Liquor License/Brady and Angela Hatcher (Council Action-Motion)

### 7. Committee Reports

- ❖ Planning and Zoning – Gary Staples
  - Staff Report
- ❖ Parks – Toni Buchite
  - Park pavilion rental fee
- ❖ Fire & Rescue – Jill Radman
  - Mayor and Clerk schedule meeting with Fire Relief Association
  - Approve to appoint W. Anderson to the Fire and Rescue Department (Council Action-Motion)

- Approve to appoint S. Case to the Fire and Rescue Department (**Council Action-Motion**)
- ❖ Road Construction and Maintenance- Mark Bradley
  - Discuss the overlay of North Gate Lane and quote from Anderson Brothers
  - Approval of LMC Safety Training schedule for maintenance staff (**Council Action-Motion**)
- ❖ Liquor Store – Randy Zeigler
  - Review P & L
  - Staff Report
- ❖ Mayor’s Report – Toni Buchite
  - Approve moving Fifty Lakes Day to the 3<sup>rd</sup> Saturday of June (June 15<sup>th</sup> 2024) (**Council Action-Motion**)
  - Discuss fireworks for Fifty Lakes Day 2024
  - Presidential Primary Nominations Elections March 5<sup>th</sup>, 2024, 7 am to 8 pm
  - Sourcewell Community Impact Funds/Application discussion
- ❖ Purchasing/Personnel – Toni Buchite
  - Approve pay increase for Pat O’Connor AIS Inspector (**Council Action-Motion**)
  - Approve advertising for an additional AIS inspector (**Council Action-Motion**)
  - Request from Manhattan Beach for deputy clerk support (**Council Action-Motion**)
  - Approve Ann Raph to attend Sourcewell Conference in Staples February 14<sup>th</sup> (**Council Action-Motion**)
  - Approve Ann Raph to attend the MCFOA Conference in St. Cloud March 19<sup>th</sup> – 22<sup>nd</sup> (**Council Action-Motion**)
  - City Hall Offices closed Presidents Day February 19<sup>th</sup>, 2024

## **8. Unfinished Business**

- Approval of additional cost to community center tv

## **9. Open Forum**

## **10. Adjourn**

MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE FIFTY LAKES CITY COUNCIL  
January 9th, 2024

The Regular Monthly Meeting of the Fifty Lakes City Council was held on Tuesday, January 9, 2024, at City Hall at 6:00 pm. The following officers were present: Toni Buchite, Mayor (via interactive technology: out of state); Mark Bradley, Jill Radman, Randy Zeigler, (Gary Staples: Absent) Council Members; Ann Raph, City Clerk; Jessica Istvanovich, Deputy Clerk; Chad Wosmek, Maintenance Supervisor; Diana Buchite, Liquor Manager and Jesse Anderson, Assistant Fire Chief.

Acting Mayor Bradley requested four additions to the January Agenda.

MOTION MADE BY MS. RADMAN AND SECONDED BY MR. ZEIGLER TO ADD PUBLIC HEARING NOTICE FOR FUTURE PARK INPUT AND DETERMINATION FOR OFFICAL PARK HOURS AND LIGHTING UNDER PARKS, OPEN MEETING LAW SESSION AND ELECTED LEADERS INSTITUTE CLASSES UNDER MAYOR'S REPORT. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

Consent Agenda: Acting Mayor Bradley requested consideration of the consent agenda. Council reviewed: Council Meeting Minutes for Regular Meeting December 12<sup>th</sup>, Treasurer's Report: Payment of bills in the amount of \$444,784.42 including Check No# 50338 through #50442; Fire and Rescue Minutes; resolution 2024-03 Emily Fire Relief Donations; Resolution 2024-04 L. Musolf Donation. MOTION MADE BY MR. RADMAN AND SECONDED BY MR. ZEIGLER TO APPROVE THE CONSENT AGENDA AS PRESENTED. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples, absent)

New Business/Critical Issues:

MOTION MADE BY MR. ZEIGLER AND SECONDED BY MS. RADMAN TO APPROVE THE CLOSURE OF FRANSDEN BANK CHECKING ACCOUNT ENDING IN #2231. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent; Mr. Staples absent)

MOTION MADE BY MS. RADMAN AND SECONDED BY MR. BRADLEY TO APPOINT THE CROSBY-IRONTON COURIER AS THE OFFICIAL NEWSPAPER OF THE CITY OF FIFTY LAKES. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent). The council discussed 3 CDs that will be maturing in February.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO TRANSFER CD 1607, CD 2436, CD 1601 TO THE BEST APY RATE AVAILABLE. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

Acting Mayor Bradley requested discussion of the following Mayoral Appointments for 2024. MOTION MADE BY MS. RADMAN AND SECONDED BY MR. BRADLEY TO APPROVE THE FOLLOWING MAYORAL APPOINTMENTS FOR 2024:

1. Acting Mayor – Mark Bradley
2. Official Newspaper – Crosby- Ironton Courier
3. Emergency Management – Mark Bradley
4. Committee Assignments
  - a) Roads, Maintenance & Weed Inspector – Mark Bradley
  - b) Public Safety (Fire & Rescue) – Jill Radman
  - c) Parks – Mayor Toni Buchite
  - d) Liquor Store – Randy Zeigler
  - e) Purchasing & Personnel – Mayor Toni Buchite
  - f) Planning & Zoning – Gary Staples
5. Finance-Depositories: First Western Bank & Trust – First National Bank-  
Pine River State Bank
6. City Attorney – Joe Langel, Ratwik, Roszak & Maloney P.A.
7. City Engineer – Bolton & Menk

Planning & Zoning Commission:

Bob Stancer (12/27)      Don Reiersen (12/27)      Mike Milbrath (12/25)

Gary Oster (12/27) Fred Strohmeier (12/25)

**Fire & Rescue Executive Review Board:**

Keith Fitzpatrick Ed Shetka IV  
Jesse Anderson Ken Hersey (Community Member)  
Jill Radman (Council Liaison)  
Ann M. Raph (recording only not a voting member)

**Forestry Committee:**

Mark Bradley Fred Strohmeier Mike Prouty

**FLLP – Fifty Lakes Lake Improvement Committee:**

Bob Stancer Fred Strohmeier  
Ken Neihart Mark Bradley (Council Member)  
Ann M. Raph

**Fifty Lakes Day Committee:**

Ann M. Raph Toni Buchite Lori Crawford  
Ronda Veit Diana Buchite

**Park Committee:**

Toni Buchite Marilyn Mckeehan  
Jenna Fitcher Ann M. Raph

When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE THE FEES FOR 2024 (PHOTOCOPING, FAX, NOTARY, MILEAGE, COMMUNITY CENTER/ PAVILION RENTAL FEES, CELL PHONE STIPENS). When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

Planning and Zoning: Mr. Burslie requested, in a staff report, approval of the 2024 Planning and Zoning Fee Schedule as presented.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ACCEPT THE 2024 PLANNING AND ZONING FREE SCHEDULE AS PRESENTED. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent). There were 52 land use permits issued in 2023 and 15 SSTs.

Parks: The council discussed the picnic table bid and viewed samples from Quality Fabricating. The tables are 48” x 48” square picnic table with 4 attached benches option topper is a lattice pattern and a solid metal planking. Council determined that the solid metal planking would be preferable to the lattice pattern.

MOTION MADE BY MR. ZEIGLER AND SECONDED BY MS. RADMAN TO HAVE THE PARK COMMITTEE PURCHASE TWO PICNIC TABLES FROM QUALITY FABRICATING FOR \$1,140.00 EACH PLUS TAX. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent) The park committee and Premium Grant Services requested the council to hold a public hearing per the DNR grant stipulations to discuss options for the future park expansion.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO HOLD A PUBLIC HEARING ON FEBRUARY 13<sup>TH</sup> FOR PUBLIC INPUT ON FUTURE PARK EXPANSIONS. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent).

Fire & Rescue: Jesse Anderson, assistant fire chief, reported 5 fire calls and 3 medical calls in the month of December. The council discussed purchasing a Smart TV for the community center for training classes and fire meetings.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO PURCHASE A LARGE SMART TV FOR THE COMMUNITY CENTER NOT TO EXCEED \$1000.00. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MS. RADMAN AND SECONDED BY MR. BRADLEY TO APPROVE A. ANDERSON TO THE FIRE AND RESCUE DEPARTMENT. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MR. ZEIGLER AND SECONDED BY MR. BRADLEY TO APPROVE THE RESIGNATION FROM C. WOSMEK FROM THE FIRE AND RESCUE DEPARTMENT. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

Road Construction and Maintenance: Chad Wosmek requested approval for the purchase of new street signs.

MOTION MADE BY MS. RADMAN AND SECONDED BY MR. ZEIGLER TO PURCHASE NEW STREET SIGNS FROM NEWMAN SIGNS INC IN THE AMOUNT OF \$1267.37. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE C. WOSMEK TO ATTEND MN LTAP TRAINING ON MARCH 26<sup>TH</sup> IN ST. CLOUD, MN AND MARCH 28<sup>TH</sup> IN BEMIDJI, MN. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

Liquor Store: Mr. Zeigler reviewed the Profit and Loss Report for the 2023 year with the council. The bar had a gross profit of 46.2% for the month of December. Mr. Zeigler pointed out how the lack of snowfall in October, November and December impacted the bars net profit with a loss of \$8,193.38 in 2023 compared to 2022. Acting Mayor Bradley requested consideration on the off-sale inventory variance totals for 2023. Discussed followed. D. Buchite and Mr. Zeigler help annual employee reviews in December. The council discussed 2023 performance evaluations and pay increases.

MOTION MADE BY MR. ZEIGLER AND SECONDED BY MS. RADMAN TO APPROVE A 3.2% COST OF LIVING (COLA) FOR ALL BAR STAFF AND MERIT WAGE INCREASE FOR INDIVIDUAL BARTENDERS AS FOLLOWS: LEAD BARTENDER KIM TUCHEK 6.8%, NANNETTE BRENDLE 3.8%, PATTY OLSON 1.8%, TREVOR JOHNSON 1.8%, BRITTANY RONNEBER 2.8%, LISA KERKOW 1.8%. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE A 3.2% COST OF LIVING (COLA) IN ADDITION TO A 13.8% MERIT WAGE INCREASE IF REMAINING AT SALARY OR 11.8% MERIT WAGE INCREASE IF SWITCHING TO HOURLY PAY TO LIQUOR MANAGER DIANA BUCHITE. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

Mayor's Report: Acting Mayor Bradley informed the council and city employees of two upcoming classes. An "Open Meeting Law Session" on January 17<sup>th</sup> and Elected Leaders Institute on February 9<sup>th</sup> and 10<sup>th</sup> or February 23<sup>rd</sup> and 24<sup>th</sup>.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO ALLOW ANY COUNCIL MEMBER TO ATTEND THE CLASSES WITH EXPENSES COVERED BY THE CITY. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

Purchasing/Personnel: Acting Mayor Bradley requested consideration of 2024 Election Judge appointments. Discussion followed.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE \$16.00 AN HOUR PAY FOR 2024 ELECTION JUDGES AND APPOINT ANN RAPH (HEAD), JESSICA ISTVANOVICH, BOBBIE GRAHAM, LORIE JOHNSON, KAREN STERN, PATTY MILLER AS THE 2024 ELECTION JUDGES. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent) The council discussed annual employee reviews conducted in November and December 2023.

MOTION MADE BY MR. ZEIGLER AND SECONDED BY MS. RADMAN TO APPROVE 3.2% COST OF LIVING (COLA) IN ADDITION TO A 8.7% MERIT WAGE INCREASE FOR CLERK ANN RAPH. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE A 3.2% COST OF LIVING (COLA) IN ADDITION TO A 2% MERIT WAGE INCREASE FOR MAINTENANCE SUPERVISOR

CHAD WOSMEK. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE A 3.2% COST OF LIVING (COLA) FOR MAINTENANCE EMPLOYEES W. BRIGHT AND G. VUKELICH. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO APPROVE A 3.2% COST OF LIVING (COLA) IN ADDITION TO A 2% MERIT WAGE INCREASE FOR DEPUTY CLERK, JESSICA ISTVANOVICH. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

Acting Mayor Bradley requested consideration of Ms. Raph's unused vacation time. Discussion followed.

MOTION MADE BY MR BRADLEY AND SECONDED BY MR. ZEIGLER TO ALLOW A. RAPH TO CARRY OVER 50.5 VACATION HOURS TO BE USED IN 6 MONTHS WITH A PAYOUT OF UP TO 20 HOURS FOR UNUSED TIME AFTER A 6 MONTH PERIOD. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO REISSUE CHECK #45680 TO T. JOHNSON FOR \$526.23 AND CHECK #45668 TO D. BUCHITE FOR \$35.00. When polled: Mr. Bradley, aye; Ms. Radman, aye; Mr. Zeigler, aye. Motion carried. (Ms. Buchite, absent from motion; Mr. Staples absent)

City offices will be closed Monday, January 15<sup>th</sup> for the Martin Luther King Jr. Holiday.

Adjourn: MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ADJOURN. Meeting adjourned at 8:00 pm.

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Jessica Istvanovich, Deputy Clerk



As on 1/31/2024

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	180,947.77	9,571.67	0.00	77,553.67	102,990.12	0.00	0.00	165,082.99	0.00	165,082.99
Road and Bridge	73,483.51	5,187.12	0.00	0.00	12,725.70	0.00	0.00	65,944.93	0.00	65,944.93
Public Safety	62,905.43	0.00	0.00	0.00	38,261.08	0.00	0.00	24,644.35	0.00	24,644.35
Lake Improve Prog	17,885.39	0.00	0.00	0.00	0.00	0.00	0.00	17,885.39	0.00	17,885.39
Fire & Rescue	101,263.84	1,580.21	0.00	0.00	23,573.26	0.00	0.00	79,270.79	0.00	79,270.79
Fifty Lakes Day Fund	3,344.17	0.00	0.00	0.00	0.00	0.00	0.00	3,344.17	0.00	3,344.17
Petty Cash - City Hall	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
General CD1235635	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GenCapImpro CD65010726/2448	30,807.78	0.00	0.00	0.00	0.00	0.00	0.00	30,807.78	0.00	30,807.78
Parks	43,012.21	293.03	0.00	0.00	824.98	0.00	0.00	42,480.26	0.00	42,480.26
General CD#22436	64,520.81	0.00	0.00	0.00	0.00	0.00	0.00	64,520.81	0.00	64,520.81
Roads CD#65011434	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	100,000.00
Roads CD#22534/1601	46,132.49	0.00	0.00	0.00	0.00	0.00	0.00	46,132.49	0.00	46,132.49
Roads CD#1235637	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roads 09673/407507	146,389.23	0.00	0.00	0.00	0.00	0.00	0.00	146,389.23	0.00	146,389.23
Roads CD 1235636	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FLLP CD65010717/2451	30,673.55	0.00	0.00	0.00	0.00	0.00	0.00	30,673.55	0.00	30,673.55
General CD1240784	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	100,000.00
CD General 1240793	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0.00	30,000.00
Fire CD#65012445	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
Fire Truck Fund General	6,002.72	6,000.00	0.00	0.00	11,521.92	0.00	0.00	480.80	0.00	480.80
Capital Fire Equip Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Municipal Liquor Store	60,301.57	34,749.80	0.00	0.00	41,613.97	0.00	0.00	53,437.40	0.00	53,437.40
ATM Account	11,009.04	18,060.00	0.00	0.00	22,000.00	0.00	0.00	7,069.04	0.00	7,069.04
ATM Machine	3,740.00	0.00	0.00	0.00	0.00	0.00	0.00	3,740.00	0.00	3,740.00
LIQ CD #27517/6595	20,262.58	0.00	0.00	0.00	0.00	0.00	0.00	20,262.58	0.00	20,262.58
LIQ CD #1240789	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0.00	30,000.00
Lottery Account	4,668.56	2,555.52	0.00	0.00	1,163.41	0.00	0.00	6,060.67	0.00	6,060.67
Liq Petty Cash/Operating Funds	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	0.00	2,700.00
General CD#22535/1607	51,230.66	0.00	0.00	0.00	0.00	0.00	0.00	51,230.66	0.00	51,230.66
<b>Total :</b>	<b>1,236,381.31</b>	<b>77,997.35</b>	<b>0.00</b>	<b>77,553.67</b>	<b>254,674.44</b>	<b>0.00</b>	<b>0.00</b>	<b>1,137,257.89</b>	<b>0.00</b>	<b>1,137,257.89</b>

For the Period : 1/1/2024 To 1/31/2024

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$180,947.77	\$87,125.34	\$102,990.12	\$165,082.99	\$0.00	\$12,199.48	\$177,282.47
Road and Bridge	\$73,483.51	\$5,187.12	\$12,725.70	\$65,944.93	\$0.00	\$8,844.11	\$74,789.04
Parks	\$43,012.21	\$293.03	\$824.98	\$42,480.26	\$0.00	\$824.98	\$43,305.24
Public Safety	\$62,905.43	\$0.00	\$38,261.08	\$24,644.35	\$0.00	\$38,261.08	\$62,905.43
Lake Improve Prog	\$17,885.39	\$0.00	\$0.00	\$17,885.39	\$0.00	\$0.00	\$17,885.39
Fire & Rescue	\$101,263.84	\$1,580.21	\$23,573.26	\$79,270.79	\$0.00	\$4,970.58	\$84,241.37
Fifty Lakes Day Fund	\$3,344.17	\$0.00	\$0.00	\$3,344.17	\$0.00	\$0.00	\$3,344.17
Petty Cash - City Hall	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
General CD1235635	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GenCapImpro CD65010726/2448	\$30,807.78	\$0.00	\$0.00	\$30,807.78	\$0.00	\$0.00	\$30,807.78
General CD#22535/1607	\$51,230.66	\$0.00	\$0.00	\$51,230.66	\$0.00	\$0.00	\$51,230.66
General CD#22436	\$64,520.81	\$0.00	\$0.00	\$64,520.81	\$0.00	\$0.00	\$64,520.81
Roads CD#65011434	\$100,000.00	\$3,044.07	\$0.00	\$103,044.07	\$0.00	\$0.00	\$103,044.07
Roads CD#22534/1601	\$46,132.49	\$0.00	\$0.00	\$46,132.49	\$0.00	\$0.00	\$46,132.49
Roads CD#1235637	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Roads 09673/407507	\$146,389.23	\$0.00	\$0.00	\$146,389.23	\$0.00	\$0.00	\$146,389.23
Roads CD 1235636	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FLLP CD65010717/2451	\$30,673.55	\$0.00	\$0.00	\$30,673.55	\$0.00	\$0.00	\$30,673.55
General CD1240784	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
CD General 1240793	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Fire CD#65012445	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Fire Truck Fund General	\$6,002.72	\$6,000.00	\$11,521.92	\$480.80	\$0.00	\$0.00	\$480.80
Capital Fire Equip Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Municipal Liquor Store	\$60,301.57	\$34,749.80	\$41,613.97	\$53,437.40	\$2,344.91	\$25,069.81	\$76,162.30
ATM Account	\$11,009.04	\$18,060.00	\$22,000.00	\$7,069.04	\$0.00	\$0.00	\$7,069.04
ATM Machine	\$3,740.00	\$0.00	\$0.00	\$3,740.00	\$0.00	\$0.00	\$3,740.00
LIQ CD #27517/6595	\$20,262.58	\$0.00	\$0.00	\$20,262.58	\$0.00	\$0.00	\$20,262.58
LIQ CD #1240789	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Lottery Account	\$4,668.56	\$2,555.52	\$1,163.41	\$6,060.67	\$0.00	\$0.00	\$6,060.67
Liq Petty Cash/Operating Funds	\$2,700.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00
<b>Total</b>	<b>\$1,236,381.31</b>	<b>\$158,595.09</b>	<b>\$254,674.44</b>	<b>\$1,140,301.96</b>	<b>\$2,344.91</b>	<b>\$90,170.04</b>	<b>\$1,228,127.09</b>



Fund Name: All Funds

Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
01/02/2024	USPS	9539	VPO Fee	(01/02/2024) - VPO	N	VPO (Village Post Office) Contract	100-36225-	\$ 41.67
								<b>\$ 41.67</b>
01/05/2024	D. Stark, M. Herman, D. Potz, D. Ba	9525	Stamps	(01/05/2024) - Stamps	N	Stamps	100-34003-	\$ 51.00
								<b>\$ 51.00</b>
01/08/2024	50 Lakes Bar & Bottle Shop	9526	Deposit 1-7-24	(01/08/2024) - Liq	N	Sales	609-37810-	\$ 86.81
							609-37811-	\$ 363.00
							609-37812-	\$ 367.79
							609-37813-	\$ 81.93
							609-37814-	\$ 28.64
							609-37815-	\$ 18.58
							609-37816-	\$ 311.95
							609-37819-	\$ 25.17
							609-37910-	\$ 502.73
							609-37911-	\$ 2,503.76
							609-37912-	\$ 1,459.09
							609-37913-	\$ 198.84
							609-37914-	\$ 46.00
							609-37915-	\$ 141.03
							609-37917-	\$ 20.00
							609-37918-	\$ 1,126.75
							609-37919-	\$ 66.64
							609-37930-	\$(106.32)
							609-37941-	\$(22.82)
								<b>\$ 7,219.57</b>
01/10/2024	J. Gleason	9527	Permit Fee	(01/10/2024) - CC	N	Building Permits (Excludes surcharge)	100-32210-	\$ 100.00
							100-34001-	\$ 2.50
								<b>\$ 102.50</b>
01/11/2024	Fifty Lakes Fire Relief	9528	Donation for CC TV	(01/11/2024) - TV	N	Contributions and Donations from Private Sources	100-36230-	\$ 1,000.00

Fund Name: All Funds

Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
								<b>\$ 1,000.00</b>
01/11/2024	Fifty Lakes Fire Relief	9529	Truck Payment Donation	(01/11/2024) - Truck	N	Contributions and Donations from Private Sources	425-36230-	\$ 6,000.00
								<b>\$ 6,000.00</b>
01/11/2024	Fifty Lakes Fire Relief	9530	Pull Tab Rent	(01/11/2024) - Rent	N	Pull Tab Rent	609-37922-	\$ 953.89
								<b>\$ 953.89</b>
01/12/2024	Frandsen Bank	9531	Closure of checking account ending in 2231	(01/12/2024) -	N	Transfer From Governmental Fund	100-39203-	\$ 77,553.67
								<b>\$ 77,553.67</b>
01/14/2024	50 Lakes Bar & Bottle Shop	9532	Deposit 1-14-24	(01/16/2024) - LIQ	N	Sales	609-37810-	\$ 106.07
						Liquor	609-37811-	\$ 423.47
						Beer	609-37812-	\$ 424.95
						Wine	609-37813-	\$ 78.13
						Soft Drinks	609-37814-	\$ 16.00
						Other Merchandise	609-37815-	\$ 17.40
						Cigarettes and Tobacco	609-37816-	\$ 318.46
						Credit Card Fee	609-37819-	\$ 30.69
						Sales	609-37910-	\$ 507.42
						Liquor	609-37911-	\$ 2,488.13
						Beer	609-37912-	\$ 1,324.11
						Wine	609-37913-	\$ 317.54
						Soft Drinks	609-37914-	\$ 72.26
						Other Merchandise	609-37915-	\$ 150.45
						Clothing	609-37917-	\$ 40.00
						Food	609-37918-	\$ 1,181.62
						Credit Card Fee	609-37919-	\$ 51.66
						Cash Discounts - On-Sale	609-37930-	\$(201.00)
						Cash Shortage On Sale	609-37941-	\$ 13.44
								<b>\$ 7,360.80</b>
01/19/2024	Cardtronics	9541	ATM Transactions	(01/19/2024) - ATM	N	Vending Machine Revenues or Commissions	609-37920-	\$ 241.56
								<b>\$ 241.56</b>

Fund Name: All Funds

Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
01/21/2024	50 Lakes Bar & Bottle Shop	9533	Deposit 1-21-24	(01/22/2024) - LIQ	N	Sales	609-37810-	\$ 82.74
						Liquor	609-37811-	\$ 356.24
						Beer	609-37812-	\$ 371.49
						Wine	609-37813-	\$ 51.95
						Soft Drinks	609-37814-	\$ 11.25
						Other Merchandise	609-37815-	\$ 7.94
						Cigarettes and Tobacco	609-37816-	\$ 401.40
						Credit Card Fee	609-37819-	\$ 22.08
						Sales	609-37910-	\$ 667.19
						Liquor	609-37911-	\$ 2,885.07
						Beer	609-37912-	\$ 2,127.33
						Wine	609-37913-	\$ 285.33
						Soft Drinks	609-37914-	\$ 164.50
						Other Merchandise	609-37915-	\$ 110.08
						Clothing	609-37917-	\$ 20.00
						Food	609-37918-	\$ 1,669.01
						Credit Card Fee	609-37919-	\$ 86.52
						Vending Machine Revenues or Commissions	609-37920-	\$ 471.03
						Cash Discounts - On-Sale	609-37930-	\$(241.29)
						Cash Shortage On Sale	609-37941-	\$(4.43)
								<b>\$ 9,545.43</b>
01/24/2024	Crow Wing County	9534	Tax Settlement 2023	(01/24/2024) - CWC	N	General Property Taxes (31001 through 31299)	100-31001-	\$ 5,881.03
						Penalties and Interest Delinquent Taxes	100-31901-	\$ 139.18
						General Property Taxes (31001 through 31299)	201-31001-	\$ 5,187.12
						General Property Taxes (31001 through 31299)	204-31001-	\$ 293.03
						General Property Taxes (31001 through 31299)	225-31001-	\$ 1,580.21
								<b>\$ 13,080.57</b>
01/26/2024	B. Graham, P. Anderson	9536	Stamps	(01/26/2024) - Stamps	N	Stamps	100-34003-	\$ 39.40
								<b>\$ 39.40</b>

Fund Name: All Funds

Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
01/28/2024	50 Lakes Bar & Bottle Shop	9535	Deposit 1-28-24	(01/28/2024) - LIQ	N	Sales	609-37810-	\$ 77.09
						Liquor	609-37811-	\$ 347.42
						Beer	609-37812-	\$ 331.15
						Wine	609-37813-	\$ 44.97
						Soft Drinks	609-37814-	\$ 29.75
						Other Merchandise	609-37815-	\$ 15.68
						Cigarettes and Tobacco	609-37816-	\$ 143.98
						Credit Card Fee	609-37819-	\$ 21.05
						Sales	609-37910-	\$ 519.50
						Liquor	609-37911-	\$ 2,452.75
						Beer	609-37912-	\$ 1,623.18
						Wine	609-37913-	\$ 119.68
						Soft Drinks	609-37914-	\$ 97.00
						Other Merchandise	609-37915-	\$ 50.47
						Food	609-37918-	\$ 1,244.13
						Credit Card Fee	609-37919-	\$ 51.90
						Cash Discounts - On-Sale	609-37930-	\$(86.77)
						Cash Shortage On Sale	609-37941-	\$ 0.71
								<b>\$ 7,083.64</b>
01/28/2024	Sourcewell	9537	Consultant Reimbursement	(01/28/2024) -	N	Other County Grants and Aids	100-33620-	\$ 2,250.00
								<b>\$ 2,250.00</b>
01/31/2024	ATM Network Systems	9538	ATM Transactions	(01/31/2024) - ATM	N	ATM Transactions	610-36221-	\$ 18,060.00
								<b>\$ 18,060.00</b>
01/31/2024	Pine River State Bank	9540	Interest Earned	(01/31/2024) - INT	N	Interest Earning	100-36210-	\$ 66.89
								<b>\$ 66.89</b>
01/31/2024	50 Lakes Bar & Bottle Shop	9542	Deposit 1-31-24	(01/31/2024) - LIQ	N	Sales	609-37810-	\$ 31.68
						Liquor	609-37811-	\$ 27.99
						Beer	609-37812-	\$ 247.58
						Wine	609-37813-	\$ 22.98
						Other Merchandise	609-37815-	\$ 6.00
						Cigarettes and Tobacco	609-37816-	\$ 47.49
						Credit Card Fee	609-37819-	\$ 9.17
						Sales	609-37910-	\$ 176.16
						Liquor	609-37911-	\$ 846.53

Fund Name: All Funds

Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
						Beer	609-37912-	\$ 566.43
						Soft Drinks	609-37914-	\$ 9.50
						Other Merchandise	609-37915-	\$ 25.70
						Food	609-37918-	\$ 471.51
						Credit Card Fee	609-37919-	\$ 19.00
						Cash Discounts - On-Sale	609-37930-	\$(161.50)
						Cash Shortage On Sale	609-37941-	\$(1.31)
								<b>\$ 2,344.91</b>
01/31/2024	Pine River State Bank	9543	Interest Earned CD 1434 Roads	(01/31/2024) - INT	N	Interest Earning	407-36210-	\$ 3,044.07
								<b>\$ 3,044.07</b>
01/31/2024	MN State Lottery	LOTTO131202	Lottery Transactions	(01/31/2024) - Lottery	N	Lottery Transactions	617-36222-	\$ 2,555.52
								<b>\$ 2,555.52</b>
<b>Total for Selected Receipts</b>								<b>\$ 158,595.09</b>

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Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
01/02/2024	Cash	2615	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 4,000.00
	<b>Total For Check</b>	<b>2615</b>					<b>\$ 4,000.00</b>
01/08/2024	Cash	2616	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 2,000.00
	<b>Total For Check</b>	<b>2616</b>					<b>\$ 2,000.00</b>
01/08/2024	Payroll Period Ending 01/08/2024	50443	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 1,302.13
	<b>Total For Check</b>	<b>50443</b>					<b>\$ 1,302.13</b>
01/08/2024	Payroll Period Ending 01/08/2024	50444	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 1,606.89
	<b>Total For Check</b>	<b>50444</b>					<b>\$ 1,606.89</b>
01/08/2024	Payroll Period Ending 01/08/2024	50445	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 969.67
	<b>Total For Check</b>	<b>50445</b>					<b>\$ 969.67</b>
01/08/2024	Payroll Period Ending 01/08/2024	50446	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 221.64
	<b>Total For Check</b>	<b>50446</b>					<b>\$ 221.64</b>
01/08/2024	Payroll Period Ending 01/08/2024	50447	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 1,330.14
	<b>Total For Check</b>	<b>50447</b>					<b>\$ 1,330.14</b>
01/08/2024	Payroll Period Ending 01/08/2024	50448	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 803.44
	<b>Total For Check</b>	<b>50448</b>					<b>\$ 803.44</b>
01/08/2024	Payroll Period Ending 01/08/2024	50449	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 55.41
	<b>Total For Check</b>	<b>50449</b>					<b>\$ 55.41</b>
01/08/2024	Payroll Period Ending 01/08/2024	50450	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 997.38
	<b>Total For Check</b>	<b>50450</b>					<b>\$ 997.38</b>



Fund Name: All Funds

Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
01/08/2024	Payroll Period Ending 01/08/2024	50451	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 360.16
	<b>Total For Check</b>	<b>50451</b>					<b>\$ 360.16</b>
01/08/2024	Payroll Period Ending 01/08/2024	50452	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 1,080.49
	<b>Total For Check</b>	<b>50452</b>					<b>\$ 1,080.49</b>
01/08/2024	Payroll Period Ending 01/08/2024	50453	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 775.74
	<b>Total For Check</b>	<b>50453</b>					<b>\$ 775.74</b>
01/08/2024	Payroll Period Ending 01/08/2024	50454	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 720.33
	<b>Total For Check</b>	<b>50454</b>					<b>\$ 720.33</b>
01/08/2024	Payroll Period Ending 01/08/2024	50455	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 1,856.23
	<b>Total For Check</b>	<b>50455</b>					<b>\$ 1,856.23</b>
01/08/2024	Payroll Period Ending 01/08/2024	50456	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 748.03
	<b>Total For Check</b>	<b>50456</b>					<b>\$ 748.03</b>
01/08/2024	Payroll Period Ending 01/08/2024	50457	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 360.16
	<b>Total For Check</b>	<b>50457</b>					<b>\$ 360.16</b>
01/08/2024	Payroll Period Ending 01/08/2024	50458	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 609.51
	<b>Total For Check</b>	<b>50458</b>					<b>\$ 609.51</b>
01/08/2024	Payroll Period Ending 01/08/2024	50459	Fire and Rescue Calls & Meetings	N	Fire Administration	225-42210-103-	\$ 969.67
	<b>Total For Check</b>	<b>50459</b>					<b>\$ 969.67</b>
01/09/2024	Ann Raph	50460	Cell Phone	N	General Government	100-41001-323-	\$ 35.00
	<b>Total For Check</b>	<b>50460</b>					<b>\$ 35.00</b>
01/09/2024	Jessica Istvanovich	50461	Cell Phone Stipend	N	General Government	100-41001-323-	\$ 35.00
	<b>Total For Check</b>	<b>50461</b>					<b>\$ 35.00</b>
01/09/2024	Chad Wosmek	50462	Cell Phone -	N	Highways and Streets	201-43101-323-	\$ 35.00

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Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		<b>Total For Check</b>	<b>50462</b>				<b>\$ 35.00</b>
01/09/2024	Greg Vukelich	50463	Cell Phone Stipend	N	Highways and Streets	201-43101-323-	\$ 35.00
		<b>Total For Check</b>	<b>50463</b>				<b>\$ 35.00</b>
01/09/2024	Diana Buchite	50464	Cell Phone Stipend	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-323-	\$ 35.00
		<b>Total For Check</b>	<b>50464</b>				<b>\$ 35.00</b>
01/09/2024	Kim Tucheck	50465	Cell Phone	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-323-	\$ 35.00
		<b>Total For Check</b>	<b>50465</b>				<b>\$ 35.00</b>
01/09/2024	Aramark Uniform Services	50466	Laundry	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-386-	\$ 305.01
		<b>Total For Check</b>	<b>50466</b>				<b>\$ 305.01</b>
01/09/2024	Emily Ace Hardware	50467	Shop	N	Highways and Streets	201-43101-221-	\$ 112.24
		<b>Total For Check</b>	<b>50467</b>				<b>\$ 112.24</b>
01/09/2024	Blue Cross Blue Shield of Minnesota	50468	Vision Ins. Prem December	N	Administration	100-41401-101-	\$ 7.67
		50468				100-41401-131-	\$ 7.66
		50468			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 7.67
		50468				609-49750-131-	\$ 7.66
		<b>Total For Check</b>	<b>50468</b>				<b>\$ 30.66</b>
01/09/2024	Clifton Larson Allen LLP	50469	2023 Audit December Invoice	N	General Government	100-41001-301-	\$ 2,730.00
		<b>Total For Check</b>	<b>50469</b>				<b>\$ 2,730.00</b>
01/09/2024	Central McGowan, Inc - 139156	50470	Carbon Dioxide	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 54.76
		<b>Total For Check</b>	<b>50470</b>				<b>\$ 54.76</b>
01/09/2024	Crosby-Ironton Courier	50471	Advertising	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-342-	\$ 210.70
		<b>Total For Check</b>	<b>50471</b>				<b>\$ 210.70</b>
01/09/2024	Crow Wing County Landfill	50472	Scrap Metal	N	Highways and Streets	201-43101-215-	\$ 12.00
		<b>Total For Check</b>	<b>50472</b>				<b>\$ 12.00</b>
01/09/2024	NAPA-Crosslake	50473	Battery for Engine 9401	N	Fire Administration	225-42210-221-	\$ 462.21

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<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		<b>Total For Check</b>	<b>50473</b>				<b>\$ 462.21</b>
01/09/2024	Pine River State Bank	50474	Fire Truck Payment	N	Fire Administration	425-42210-601-	\$ 10,583.65
		50474				425-42210-611-	\$ 938.27
		<b>Total For Check</b>	<b>50474</b>				<b>\$ 11,521.92</b>
01/09/2024	Reeds Country Market	50475	Half and Half,Lettuce, Coffee	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$ 49.15
		<b>Total For Check</b>	<b>50475</b>				<b>\$ 49.15</b>
01/09/2024	Tremolo Communications	50476	Audio System Council Chambers, NVR Survelience	N	General Government	100-41001-570-	\$ 1,789.34
		50476			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-570-	\$ 1,017.98
		<b>Total For Check</b>	<b>50476</b>				<b>\$ 2,807.32</b>
01/09/2024	Ziegler Inc	50477	New Grader	N	Highways and Streets	201-43101-404-	\$ 52.86
		<b>Total For Check</b>	<b>50477</b>				<b>\$ 52.86</b>
01/09/2024	Merchant Services	CC12312023	Credit Card Fees	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-307-	\$ 830.93
		<b>Total For Check</b>	<b>CC12312023</b>				<b>\$ 830.93</b>
01/12/2024	City of Fifty Lakes	FRANSEN CLOS	Frandsen Bank Account Closure	N	General Government	100-41001-720-	\$ 77,553.67
		<b>Total For Check</b>	<b>FRANSEN CLOS</b>				<b>\$ 77,553.67</b>
01/15/2024	United States Treasury	FED1152024	Federal Withholdings pay period ending 1/15/24	N	Administration	100-41401-101-	\$ 368.67
		FED1152024				100-41401-122-	\$ 193.60
		FED1152024				100-41401-126-	\$ 45.28
		FED1152024			Acct Payroll Adjustment	100-41501-101-	\$(0.05)
		FED1152024				100-41501-122-	\$ 0.01
		FED1152024				100-41501-126-	\$(0.05)
		FED1152024			General Government Buildings and Plant	100-41940-101-	\$ 95.24
		FED1152024				100-41940-122-	\$ 43.37
		FED1152024				100-41940-126-	\$ 10.14
		FED1152024			Highways and Streets	201-43101-101-	\$ 455.36
		FED1152024				201-43101-122-	\$ 199.96
		FED1152024				201-43101-126-	\$ 46.76
		FED1152024			General Government Buildings and Plant	225-41940-101-	\$ 24.78

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		FED1152024				225-41940-122-	\$ 8.81
		FED1152024				225-41940-126-	\$ 2.06
		FED1152024			Fire Administration	225-42210-101-	\$ 1,301.78
		FED1152024				225-42210-122-	\$ 1,045.94
		FED1152024				225-42210-126-	\$ 244.67
		FED1152024			Administration	609-41401-101-	\$ 50.29
		FED1152024				609-41401-122-	\$ 26.41
		FED1152024				609-41401-126-	\$ 6.18
		FED1152024			General Government Buildings and Plant	609-41940-101-	\$ 24.78
		FED1152024				609-41940-122-	\$ 8.81
		FED1152024				609-41940-126-	\$ 2.06
		FED1152024			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 735.03
		FED1152024				609-49750-122-	\$ 388.58
		FED1152024				609-49750-126-	\$ 90.88
		<b>Total For Check</b>	<b>FED1152024</b>				<b>\$ 5,419.35</b>
01/16/2024	Cash	2617	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 4,000.00
		<b>Total For Check</b>	<b>2617</b>				<b>\$ 4,000.00</b>
01/16/2024	Payroll Period Ending 01/15/2024	50478	Pay Period Ending 01/15/2024	N	Fire Administration	225-42210-103-	\$ 184.70
		<b>Total For Check</b>	<b>50478</b>				<b>\$ 184.70</b>
01/16/2024	Payroll Period Ending 01/15/2024	50479	Pay Period Ending 01/15/2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 576.58
		<b>Total For Check</b>	<b>50479</b>				<b>\$ 576.58</b>
01/16/2024	Payroll Period Ending 01/15/2024	50480	Pay Period Ending 01/15/2024	N	General Government Buildings and Plant	100-41940-101-	\$ 28.05
		50480			Highways and Streets	201-43101-101-	\$ 112.18
		<b>Total For Check</b>	<b>50480</b>				<b>\$ 140.23</b>
01/16/2024	Payroll Period Ending 01/15/2024	50481	Pay Period Ending 01/15/2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 1,435.52
		<b>Total For Check</b>	<b>50481</b>				<b>\$ 1,435.52</b>
01/16/2024	Payroll Period Ending 01/15/2024	50482	Pay Period Ending 01/15/2024	N	Fire Administration	225-42210-103-	\$ 184.70
		<b>Total For Check</b>	<b>50482</b>				<b>\$ 184.70</b>
01/16/2024	Payroll Period Ending 01/15/2024	50483	Pay Period Ending 01/15/2024	N	Fire Administration	225-42210-103-	\$ 230.87
		<b>Total For Check</b>	<b>50483</b>				<b>\$ 230.87</b>

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01/16/2024	Payroll Period Ending 01/15/2024	50484	Pay Period Ending 01/15/2024	N	Administration	100-41401-101-	\$ 802.56
		50484				609-41401-101-	\$ 109.44
	<b>Total For Check</b>	<b>50484</b>					<b>\$ 912.00</b>
01/16/2024	Payroll Period Ending 01/15/2024	50485	Pay Period Ending 01/15/2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 352.32
	<b>Total For Check</b>	<b>50485</b>					<b>\$ 352.32</b>
01/16/2024	Payroll Period Ending 01/15/2024	50486	Pay Period Ending 01/15/2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 266.85
	<b>Total For Check</b>	<b>50486</b>					<b>\$ 266.85</b>
01/16/2024	Payroll Period Ending 01/15/2024	50487	Pay Period Ending 01/15/2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 413.20
	<b>Total For Check</b>	<b>50487</b>					<b>\$ 413.20</b>
01/16/2024	Payroll Period Ending 01/15/2024	50488	Pay Period Ending 01/15/2024	N	Administration	100-41401-101-	\$ 1,636.06
		50488				609-41401-101-	\$ 223.10
	<b>Total For Check</b>	<b>50488</b>					<b>\$ 1,859.16</b>
01/16/2024	Payroll Period Ending 01/15/2024	50489	Pay Period Ending 01/15/2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 432.41
	<b>Total For Check</b>	<b>50489</b>					<b>\$ 432.41</b>
01/16/2024	Payroll Period Ending 01/15/2024	50490	Pay Period Ending 01/15/2024	N	Fire Administration	225-42210-103-	\$ 184.70
	<b>Total For Check</b>	<b>50490</b>					<b>\$ 184.70</b>
01/16/2024	Payroll Period Ending 01/15/2024	50491	Pay Period Ending 01/15/2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 914.68
	<b>Total For Check</b>	<b>50491</b>					<b>\$ 914.68</b>
01/16/2024	Payroll Period Ending 01/15/2024	50492	Pay Period Ending 01/15/2024	N	General Government Buildings and Plant	100-41940-101-	\$ 202.55
		50492			Highways and Streets	201-43101-101-	\$ 810.22
	<b>Total For Check</b>	<b>50492</b>					<b>\$ 1,012.77</b>
01/16/2024	Payroll Period Ending 01/15/2024	50493	Pay Period Ending 01/15/2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 531.44
	<b>Total For Check</b>	<b>50493</b>					<b>\$ 531.44</b>
01/16/2024	Payroll Period Ending 01/15/2024	50494	Pay Period Ending 01/15/2024	N	General Government Buildings and Plant	100-41940-101-	\$ 304.00
		50494			Highways and Streets	201-43101-101-	\$ 1,520.00

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		50494			General Government Buildings and Plant	225-41940-101-	\$ 101.33
		50494				609-41940-101-	\$ 101.33
		<b>50494</b>	<b>Total For Check</b>				<b>\$ 2,026.66</b>
01/17/2024	Aquarius Water Conditioning, Inc	50495	Rental	N	General Government	100-41001-415-	\$ 12.40
		50495			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-415-	\$ 23.04
		<b>50495</b>	<b>Total For Check</b>				<b>\$ 35.44</b>
01/17/2024	Crosby-Ironton Courier	50496	Public Hearing Notice	N	General Government	100-41001-351-	\$ 30.45
		<b>50496</b>	<b>Total For Check</b>				<b>\$ 30.45</b>
01/17/2024	Crow Wing Power	50497	Electricity -	N	General Government	100-41001-381-	\$ 174.77
		50497			Highways and Streets	201-43101-381-	\$ 90.48
		50497			Fire Administration	225-42210-381-	\$ 90.48
		50497			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-381-	\$ 1,189.66
		<b>50497</b>	<b>Total For Check</b>				<b>\$ 1,545.39</b>
01/17/2024	Hubbard Radio Brainerd	50498	Meat Raffle, Cust Appr,	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-342-	\$ 1,754.00
		<b>50498</b>	<b>Total For Check</b>				<b>\$ 1,754.00</b>
01/17/2024	MN PEIP	50499	Health & Dental Insurance February Premium	N	Administration	100-41401-101-	\$ 55.65
		50499				100-41401-101-	\$ 540.47
		50499				100-41401-131-	\$ 2,161.87
		50499				100-41401-132-	\$ 55.65
		50499			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 55.65
		50499				609-49750-101-	\$ 540.47
		50499				609-49750-131-	\$ 2,161.87
		50499				609-49750-132-	\$ 55.65
		<b>50499</b>	<b>Total For Check</b>				<b>\$ 5,627.28</b>
01/17/2024	Nardini Fire Equipment	50500	Fire Extinguisher in vehicles	N	Fire Administration	225-42210-221-	\$ 349.00
		<b>50500</b>	<b>Total For Check</b>				<b>\$ 349.00</b>
01/17/2024	Sourcewell	50501	PZ Services December 2023	N	Planning and Zoning	100-41910-310-	\$ 1,100.00
		<b>50501</b>	<b>Total For Check</b>				<b>\$ 1,100.00</b>



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01/17/2024	The Office Shop	50502	Envelopes	N	General Government	100-41001-201-	\$ 48.77
		<b>Total For Check</b>	<b>50502</b>				<b>\$ 48.77</b>
01/17/2024	Upper Lakes Foods	50503	Food / Bar Supplies-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 124.79
		50503				609-49750-259-	\$ 1,035.63
		50503				609-49750-333-	\$ 7.95
		<b>Total For Check</b>	<b>50503</b>				<b>\$ 1,168.37</b>
01/17/2024	PERA	PERA1152024	Payroll Pd 01/15/2024	N	Administration	100-41401-101-	\$ 220.01
		PERA1152024				100-41401-121-	\$ 253.85
		PERA1152024			Acct Payroll Adjustment	100-41501-121-	\$ 0.02
		PERA1152024			General Government Buildings and Plant	100-41940-101-	\$ 43.50
		PERA1152024				100-41940-121-	\$ 50.19
		PERA1152024			Highways and Streets	201-43101-101-	\$ 201.75
		PERA1152024				201-43101-121-	\$ 232.78
		PERA1152024			General Government Buildings and Plant	225-41940-101-	\$ 9.24
		PERA1152024				225-41940-121-	\$ 10.66
		PERA1152024			Administration	609-41401-101-	\$ 30.01
		PERA1152024				609-41401-121-	\$ 34.63
		PERA1152024			General Government Buildings and Plant	609-41940-101-	\$ 9.24
		PERA1152024				609-41940-121-	\$ 10.66
		PERA1152024			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 407.99
		PERA1152024				609-49750-121-	\$ 470.75
		<b>Total For Check</b>	<b>PERA1152024</b>				<b>\$ 1,985.28</b>
01/22/2024	Cash	2618	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 6,000.00
		<b>Total For Check</b>	<b>2618</b>				<b>\$ 6,000.00</b>
01/24/2024	Capital One Bank USA	50504	Tools, bar supplies, charger	N	General Government	100-41001-201-	\$ 44.17
		50504				100-41001-322-	\$ 213.50
		50504			Highways and Streets	201-43101-240-	\$ 797.36
		50504			Administration	225-41401-240-	\$ 85.01
		50504			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-214-	\$ 829.16
		50504				609-49750-250-	\$ 48.24
		<b>Total For Check</b>	<b>50504</b>				<b>\$ 2,017.44</b>

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01/24/2024	NCPERS Group Life Ins	50505	Life Ins Prem February	N	Highways and Streets	201-43101-101-	\$ 16.00
		50505			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 16.00
		<b>Total For Check</b>	<b>50505</b>				<b>\$ 32.00</b>
01/24/2024	NorthPoint Emergency Training	50506	EMR Training B. Grecula, A. Anderson	N	Administration	225-41401-308-	\$ 800.00
		<b>Total For Check</b>	<b>50506</b>				<b>\$ 800.00</b>
01/24/2024	Paul Bunyan Ice	50507	Ice	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-257-	\$ 145.20
		<b>Total For Check</b>	<b>50507</b>				<b>\$ 145.20</b>
01/24/2024	Victor Lundeen Company	50508	CTAS Envelopes	N	General Government	100-41001-201-	\$ 155.27
		<b>Total For Check</b>	<b>50508</b>				<b>\$ 155.27</b>
01/24/2024	Crow Wing County Sheriff	50509	Golden Eagle Liquor License Background Check	N	General Government	100-41001-309-	\$ 25.00
		<b>Total For Check</b>	<b>50509</b>				<b>\$ 25.00</b>
01/29/2024	Cash	2619	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 6,000.00
		<b>Total For Check</b>	<b>2619</b>				<b>\$ 6,000.00</b>
01/29/2024	Mn State Lottery	LOTTO1312024	Lottery Transactions	N	Lottery Transactions	617-41503-210-	\$ 1,163.41
		<b>Total For Check</b>	<b>LOTTO1312024</b>				<b>\$ 1,163.41</b>
01/31/2024	Payroll Period Ending 01/31/2024	50510	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 847.96
		<b>Total For Check</b>	<b>50510</b>				<b>\$ 847.96</b>
01/31/2024	Payroll Period Ending 01/31/2024	50511	Payroll Paid 2/1/24	N	General Government Buildings and Plant	100-41940-101-	\$ 67.94
		50511			Highways and Streets	201-43101-101-	\$ 271.74
		<b>Total For Check</b>	<b>50511</b>				<b>\$ 339.68</b>
01/31/2024	Payroll Period Ending 01/31/2024	50512	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 1,290.51
		<b>Total For Check</b>	<b>50512</b>				<b>\$ 1,290.51</b>
01/31/2024	Payroll Period Ending 01/31/2024	50513	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 48.09
		<b>Total For Check</b>	<b>50513</b>				<b>\$ 48.09</b>

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01/31/2024	Payroll Period Ending 01/31/2024	50514	Payroll Paid 2/1/24	N	Administration	100-41401-101-	\$ 681.47
		50514				609-41401-101-	\$ 92.93
	<b>Total For Check</b>	<b>50514</b>					<b>\$ 774.40</b>
01/31/2024	Payroll Period Ending 01/31/2024	50515	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 185.46
	<b>Total For Check</b>	<b>50515</b>					<b>\$ 185.46</b>
01/31/2024	Payroll Period Ending 01/31/2024	50516	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 343.10
	<b>Total For Check</b>	<b>50516</b>					<b>\$ 343.10</b>
01/31/2024	Payroll Period Ending 01/31/2024	50517	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 51.83
	<b>Total For Check</b>	<b>50517</b>					<b>\$ 51.83</b>
01/31/2024	Payroll Period Ending 01/31/2024	50518	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 720.07
	<b>Total For Check</b>	<b>50518</b>					<b>\$ 720.07</b>
01/31/2024	Payroll Period Ending 01/31/2024	50519	Payroll Paid 2/1/24	N	Administration	100-41401-101-	\$ 1,757.66
		50519				609-41401-101-	\$ 239.68
	<b>Total For Check</b>	<b>50519</b>					<b>\$ 1,997.34</b>
01/31/2024	Payroll Period Ending 01/31/2024	50520	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 319.71
	<b>Total For Check</b>	<b>50520</b>					<b>\$ 319.71</b>
01/31/2024	Payroll Period Ending 01/31/2024	50521	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 852.31
	<b>Total For Check</b>	<b>50521</b>					<b>\$ 852.31</b>
01/31/2024	Payroll Period Ending 01/31/2024	50522	Payroll Paid 2/1/24	N	General Government Buildings and Plant	100-41940-101-	\$ 227.74
		50522			Highways and Streets	201-43101-101-	\$ 910.97
	<b>Total For Check</b>	<b>50522</b>					<b>\$ 1,138.71</b>
01/31/2024	Payroll Period Ending 01/31/2024	50523	Payroll Paid 2/1/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 362.44
	<b>Total For Check</b>	<b>50523</b>					<b>\$ 362.44</b>
01/31/2024	Payroll Period Ending 01/31/2024	50524	Payroll Paid 2/1/24	N	General Government	100-41001-103-	\$(0.01)

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		50524			General Government Buildings and Plant	100-41940-101-	\$ 330.47
		50524			Highways and Streets	201-43101-101-	\$ 1,652.35
		50524			General Government Buildings and Plant	225-41940-101-	\$ 110.16
		50524				609-41940-101-	\$ 110.16
	<b>Total For Check</b>	<b>50524</b>					<b>\$ 2,203.13</b>
01/31/2024	Amercian Signal Corporation	50525	65% Due upon shipment for emergency sirens	N	General Government	211-41001-520-	\$ 38,261.08
	<b>Total For Check</b>	<b>50525</b>					<b>\$ 38,261.08</b>
01/31/2024	Ann Raph	50526	Mailings and batteries	N	General Government	100-41001-201-	\$ 45.29
		50526				100-41001-322-	\$ 3.90
	<b>Total For Check</b>	<b>50526</b>					<b>\$ 49.19</b>
01/31/2024	Bernicks Inc	50527	Beer-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 493.92
	<b>Total For Check</b>	<b>50527</b>					<b>\$ 493.92</b>
01/31/2024	Bernicks Inc	50528	Beer-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 2,278.03
	<b>Total For Check</b>	<b>50528</b>					<b>\$ 2,278.03</b>
01/31/2024	Clifton Larson Allen LLP	50529	2023 Audit December Invoice	N	General Government	100-41001-301-	\$ 2,310.00
	<b>Total For Check</b>	<b>50529</b>					<b>\$ 2,310.00</b>
01/31/2024	C & L Distributing, Inc	50530	Beer	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 996.47
	<b>Total For Check</b>	<b>50530</b>					<b>\$ 996.47</b>
01/31/2024	Crosslake Ace Hardware	50531	Supplies	N	Highways and Streets	201-43101-223-	\$ 93.93
		50531			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-223-	\$ 46.98
	<b>Total For Check</b>	<b>50531</b>					<b>\$ 140.91</b>
01/31/2024	Dawn Fitzpatrick	50532	Office Supplies	N	Fire Administration	225-42210-201-	\$ 88.11
	<b>Total For Check</b>	<b>50532</b>					<b>\$ 88.11</b>
01/31/2024	Dahlheimer Beverage	50533	Beer/Bar Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 761.79
	<b>Total For Check</b>	<b>50533</b>					<b>\$ 761.79</b>

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<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
01/31/2024	Granite City Jobbing	50534	Tobacco,Merch/Soda/Supplies	N	General Government	100-41001-211-	\$ 26.71
		50534			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-250-	\$ 198.48
		50534				609-49750-256-	\$ 1,111.54
		50534				609-49750-333-	\$ 40.00
	<b>Total For Check</b>	<b>50534</b>					<b>\$ 1,376.73</b>
01/31/2024	Heggies Pizza	50535	Merchandise Resale	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$ 1,015.00
	<b>Total For Check</b>	<b>50535</b>					<b>\$ 1,015.00</b>
01/31/2024	Johnson Brothers	50536	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 1,082.21
		50536				609-49750-253-	\$ 184.00
		50536				609-49750-254-	\$ 163.20
		50536				609-49750-333-	\$ 27.49
	<b>Total For Check</b>	<b>50536</b>					<b>\$ 1,456.90</b>
01/31/2024	Karen Stern	50537	Consulting Services January 2023	N	Administration	100-41401-308-	\$ 1,035.00
	<b>Total For Check</b>	<b>50537</b>					<b>\$ 1,035.00</b>
01/31/2024	NAPA-Crosslake	50538	Truck Parts/Tire	N	Highways and Streets	201-43101-221-	\$ 85.41
		50538				201-43101-222-	\$ 308.22
	<b>Total For Check</b>	<b>50538</b>					<b>\$ 393.63</b>
01/31/2024	Newman Signs Inc	50539	Street Signs	N	Highways and Streets	201-43101-580-	\$ 1,267.37
	<b>Total For Check</b>	<b>50539</b>					<b>\$ 1,267.37</b>
01/31/2024	Premium Grant Writer	50540	January Invoice	N	Administration	100-41401-308-	\$ 2,490.00
	<b>Total For Check</b>	<b>50540</b>					<b>\$ 2,490.00</b>
01/31/2024	Ratwik, Roszak & Maloney, P.A.	50541	December Attorney Fees	N	General Government	100-41001-304-	\$ 578.00
	<b>Total For Check</b>	<b>50541</b>					<b>\$ 578.00</b>
01/31/2024	Southern Glazer's Wine & Spirits MN	50542	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 546.90
		50542				609-49750-333-	\$ 6.00
	<b>Total For Check</b>	<b>50542</b>					<b>\$ 552.90</b>
01/31/2024	Tremolo Communications	50543	TV, Cable, Internet	N	General Government	100-41001-302-	\$ 106.40
		50543				100-41001-321-	\$ 185.86
		50543			Fire Administration	225-42210-321-	\$ 34.00

Fund Name: All Funds

Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		50543			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-302-	\$ 277.60
		50543				609-49750-321-	\$ 324.24
		<b>Total For Check</b>	<b>50543</b>				<b>\$ 928.19</b>
01/31/2024	Tremolo Communications	50544	Video Camers Park/Fire Hall	N	Highways and Streets	201-43101-520-	\$ 1,113.34
		50544			General Government	204-41001-520-	\$ 824.98
		50544			Fire Administration	225-42210-580-	\$ 1,113.37
		<b>Total For Check</b>	<b>50544</b>				<b>\$ 3,051.69</b>
01/31/2024	The Office Shop	50545	Copy Paper	N	General Government	100-41001-201-	\$ 54.90
		<b>Total For Check</b>	<b>50545</b>				<b>\$ 54.90</b>
01/31/2024	Tri County Septic Inspection	50546	D'Heilly	N	Planning and Zoning	100-41910-303-	\$ 175.00
		<b>Total For Check</b>	<b>50546</b>				<b>\$ 175.00</b>
01/31/2024	Best Oil Company	50547	Fuel	N	Highways and Streets	201-43101-212-	\$ 454.08
		50547			Fire Administration	225-42210-212-	\$ 1,764.56
		<b>Total For Check</b>	<b>50547</b>				<b>\$ 2,218.64</b>
01/31/2024	US Foods	50548	Food / Bar Supplies-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 361.19
		50548				609-49750-259-	\$ 1,987.48
		50548				609-49750-333-	\$ 19.00
		<b>Total For Check</b>	<b>50548</b>				<b>\$ 2,367.67</b>
01/31/2024	Viking Coca Cola	50549	Soda	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-254-	\$ 644.50
		<b>Total For Check</b>	<b>50549</b>				<b>\$ 644.50</b>
01/31/2024	Xcel Energy	50550	Natural Gas -	N	General Government	100-41001-383-	\$ 214.42
		50550			Highways and Streets	201-43101-383-	\$ 284.34
		50550			Fire Administration	225-42210-383-	\$ 284.33
		50550			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-383-	\$ 398.23
		<b>Total For Check</b>	<b>50550</b>				<b>\$ 1,181.32</b>
01/31/2024	Breakthru Beverage	50551	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 30.53
		50551				609-49750-333-	\$ 2,247.50
		<b>Total For Check</b>	<b>50551</b>				<b>\$ 2,278.03</b>



Fund Name: All Funds

Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
01/31/2024	United States Treasury	FED01312024	Federal Withholdings pay period ending 1/31/24	N	Administration	100-41401-101-	\$ 390.17
		FED01312024				100-41401-122-	\$ 195.14
		FED01312024				100-41401-126-	\$ 45.64
		FED01312024			Acct Payroll Adjustment	100-41501-101-	\$(0.03)
		FED01312024				100-41501-122-	\$(0.01)
		FED01312024				100-41501-126-	\$(0.01)
		FED01312024			General Government Buildings and Plant	100-41940-101-	\$ 110.03
		FED01312024				100-41940-122-	\$ 50.65
		FED01312024				100-41940-126-	\$ 11.85
		FED01312024			Highways and Streets	201-43101-101-	\$ 521.75
		FED01312024				201-43101-122-	\$ 231.42
		FED01312024				201-43101-126-	\$ 54.13
		FED01312024			General Government Buildings and Plant	225-41940-101-	\$ 27.23
		FED01312024				225-41940-122-	\$ 9.62
		FED01312024				225-41940-126-	\$ 2.25
		FED01312024			Administration	609-41401-101-	\$ 53.20
		FED01312024				609-41401-122-	\$ 26.61
		FED01312024				609-41401-126-	\$ 6.22
		FED01312024			General Government Buildings and Plant	609-41940-101-	\$ 27.23
		FED01312024				609-41940-122-	\$ 9.62
		FED01312024				609-41940-126-	\$ 2.25
		FED01312024			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 745.47
		FED01312024				609-49750-122-	\$ 394.11
		FED01312024				609-49750-126-	\$ 92.17
		<b>Total For Check</b>	<b>FED01312024</b>				<b>\$ 3,006.71</b>
01/31/2024	Minn Department of Revenue	MNW01312024	Withholdings 1-31-24	N	Administration	100-41401-101-	\$ 185.11
		MNW01312024			Acct Payroll Adjustment	100-41501-103-	\$(0.01)
		MNW01312024			General Government Buildings and Plant	100-41940-101-	\$ 56.41
		MNW01312024			Highways and Streets	201-43101-101-	\$ 266.58
		MNW01312024			General Government Buildings and Plant	225-41940-101-	\$ 13.64
		MNW01312024			Fire Administration	225-42210-103-	\$ 16.23
		MNW01312024			Administration	609-41401-101-	\$ 25.23
		MNW01312024			General Government Buildings and Plant	609-41940-101-	\$ 13.64

Fund Name: All Funds  
 Date Range: 01/01/2024 To 01/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		MNW01312024			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 366.06
		<b>Total For Check</b>	<b>MNW01312024</b>				<b>\$ 942.89</b>
01/31/2024	PERA	PERA1312024	Payroll Pd 01/31/2024	N	Administration	100-41401-101-	\$ 221.64
		PERA1312024				100-41401-121-	\$ 255.74
		PERA1312024			Acct Payroll Adjustment	100-41501-121-	\$(0.01)
		PERA1312024			General Government Buildings and Plant	100-41940-101-	\$ 48.17
		PERA1312024				100-41940-121-	\$ 55.58
		PERA1312024			Highways and Streets	201-43101-101-	\$ 222.91
		PERA1312024				201-43101-121-	\$ 257.21
		PERA1312024			General Government Buildings and Plant	225-41940-101-	\$ 10.08
		PERA1312024				225-41940-121-	\$ 11.63
		PERA1312024			Administration	609-41401-101-	\$ 30.22
		PERA1312024				609-41401-121-	\$ 34.87
		PERA1312024			General Government Buildings and Plant	609-41940-101-	\$ 10.08
		PERA1312024				609-41940-121-	\$ 11.63
		PERA1312024			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 401.37
		PERA1312024				609-49750-121-	\$ 463.12
		<b>Total For Check</b>	<b>PERA1312024</b>				<b>\$ 2,034.24</b>
<b>Total For Selected Checks</b>							<b>\$ 254,674.44</b>

MINUTES OF THE MEETING/ACTIVITY  
OF THE FIFTY LAKES FIRE & RESCUE DEPARTMENT

January 10, 2024

Location: Fire Hall

Start Time: 7:00PM End Time: 8:20PM

Meeting/Activity Type: Business Meeting

Present:

Jesse Anderson

Ed Shetka

Brandon Peterson

Cassie Sullivan

Jacob Grecula

Becky Grecula

Andy Hemphill

Bill Bright

Dawn Fitzpatrick

Keith Fitzpatrick

Jill Radman

Tom Stober

Mark Bradley

Gina Anderson

The association reviewed the gambling/expenses report as well as the bank balances for the month of December. Five full scholarships were awarded to the five received applicants. A donation of 6,000 dollars was made out to the City of Fifty Lakes as well as a donation of 1,000 dollars. Consultation fees were discussed for Dick Schiller helping the association. The schedule was discussed for the upcoming year of 2024.

Submitted by \_\_\_\_\_

Jesse Anderson

MINUTES OF THE MEETING/ACTIVITY  
OF THE FIFTY LAKES FIRE & RESCUE DEPARTMENT

January 24, 2024

Location: Fire Hall

Start Time: 7:00PM End Time: 08:50PM

Meeting/Activity Type: Training Meeting

Meeting/Activity Description:

Present:

Jesse Anderson

Mark Bradley

Dawn Fitzpatrick

Keith Fitzpatrick

Jacob Grecula

Becky Grecula

Andy Hemphill

Brandon Peterson

Ed Shetka

Tom Stober

Gina Anderson

The Department took the evening to inventory the hall and all Fire Department apparatus. We also reviewed the new bylaws for any errors and plan to review at the next meeting for city council approval.

Calls for January 2024: Fire Service: 0 Medical Service: 2

Submitted by \_\_\_\_\_

Jesse Anderson

**City of Fifty Lakes  
Resolution 2024-06**

**State of Minnesota  
County of Crow Wing  
City Fifty Lakes**

**A RESOLUTION ACCEPTING A DONATION OF \$6,000 FROM THE** Fifty Lakes Fire Relief Association.

\*\*\*\*\*

**WHEREAS**, the Fifty Lakes Fire Relief Assoc. has proposed contributing \$6,000 to the City of Fifty Lakes; and

**WHEREAS**, the Fifty Lakes Fire Relief Assoc. has suggested their donation be used for fire truck payment,

**WHEREAS**, the City Council of the City of Fifty Lakes agrees that said contribution would be of benefit to the citizens of Fifty Lakes,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Fifty Lakes, Minnesota hereby acknowledges and agrees to accept said donation of \$6,000 from the Fifty Lakes Fire Relief Assoc. on behalf of the citizens of Fifty Lakes.

**BE IT FURTHER RESOLVED** that the City Council of the City of Fifty Lakes designates said donation for fire truck payment

**ADOPTED** this 13th day of February 2024

\_\_\_\_\_  
Mark Bradley, Acting Mayor

ATTEST:

\_\_\_\_\_  
Ann M. Raph  
City Clerk-Treasurer

**City of Fifty Lakes  
Resolution 2024-07**

**State of Minnesota  
County of Crow Wing  
City Fifty Lakes**

**A RESOLUTION ACCEPTING A DONATION OF \$1,000 FROM THE Fifty Lakes Fire Relief Association.**

\*\*\*\*\*

**WHEREAS**, the Fifty Lakes Fire Relief Assoc. has proposed contributing \$1,000 to the City of Fifty Lakes; and

**WHEREAS**, the Fifty Lakes Fire Relief Assoc. has suggested their donation be used for smart TV for the community center/fire hall,

**WHEREAS**, the City Council of the City of Fifty Lakes agrees that said contribution would be of benefit to the citizens of Fifty Lakes,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Fifty Lakes, Minnesota hereby acknowledges and agrees to accept said donation of \$1,000 from the Fifty Lakes Fire Relief Assoc. on behalf of the citizens of Fifty Lakes.

**BE IT FURTHER RESOLVED** that the City Council of the City of Fifty Lakes designates said donation for fire truck payment

**ADOPTED** this 13th day of February 2024

\_\_\_\_\_  
Mark Bradley, Acting Mayor

ATTEST:

\_\_\_\_\_  
Ann M. Raph  
City Clerk-Treasurer





# CD Renewal Rates

Bank	5 Mon	6 Mon	9 Mon	10 Mon	11 Mon	12 Mon	13 Mon	19 Mon	
First National Bank			5%						
Riverwood							4.75%		
Pine River State							5.00%	4.32%	Minimum \$1,000
First Western		5%				4.90%			Minimum \$2,500
Frandsen Bank	5.28%			5.02%					Minimum \$25,000

1/24/2024



## CITY OF FIFTY LAKES

**COPY**

February 5, 2024

Crow Wing County Board of Commissioners  
326 Laurel St.  
Suite 13  
Brainerd, MN 56401

**Re: Request for Easement for Siren- PIN 22150520**

Greetings Crow Wing County Board of Commissioners,

The City of Fifty Lakes is exploring potential locations for the construction of an emergency warning siren near Kego Lake Road in our city. We have identified two sites on tax forfeited property PIN 22150520 (see enclosed map) as suitable locations based on the following:

- Public safety—The primary purpose for construction of the emergency weather warning siren is for public safety. The area south of Kego Lake, north of West and East Fox Lakes and west of Eagle Lake does not have reliable cellular service. The area is relatively densely populated (primary along shorelines) and we strongly feel that an emergency warning siren is necessary in this area.
- Topography—The two potential sites are at or near the highest elevation on the property.
- Access—Both potential sites are accessible via Kego Lake Road which is a city road.
  - The “Primary” site is adjacent to an existing logging road accessed via Kego Lake Road.
  - The “Alternate” site would not require a new driveway.
- Solar availability—Both proposed locations appear to have adequate exposure to the south of solar power. Up to four or five mature oak trees might need to be removed in the future—will be determined. The City will submit separate request to Land Services if necessary.
- Future Power—There is an existing power line buried along the west side of Kego Lake Road. Both of the potential sites can be connected to the buried power line in the future, if necessary—a separate request would be submitted to the County.
- Alternative options. The City had initially planned on placing the weather siren on a proposed communications tower approved to be constructed on the property located east of the subject property. The city approved construction of the tower in 2019 and it has not been constructed as of yet. The project has been delayed/postponed several times and we are unsure if/when it will be constructed.

We are requesting you to consider granting the City a 10' x 10' easement on the subject property for placement of the solar/battery powered siren on top of a 55' wood pole.

Councilor Mark Bradley and Planning Commission Chairperson Bob Stancer will attend your February 20 meeting to provide a brief overview of the project/request and answer any questions.

If you have any questions or concerns prior to the meeting please feel free to contact me at (218) 763-3113 or [clerk@fiftylakesmn.com](mailto:clerk@fiftylakesmn.com)

Thank you for your consideration.

Sincerely,

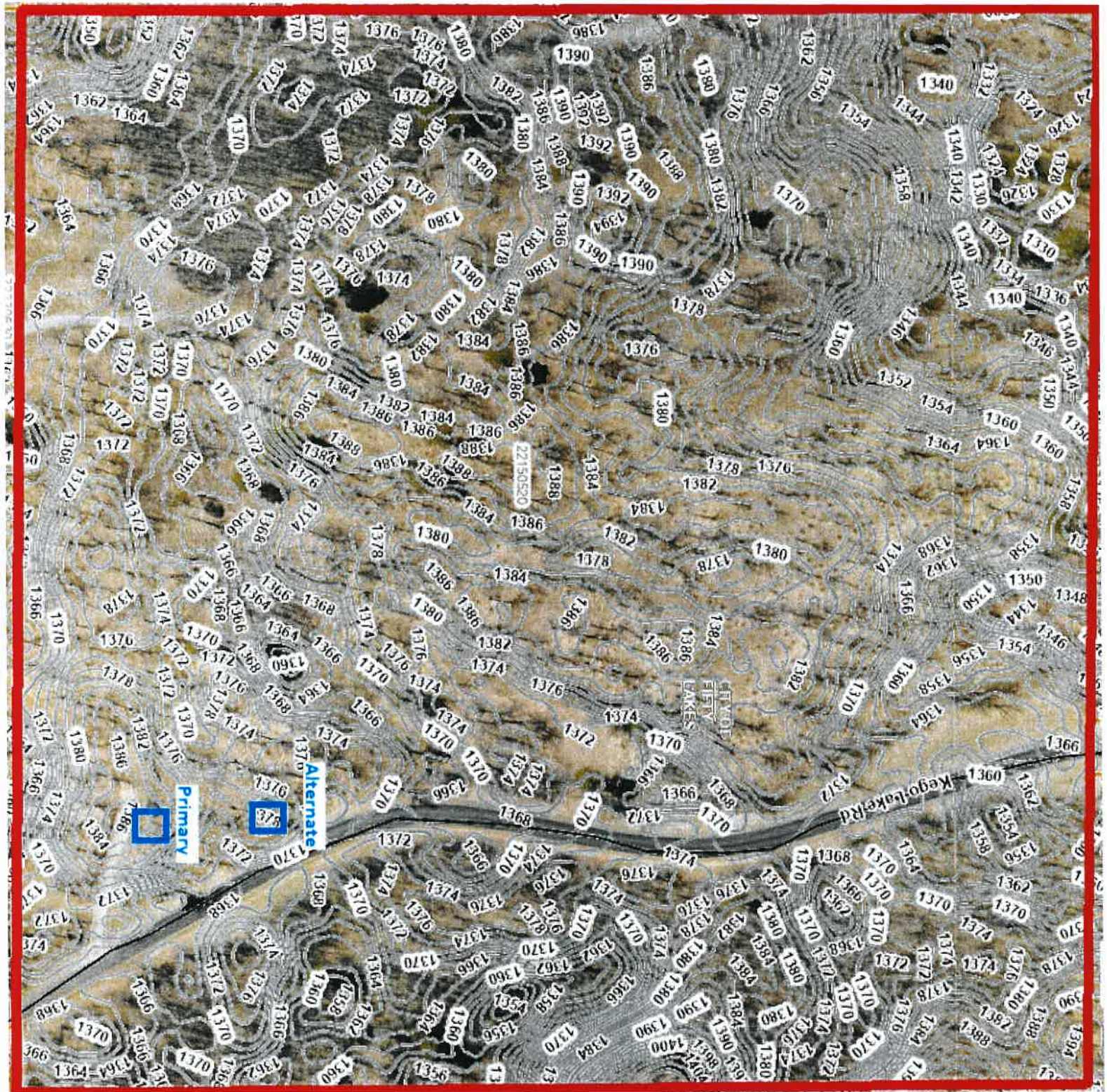
CITY OF FIFTY LAKES

A handwritten signature in blue ink, appearing to read "Ann M. Raph".

Ann Raph  
City Clerk-Treasurer

Enclosure



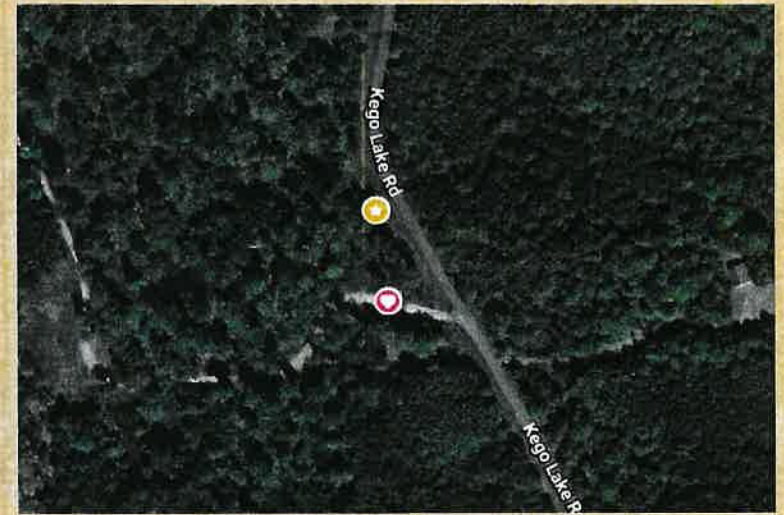
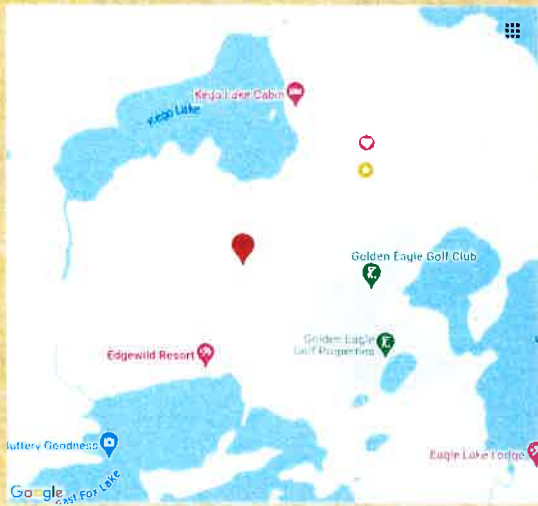




# City of Fifty Lakes Warning Siren Along Kego Lake Rd.







Primary site	GPS Coordinates	46.7608477	-94.0785617	Red Hart
Alternate site	GPS Coordinates	46.762369	-94.078662	Yellow Star

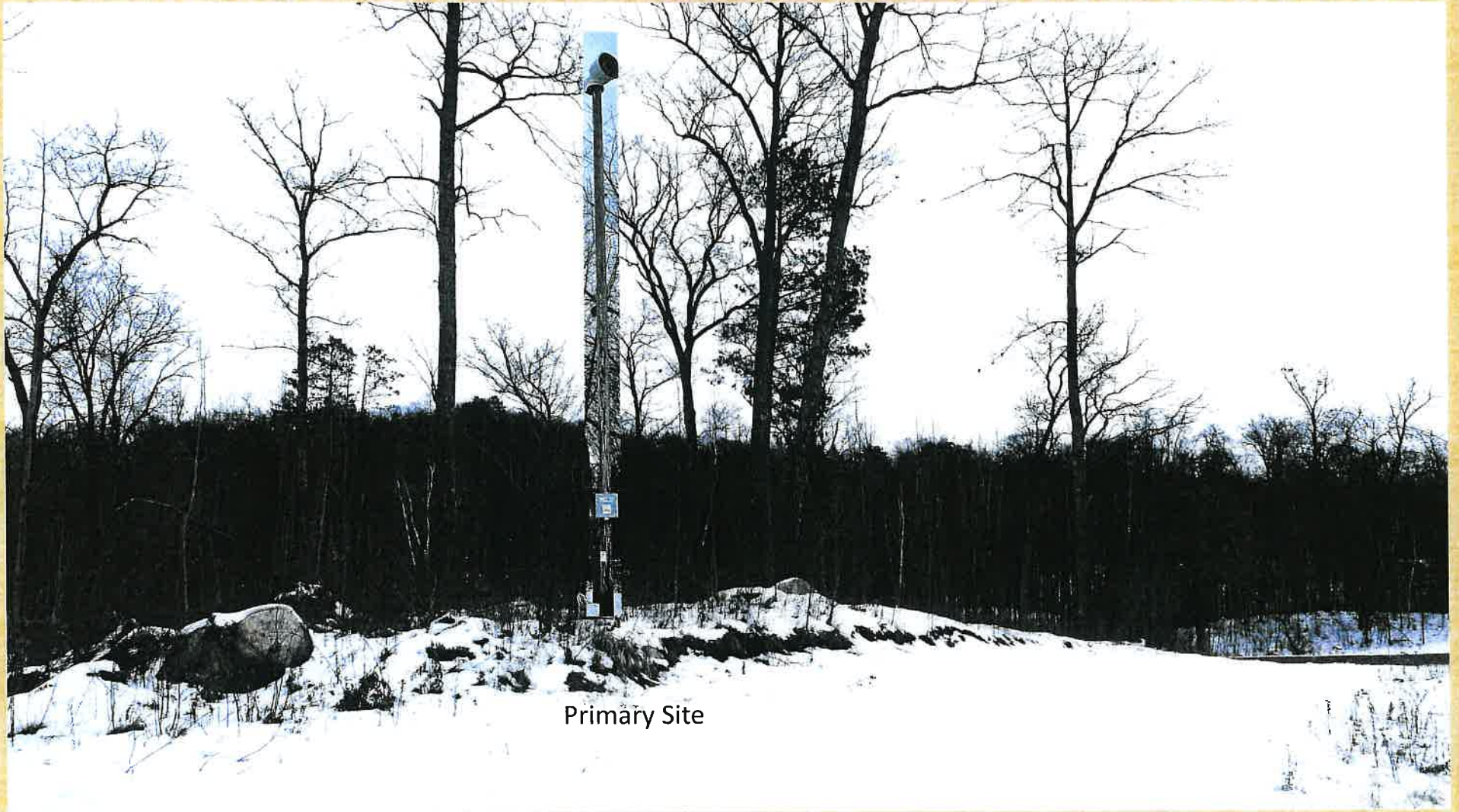




Primary location provides easier access utilizing the existing logging trail

The Alternate site is closer to the road with more difficult access for installation vehicles and equipment.





Primary Site





Oak tree may need to be removed for better solar charging during winter months of lower sun angle. Looking south from Primary Site (this tree is about 80' from siren pole)







- Access for service would be via Kego Lake Road and the existing logging trail shown on maps in previous slide.
- The siren will be battery powered with solar panels mounted to the pole and set to a southerly azimuth.
  - If AC power is added in the future the power lines are in the utility easement and Crow Wing Power would install a transformer and meter for the siren.
- In general the American Signal T-128 sirens require very little maintenance. The 4 deep-cycle marine batteries should be checked annually along with making sure the power from the solar panels is still keeping the batteries charged and there are not any blown fuses. Every 4 years the batteries should be replaced as preventative maintenance.
- The siren head revolving drivers should be greased every 2 years to eliminate some wear and tear on the bushings and rotation mechanism.
- The sirens are activated by Crow Wing County Sheriffs Dispatch using a VHF repeater located on the Tremolo communications tower in Crosslake.



## CITY OF FIFTY LAKES

### CITY OF FIFTY LAKES NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN: Notice is hereby given the City of Fifty Lakes City Council will convene on Tuesday, February 13<sup>th</sup>, 2024, at 6:00 p.m. at City Hall to conduct the following public hearing:

Review and discuss the proposed park improvement plans not limited to but including additional pickleball courts, a splash pad, and upgrades to park grounds.

All interested persons are invited to attend these hearings and be heard or send written comments to City Hall or via email at [clerk@fiftylakesmn.com](mailto:clerk@fiftylakesmn.com)

A map of the proposed plans is included on the back side of this notice and is available at city hall.

**Property Owners Please Note:** Please share this information with your neighbors in the event that any property owner has been overlooked or is not contained in our records.

Ann M. Raph, Clerk-Treasurer  
City of Fifty Lakes

**CITY HALL: 218.763.3113 • FAX: 218.763.5113**  
**E-MAIL: 50Lakes@emily.net • WEB: FiftyLakesMN.com**  
**40447 TOWN HALL RD • PO BOX 125 • FIFTY LAKES, MN 56448 45**





**RENDERED PLAN**

FIFTY LAKES SPLASHPAD • FIFTY LAKES, MN • FEB. 2023

© 2023 DESIGN STUDIO

SCALE: NTS



BLOOM, JACOB L  
40230 CO RD 3  
CROSSLAKE, MN 56442

CITY OF FIFTY LAKES  
CITY HALL  
P O BOX 125  
FIFTY LAKES, MN 56448

CRISCO TREE NEW YORK LLC  
9292 EDGEWATER CIR S  
BREEZY POINT, MN 56472

HERBST, BLAKE  
40264 COUNTY ROAD 3  
CROSSLAKE MN 56442

MIEHE, BURK & JULIE  
1193 LAKEVIEW DR  
BUCKINGHAM IA 50612

MILLER, JOEL & LAURA  
39826 COUNTY ROAD 3  
CROSSLAKE MN 56442

MILLER, ROBERT J & PATRICE A  
PO BOX 156  
FIFTY LAKES MN 56448

POTZ, DAVID J  
16951 COUNTY ROAD 1  
FIFTY LAKES, MN 56448

**City of Fifty Lakes  
Resolution 2024-05**

**State of Minnesota  
County of Crow Wing  
City Fifty Lakes**

**A RESOLUTION ACCEPTING LEGAL SPONSORSHIP FOR THE DNR GRANT**

\*\*\*\*\*

BE IT RESOLVED that The City of Fifty Lakes act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on the 27<sup>th</sup> day of February, 2024 and that City Clerk Ann Raph is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of The City of Fifty Lakes

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that The City of Fifty Lakes has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that The City of Fifty Lakes has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that The City of Fifty Lakes has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, The City of Fifty Lakes may enter into an agreement with the State for the above-referenced project, and that The City of Fifty Lakes certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that CITY CLERK ANN RAPH is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of The City of Fifty Lakes on the 13<sup>th</sup> day of February 2024.

SIGNED:

WITNESSED:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

City Clerk                      02/13/2024  
\_\_\_\_\_  
(Title)                              (Date)

\_\_\_\_\_  
(Title)                              02/13/2024  
\_\_\_\_\_  
(Title)                              (Date)



**COUNCIL REPORT**  
**FEBRUARY 13, 2024**

---

The Planning Commission held their regular meeting in January at which there were two public hearings. They are forwarding two recommendations for your consideration:

**Recommendation #1: Approve Ordinance Amendment 03-2023** to modify Section 2.06, “Right of Inspection” regarding inspection of property by city staff, mayor and city council members and planning commission/board of adjustment members, modify Section 4.03, “Land Use Tables” to include “recreational vehicle” and “transient food unit,” modify Section 6.05, “Plat Design Standards,” requiring and increasing park dedication fees for all new plats, modify Section 9.06, “Parking, Storage and Usage of Recreational Vehicles,” regarding permitting and performance standards for storage, placement and usage of recreational vehicles, and adds Section 9.20, “Transient Food Unit,” creating permitting requirements and performance standards for transient food units.

Summary of proposed changes:

- **Park dedication fees:** Increase park dedication fee from 1% to 5%.
- **Recreational vehicles:** The proposed ordinance allows one RV to be placed on a property for use/not in storage for up to three years with a permit. Longer-term placement requires an interim use permit and installation of a subsurface sewage treatment system and well.
- **Mobile food units (Food trucks):** The proposed ordinance allows food trucks to be temporarily placed on commercial properties with a permit.
- **Right of Inspection:** The proposed ordinance modification clarifies that city council and planning commission members may conduct onsite visits when their review is required (e.g. variance, conditional use permit, etc.)

**Recommendation #2: Approve amendments to City of Fifty Lakes Short-Term Rental Licensing Ordinance (No. 02-2023)** to be consistent with Crow Wing County’s Short-Term Rental Licensing Ordinance.

Summary of proposed changes:

- Revise section 2.1 to state that subsurface sewage treatment system requirements must follow county ordinance and state rule.
- Revise section 2.1 to add a definition for travel trailer.
- Delete section 3.3 requiring a license for each individual short-term rental unit on one parcel.
- Revise section 4.1 stating that no license will be issued if a property has three substantiated violations within the prior calendar year.
- Revise section 4.2 to clarify the requirement of a complete application for a license as well clarifying that the ordinance issues a license not a permit.
- Revise section 5.1 allowing holding tanks provided that certain performance standards are met.
- Revise section 5.2 clarifying what structures are prohibited as short-term rental units.

- Revise section 5.2 to clarify that 2 short term rental units are allowed per parcel.
- Add section to clarify the process through which the county will administer a short-term rental ordinance for a city.

A separate motion is required to adopt the summary publication (enclosed.)

I will be in attendance at your upcoming city council meeting. If you have any questions or concerns, please feel free to contact me at (218) 895-4151 or [justin.burslie@sourcewell-mn.gov](mailto:justin.burslie@sourcewell-mn.gov).

**ORDINANCE NO. 03-2023**  
**AN AMENDMENT TO THE FIFTY LAKES**  
**LAND USE ORDINANCE**  
**CITY OF FIFTY LAKES**  
**COUNTY OF CROW WING**  
**STATE OF MINNESOTA**

The City Council of the City of Fifty Lakes does ordain as follows:

**Section 1: Declaration of Purpose:** To modify the several sections of the City of Fifty Lakes Land Use Ordinance regarding “Right of Inspection” pertaining to inspection of property by city staff, mayor and city council members and planning commission/board of adjustment members, “Land Use Tables” to include “recreational vehicle” and “transient food unit,” “Plat Design Standards,” requiring and increasing park dedication fees for all new plats, “Parking, Storage and Usage of Recreational Vehicles,” regarding permitting and performance standards for storage, placement and usage of recreational vehicles, and “Mobile Food Unit,” creating permitting requirements and performance standards for mobile food units.

**Section 2: Amendment:** Section 2.06, “Right of Inspection,” Section 4.03, “Land Use Tables,” Section 6.05, “Plat Design Standards,” Section 9.06, “Parking, Storage and Usage of Recreational Vehicles,” and Section 9.20, “Transient Food Unit,” are hereby amended with the following added language underlined and deleted language struck out:

**2.06 Right of Inspection**

An applicant for any permit, subdivision and/or variance request under this ordinance gives ~~the City staff,~~ Zoning Administrator, Mayor, City Council members, Planning Commission members, and Board of Adjustment members the right of access to the premises concerned for inspection, and enforcement of this ordinance. Additionally, the Zoning Administrator is authorized to enter upon lands within the incorporated area of the City for the purpose of carrying out the duties and functions imposed under this ordinance, and/or make investigations of any violations of this ordinance and/or cause proceedings to be instituted when warranted.

**4.03 Land Use Tables**

USE	SR	RR	AG	C	CMU	WC	SP	FM
<u>Mobile Food Unit, Placement of</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>N</u>
<u>Recreational Vehicle, Placement of (not in storage)</u>	<u>P/I</u>	<u>P/I</u>	<u>P/I</u>	<u>N</u>	<u>N</u>	<u>P/I</u>	<u>N</u>	<u>P/I</u>

## 6.05 Plat Design Standards

6.05.05 **Improvements.** The subdivider shall pay for the cost of all improvements required in the subdivision pursuant to their Developer's Agreement in Section 6.06 of this ordinance including but not limited to:

- a) **Public Dedication.** A reasonable portion of any proposed subdivision may be required as a dedication to the public or reserved for public use as roads, utilities, drainage, ponds, parks, playgrounds, trails, open space, and similar utilities and improvements. The City shall have the option of requiring a cash contribution in lieu of land dedication. Such cash contributions shall be based upon ~~1%~~ 5% of the "fair market land value" of the land within such plat or subdivision as of the date presented to the Council for preliminary approval. "Fair market land value" is defined as the market value of the land for tax purposes. Any money so paid to the City shall be placed in a special fund and used for conservation purposes or for public use as parks, playgrounds, trails, wetlands, or open spaces.

## 9.06 Parking, Storage and Usage of Recreational Vehicles

~~9.06.01 — Recreational vehicles 20 feet or more in length shall be stored inside or be fully screened from adjacent properties and public waters.~~

~~9.06.02 — Temporary Placement for Use:~~

- ~~a) Temporary placement for use of recreational vehicles other than in a campground shall be allowed with a land use permit for one (1) calendar year (June through May). The land use permit may be renewed for three (3) consecutive years. Any use of a recreational vehicle greater than three (3) years will require an interim use permit.~~
- ~~b) Any owner or tenant on a lot may use a recreational vehicle for guests for a period of up to twenty one (21) consecutive days without a permit.~~
- ~~e) Temporary recreational vehicle placement for use shall be allowed only on lots having conforming water supply and subsurface sewage treatment systems.~~

9.06.01 General.

- a) For the purposes of this Section, the following definitions shall apply:
  - i. "Temporary Placement" shall mean the placement of a recreational vehicle on a property for up to twenty-one (21) days in any six (6) month period of time.
  - ii. "Long-term Placement" shall mean the placement of a recreational vehicle on a property for more than twenty-one (21) days in any six (6) month period of time.
- b) Recreational vehicles (RV) shall be stored inside or shall be located to reduce visibility (through use of topography and vegetation) as viewed from public water and adjacent property.

- c) RV's must meet dwelling setback requirements for the zone they are located in.
- d) There shall be a maximum of four units allowed on a property at any one time.
- e) No recreational vehicle placement, either temporary or permanent, shall result in a use that is kept, used, maintained, or advertised as, or held out to the public to be a place where sleeping accommodations are furnished to the public without an approved conditional use permit, short-term rental license, and/or commercial designation.

9.06.02 Temporary Placement for Use.

- a) Any owner or tenant on a lot may use a recreational vehicle for guests for a period of up to twenty-one (21) days in any six (6) month period without a permit.

9.06.03 Long-term Placement for Use

- a) Long-term placement of a recreational vehicles requires a permit.
- b) An annual one-time permit for long-term placement for use of recreational vehicles other than in a campground shall be allowed with a land use permit for up to three (3) years.
- c) Long-term Placement of a recreational vehicle on a property for more than three (3) years shall require an interim use permit and installation of a conforming water supply and subsurface sewage treatment system, as defined by this ordinance.
- d) One RV may be considered a "guest cottage" on a lot meeting the minimum requirements for "Single Family Residential" lots in Section 5.01, if no other guest quarters or guest cottages are located on the property.

## 9.20 Mobile Food Unit

**9.20.01** Established Boundaries. "Mobile Food Units," as defined by Minnesota Department of Health, are permitted to operate in the Commercial and Commercial Mixed Use Zones.

**9.20.02** Permitted Uses. Mobile food units including trucks, trailers, wagons, carts, etc. are allowed to operate with a permit on public and private property subject to the following:

- a. Mobile food unit hours of operation shall be limited to 7:00 am to 11:00 pm.
- b. Only food and non-alcoholic beverages can be sold.
- c. At least one (1) trash receptacle with a tight-fitting lid shall be provided.
- d. Mobile food unit operators must clean around their unit at the end of each day.

- e. Mobile food unit operators cannot call attention to themselves by crying out, blowing a horn, ringing a bell, and playing music or other noise discernable beyond the unit.
- f. Mobile food units must be kept in good repair and order and have a neat appearance.
- g. Electrical cords and hookups to public utilities are not permitted.
- h. Liquids from a food unit cannot be drained onto public property.
- i. Generators must be self-contained and fully screened from view and not exceed 70 dbs.
- j. Exterior lighting that will call attention to the setup is not permitted.
- k. Follow applicable Minnesota Department of Health regulations.
- l. Copies of all required State licenses are provided to the City.
- m. One “A” frame sign not exceeding 12 square feet per side is permitted during operation.
- n. Property owner written approval is required.
- o. Mobile food units cannot be left unattended nor remain at an authorized operating location outside allowed hours of operation.
- p. Proof of liability insurance is provided in accordance with City of Fifty Lakes requirements.
- q. Mobile food units are allowed to operate during festivals and community events provided it is approved by City of Fifty Lakes as part of a festival and community events permit.
- r. Sales are permitted in a City park when approved by City of Fifty Lakes.

**Section 3: EFFECTIVE DATE:** This ordinance shall be in full force and effect from and after its passage and publication, as required by law.

Adopted by the City Council of City of Fifty Lakes

This \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
 (Day) (Month) (Year)

Attest: \_\_\_\_\_, Acting Mayor

Mark Bradley

Attest: \_\_\_\_\_, City Clerk

Ann Raph

# City of Fifty Lakes Short-Term Rental Licensing Ordinance

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*Approved 2/14/2023*

*Amended x/x/2024*

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## PURPOSE, SCOPE, & OBJECTIVES

### 1.1 Purpose.

It is the purpose and intent of this Ordinance to regulate short-term rentals within Fifty Lakes. To continue the allowed use of short term rental units, but also mitigate possible adverse impacts to the health, safety, welfare, and quality of life of surrounding properties, as well as water and environmental quality, through the establishment of a licensing program for the review and approval of short term rental unit operations.

### 1.2 Scope

Pursuant to Minnesota Statutes Chapter 412.191, subd 4, Minnesota Rules Chapters 7080 -7083 in their entirety except as referenced under Section 9.17.14 of the Fifty Lakes Land Use Ordinance and as otherwise expressly modified by the Land Use Ordinance, are hereby adopted by the City of Fifty Lakes by reference.

### 1.3 Objectives.

- To provide and enforce standards for the maintenance of short-term rentals.
- To provide local governance to promote health, safety, and wellness to Fifty Lakes citizens and patrons of short-term rentals.

### 1.4 Enforcement

- Any violations of this ordinance may result in enforcement as noted under Section 6.

## DEFINITIONS AND GENERAL PROVISIONS

2.1 **Definitions.** Unless specifically defined below, words or phrases used in this Ordinance shall be interpreted to give them the same meaning they have in common usage and to give this Ordinance its most reasonable application.

- “(Owner)” means the property owner of record of the real estate located in Crow Wing County.
- “(Owners Authorized Agent)” means a person who has written designation to act on behalf of the owner.
- “(Parcel)” means a unit of real property that has been given a parcel identification number maintained by the County.
- “(Short Term Rental Unit)” means any home, cabin, condominium or similar building that is advertised as, or held out to be, a place where sleeping quarters are furnished to the public on a nightly, weekly, or for less than a 30-day time period and is not a bed and breakfast, resort, hotel or motel.
- “(SSTS)” means “Subsurface sewage treatment system” is either an individual subsurface sewage treatment system as defined in subpart 41 of rule 7080.1100 or a mid-sized subsurface sewage treatment as defined in subpart 4 of rule 7081.0020, and Section 9.17 of the Fifty Lakes Land Use Ordinance, as applicable.
- “(Bedroom)” means, an area that is (A)-a room designed or used for sleeping; or (B)-a room or area of a dwelling that has a minimum floor area of 70 square feet with access gained from the living area or living area hallway. Architectural features that affect the use as a bedroom under this item may be considered in making the bedroom determination.
- “(Trailer, Travel)” means a recreational vehicle built on a single chassis with a rigid



walled shelter, mounted on wheel and have a gross trailer area not exceeding 400 square feet. For the purposes of this ordinance, the term travel trailer is synonymous with the term "recreational vehicle."

- 2.2 **Severability.** If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

## ANNUAL LICENSE REQUIRED

- 3.1 No Short-Term Rental may be operated without a valid Short-Term Rental license issued pursuant to this Ordinance.
- 3.2 All new Short-Term Rental operations as of the enactment date of this Ordinance shall obtain a license from the County prior to commencing operations.
- ~~3.3 A separate Short-Term Rental license is required for each unit on a parcel that has Short-Term Rental operations conducted in it.~~
- 3.3 All Short-Term Rental licenses are an annual license and must be renewed each year. License renewal applications for rental operations in the following year must be submitted prior to any rental activity. Licenses are valid from January 1 – December 31 each year.
- 3.4 The Owner or Owners Authorized Agent shall permit access to the property and all permitted units at any reasonable time for the purpose of inspection upon request of Crow Wing County.

## LICENSE APPLICATION REQUIREMENTS

- 4.1 **Application Requirements.** The following information shall be provided to the County on the Short-Term Rental license application:
- (a) The full name (First, Middle, Last), Date of Birth, mailing address, email address and telephone number of the owner of the Short-Term Rental home for which the license is to be issued. If the property is owned by a business or corporation, the CEO or Designee is responsible for obtaining the license in their name.
  - (b) Physical address and parcel identification number.
  - (c) The name, address, telephone number and email address of the Owner's Authorized agent for the Short-Term Rental who is available 24 hours a day.
  - (d) All other information that is requested on the Short-Term Rental License Application.
  - (e) No application for initial or renewal license will be accepted if there are past due property taxes on the property described in the license application.
  - (f) No license will be issued if there are pending permits and/or open enforcements related to the property.
  - (g) No license will be issued if the property has three substantiated violations within the prior calendar year prior to application for a license.

4.2 **Application Process.** Applications for Short-Term rental operation licenses may be filled out online at [www.crowwing.us](http://www.crowwing.us).

- (a) Once **the a complete** application is received along with the supplemental information and payment of fee, Crow Wing County will issue or deny the license in accordance with the timelines established under Minnesota Statute 15.99, (60 days) during which time the County may contact the Owner or Owner's Authorized Agent for additional information. If the **permit license** is denied, a letter will accompany the denial explaining the reasons for the denial, and the Owner or Owner's Authorized Agent may reapply once the conditions surrounding the application denial are corrected.

## GENERAL REQUIREMENTS

### 5.1 Septic/Solid Waste

- (a) The short-term rental must be connected to an approved SSTS or served by central sanitary sewer system.
- (b) A valid Certificate of Compliance, which is a certificate that was issued on a new septic system installed within the past 5 years OR a copy of a compliance inspection form which was performed within the past 3 years. **Holding tanks are not allowed for rental units.**
- (c) **Holding tanks may be allowed for rental units provided that the following requirements are met:**
- **A state licensed SSTS designer has determined that there is no suitable location on the parcel for a drainfield.**
  - **The holding tanks are sized for the number of bedrooms according to County Land Use Ordinance Article 37 and Minnesota Rules 7080.**
  - **An electronic alarm with light and buzzer shall be installed notifying occupants that the holding tanks are at capacity. Alarm shall have the capacity to send a text message to the owner/owner's authorized agent when an alarm is triggered. Information shall be posted in the rental unit with whom to contact should the alarm be triggered.**
  - **Existing manual bobber alarms must also remain as a redundant alarm.**
  - **A water meter must be installed prior to a license being issued. Water meter readings shall be recorded monthly and from the previous year may be required to be submitted as part of the application for license renewal. Water meter readings shall not be required for the initial license application.**
  - **A contract with a state licensed septic maintainer to pump out the holding tanks must be submitted each year for a license renewal including pumping records from the previous year. Pumping records shall not be required for the initial license application.**
- (d) At least once every three (3) years thereafter the Owner or Owner's Authorized Agent shall provide an updated certificate of septic testing showing that the system is compliant for the number of bedrooms indicated in the application.
- (e) Disposal of solid waste must comply with Crow Wing County Solid Waste Ordinance, or its successor or replacement.

- (f) Garbage, refuse, or recycling shall be stored completely enclosed within designated refuse containers. The owner or operator of the rental unit shall provide sufficient trash storage containers and service to accommodate the demand of the occupants.

## 5.2 Occupancy

- (a) The overnight occupancy of a short-term rental shall be limited to no more than three (3) people per bedroom plus one (1) additional persons per unit.
- (b) Use of recreational vehicles, travel trailers, tents, yurts, RV's, accessory structures or fish houses or other temporary structures to obtain additional occupancy is prohibited to be used as shore term rentals.
- (c) Licensee shall not advertise the property as containing any more than the number of bedrooms identified on the license.
- (d) Licensee shall not advertise the property as available to more guests than the occupancy limit identified on the license.
- (e) No more than two Vacation Short Term Rental licenses will be issued per parcel units will be allowed per parcel.

## 5.3 Noise

- (a) Quiet hours are between the hours of 10 pm to 7 am, Sunday through Thursday; and 12 am to 7 am, Friday and Saturday. The owner of the short-term rental is expected to enforce this rule. Failure to do so may result in enforcement action as provided in section 6.

## 5.4 Parking

- (a) Parking cannot restrict access by emergency vehicles or the traveling public and shall not impede any ingress or egress of property owner. In addition, parking cannot encroach neighboring properties.

## 5.5 Property Contact Information.

- (a) The Owner or the Owner's Authorized Agent shall keep on file, with the county, and shall notify each renter, in writing, of the contact information for the Owner or Owner's Authorized Agent who shall be available 24 hours a day, seven (7) days a week, whenever the property is being rented for short-term rental purposes. The Owner or the Owner's Authorized Agent shall respond to any issue or complaint raised within one (1) hour of any such point of contact being notified of the issue or complaint. Property contact information shall be accessible to the public 24/7 on the Crow Wing County Website.

## 5.6 License Fees.

- (a) License fees will be established by the Crow Wing County Board of Commissioners and published in the County Fee Schedule.

## 5.7 License Transfer.

- (a) The short-term rental license shall not be transferrable upon any change in ownership of the licensed property, or otherwise.

## ENFORCEMENT

- 6.1 **Enforcement.** Crow Wing County will investigate all complaints and alleged violations of this Ordinance. Crow Wing County will follow up with all Owners or Owner's Authorized Agents and Complainants within a reasonable period of time. The Owner or Owner's Authorized Agent shall address any substantiated complaints/violations as directed by Crow Wing County. All substantiated complaints/violations not resolved as directed will result in enforcement action as provided in 6.4.
- 6.2 If three (3) substantiated complaints/violations have occurred at a Short-Term Rental Unit within one year, then the license may be subject to revocation as determined by Crow Wing County.
- 6.3 The intentional false reporting of a violation of this ordinance shall be considered a violation of this ordinance. The penalty for intentional false reporting of a violation will be \$100.00 for a first offense, \$150.00 for a second offense, and \$1,000.00 for a third or subsequent offense.
- 6.4 Any Owner or Owner's Authorized Agent who fails to comply with a directive of Crow Wing County as provided in section 6.1: or who violate, disobey, omit, neglect, refuse to comply with, or who resist enforcement of any of the provisions of this Ordinance may be subject to Misdemeanor prosecution, forfeiture of their license, or both.
- 6.5 Any license revoked under this section will not be reissued for a period of 1 year from the date of revocation.

## APPEALS

- 7.1 **Administrative Appeal.** Appeals from any order, requirement, decision or determination made by Crow Wing County shall be first made to the County Administrator.
- 7.2 Appeals of the decision of the County Administrator shall be brought in the District Court of Crow Wing County.

## County/City Cooperative Agreement

- 8.1 Crow Wing County may provide administration of a Short-Term Rental ordinance for a city provided the following conditions are met:
- A city must initially notify the Land Services Department by December 31 in writing of the city's desire for the County to administer a Short-Term Rental Ordinance on behalf of the city for the following year. No notification is required for subsequent years.
  - The city must adopt the County Short Term Rental Ordinance verbatim.
  - The city must enter into an agreement with the County where the city agrees to be the responsible party for enforcement of the Short-Term Rental Ordinance.

**NOTICE OF ORDINANCE AMENDMENTS**  
**AMENDMENT 03-2023**  
**AMENDMENT TO ORDINANCE NO. 02-2023**  
**CITY OF FIFTY LAKES**

On February 13, 2024 the City of Fifty Lakes approved the following amendments to the City of Fifty Lakes Land Use and Subdivision Ordinance and Official Land Use Map:

Ordinance Amendment 03-2023. The amendment modifies modify Section 2.06, “Right of Inspection” regarding inspection of property by city staff, mayor and city council members and planning commission/board of adjustment members, modify Section 4.03, “Land Use Tables” to include “recreational vehicle” and “transient food unit,” modify Section 6.05, “Plat Design Standards,” requiring and increasing park dedication fees for all new plats, modify Section 9.06, “Parking, Storage and Usage of Recreational Vehicles,” regarding permitting and performance standards for storage, placement and usage of recreational vehicles, and adds Section 9.20, “Transient Food Unit,” creating permitting requirements and performance standards for transient food units.

Amendments to City of Fifty Lakes Short-Term Rental Licensing Ordinance No. 02-2023. The amendments modify the following: Revise Section 2.1 to state that subsurface sewage treatment system requirements must follow county ordinance and state rule, revise Section 2.1 to add a definition for travel trailer, delete Section 3.3 requiring a license for each individual short-term rental unit on one parcel, revise Section 4.1 stating that no license will be issued if a property has three substantiated violations within the prior calendar year, revise Section 4.2 to clarify the requirement of a complete application for a license as well clarifying that the ordinance issues a license not a permit, revise Section 5.1 allowing holding tanks provided that certain performance standards are met, revise Section 5.2 clarifying what structures are prohibited as short-term rental units, revise Section 5.2 to clarify that two short-term rental units are allowed per parcel and add a Section 8 to regarding Crow Wing County Administration of the ordinance on behalf of the city.

These amendments to the ordinance shall be in full force and effect from the date of publication. A printed copy of the entire ordinances and land use map is available for inspection at city hall by any person during the City’s regular office hours.

City of Fifty Lakes  
Ann Raph  
City Clerk-Treasurer

**2024 Land Use Permits**

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION	FEE
01-24	1/10/24	1/12/24	17472 N EAGLE LAKE RD	Gleason	John	SR	22130537	13' x 22' (286 sf) accessory structure (carport)	100
02-24	2/2/24	2/5/24	39855 Majestic Rd	Berger	Vanessa & Joe	SR	22320510	30' x 40' (1,200 sf) addition to accessory structure	200



## CITY OF FIFTY LAKES

January 19, 2024

Feldman Family Cabin Trust Agr  
9608 Russell Ave S  
Bloomington, MN 55431

**Re: Non-compliant SSTS – NC 1-24  
City of Fifty Lakes**

To Whom it May Concern:

The subsurface sewage treatment system (SSTS) on your property located at 17009 North Eagle Lake Road was determined to be “non-compliant” during an inspection conducted on December 29, 2023.

Minnesota Rules Chapter 7080 and the City of Fifty Lakes Land Use Ordinance require that subsurface sewage treatment systems that are found to be non-compliant must be upgraded or properly abandoned within 10 months of the date of inspection:

### **9.17.09 Upgrade, Repair, Replacement and Abandonment**

- c) An SSTS that is determined not to be protective of groundwater in accordance with Minnesota Rule 7080.1500, Subp.4(B) shall be upgraded, repaired, replaced or abandoned by the owner in accordance with the provisions of this Ordinance within 10 months upon receipt of a Notice of Noncompliance and must meet Class I sizing requirements according to Minnesota Rules, Chapter 7080.1860.

The City of Fifty Lakes requires a permit for all new/replacement and upgrades to subsurface sewage treatment systems. A permit application form is enclosed. A design prepared by a licensed design professional is required. The application fee is \$250.

If you have any questions, feel free to contact me at (218) 763-3113 or [pz@fiftylakesmn.com](mailto:pz@fiftylakesmn.com)

Sincerely,

CITY OF FIFTY LAKES

A handwritten signature in black ink that reads "Justin Burslie". The signature is written in a cursive, slightly slanted style.

Justin Burslie  
Planning and Zoning Administrator

Enclosure



# Local Community Center / Pavilion Rental

## Crosslake Community Center :

Room - \$20/hr. - \$50.00 deposit

(\$11/hr -City, state, Fed, Civic Club, Community Club)

Picnic Shelter - \$30.00 flat rate - \$50.00 deposit (Bathroom/ Kitchen)

## Emily City Hall :

Gym – Emily Property Owner -\$100.00 All Day w/ \$100 Deposit

Not an Emily Property Owner - \$250.00 w/ \$250 deposit

\*4 pm day before rental date to 12pm day after rental date

Park Pavilion / Baseball Pavilion – Free

## Hallet Community Center:

Meeting Room –

\*Member - \$60 per 4 hours / \$100 per 8 hours

\*Non-Member - \$75 per 4 hours / \$130 per 8 hours

## Breezy Point City Park:

Large Pavilion - \$25.00 (\$25.00 Deposit)

Small Pavilion - \$10.00 (\$25.00 Deposit)

## Fifty Lakes (Currently):

Community Center - \$50.00 (refundable \$50.00 deposit)

Bar Pavilion - \$25.00 (refundable \$25.00 deposit)



Anderson Brothers Construction Company  
 11325 State Highway 210  
 Brainerd, MN 56401  
 218-829-1768  
 218-829-7607 Fax

<b>To:</b> City Of Fifty Lakes	<b>Contact:</b> Chad Wosmek
<b>Address:</b> 40447 TOWNHALL ROAD Fifty Lakes, MN 56448	<b>Phone:</b> 218-763-3113 <b>Fax:</b> 218-763-5113
<b>Project Name:</b> Northgate Lane Budgett	<b>Bid Number:</b>
<b>Project Location:</b> Cr 66	<b>Bid Date:</b> 4/27/2023


Item #	Item Description
2021.501	Mobilization
2357.502	Tack
2360.501	Bituminous Wear Course 2" Overlay
2221.501	Aggregate Shouldering Class 1

**Total Bid Price:** \$124,713.82

**Notes:**

- We are pleased to quote the following on the above-referenced project.
- Anderson Brothers Construction is an Equal Opportunity Employer.
- 
- The cleaning of the fifty lakes portion of North gate road being approximately 3800 In ft. a tack coat would be applied to existing asphalt to bond.
- The placing of a 2" compacted thickness Bituminous overlay tying into all paved driveways
- The placing of a aggregate shoulder 1' wide next to the newly paved roadway and all gravel approaches would be brought up to match new elevation of roadway.

**PRE-LIEN NOTICE: OWNER UNDERSTANDS THAT CONTRACTOR IS REQUIRED BY LAW TO PROVIDE OWNER WITH THIS NOTICE. (a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THE IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTION. (b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT WHO GAVE YOU TIMELY NOTICE.**

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>Anderson Brothers Construction Company Of Brainerd, LLC</b></p> <p><b>Authorized Signature:</b> </p> <p><b>Estimator:</b> Scott Hendrickson 218-820-9917 shendrickson@andersonbrothers.com</p>
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Anderson Brothers Construction Company  
 11325 State Highway 210  
 Brainerd, MN 56401  
 218-829-1768  
 218-829-7607 Fax

<b>To:</b> City Of Fifty Lakes	<b>Contact:</b> Chad Wosmek
<b>Address:</b> 40447 TOWNHALL ROAD Fifty Lakes, MN 56448	<b>Phone:</b> 218-763-3113 <b>Fax:</b> 218-763-5113
<b>Project Name:</b> Northgate Lane Budgett	<b>Bid Number:</b>
<b>Project Location:</b> Cr 66	<b>Bid Date:</b> 2/8/2024


Item #	Item Description
2021.501	Mobilization
2357.502	Tack
2360.501	Bituminous Wear Course 2" Overlay
2221.501	Aggregate Shouldering Class 1

**Total Bid Price:** \$45,397.78

**Notes:**

- We are pleased to quote the following on the above-referenced project.
- Anderson Brothers Construction is an Equal Opportunity Employer.
- The cleaning of the Manhattan Beach portion of North gate road being approximately 1300 In ft. a tack coat would be applied to existing asphalt to bond.
- The placing of a 2" compacted thickness Bituminous overlay tying into all paved driveways
- The placing of a aggregate shoulder 1' wide next to the newly paved roadway and all gravel approaches would be brought up to match new elevation of roadway.
- **this would need to be done in conjunction with fifty lakes .**

PRE-LIEN NOTICE: OWNER UNDERSTANDS THAT CONTRACTOR IS REQUIRED BY LAW TO PROVIDE OWNER WITH THIS NOTICE. (a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THE IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTION. (b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT WHO GAVE YOU TIMELY NOTICE.

<p><b>ACCEPTED:</b>          The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b>  <b>Anderson Brothers Construction Company Of Brainerd, LLC</b></p> <p><b>Authorized Signature:</b> </p> <p><b>Estimator:</b> Scott Hendrickson          218-820-9917          shendrickson@andersonbrothers.com</p>
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**CUYUNA RANGE REGIONAL SAFETY GROUP**  
**2024 SAFETY TRAINING SCHEDULE**  
 Crosby, Crosby HRA, Emily, Deerwood  
**TRAINING SCHEDULE**

<b>Date</b>	<b>Topic</b>	<b>Attendance</b>
<b>Jan 31<sup>st</sup> (Wed)</b> Time: 9:30am and 1:00pm Host City: Crosby	<u><b>An Overview of AWAIR, MN Right to Know, Bloodborne Pathogens</b></u> <i>Safety Committee Meeting – to follow 1<sup>st</sup> training</i>	<b>All Employees</b>
<b>March 19<sup>th</sup> (Tues)</b> Time: 9:30am Host City: Deerwood Value-Added Time: Deerwood	<u><b>Confined Space Entry / Excavation &amp; Trenching</b></u> <i>Safety Committee Meeting – to follow training</i>	<b>Public Works EEs</b>
<b>April 24<sup>th</sup> (Wed)</b> Time: 9:30 am Host City: Crosby Value-Added Time: Crosby	<u><b>Slips, Trips, Falls / Back Safety &amp; Ergonomics / Ladder Safety</b></u> <i>Safety Committee Meeting – to follow training</i>	<b>All staff welcome!</b>
<b>June 10<sup>th</sup> (Mon)</b> Time: 9:30am Host City: Emily Value-Added Time: Emily (after their lunch)	<u><b>Chainsaw / Mower / Heat Illnesses Seasonals (they should attend all)</b></u>	<b>Public Works EEs Seasonal Employees</b>
<b>July 31<sup>st</sup> (Wed)</b> Time: 9:30am Host City: Crosby Value-Added Time: Crosby HRA	<u><b>Developing a Culture of Safety / Scenarios Exercise</b></u> <i>Safety Committee Meeting – to follow training</i>	<b>All Staff Welcome!</b>
<b>October 22<sup>nd</sup> (Tues)</b> Time: 9:30 am Host City: Crosby	<u><b>Emergency Action Plans / Fire Extinguisher Use</b></u> <b>BRING AN EXTINGUISHER (expired) if able</b> <i>Safety Committee Meeting – to follow morning training</i>	<b>All Employees</b>
<b>November 19<sup>th</sup> (Tues)</b> Time: 9:30 am Host City: Deerwood	<u><b>Snowplow / Cold Weather Emergencies</b></u> <i>Safety Committee Meeting – to follow morning training</i>	<b>PW EEs</b>
<b>December 17<sup>th</sup> (Tues)</b> Time: 9:30am Host City: Deerwood Value-Added Time: Crosby HRA	<u><b>De-escalation and Safety from Public Threats Record Keeping and Injury Logs</b></u> <i>Safety Committee Meeting – to follow morning training</i>	<b>All staff welcome! Admin Staff</b>

CITY OF FIFTY LAKES MUNICIPAL LIQUOR STORE		2024 PROFIT AND LOSS REPORT		
<i>(unaudited)</i>				
<b>RECEIPTS:</b>	<b>January-24</b>		<b>January-23</b>	
Receipts from Off Sales	5,408.11	16%	6,830.52	14.8%
Receipts from On Sales	27,675.21	80%	35,469.05	77.1%
Receipts from Machines	712.59	2%	627.27	1.4%
Rent from FLFRA	953.89	3%	3,090.38	6.7%
Total Sales	34,749.80	100%	46,017.22	100.0%
Beginning inventory	56,343.42		51,502.92	
Purchases	15,529.98		16,717.16	
Total	71,873.40		68,220.08	
Ending Inventory	55,353.65		49,861.65	
Subtotal	16,519.75		18,358.43	
Sales & Use Tax	2,740.00		3,400.00	7.4%
Cost of Sales	19,259.75	55%	21,758.43	47.3%
Gross Profit	15,490.05	44.60%	24,258.79	52.7%
<b>OPERATING EXPENSES</b>				
Salaries and wages - liquor	13,220.19	38%	11,633.31	25.3%
Salaries and wages - administration	854.10	3%	1,015.95	2.2%
Salaries and wages - maintenance	296.46	1%	270.25	0.6%
Payroll taxes (FICA & Med)	1,053.90	3%	949.56	2.1%
Employer Pera contributions	1,025.66	3%	969.80	2.1%
Employer Health & Dental Insurance	2,225.18	6%	1,892.23	4.1%
Unemployment benefit payments			528.64	1.1%
Salaries & benefits	18,675.49	54%	17,259.74	37.5%
Dues & subscriptions				0.0%
Credit card fees	830.93	2%	769.76	1.7%
Telephone / Cell	394.24	1%	169.20	0.4%
Television/ IT services	277.60	1%	247.48	0.5%
Freight	130.97	1%	135.08	0.3%
Advertising/Entertainment	1,964.70	6%	2,913.55	6.3%
Electricity	1,189.66	3%	1,208.23	2.6%
Natural Gas	398.23	1%		0.0%
Trash Removal			106.40	0.2%
Laundry Service	305.01	0.9	233.76	0.5%
Repair & Maintenance	1,064.96	3.1		0.0%
Supplies & minor equipment	829.16	2.4	19.76	0.0%
Travel, lodging & meal expenses				0.0%
Professional services			966.38	2.1%
Miscellaneous	23.04	10%	23.04	0.1%
Insurance	1,209.00	4%	1,125.32	2.4%
Depreciation expense	1,774.53	5%	1,570.98	3.4%
Total operating expenses	29,067.52	84%	26,748.68	58.1%
<b>Operating Income (loss)</b>	<b>(13,577.47)</b>	<b>-39%</b>	<b>(2,489.89)</b>	<b>-5.4%</b>
Interest expense (income)	64.14		64.14	0.1%
Net profit (loss)	<b>(13,641.61)</b>	<b>-39%</b>	<b>(2,554.03)</b>	<b>-5.6%</b>
<b>INVENTORY PURCHASES</b>	<b>January-24</b>		<b>January-23</b>	
Liquor	3,876.61		2,114.87	
Beer	4,530.21		5,359.90	
Wine	184		176.00	
Soft Drinks	807.07		982.66	
Bar Supplies	540.74		1,247.35	
Tobacco	1111.54		1,016.99	
Food	4087.26		3,040.81	
Misc Merchandise, Clothing	391.92		2,778.58	
Total inventory purchases	15,529.98		16,717.16	

**CITY OF FIFTY LAKES MUNICIPAL LIQUOR STORE  
2024 PROFIT AND LOSS REPORT**

(unaudited)

	January-24		2024 YTD	
<b>RECEIPTS:</b>				
Receipts from Off Sales	5,408.11	15.6%	5,408.11	15.6%
Receipts from On Sales	27,675.21	79.6%	27,675.21	79.6%
Receipts from Machines	712.59	2.1%	712.59	2.1%
Rent from FLFRA	953.89	2.7%	953.89	2.7%
Total Sales	34,749.80	100.0%	34,749.80	100.0%
Beginning inventory	56,343.42		56,343.42	
Purchases	15,529.98		15,529.98	
Total	71,873.40		71,873.40	
Ending Inventory	55,353.65		42,957.11	
Subtotal	16,519.75		28,916.29	
Sales & Use Tax	2,740.00	7.9%	2,740.00	
Cost of Sales	19,259.75	55.4%	19,259.75	55.4%
Gross Profit	15,490.05	44.6%	15,490.05	44.6%
<b>OPERATING EXPENSES</b>				
Salaries and wages - liquor	13,220.19	38.0%	13,220.19	38.0%
Salaries and wages - administration	854.10	2.5%	854.10	2.5%
Salaries and wages - maintenance	296.46	0.9%	296.46	0.9%
Payroll taxes (FICA & Med)	1,053.90	3.0%	1,053.90	3.0%
Employer Pera contributions	1,025.66	3.0%	1,025.66	3.0%
Employer Health & Dental Insurance	2,225.18	6.4%	2,225.18	6.4%
Unemployment benefit payments		0.0%	0.00	0.0%
Pension expense		0.0%	0.00	0.0%
Compensated absences		0.0%	0.00	0.0%
Salaries & benefits	18,675.49	53.7%	18,675.49	53.7%
Dues & subscriptions		0.0%	0.00	0.0%
Credit card fees	830.93	2.4%	830.93	2.4%
Telephone / Cell	394.24	1.1%	394.24	1.1%
Television/ IT services	277.60	0.8%	277.60	0.8%
Freight	130.97	0.4%	130.97	0.4%
Advertising/Entertainment	1,964.70	5.7%	1,964.70	5.7%
Electricity	1,189.66	3.4%	1,189.66	3.4%
Natural Gas	398.23	1.1%	398.23	1.1%
Trash Removal		0.0%	0.00	0.0%
Laundry Service	305.01	0.9%	305.01	0.9%
Repair & Maintenance	1,064.96	3.1%	1,064.96	3.1%
Supplies & minor equipment	829.16	2.4%	829.16	2.4%
Education & seminars		0.0%	0.00	0.0%
Travel, lodging & meal expenses		0.0%	0.00	0.0%
Professional services		0.0%	0.00	0.0%
Miscellaneous	23.04	0.1%	23.04	0.1%
Insurance	1,209.00	3.5%	1,209.00	3.5%
Depreciation expense	1,774.53	5.1%	1,774.53	5.1%
Total operating expenses	29,067.52	83.6%	29,067.52	83.6%
Operating Income (loss)	(13,577.47)	-39.1%	(13,577.47)	-39.1%
Other receipts (ATM,lottery,ref, COVID)		0.0%	0.00	0.0%
Interest expense (income)	64.14	0.2%	64.14	0.2%
Loss on disposal of capital asset			0.00	0.0%
Net profit (loss)	(13,641.61)	-39.3%	(13,641.61)	-39.3%
<b>INVENTORY PURCHASES</b>				
Liquor	3,876.61		3,876.61	
Beer	4,530.21		4,530.21	
Wine	184.00		184.00	
Soft Drinks	807.70		807.70	
Bar Supplies	540.74		540.74	
Tobacco	1,111.54		1,111.54	
Food	4,087.26		4,087.26	
Misc Merchandise, Clothing	391.92		391.92	
Total inventory purchases	15,529.98		15,529.98	



## Instructions

Thank you for your interest in Community Impact Funds. We want to make this process as easy and seamless as possible, so we have a few recommendations before you begin.

- Download a copy of the document and open it in Adobe Reader. This is standard software on most machines; however, if you don't already have this installed on your computer, you can obtain it for free at <https://get.adobe.com/reader/>.

This is **very important** because if you don't use Adobe Reader, but instead complete the document using an internet browser (Internet Explorer, Firefox, Chrome, etc.), you won't be able to save your work, digitally sign the form, or submit electronically.

- Once you have opened the document in Adobe Reader, immediately 'Save As' from the 'File' menu on the upper left-hand corner. Save often as you work through the document.
- Review your document to ensure everything has been completed. When ready, submit to the Sourcewell contact as indicated.

Please take your time and don't hesitate to reach out if you have questions or concerns. We look forward to working with you!

## Local Government – Community Impact Funds

2024

A city, county, township, or other government unit as defined in Minn. Stat. § 471.59 Subd. 1(B) may apply for one (1) Community Impact Funds award per fiscal year. Please read carefully; we recently updated the funding requirements and process according to feedback from our local government entities.

### Eligibility requirements

- The applicant entity must be:
  - A Sourcewell participating local government entity. Register at [sourcewell-mn.gov/register](https://sourcewell-mn.gov/register).
  - Located within the Minnesota counties of Cass, Crow Wing, Morrison, Todd, or Wadena.
- The proposed project must:
  - Relate to programs or services authorized under Sourcewell's enabling statute, Minnesota Statutes § 123A.21, subdivision 7, and serve a public purpose.
  - Request funding for no more than one (1) year.
  - Not have received Sourcewell funding for the proposed project for the previous two (2) years.
  - Request between \$20,000 and \$50,000.
  - Be impactful within your community, including through improvements to existing local government facilities, equipment needs, or providing technology upgrades required for performing the applicant's government function.
    - Because of the basic needs of our communities, such as building repairs/remodels, maintenance equipment, and office technology, we will not be accepting applications for projects such as pickleball courts, splashpads, baseball fields, park improvements, etc.
  - Not involve:
    - Lobbying activities
    - Payment for land acquisition
    - Costs for transportation infrastructure construction or maintenance (i.e., building roads and/or bridges)
    - Expenses incurred prior to receipt of the award
- Public Safety entities (law enforcement, fire departments, municipal ambulance services, first response teams) or public safety projects are not eligible for this funding opportunity due to upcoming funding opportunities specific to their needs.
- To be considered for funding, a complete Community Impact Funds application must be submitted by **May 29, 2024**, and include:
  - Application information (attached).
  - A signed resolution in support of the project from the governing body of the applicant entity.



## Application review process

**Step 1:** Sourcewell staff and the Community Solutions Advisory Council will review each application at their June meeting to ensure the criteria outlined above have been met. Applications that do not meet the criteria will be eliminated from the review process.

**Step 2:** Applicant organizations that pass the initial review will be entered into a lottery drawing, and projects will be awarded at random until funding is exhausted. We will notify award recipients by June 28, 2024, but no funds will be awarded until the new fiscal year begins for Sourcewell on July 1, 2024. All entities will be notified by email whether funding was awarded or not.

**Step 3:** A Community Impact Funds agreement and further instructions will be provided to each award recipient. The funding agreement must be fully executed before funds are issued.

## Contact information

For more information about Sourcewell, Community Impact Funds, or this application, please contact [community@sourcewell-mn.gov](mailto:community@sourcewell-mn.gov).

To ensure your application is considered complete by our Advisory Council, submit all application documents in one email to: [community@sourcewell-mn.gov](mailto:community@sourcewell-mn.gov) or one large envelope via mail to:

Sourcewell Community Solutions  
202 12<sup>th</sup> Street NE  
P.O. Box 219  
Staples, MN 56479

## Local government – Community Impact Funds application 2024

### Entity information

Entity name:

Physical address: Include city, state, and zip code

Mailing address: If different than physical address

Project point of contact name:

Email:

Telephone:

Name of authorized signatory:

Email of authorized signatory:

### Project information

Please provide the following information specific to the proposed project:

1. Amount of Community Impact Funds being requested.
2. Provide a description of the proposed project, including why and how it will be impactful within your community. Include how the improvements to existing local government facilities, equipment needs, or providing technology upgrades are required for performing your government function. **(400 word maximum)**

To ensure you don't exceed the maximum word count, pretype your answer in Word or similar program and use the word count feature.

3. If your project is awarded funding, please provide up to a three-sentence summary of your project you would like our marketing team to use in their press release.
4. Describe how the project primarily benefits your community within Region 5. Projects cannot primarily benefit any individuals, businesses, or nonprofit entities.
5. The proposed project must relate to Sourcewell's government purpose as defined in Minn. Stat. § 123A.21, Subdivision 7. Please identify all program or service areas to which the proposed project will relate.
- |   |  |
|---|--|
| <input type="checkbox"/> administrative services  | <input type="checkbox"/> vocational rehabilitation   |
| <input type="checkbox"/> curriculum development   | <input type="checkbox"/> health, diagnostic, and child development services and centers  |
| <input type="checkbox"/> data processing  | <input type="checkbox"/> leadership or direction in early childhood and family education   |
| <input type="checkbox"/> distance learning and other telecommunication services   | <input type="checkbox"/> community services  |
| <input type="checkbox"/> evaluation and research  | <input type="checkbox"/> shared time programs  |
| <input type="checkbox"/> staff development  | <input type="checkbox"/> fiscal services and risk management programs, including health insurance programs providing reinsurance or stop loss coverage |
| <input type="checkbox"/> media and technology centers   | <input type="checkbox"/> technology planning, training, and support services   |
| <input type="checkbox"/> publication and dissemination of materials   | <input type="checkbox"/> health and safety services  |
| <input type="checkbox"/> pupil personnel services   | <input type="checkbox"/> student academic challenges   |
| <input type="checkbox"/> planning   | <input type="checkbox"/> cooperative purchasing service  |
| <input type="checkbox"/> secondary, postsecondary, community, adult, and adult vocational education                             |  |
| <input type="checkbox"/> teaching and learning services, including services for students with special talents and special needs |  |
| <input type="checkbox"/> employee personnel services  |  |
6. How does the proposed project promote and align with Sourcewell's statutory purpose of providing programs and services as identified in question 6.
7. Provide a timeline of your proposed project. The timeline should start in July 2024 when funding is available and be completed by July 31, 2025, with the final report due August 31, 2025.

### Budget information

8. Complete the table below to identify the source(s) of funds for your project.

Revenue sources (not including in-kind)	Amount
1. Sourcewell	\$
2.	
3.	
<b>Total</b>	<b>\$</b>

9. Complete the table below to explain, in detail, the itemized costs related to the project. Sourcewell staff may contact you for additional information regarding your budget if more detail is required.

Expenditures/ direct costs	Sourcewell Dollars	Other Sources
1.		
2.		
3.		
4.		
<b>Total</b>	<b>\$</b>	<b>\$</b>
<b>Total Project Budget</b>		<b>\$</b>

10. Is the project expected to continue beyond one year?

- No
- Yes: describe how it will be funded.

11. For **non-equipment** purchases, describe specifically how awarded funds would be used to support the project.

12. If your application is only partially funded, will you still move forward with this initiative?

- No
- Yes: please explain how.

### Certification

I certify that the information contained in this application and in any related attachments is true and correct to the best of my knowledge and belief, and that I have the authority to apply for Community Impact Funds in the amount requested.

I further certify that if funding is awarded pursuant to this application, my entity will execute the Community Impact Funds Agreement prior to receiving or expending any funds.

Finally, I certify that no funds awarded as a result of this application will be used to pay costs incurred prior to receipt of the award, or loans or reimbursement to individuals or businesses.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Entity

\_\_\_\_\_  
Entity

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## **City of Fifty Lakes**

**The City of Fifty Lakes along with the Fifty Lakes Property Owners Association (FLPOA) are looking to add a second level 1 AIS inspector for the season from Memorial Day weekend through Labor Day weekend.**

- **Typical schedule is Friday through Monday and a minimum of 4 hours per public landing at East Fox, Kego, Eagle, and Mitchell lakes.**
  - **Schedules are flexible and you do not have to work every weekend.**
- **Pay range for a level 1 inspector is \$21-\$23 per hour depending on experience.**
- **Online and in-person training is provided by the DNR**
- **All equipment needed along with training on how to use the iPad is provided by the City of Fifty Lakes & FLPOA.**

**If you are interested in becoming an inspector or would like additional information regarding the position please send an email to [bob@fiftylakesmn.com](mailto:bob@fiftylakesmn.com) or to [FLPOA@gmail.com](mailto:FLPOA@gmail.com) .**

# Registration Information

The MCFOA member rates are **\$375/person** (through February 20, 2024) or **\$400** (after February 20, 2024). To qualify for these rates, individuals must be current, paid members of MCFOA. The non-member rates are **\$450/person** (through February 20, 2024) or **\$475** (after February 20, 2024). To determine membership status, contact Betsy Snyder (MCFOA Administrative Assistant) at [adminasst@mcfoa.org](mailto:adminasst@mcfoa.org).

All above fees include tuition for Wednesday-Friday, instructional materials, Wednesday evening entertainment, Thursday evening entertainment, appetizers, two lunches, three breakfasts, and all refreshment breaks.

MCFOA retirees can register at a special rate of **\$285**. To be eligible for this reduced rate, they must not be employed by or under contract with a Minnesota Community. This fee includes tuition for Wednesday-Friday, instructional materials, Wednesday evening entertainment, Thursday evening entertainment, appetizers, two lunches, three breakfasts, and all refreshment breaks.

Registration fees for Tuesday's pre-conference workshops are in addition to the overall Conference amounts (regardless of registration date).

- Full-day sessions: Member rate **\$100/person**; Non-member rate **\$125/person** (lunch included).
- Half-day sessions: Member rate **\$60/person**; Non-member rate **\$85/person** (no lunch included).
- Half-day participants may purchase lunch for **\$30**.

Tuesday workshops are:

- Athenian Dialogue – "Quiet Voice Fearless Leader"
- New City Clerk Orientation & Election Administration
- Effective Data Management & Google Forms

## Registration

Online registration is available at [the PACE website](#).

- While we hope to accommodate the request of participants selected for each breakout session room, you may be asked to consider another session.
- You will not be able to change your breakout sessions this year. Make a note of what you signed up for by creating your own schedule in the conference app.
- You will receive a confirmation email of your registration (Note: may be sent to your Junk/Spam folder). The concurrent sessions selected will not be in the confirmation email.

Register online with a credit card or by mail/email with check or purchase order. Online registration is preferred; however, a fillable PDF form is available on the above SCSU-MCFOA Conference website. An invoice will be emailed for those registering with a purchase order. For registration questions, contact Roxann Neu at [register@scsutraining.com](mailto:register@scsutraining.com) or 320-308-4962.

Registrations must be received no later than February 27, 2024 to ensure that all onsite instructional materials can be provided. Any registrations received/postmarked after February 27, 2024 will incur a \$25 late registration fee. Also, please note that SCSU has a policy that a \$25 late fee will be applied for payments not received within 30 days of the invoice date. Upon completion of registration for the Conference, registrants will receive an electronic confirmation ONLY if an email address was provided.

## Cancellations/Refunds

Fees will be refunded (less a \$25 service fee) only if cancellation is received via email ([register@scsutraining.com](mailto:register@scsutraining.com)) by February 27, 2024. If you do not cancel your registration and do not attend, a refund will not be provided. Should inclement weather (or other circumstances beyond our control) necessitate program cancellation or postponement, you will receive communication from Kassidi Andres.

## For Further Information

For program questions, please contact:

Kassidi Andres at [kassidi.andres@stcloudstate.edu](mailto:kassidi.andres@stcloudstate.edu), 320-308-5759.

For registration questions, please contact:

Roxann Neu at [reneu@stcloudstate.edu](mailto:reneu@stcloudstate.edu), 320-308-4962.

We believe all people should live in **safe, sustainable, and beautiful communities.**

**BOLTON & MENK**  
Real People. Real Solutions.

And we take pride in our ability to provide public infrastructure solutions to make that a possibility.

Bolton-Menk.com



# Agenda – Whova app will include a more detailed schedule and amount of MCFOA points

## TUESDAY - March 19, 2024 (Pre-Conference)

8:00 AM	Continental Breakfast
8:30 AM	Check-In for Full-Day Workshops
9:00 AM	Athenian Dialogue: “Quiet Voice Fearless Leader”
9:00 AM	New City Clerk Orientation & Election Administration
12:00 PM	Lunch (Full Day Workshops Only)
12:30 PM	Check-In for Half-Day Workshop
12:30 PM	Full Day Workshops Continue
1:00 PM	Effective Data Management (Half-Day)
2:30 PM	Afternoon Break - 15 min for all sessions
4:30 PM	All sessions adjourn
4:30 PM	Board Meeting (Board Only) – 1 hour
4:30 PM	Conference Check-In – Closes at 7:30 PM
5:30 PM	President’s Reception – Until 6:30 PM

## WEDNESDAY - March 20, 2024 (Day 1)

8:00 AM	Conference Check-In and Continental Breakfast
8:20 AM	First Time Attendee Welcome Breakfast
9:00 AM	Welcome Ceremony
9:15 AM	<b>Opening Keynote:</b> Amy Dee
10:30 AM	Morning Break
10:45 AM	<b>Concurrent Sessions I (CHOOSE ONE)</b> 1. What You Don’t Know CAN Hurt You 2. Investment Basic for Public Entities: Policies and Principles 3. Active Shooter Preparedness 4. Records Management Essentials
12:00 PM	Lunch   Member of the Year   Sit with Region
1:15 PM	<b>Concurrent Sessions II (CHOOSE ONE)</b> 5. Utility Rate Analysis 6. Best Practices for State & Federal Leave 7. Race & Equity at the Foundation of Local Gov 8. Liquor Licensing Essentials
2:30 PM	Afternoon Break
2:45 PM	<b>Concurrent Sessions III (CHOOSE ONE)</b> 9. Payroll How-To 10. Financing Options for Your City 11. Financial Fraud and Cybersecurity Scams 12. Human Trafficking 101
4:00 PM	Nominations (Nominating Committee Only)
5:30 PM	Conference Vendor Mixer & Bingo Night
8:00 PM	Entertainment Ends

## THURSDAY - March 21, 2024 (Day 2)

7:30 AM	Conference Check-In
8:00 AM	Oath of Office
8:10 AM	Business Meeting & Plated Breakfast
9:15 AM	<b>Secretary of State:</b> Steve Simon
	13. Elections Training
10:30 AM	Exhibit Hall Opens   Morning Break   Silent Auction
11:15 AM	<b>Concurrent Sessions IV (CHOOSE ONE)</b> 14. Zoning, Housing, and Accessories 15. Adult-Use Cannabis: The Year After Legalization 16. Budget 101 17. Elections Training
12:30 PM	Lunch in Exhibit Hall   Exhibitors eat @ 11:30 AM
1:30 PM	<b>Concurrent Sessions V (CHOOSE ONE)</b> 18. Funding Capital Infrastructure Projects for Water & Sewer 19. Drug and Alcohol Testing Requirements for Commercial Drivers 20. Budget 201 21. Data Practices
2:45 PM	Connect with Vendors   Afternoon Break   Silent Auction <b>(Silent Auction closes at 4:00pm)</b>
4:30 PM	Vendor Booth Closes   Silent Auction Payments Due
5:30 PM	Cash Bar & Appetizers
6:15 PM	Deuces Wild Dueling Pianos
8:15 PM	Entertainment Ends

## FRIDAY - March 22, 2024 (Day 3)

8:00 AM	Breakfast Buffet
9:00 AM	<b>Concurrent Sessions VI (CHOOSE ONE)</b> 22. The Safari Way: Roaring Success with the Right Peeps in the Jeep 23. The Language of Empathy and De-escalation 24. Small Town Round Table 25. I’m a Risk Manager Too?
10:15 AM	Morning Break
10:30 AM	<b>Closing Keynote</b> – Steve Fredlund
11:45 AM	Final Announcements and IIMC Drawings
12:00 PM	Adjourn



# Keynote Speakers

## Wednesday Opening Keynote Address Awareness, Perspective, Choice

### *Amy Dee*

Audiences across the country recognize Amy Dee as a master storyteller and brilliant comedian. She combines her background in standup comedy and theatre with her RN degree and experience as a successful business owner to deliver hilarious stories and valuable content on the brain and behavior. Her message and music rise above the boundaries of gender, age, and occupation.

Amy's hilarious stories and phenomenal content propels audiences to live, act, and work better. Her authentic spirit and down-to-earth approach have made her one of the most sought-after speakers throughout the United States. She is genuinely one of the best speakers in the country at combining message and humor.

Amy's background is as diverse as her audiences. She once ran a non-profit, managing five hundred volunteers and organizing multiple fundraisers culminating in an eight-hour telethon.

Amy lived in Norway from 1994-2003, and while learning to speak, read and write in Norwegian, she started a photo calendar business in her home. Her company grew to become Xerox's largest customer in Scandinavia.

Amy returned to college at age forty-three to obtain her RN degree. She was nominated for Nurse of the Year several times during her nine years as a Psychiatric RN. Amy has been a monthly guest expert on NBC affiliate ND Today. She has written four books and numerous song parodies.



## Friday Closing Keynote Address The Safari Way to Becoming Happier *Steve Fredlund*

Steve Fredlund is a successful, multi-passionate visionary. He has had profound impact as an award-winning actuary, humanitarian, leadership coach, author, TEDx speaker, podcaster, entrepreneur and leader of African safaris.

As founder of *The Safari Way*, Steve weaves together his vast experience to provide actionable insights, supported by data and research, to empower and equip people to become happier and teams to become more effective.

Steve communicates in a compelling way, using stories from his remarkable life using memorable phrases that keep his ideas front-of-mind, even for years into the future. His captivating, authentic and humorous approach to story-telling keeps audiences engaged and longing for more. Steve has been called "genuine", "hilarious" and "the only actuary, in the history of actuaries, you actually WANT to sit next to during dinner."

Steve's book, "Do the Unright Thing: How to Recognize and Escape the Good Life Trap" helps readers learn steps they can take to be happier in their life, work and leadership without having to make major changes. The book is expected to be published in January 2024.

When not working, he can be found on the disc golf course, playing a poker tournament or suffering through another season as a Minnesota sports fan.



## Tuesday Pre-Conference Workshops

### Full Day – 9:00 AM to 4:30 PM (Lunch included)

#### New City Clerk Orientation & Election Administration

Daphney Maras, City Clerk, City of Albert Lea, & Kary Tillmann, City Clerk/Treasurer, MCFOA President, City of Zimmerman

In this session, new clerks will receive a toolkit to learn more about the following:

Role of a City Clerk | Election Administration | Official Notices -Types | City Council | Minute Taking | Boards & Commissions | Personnel/Human Resources | Finance | Liquor Licensing | Building Permits | Planning and Zoning | Records Retention | Data Practices and Policies | Codification of City Ordinances | Tips from the Trenches

### Full Day – 9:00 AM to 4:30 PM (Lunch included)

#### Athenian Dialogue – “Quiet Voice Fearless Leader,” by Terrance Lee

Marita Rhude, City Clerk/Treasurer, City of Barrett

"If I could give advice to any introvert who wants to grow as a leader, it would be to read this game-changing book." (Matthew Pollard, best-selling author of The Introvert's Edge series)

Introverts are too quiet and too weak to lead. Have you ever thought this before?

What type of person comes to mind when you think of an introvert, and what type of person comes to mind when you think of a leader? The two words are rarely linked together. Society often labels people with introverted personalities as at least one of the following: quiet, shy, reserved, or timid. While at the same time leaders are described as dominant, passionate, outgoing, and ambitious.

Quiet Voice Fearless Leader was written to challenge the misperception held by many, that introverts cannot lead. Throughout this book not only will that myth be disproven, but in fact, the case is made that an introvert in many cases is the ideal leader. Within each chapter lies a core leadership principle along with multiple pillars, that when mastered will change your life forever.

If you have ever doubted yourself, or ever thought that you had to be extroverted to be successful, then this book was made with you in mind. It's time to awaken the leader inside because the truth is; your introversion is your superpower.

### Half Day – 1:00 to 4:30 PM

#### Effective Data Management & Google Forms

Linda Muchow, Technology Specialist, Alexandria Tech

With the ever-increasing requirements of the Clerk's office, become more proficient with managing your data collections through enriched data management skills using standard office applications. Linda Muchow will show you how to increase the accuracy, effectiveness, and impact of your existing data collections by solving the many challenges you may have experienced.

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## ***Concurrent Sessions 1: Wednesday, 10:45 AM to 12:00 PM***

# 1

### **What You Don't Know CAN Hurt You**

*Amy Dee, Keynote Speaker*

We like to believe that we are fair and rational and form our judgments and decisions by rationally and judiciously weighing out all the facts. It sounds great, but it just isn't true.

In this workshop, you will laugh while learning about common cognitive biases (mental shortcuts) impairing your decision-making, leadership, and interpersonal skills. Amy will also explain the how and why of implicit bias: a form of bias that occurs automatically and unintentionally, affecting judgments, decisions, and behaviors.

We will have lots of fun while you will learn about some of the most common thinking errors, how to spot them and circumvent them to become an even better you!

# 2

### **Investment Basic for Public Entities: Policies & Principles**

*Ryan Miles, Senior Investment Adviser and Managing Director*

Join Ehlers' Senior Investment Adviser and Managing Director Ryan Miles as he explores the critical components of public funds investment policies and explains why it's so important to develop and maintain one. Ryan will also walk attendees through many of the most common permissible investments under Minnesota statutes and how they apply in today's investment environment.

# 3

### **Active Shooter Preparedness – Managing Hostile Situations**

*Tim Fournier, Manager of Security and Emergency Operations at Anoka Hennepin Schools & NWCS*

Participants will learn to identify the tell-tale signs of violence in the workplace along with practical steps to prevent issues from arising. Participants will gain an understanding of the factors and psychology behind workplace violence and learn to create an emergency plan to deal with workplace violence, especially active shooters.

# 4

### **Records Management Essentials**

*Kary Tillmann, City Clerk/Treasurer, MCFOA President, City of Zimmerman & Cindy Anderson, City Clerk/Treasurer, City of Eden Valley*

Do you save or shred? Is it Historical or just clutter? Is electronic okay or do I need paper?

This session will give you the essentials to getting started with your Cities Record's Management Plan.

We will discuss reasons to have a plan, forms needed to be completed and recorded, and discuss ways to successfully address the accumulation of your city's documents.

## ***Concurrent Sessions II: Wednesday, 1:15 to 2:30 PM***

**5**

### **Utility Rate Analysis**

*Shannon Sweeney, Associate, David Drown*

This session will focus on analyzing utility rates for the purpose of establishing appropriate rates and charges to pay operating costs, debt service, and maintain appropriate cash balances. We will also discuss items to look out for in financial statements that make it more difficult to identify weaknesses in our rate structures.

**7**

### **Race & Equity at the Foundation of Local Government**

*Heidi Lee, Race & Equity Coordinator, City of Edina*

In the more recent years, many municipalities have taken on the goal of becoming a more racially inclusive and equitable community. For the City of Edina, a Race & Equity Task Force was formed to research and examine City processes and policies through a race & equity lens and provide recommendations to further the work. One of the recommendations laid out to hire a race and equity coordinator, a role that Lee was in for four and a half years. Prior to that role, Heidi Lee spent seven years working for Saint Paul Public Schools, District 625.

Lee's role in the school district was conducting staff training sessions that asked all district employees – from teachers to food service workers – to talk about a topic that has traditionally been off-limits in polite conversation: race. The challenge of creating that dialog follows Lee to her work through public sector organizations and in various departments within local government. In her current role in the City of Saint Paul, Lee works in the Human Resources Department to reimagine recruiting and retention of Saint Paul residents in the City's workforce.

Join Lee to learn more about racial dynamics. This workshop will provide participants opportunities reflect on how race & equity is at the foundation of their work in local government.

**6**

### **Best Practices for State and Federal Leave Law Compliance**

*David Skovholt, Systems, Communications, and Educational Interventions Principal, Minnesota Dept. of Labor and Industry and Corey Walton, Minnesota Dept. of Labor Wage and Hour Division*

During the 2023 Minnesota legislative session, a series of new labor laws were passed and signed into law by Governor Tim Walz. This presentation will review two of those new and amended laws: Earned Sick and Safe Time (ESST) and the Women's Economic Security Act. Topic discussed will include the basics about what employers need to know, who is covered, how ESST accrual and front-loading work, and how both of these laws interact with other employee leave laws.

Attendees will hear directly from the agency charged with implementing, overseeing and enforcing this new law and will have the chance to ask questions specific to their situation.

**8**

### **Liquor Licensing Essentials**

*Michael McManus, Alcohol Regulatory Enforcement Supervisor, AGED, & Kellie Murray, Alcohol Licensing Supervisor, AGED*

Provide a Liquor Licensing Overview and Update Information on License Trends in Minnesota.

#### **Items covered:**

- Brief History of liquor regulation and the three tier system
- A Deep Dive into The Intricacies of each type of license & submittals for each
- Information related to issuing and regulating all license types and background into Alcohol & Gambling Enforcement's role and local license jurisdictions role in the process.
- Registrants can submit questions in advance for Q&A portion of the workshop



## ***Concurrent Sessions III: Wednesday, 2:45 to 4:00 PM***

### **9**

#### **Payroll How-To**

*Lisa Sova, Assistant Finance Director, LMC and Angie Storlie, Research Analyst, LMC*

This session will cover payroll processing basics, from gathering information on new hires through issuing W2s, and everything in between. Topics to be discussed include, employee vs. independent contractor, new hire forms, and various payroll reports. We will touch on Earned Sick & Safe Time and Paid Family Medical Leave.

### **10**

#### **Financing Options for Your City: Implementing the CIP Process Step by Step**

*Tammy Omdal, Managing Director & Jessica Green, Managing Director of Public Finance, Northland Securities*

This session will identify the various options for financing capital improvement projects and provide guidance on how to evaluate the different options. We'll look at how bonding impacts the CIP with a focus on estimating the amount of debt, structuring the debt, the term, and statutory factors. We'll talk about the management of existing debt and accounting for other revenue sources. Time will be spent on understanding why it's important to update a CIP annually and how it factors into the rating process. The information in the session will be relevant for cities of all sizes.

### **11**

#### **Financial Fraud and Cybersecurity Scams**

*Christian Torkelson, Cybersecurity Consultant, LMC*

Wire fraud or fraudulent instruction claims represent the single most common type of cybersecurity loss experienced by Minnesota cities.

Scammers manipulate their way into a payday by combining new technology approaches with age-old con-artist tricks. While technology systems can be improved, the challenge is greater than buying better security products, as the most critical exploit involved is that of the human brain.

This track will examine in-depth the strategy, motivations, tactics, and psychology used by cybercriminals in common types of online scams.

At the end of this session, attendees should be better equipped with the knowledge needed to recognize these scams to stop them in their tracks. Both technical and administrative control strategies will be proposed as possible ways to prevent this from occurring in your city.

### **12**

#### **Human Trafficking 101**

*Jenn Thomas, Former Community Relations Program Manager of The Stories Foundation*

Human Trafficking is the largest criminal industry in the world. It brings in over 150 billions dollars worldwide each year. I am going to talk about what human trafficking is, what we are seeing happening here in the state of Minnesota, share survivors stories and let you know how you can be a part of the fight against modern day slavery.



*Single Session: Thursday, 9:15 to 10:30 AM*

13

**Elections with Secretary of State**

*Steve Simon*

Secretary of State Steve Simon will present on the state of elections in Minnesota and new voting laws that will impact the 2024 cycle.



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## ***Concurrent Sessions IV: Thursday, 11:15 AM to 12:30 PM***

### ***14***

#### **Zoning, Housing, and Accessories for Structures** *Jed Burkett, Loss Control/Land Use Attorney, LMC*

Review the basics of land use regulation and decision making, with a focus on planning and zoning of residential uses and accessories. Consider critiques of zoning as a barrier to affordability, inclusivity, and sustainability. Survey the many ways people live and dwell in our cities, and other novel things they want to do on their land.

### ***15***

#### **Adult-Use Cannabis: The Year After Legalization** *Alex Hassel, Intergovernmental Relations Representative, LMC*

It's been almost a full year since the law legalizing adult-use cannabis passed the Minnesota Legislature. Cannabis products have since become legal to possess on August 1st, 2023, but there is still much to learn about this new industry in Minnesota. Join this session to hear about how cities have navigated the new law since its passage and what we know about current rulemaking and the establishment of the Office of Cannabis Management.

### ***16***

#### **Budget 101**

*Jean McGann, President, AEM Financial Solutions/Partner, & Kary Tillmann, City Clerk/Treasurer, MCFOA President, City of Zimmerman*

When developing a budget, it is critical to understand all budget components as well as the City Council and staff's role in the budget process. During this session we will assist you in understanding budget impacts and other things to consider as well as review the budget timeline and key decision points.

### ***17***

#### **Elections Training**

*David Maeda, Director of Elections, State of MN, Macheal Collins, City Clerk, City of Burnsville*

Learn about administering elections in Minnesota. We will discuss the numerous law election law changes made in 2023. The political environment across the county has made running an election more difficult than ever. We will go over some strategies to operate in this new normal.

## Concurrent Sessions V: Thursday, 1:30 to 2:45 PM

### 18

#### **Funding Capital Infrastructure Projects for Water & Sewer**

*Chad Kolstad, Bill Dunn, Terry Louwagie, and Becky Sabie*

MPCA will present several case studies of projects that have helped communities construct stormwater treatment systems. This session will touch on how to upgrade wastewater collection systems by replacing aged and worn-out equipment in order to meet increased NPDES permit limits.

### 19

#### **Drug & Alcohol Testing Requirements for Commercial Drivers**

*Matthew Marrin, Minnesota Division Administrator, U.S. Dept. of Transportation*

Controlled substances and alcohol testing regulations are designed to prevent accidents and injuries resulting from the misuse of alcohol or use of controlled substances by drivers of Commercial Motor Vehicles (CMVs). The controlled substances and alcohol testing regulations are found in the Federal Motor Carrier Safety Regulations Parts 40 and 382. These regulations are applicable to most motor carriers and drivers of CMVs required to have a Commercial Driver's License (CDL) operating in interstate and/or intrastate transportation.

In this session, learn more about drug and alcohol testing requirements for commercial drivers, and how it may apply to your city and/or job duties.

### 20

#### **Budget 201**

*Jean McGann, President, AEM Financial Solutions/Partner & Victoria Holthaus, Partner, AEM*

It's important to understand the numbers when it comes to budgeting. During this session we will help you take it to the next level. Gain a deeper understanding of the numbers, what they mean, and how a strategically laid out budget will help your organization reach its long-term goals. Budgeting is not just about the numbers - it's your strategic tool for building a financially successful future.

### 21

#### **Data Practices**

*Kyle Hartnett, Assistant Research Manager/Staff Attorney III, LMC*

The Minnesota Data Practices Act is a complex law that can be troubling for many cities. This course will give attendees the background necessary to deal with common issues related to data.

Major topics covered:

- Types of government data
- Responsibilities of Responsible Authority
- How to respond to data requests
- Common difficult situations

## ***Concurrent Sessions VI: Friday, 9:00 to 10:15 AM***

### **22**

#### **The Safari Way: Roaring Success with the Right Peeps in the Jeep**

*Steve Fredlund, Keynote Speaker*

This breakout is perfect for audiences filled with leaders or others who hire and manage staff. Grounded in my discoveries as an HR actuary analyzing the data on 150,000 global employees, I provide breakthrough insights into how we can build more powerful teams to increase productivity, engagement and retention.

After my talk, audiences are able to improve recruiting, hiring, onboarding and management, resulting in better business results.

### **23**

#### **The Language of Empathy and De-escalation**

*Pamela Whitmore, Attorney at Law, Kennedy & Graven, and Aimee Gourlay, LMCIT Collaboration Services Manager, LMC*

Languages are the words and gestures people use to communicate. The use of language, including the art of listening, is a skill – language skills are the abilities that enable you to understand others, express your thoughts coherently and communicate. Using language skills can be difficult during interpersonal conflict when at least one person, and usually more, is escalated and less able to articulate their needs or listen well to others. This session will discuss what escalations is and how it affects communication, ways to modulate your mindset and communicate so that you are understood, and how to de-escalate others by the words you choose.

### **24**

#### **Small Town Round Table**

*Marita Rhude, City Clerk/Treasurer, City of Barrett, & Betsy Snyder, City Clerk/Treasurer, City of Milroy*

Participants will be seated at tables with similar size cities, and will have a discussion on current challenges they are experiencing, where to find resources, and sharing what has worked in their individual cities.

Major topics covered in the course:

- Overall conflict with residents
- Council and other employees, and how to work together in a small city

### **25**

#### **I'm a Risk Manager Too?**

*Laura Honeck, LMCIT Operations Manager, LMC*

Learn more about the League of Minnesota Cities Insurance Trust (LMCIT) and discuss frequently asked questions it receives from members in areas of coverage, risk management, and claims. Acquire new information about LMCIT's coverages and risk protection programs that are designed to mitigate and safeguard your city against potential claims. Explore the types of claims experienced by Minnesota cities and practical tools you can add to your risk management toolbox.

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January 10, 2024

Ann Raph, City Clerk/Treasurer  
City of Fifty Lakes  
40447 Town Hall Rd  
Fifty Lakes, MN 56448

Dear Ann,

We have received the city of Fifty Lakes' 2023 funding to support the work of the Initiative Foundation in Central Minnesota. Please extend our appreciation to your city council and mayor. Thank you!

Together, we work to build strong local economies and vibrant communities. Your investment supports economic development through business financing activities designed to create living-wage jobs, diversify economies and leverage private sector investment. Communities are strengthened through signature leadership training and capacity building programs, grants to local units of government and nonprofit organizations, early childhood initiatives and scholarships. This work will provide lasting impact on the health of the region and the future of rural Minnesota.

We truly value your partnership and your support.

Sincerely,

A handwritten signature in blue ink that appears to read 'Brian'.

Brian Voerding  
President

A handwritten signature in blue ink that reads 'Carl'.

Carl Newbanks  
Director of Development





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January 29, 2024

Fifty Lakes City Of  
PO Box 125  
Fifty Lakes MN 56448

Dear Fifty Lakes City Of,

We hope this letter finds you well, and we extend our sincere gratitude for your continued membership and support of Crow Wing Power. As a valued member, we believe in keeping you informed about matters that may impact your cooperative experience.

Over the past five years, our industry has faced numerous challenges, including rising energy costs and inflation impacting electrical equipment and infrastructure. As a result, a rate adjustment is necessary to ensure that we can continue to deliver the high-quality service you expect from Crow Wing Power.

This letter highlights changes to our Commercial Rates. The details of your adjustment are shown below. This adjustment will take effect on March 1, 2024, which will be reflected on your April electric bill depending on your billing schedule.

Your rate changes are reflected below.

- Rate 25 or 26 (Small Commercial)
  - Current Rate Structure
    - Base Rate = \$24.00 per month
    - kWh Rate = \$0.109 per kWh
    - Demand Charge = \$0.00
  - New Rate Structure
    - Base Rate = \$29.50 per month
    - kWh Rate = \$0.1145 per kWh
    - Demand Charge = \$0.00

If you have any questions or would like more information, please do not hesitate to contact me.

Thank you for your understanding, and we look forward to continuing to serve you.

Sincerely,



Luke Christiansen  
Key Accounts Coordinator  
218-825-2223 [Christiansen@cwpower.com](mailto:Christiansen@cwpower.com)



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Dear Valued Customer,

Last winter and into spring we spent a lot of time and effort dealing with complaints about how our pits are being used. This has caused some issues with our current permits and new permitting. After many discussions, we have decided to take some steps to be more considerate neighbors to the people impacted by our pits.

1. As of now we are limiting the use of our satellite pits to 7:00 AM to 7:00 PM without prior approval to work outside of those hours. Bartell pit, County 50 pit, and Swenson pit will be open at their normal hours. All exceptions must be approved by a pit manager or myself.
2. In 2024 we will no longer accept trees, brush, or stumps at our satellite pits. Trees, Brush, and Stumps will still be taken at the Bartel pit, County 50 pit, and Swenson pit. The cost will increase to \$50.00 per load for Trees in 2024. All exceptions must be approved by a pit manager or myself.
3. As of now we will no longer be taking shingles at any of our pits.
4. The price of our Screen Sand and/or Pit Run at our pits will be \$2.25 a ton, \$3.15 a yard, in 2024 for our satellite pits. This is priced in the pile/bank using your loader and trucks. When using an Anderson Brothers loader there may be an additional cost.
  - a. Some Exceptions (not all exceptions listed)
    - i. Whitney will be \$2.50 a ton, \$3.50 a yard, using your loader and trucks.
    - ii. Roth Screen Sand will be \$2.50 a ton, \$3.50 yard, and Pit Run will be \$2.25 a ton, \$3.15 a yard, using your loader and trucks.
    - iii. Commercial pits (Bartel, County 50, and Swenson) will be \$3.00 a ton, \$4.20 a yard loaded into your truck.

I apologize for any inconvenience this causes, but the continued use of our pits, keeping conditional use permits, and acquiring new conditional use permits are essential to our business.

Please do not drag a gate lock through the dirt, hang it on the gate or somewhere on the chain that keeps it out of the dirt. When you are done hauling for the day, make sure the gate is closed and locked unless other arrangements have been made or you have been directed differently. Please report your quantities at the end of the day if possible.

If you have any comments, questions, or concerns please feel free to get a hold of me.

Thank you,

*Tim Miles*

Tim Miles  
Aggregate Sales & Estimator  
[tmiles@andersonbrothers.com](mailto:tmiles@andersonbrothers.com)  
Mobile 218-820-9923  
Fax 218-829-7607  
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Brainerd, MN 56401