
CITY OF FIFTY LAKES
CITY COUNCIL MEETING AGENDA
October 8th, 6:00 pm

❖ **Call to Order / Roll Call**

“The meeting is being recorded and audio will be posted on the city website. Anyone wishing to speak please raise your hand until recognized by the mayor then state your name and residence.”

❖ **Pledge of Allegiance**

❖ **Approval of Agenda:** (Additions/deletions require Council Action-Motion)

❖ **Open Forum**

❖ **Consent Agenda:** (One motion to approve all items in consent agenda)

- ❖ Minutes September 10th special meeting, regular meeting and September 18th special meeting (pg 3-5)
- ❖ Treasurer’s Report and Payment of bills check #51223 to #51314 in the amount of \$141,161.51 (pg 6-27)
- ❖ Renew CDs ending in #40784 and #40793
- ❖ Fire and Rescue Minutes (pg 28-29)

❖ **New Business/ Critical Issues:**

❖ **Committee Reports:**

- ❖ Planning and Zoning – Gary Staples
 - Staff Report (pg 30-35)
 - Approve recommendation from the Planning Commission and staff to waive after-the-fact variance application fee for Philip Wanty; 41615 E Eagle Lake Rd (Council Action-Motion) (pg 36-37)
- ❖ Parks – Toni Buchite
 - Approve the State of Minnesota Grant Contract Agreement (Council Action-Motion) (Pg 42-47)
- ❖ Fire & Rescue – Jill Radman
- ❖ Road Construction and Maintenance- Mark Bradley
 - Peninsula Road rip rap
 - Closing of park pavilion
- ❖ Liquor Store – Randy Zeigler
 - Review P & L (pg 48)
 - Staff Report
 - Accept resignation from Cindy Bisping, Nan Bares-Brendle and Patty Olson (Council Action-Motion)
 - Approval to hire Amy Rolland and Tamrah Dehn as part time bartenders at \$10.85 per hour (Council Action-Motion)

- Review carpet quotes (Council Action-Motion) (pg 49-53)
- Review painting quotes (Council Action-Motion)

- ❖ Mayor's Report – Toni Buchite
 - City Newsletter

- ❖ Purchasing/Personnel – Toni Buchite
 - Review liquor manager applications
 - Security call list (Council Action-Motion)
 - Approval to removed Diana Buchite and add Jessica Istvanovich to the ATM and Lottery checking account (Council Action-Motion)
 - Approval to advertise for a cleaning service (Council Action-Motion)
 - Approval for additional compensation for interim management staff (Council Action-Motion)
 - Approval for consulting services from Kathy Murrer (Council Action-Motion)

- ❖ **Unfinished Business**
 - Feasibility study quotes

- ❖ **Open Forum**

- ❖ **Adjourn**

MINUTES OF THE SPECIAL BUDGET MEETING
OF THE FIFTY LAKES CITY COUNCIL
September 10, 2024

The Special Meeting of the Fifty Lakes City Council was held on Tuesday, September 10th, 2024 at the city hall at 5:00 pm. The following officers were present: Toni Buchite, Mayor; Mark Bradley (Arrived at 5:10pm), Gary Staples, Jill Radman, Randy Zeigler, Council Members; Ann Raph, City Clerk; Jessica Istvanovich, Deputy Clerk; Chad Wosmek, Maintenance Supervisor; Jesse Anderson, Assistant Fire Chief; Keith Fitzpatrick, Medical Chief.

The council reviewed the 2025 budget projections. Further discussions held on auditing services, general liability insurance, office staff insurance, decreased office furniture, increased buildings/plants wages, increase capital outlay structures, 3.5% COLA Fire and rescue capital outlay for motor vehicles and other equipment, contributions to Fire Relief Association Retirement Fund. The budget will be reviewed by the members and addressed at a special meeting.

MOTION MADE BY MAYOR BUCHITE AND SECONDED BY MR. STAPLES TO HOLD A SPEACIL MEETING O WEDNESDAY, SEPTEMBER 18TH AT 6PM TO REVIEW THE PROPSED 2025 BUDGET.

MOTION MADE BY MR. BRADLEYAND SECONDED BY MR. ZEIGLER TO ADJOURN.
Meeting adjourned at 5:51 pm.

Jessica Istvanovich, Deputy Clerk

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE FIFTY LAKES CITY COUNCIL
September 10th, 2024

The Regular Monthly Meeting of the Fifty Lakes City Council was held on Tuesday, July 9th, 2024, at City Hall at 6:00 pm. The following officers were present: Toni Buchite, Mayor; Mark Bradley, Gary Staples, Jill Radman and Randy Zeigler, Council Members; Ann Raph, City Clerk; Jessica Istvanovich, Deputy Clerk, Chad Wosmek, Maintenance Supervisor; Diana Buchite, Liquor Manager; Jesse Anderson, Fire Chief.

The Pledge of Allegiance was recited.

Mayor Buchite requested 1 addition to the September Agenda.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO ADD APPROVAL TO APPLY FOR COMMUNITY MATCHING FUNDS FROM SOURCEWELL UNDER PARKS. When polled: All members voted aye. Motion carried.

Open Forum: Multiple citizens stood up and stated concerns about the bar regarding staff and status of the business. Nan Bares-Brendle, bartender, read her resignation letter to council with a last day of September 24th, 2024.

Consent Agenda: Mayor Buchite requested consideration of the consent agenda. Council reviewed: Council Meeting Minutes for August 7th, 2024; Treasurer's Report: Payment of bills in the amount of \$153,969.28 including Check No# 51129 through No #51222; Renew CDs ending in #7507 and #6595; Fire and Rescue Minutes.

MOTION MADE MR. BRADLEY AND SECONDED BY MS. RADMAN TO RENEW CD #7507 AT FIRST WESTERN BANK FOR 6 MONTHS AT A RATE OF 4.75% AND RENEW CD #6595 AT FIRST NATIONAL BANK FOR 7 MONTHS AT A RATE OF 5.00%. When polled: All members vote aye. Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO APPROVE THE CONSENT AGENDA WITH THE RENEWAL OF CDS #7507 AND #6595. When polled: All members voted aye. Motion carried.

New Business/Critical Issues: The council discussed scheduling a meet the candidate night.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO SCHEDULE A MEET THE CANDIDATE NIGHT ON OCTOBER 15TH, 2024 AT 6:00PM AT THE FIFTY LAKES COMMUNITY CENTER. When polled: All members voted aye. Motion carried.

Planning and Zoning: Fifty Lakes Planning and Zoning specialist, Bethany Soderlund, introduced herself to the council. Ms. Soderlund presented a summary of the last planning commission meeting.

Parks: **MOTION MADE BY MAYOR. BUCHITE AND SECONDED BY MR. BRADLEY TO APPLY FOR COMMUNITY MATCHING FUNDS FROM SOURCEWELL.** When polled: All members vote aye. Motion carried.

Public Safety: Mr. Anderson stated the Fire and Rescue Department had 2 medical calls and fire for the month of August.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO APPROVE PURCHASE OF SIX (6) SCBA MASKS, THREE (3) BATTERY PACKS AND BOOTS. When polled: All members vote aye. Motion carried.

Road Construction and Maintenance: The council discussed when to install flooring in the salt shed. Mr. Wosmek to seek out more rip rap bids for Peninsula Road.

Liquor Store: Liquor profit and loss report was reviewed with a gross profit of 51.1% in the month of August. The bar's net profit for the year is 5.6%.

MOTION MADE BY MS. RADMAN AND SECONDED BY MR. STAPLES TO ACCEPT THE RESIGNATION FROM DIANA BUCHITE. When polled: All members voted aye. Motion carried.

The council discussed changing the Booyah event into a Fall Festival to incorporate chili, vendors, a band and kids activities.

MOTION MADE BY MAYOR BUCHITE AND SECONDED BY MR. BRADLEY TO REISSUE THREE (3) LOST CHECKS TO NAN BARES-BRENDLE #50746 FOR \$566.82, #50482 FOR \$828.66 AND #50852 FOR \$719.72 LESS THE CANCELLATION FEE. When polled: All members voted aye. Motion carried.

Mayor's Report: The council discussed putting out a city newsletter to include shoreline management information, park expansion information, with a deadline of December. Ms. Raph requested to have the December 7th craft fair in the community center/ Fire truck building.

Purchasing/Personnel:

MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. RADMAN TO SELL THE POLYCOM CONFERENCE PHONE AND 2 DSK STAND RISERS. When polled: All members vote aye. Motion carried.

MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ACCEPT THE QUOTE FROM UP NORHT ELECTRIC FOR NEW LIGHTING IN THE CITY HALL TO THE TOTAL COST OF \$2,730.00. When polled: All members voted aye. Motion carried.

MOTION MADE BY MAYOR BUCHITE AND SECONDED BY MR. BRADLEY TO APPROVE PURCHASE OF CLERK'S OFFICE FURNITURE UP TO \$3,000.00 USING MONEY FROM SOURCEWELL GRANT. When polled: All members voted aye. Motion carried.

MOTION MADE BY MAYOR BUCHITE AND SECONDED BY MR. STAPLES TO APPROVE THE CITY ATTORNEY OFFICE TO REVIEW AND REVISE THE EMPLOYEE HANDBOOK NOT TO EXCEED \$1,800.00 AND TO BE COMPLETED BY DECEMBER 31, 2024. When polled: All members voted aye. Motion carried.

Adjourn: **MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. STAPLES TO ADJOURN.** Meeting adjourned at 7:54 pm.

Jessica Istvanovich, Deputy Clerk

City of Fifty Lakes

Cash Control Statement

10/3/2024

For the Period : 9/1/2024 To 9/30/2024

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$224,291.18	\$4,275.58	\$20,513.65	\$208,053.11	\$0.00	\$10,979.61	\$219,032.72
Road and Bridge	\$143,761.30	\$35.00	\$8,266.47	\$135,529.83	\$0.00	\$4,298.43	\$139,828.26
Parks	\$78,297.76	\$400.00	\$0.00	\$78,697.76	\$0.00	\$0.00	\$78,697.76
Public Safety	\$18,758.03	\$0.00	\$0.00	\$18,758.03	\$0.00	\$0.00	\$18,758.03
Lake Improve Prog	\$6,949.61	\$0.00	\$4,845.33	\$2,104.28	\$0.00	\$4,845.33	\$6,949.61
Fire & Rescue	\$44,977.13	\$0.00	\$6,260.91	\$38,716.22	\$0.00	\$5,507.16	\$44,223.38
Fifty Lakes Day Fund	\$1,958.58	\$0.00	\$0.00	\$1,958.58	\$0.00	\$0.00	\$1,958.58
etty Cash - City Hall	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
GenCapImpro CD#2448/4686	\$31,828.66	\$0.00	\$0.00	\$31,828.66	\$0.00	\$0.00	\$31,828.66
General CD#1607/1243344	\$53,895.63	\$0.00	\$0.00	\$53,895.63	\$0.00	\$0.00	\$53,895.63
General CD#22436/3387	\$67,817.69	\$0.00	\$0.00	\$67,817.69	\$0.00	\$0.00	\$67,817.69
Roads CD#1434/3693	\$104,425.25	\$0.00	\$0.00	\$104,425.25	\$0.00	\$0.00	\$104,425.25
Roads CD#22534/1601	\$48,479.13	\$0.00	\$0.00	\$48,479.13	\$0.00	\$0.00	\$48,479.13
Roads 09673/407507	\$146,389.23	\$7,501.95	\$0.00	\$153,891.18	\$0.00	\$0.00	\$153,891.18
FLLP CD#2451/4689	\$32,084.68	\$0.00	\$0.00	\$32,084.68	\$0.00	\$0.00	\$32,084.68
General CD1240784	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
CD General 1240793	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Fire CD#2445/4683	\$15,689.22	\$0.00	\$0.00	\$15,689.22	\$0.00	\$0.00	\$15,689.22
CD#8323 FLLIP	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Fire Truck Fund General	\$3,958.88	\$0.00	\$0.00	\$3,958.88	\$0.00	\$0.00	\$3,958.88
Capital Fire Equip Fund	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Municipal Liquor Store	\$140,376.14	\$79,632.35	\$66,896.41	\$153,112.08	\$32,440.81	\$51,158.89	\$171,830.16
ATM Account	\$1,469.04	\$34,300.00	\$34,000.00	\$1,769.04	\$34,300.00	\$0.00	(\$32,530.96)
ATM Machine	\$3,740.00	\$0.00	\$0.00	\$3,740.00	\$0.00	\$0.00	\$3,740.00
LIQ CD #27517/6595	\$20,262.58	\$763.32	\$0.00	\$21,025.90	\$763.32	\$0.00	\$20,262.58
Lottery Account	\$4,812.60	\$1,412.76	\$378.74	\$5,846.62	\$1,412.76	\$378.74	\$4,812.60
Liq Petty Cash/Operating Funds	\$2,700.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
Total	\$1,347,022.32	\$128,320.96	\$141,161.51	\$1,334,181.77	\$68,916.89	\$77,168.16	\$1,342,433.04

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/03/2024	Cash	2656	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 4,000.00
		Total For Check	2656				\$ 4,000.00
09/09/2024	Cash	2657	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 4,000.00
		Total For Check	2657				\$ 4,000.00
09/09/2024	Heartland Merchant Services	CC08312024	CC Fees August 2024	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-307-	\$ 1,362.83
		Total For Check	CC08312024				\$ 1,362.83
09/09/2024	Minn Department of Revenue	STAX0831202	Sales Tax August	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-450-	\$ 7,289.00
		Total For Check	STAX0831202				\$ 7,289.00
09/10/2024	Emily Ace Hardware	51223	Paint, sprayer, LP, stain, tools, grinder, battery	N	General Government	100-41001-223-	\$ 24.47
		51223			General Government Buildings and Plant	201-41940-223-	\$ 612.90
		51223			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-223-	\$ 32.00
		Total For Check	51223				\$ 669.37
09/10/2024	Ann Raph	51224	Cell phone stipend, mileage	N	General Government	100-41001-323-	\$ 35.00
		51224				100-41001-331-	\$ 100.50
		51224			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-223-	\$ 51.27
		Total For Check	51224				\$ 186.77
09/10/2024	Aquarius Water Conditioning, Inc	51225	Rental	N	General Government	100-41001-415-	\$ 12.40
		51225			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-415-	\$ 23.04
		Total For Check	51225				\$ 35.44
09/10/2024	Blue Cross Blue Shield of Minnesota	51226	Vision Ins. Prem August	N	Administration	100-41401-101-	\$ 7.66
		51226				100-41401-131-	\$ 7.66
		51226			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 3.21
		51226				609-49750-131-	\$ 3.21

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		Total For Check	51226				\$ 21.74
09/10/2024	Chad Wosmek	51227	Cell phone stipend, mileage	N	Highways and Streets	201-43101-323-	\$ 35.00
		51227				201-43101-331-	\$ 47.57
		Total For Check	51227				\$ 82.57
09/10/2024	Central McGowan,Inc - 139156	51228	Carbon Dioxide Monthly Rental	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-415-	\$ 56.91
		Total For Check	51228				\$ 56.91
09/10/2024	Greg Vukelich	51229	Cell Phone Stipend, mileage	N	Highways and Streets	201-43101-323-	\$ 35.00
		51229				201-43101-331-	\$ 52.93
		Total For Check	51229				\$ 87.93
09/10/2024	Jessica Istvanovich	51230	Cell Phone Stipend, Mileage	N	General Government	100-41001-323-	\$ 35.00
		51230				100-41001-331-	\$ 40.20
		Total For Check	51230				\$ 75.20
09/10/2024	Kim Tucheck	51231	Cell Phone	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-323-	\$ 35.00
		Total For Check	51231				\$ 35.00
09/10/2024	Diana Buchite	51232	Cell Phone Stipend	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-323-	\$ 35.00
		Total For Check	51232				\$ 35.00
09/10/2024	Pequot Gull Lake Sanitation	51233	Trash Service	N	General Government	100-41001-384-	\$ 114.87
		51233			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-384-	\$ 213.33
		Total For Check	51233				\$ 328.20
09/10/2024	Reeds Country Market	51234	Bar Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$ 140.51
		Total For Check	51234				\$ 140.51
09/10/2024	Vestis	51235	Laundry	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-386-	\$ 378.51
		Total For Check	51235				\$ 378.51
09/16/2024	Payroll Period Ending 09/15/2024	51236	Payroll paid 9/16/24	N	Fire Administration	225-42210-103-	\$ 230.87
		Total For Check	51236				\$ 230.87

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>		<u>Total</u>
09/16/2024	Payroll Period Ending 09/15/2024	51237	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	747.42
Total For Check 51237							\$	747.42
09/16/2024	Payroll Period Ending 09/15/2024	51238	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	224.14
Total For Check 51238							\$	224.14
09/16/2024	Payroll Period Ending 09/15/2024	51239	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	1,423.47
Total For Check 51239							\$	1,423.47
09/16/2024	Payroll Period Ending 09/15/2024	51240	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	382.30
Total For Check 51240							\$	382.30
09/16/2024	Payroll Period Ending 09/15/2024	51241	Payroll paid 9/16/24	N	Fire Administration	225-42210-103-	\$	184.70
Total For Check 51241							\$	184.70
09/16/2024	Payroll Period Ending 09/15/2024	51242	Payroll paid 9/16/24	N	Administration	100-41401-101-	\$	825.47
		51242				609-41401-101-	\$	112.56
Total For Check 51242							\$	938.03
09/16/2024	Payroll Period Ending 09/15/2024	51243	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	597.96
Total For Check 51243							\$	597.96
09/16/2024	Payroll Period Ending 09/15/2024	51244	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	188.17
Total For Check 51244							\$	188.17
09/16/2024	Payroll Period Ending 09/15/2024	51245	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	381.43
Total For Check 51245							\$	381.43
09/16/2024	Payroll Period Ending 09/15/2024	51246	Payroll paid 9/16/24	N	Administration	100-41401-101-	\$	1,869.09
		51246				609-41401-101-	\$	254.88
Total For Check 51246							\$	2,123.97
09/16/2024	Payroll Period Ending 09/15/2024	51247	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	469.62
Total For Check 51247							\$	469.62

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/16/2024	Payroll Period Ending 09/15/2024	51248	Payroll paid 9/16/24	N	Fire Administration	225-42210-103-	\$ 184.70
		51248	Total For Check				\$ 184.70
09/16/2024	Payroll Period Ending 09/15/2024	51249	Payroll paid 9/16/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 880.42
		51249	Total For Check				\$ 880.42
09/16/2024	Payroll Period Ending 09/15/2024	51250	Payroll paid 9/16/24	N	General Government Buildings and Plant	100-41940-101-	\$ 174.79
		51250			Highways and Streets	201-43101-101-	\$ 699.16
		51250	Total For Check				\$ 873.95
09/16/2024	Payroll Period Ending 09/15/2024	51251	Payroll paid 9/16/24	N	General Government Buildings and Plant	100-41940-101-	\$ 277.82
		51251			Highways and Streets	201-43101-101-	\$ 1,389.11
		51251			General Government Buildings and Plant	225-41940-101-	\$ 92.61
		51251				609-41940-101-	\$ 92.61
		51251	Total For Check				\$ 1,852.15
09/16/2024	Crow Wing Power	51252	Electricity -	N	General Government	100-41001-381-	\$ 185.66
		51252			Highways and Streets	201-43101-381-	\$ 95.66
		51252			Fire Administration	225-42210-381-	\$ 95.66
		51252			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-381-	\$ 1,907.45
		51252	Total For Check				\$ 2,284.43
09/16/2024	Gull Lake Glass Inc	51253	City clerks office window	N	General Government	100-41001-520-	\$ 255.12
		51253	Total For Check				\$ 255.12
09/16/2024	League of MN Cities	51254	Membership Dues Sept-Dec 2024	N	General Government	100-41001-433-	\$ 246.00
		51254	Total For Check				\$ 246.00
09/16/2024	MN PEIP	51255	Health & Dental Insurance October	N	Administration	100-41401-101-	\$ 55.65
		51255				100-41401-101-	\$ 212.75
		51255				100-41401-131-	\$ 851.01
		51255				100-41401-132-	\$ 55.65
		51255	Total For Check				\$ 1,175.06
09/16/2024	NCPERS Group Life Ins	51256	Life Ins Prem October	N	Highways and Streets	201-43101-101-	\$ 16.00

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		Total For Check	51256				\$ 16.00
09/16/2024	Petty Cash	51257	Bar Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 98.12
		Total For Check	51257				\$ 98.12
09/16/2024	Todd Wohl	51258	9-27-24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$ 300.00
		Total For Check	51258				\$ 300.00
09/17/2024	Pine River State Bank	09172024	Stop Payment Fees - N Bares-Brendle(3)	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-433-	\$ 75.00
		Total For Check	09172024				\$ 75.00
09/17/2024	Nanette Bares-Brendle	51259	Lost check 50746 less \$25 fee	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 541.82
		Total For Check	51259				\$ 541.82
09/17/2024	Nanette Bares-Brendle	51260	Lost check 50782 less \$25 fee	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 803.66
		Total For Check	51260				\$ 803.66
09/17/2024	Nanette Bares-Brendle	51261	Lost check 50852 less \$25 fee	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 694.72
		Total For Check	51261				\$ 694.72
09/18/2024	Cash	2658	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 6,000.00
		Total For Check	2658				\$ 6,000.00
09/18/2024	Payroll Period Ending 09/18/2024	51262	Council Pay	N	Council/Town Board	100-41110-101-	\$ 834.32
		Total For Check	51262				\$ 834.32
09/18/2024	Payroll Period Ending 09/18/2024	51263	Council Pay	N	Council/Town Board	100-41110-101-	\$ 1,172.84
		Total For Check	51263				\$ 1,172.84
09/18/2024	Payroll Period Ending 09/18/2024	51264	Council Pay	N	Council/Town Board	100-41110-101-	\$ 784.25
		Total For Check	51264				\$ 784.25
09/18/2024	Payroll Period Ending 09/18/2024	51265	Council Pay	N	Council/Town Board	100-41110-101-	\$ 1,034.32
		Total For Check	51265				\$ 1,034.32
09/18/2024	Payroll Period Ending 09/18/2024	51266	Council Pay	N	Council/Town Board	100-41110-101-	\$ 1,034.25

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		Total For Check	51266				\$ 1,034.25
09/18/2024	United States Treasury	FED91524	Payroll Paid 9-16-24	N	Administration	100-41401-101-	\$ 433.02
		FED91524				100-41401-122-	\$ 215.42
		FED91524				100-41401-126-	\$ 50.38
		FED91524			Acct Payroll Adjustment	100-41501-101-	\$ (0.02)
		FED91524				100-41501-126-	\$ (0.01)
		FED91524			General Government Buildings and Plant	100-41940-101-	\$ 83.12
		FED91524				100-41940-122-	\$ 37.01
		FED91524				100-41940-126-	\$ 8.65
		FED91524			Highways and Streets	201-43101-101-	\$ 399.67
		FED91524				201-43101-122-	\$ 172.12
		FED91524				201-43101-126-	\$ 40.25
		FED91524			General Government Buildings and Plant	225-41940-101-	\$ 22.40
		FED91524				225-41940-122-	\$ 8.03
		FED91524				225-41940-126-	\$ 1.88
		FED91524			Fire Administration	225-42210-101-	\$ 49.73
		FED91524				225-42210-122-	\$ 40.30
		FED91524				225-42210-126-	\$ 9.43
		FED91524			Administration	609-41401-101-	\$ 59.04
		FED91524				609-41401-122-	\$ 29.37
		FED91524				609-41401-126-	\$ 6.87
		FED91524			General Government Buildings and Plant	609-41940-101-	\$ 22.40
		FED91524				609-41940-122-	\$ 8.03
		FED91524				609-41940-126-	\$ 1.88
		FED91524			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 787.29
		FED91524				609-49750-122-	\$ 415.72
		FED91524				609-49750-126-	\$ 97.22
		Total For Check	FED91524				\$ 2,999.20
09/18/2024	PERA	PERA91524	Payroll Pd 9/16/24	N	Administration	100-41401-101-	\$ 233.52
		PERA91524				100-41401-121-	\$ 269.45
		PERA91524			Acct Payroll Adjustment	100-41501-101-	\$ (0.05)
		PERA91524			General Government Buildings and Plant	100-41940-101-	\$ 38.80
		PERA91524				100-41940-121-	\$ 44.77
		PERA91524			Highways and Streets	201-43101-101-	\$ 180.45
		PERA91524				201-43101-121-	\$ 208.22

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		PERA91524			General Government Buildings and Plant	225-41940-101-	\$	8.42
		PERA91524				225-41940-121-	\$	9.72
		PERA91524			Administration	609-41401-101-	\$	31.85
		PERA91524				609-41401-121-	\$	36.75
		PERA91524			General Government Buildings and Plant	609-41940-101-	\$	8.42
		PERA91524				609-41940-121-	\$	9.72
		PERA91524			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	414.40
		PERA91524				609-49750-121-	\$	478.16
		Total For Check PERA91524					\$	1,972.60
09/19/2024	United States Treasury	FED9/19/24	Payroll Paid 9-19-24 council	N	Council/Town Board	100-41110-101-	\$	739.88
		FED9/19/24				100-41110-122-	\$	356.50
		FED9/19/24				100-41110-126-	\$	83.38
		Total For Check FED9/19/24					\$	1,179.76
09/20/2024	Cash	2659	ATM Refill	N	ATM Transactions	610-41502-210-	\$	6,000.00
		Total For Check 2659					\$	6,000.00
09/20/2024	Cash	2660	ATM Refill	N	ATM Transactions	610-41502-210-	\$	10,000.00
		Total For Check 2660					\$	10,000.00
09/20/2024	Cash	2661	ATM Refill	N	ATM Transactions	610-41502-210-	\$	4,000.00
		Total For Check 2661					\$	4,000.00
09/26/2024	Capital One Bank USA	51267	Office furniture, roads class, FD training, bar supplies, roads clothing, battery	N	General Government	100-41001-302-	\$	39.34
		51267			Highways and Streets	201-43101-215-	\$	188.83
		51267				201-43101-240-	\$	86.29
		51267				201-43101-308-	\$	30.00
		51267			Administration	225-41401-308-	\$	775.00
		51267			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-201-	\$	320.49
		51267				609-49750-560-	\$	2,058.20
		Total For Check 51267					\$	3,498.15
09/26/2024	First Impression Printing	51268	Envelopes and letterhead	N	General Government	100-41001-201-	\$	565.00
		Total For Check 51268					\$	565.00

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09/26/2024	Karen Stern	51269	Consulting	N	Administration	100-41401-308-	\$ 120.00
		Total For Check 51269					\$ 120.00
09/26/2024	Macqueen	51270	Helmets and batteries	N	Fire Administration	225-42210-580-	\$ 4,246.41
		Total For Check 51270					\$ 4,246.41
09/26/2024	Nationwide Testing Assoc	51271	Annual Management Fee	N	Highways and Streets	201-43101-433-	\$ 125.00
		Total For Check 51271					\$ 125.00
09/26/2024	Paul Bunyan Ice	51272	Ice	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-257-	\$ 263.70
		Total For Check 51272					\$ 263.70
09/26/2024	Sourcewell	51273	August Services	N	Planning and Zoning	100-41910-310-	\$ 1,773.75
		Total For Check 51273					\$ 1,773.75
09/26/2024	Svihel Farm Inc	51274	Large flat of pumpkins	N	General Government	100-41001-201-	\$ 70.00
		51274			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-201-	\$ 130.00
		Total For Check 51274					\$ 200.00
09/30/2024	Payroll Period Ending 09/30/2024	51275	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 414.20
		Total For Check 51275					\$ 414.20
09/30/2024	Payroll Period Ending 09/30/2024	51276	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 205.11
		Total For Check 51276					\$ 205.11
09/30/2024	Payroll Period Ending 09/30/2024	51277	Payroll Paid 9/30/24	N	General Government Buildings and Plant	100-41940-101-	\$ 120.97
		51277			Highways and Streets	201-43101-101-	\$ 483.88
		Total For Check 51277					\$ 604.85
09/30/2024	Payroll Period Ending 09/30/2024	51278	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 1,671.33
		Total For Check 51278					\$ 1,671.33
09/30/2024	Payroll Period Ending 09/30/2024	51279	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 531.03
		Total For Check 51279					\$ 531.03
09/30/2024	Payroll Period Ending 09/30/2024	51280	Payroll Paid 9/30/24	N	Administration	100-41401-101-	\$ 951.21

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		51280				609-41401-101-	\$ 129.71
		Total For Check 51280					\$ 1,080.92
09/30/2024	Payroll Period Ending 09/30/2024	51281	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 581.74
		Total For Check 51281					\$ 581.74
09/30/2024	Payroll Period Ending 09/30/2024	51282	Payroll Paid 9/30/24	N	General Government	220-41001-103-	\$ 1,602.37
		Total For Check 51282					\$ 1,602.37
09/30/2024	Payroll Period Ending 09/30/2024	51283	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 217.84
		Total For Check 51283					\$ 217.84
09/30/2024	Payroll Period Ending 09/30/2024	51284	Payroll Paid 9/30/24	N	General Government	220-41001-103-	\$ 2,023.93
		Total For Check 51284					\$ 2,023.93
09/30/2024	Payroll Period Ending 09/30/2024	51285	Payroll Paid 9/30/24	N	Administration	100-41401-101-	\$ 1,635.13
		51285				609-41401-101-	\$ 222.97
		Total For Check 51285					\$ 1,858.10
09/30/2024	Payroll Period Ending 09/30/2024	51286	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 90.18
		Total For Check 51286					\$ 90.18
09/30/2024	Payroll Period Ending 09/30/2024	51287	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 293.72
		Total For Check 51287					\$ 293.72
09/30/2024	Payroll Period Ending 09/30/2024	51288	Payroll Paid 9/30/24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 1,013.20
		Total For Check 51288					\$ 1,013.20
09/30/2024	Payroll Period Ending 09/30/2024	51289	Payroll Paid 9/30/24	N	General Government Buildings and Plant	100-41940-101-	\$ 89.34
		51289			Highways and Streets	201-43101-101-	\$ 357.36
		Total For Check 51289					\$ 446.70
09/30/2024	Payroll Period Ending 09/30/2024	51290	Payroll Paid 9/30/24	N	General Government Buildings and Plant	100-41940-101-	\$ 304.00
		51290			Highways and Streets	201-43101-101-	\$ 1,520.00
		51290			General Government Buildings and Plant	225-41940-101-	\$ 101.33

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		51290				609-41940-101-	\$ 101.33
		Total For Check 51290					\$ 2,026.66
09/30/2024	Arcade Highway LLC	51291	Inflatable area for kids - Fall Festival	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$ 1,000.00
		Total For Check 51291					\$ 1,000.00
09/30/2024	Bernicks Inc	51292	Beer	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 232.55
		Total For Check 51292					\$ 232.55
09/30/2024	Breakthru Beverage	51293	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 2,696.71
		51293				609-49750-333-	\$ 39.62
		Total For Check 51293					\$ 2,736.33
09/30/2024	Crosslake Ace Hardware	51294	Bee spray, pliers, mouse traps, mat	N	Highways and Streets	201-43101-223-	\$ 88.09
		Total For Check 51294					\$ 88.09
09/30/2024	C & L Distributing, Inc	51295	Beer	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 3,176.25
		Total For Check 51295					\$ 3,176.25
09/30/2024	Crosby-Ironton Courier	51296	Manager ad, public hearing 9-24, subscription	N	General Government	100-41001-341-	\$ 34.31
		51296				100-41001-433-	\$ 49.00
		51296			Planning and Zoning	100-41910-351-	\$ 40.60
		Total For Check 51296					\$ 123.91
09/30/2024	Dahlheimer Beverage	51297	Beer/Bar Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 2,912.75
		Total For Check 51297					\$ 2,912.75
09/30/2024	Grove Productions	51298	Entertainment 10-12-24	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$ 600.00
		Total For Check 51298					\$ 600.00
09/30/2024	Granite City Jobbing	51299	Tobacco,Merch/Soda/Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-211-	\$ 585.35
		51299				609-49750-250-	\$ 492.40
		51299				609-49750-256-	\$ 888.48
		51299				609-49750-333-	\$ 40.00

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		Total For Check	51299				\$ 2,006.23
09/30/2024	Hubbard Radio Brainerd	51300	Ads	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-342-	\$ 216.00
		Total For Check	51300				\$ 216.00
09/30/2024	Heggies Pizza	51301	Merchandise Resale	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$ 1,753.80
		Total For Check	51301				\$ 1,753.80
09/30/2024	Johnson Brothers	51302	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 3,531.15
		51302				609-49750-253-	\$ 639.80
		51302				609-49750-333-	\$ 59.95
		Total For Check	51302				\$ 4,230.90
09/30/2024	Minnesota Department of Health	51303	Kim Tucheck Food Certification	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-433-	\$ 35.00
		Total For Check	51303				\$ 35.00
09/30/2024	Mosquito Squad of No Central MN	51304	Event Treatment - 5 treatments	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-401-	\$ 582.86
		Total For Check	51304				\$ 582.86
09/30/2024	Five Star Auto Parts	51305	Pads,	N	Highways and Streets	201-43101-224-	\$ 124.24
		Total For Check	51305				\$ 124.24
09/30/2024	Paul Bunyan Ice	51306	Ice	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-257-	\$ 138.40
		Total For Check	51306				\$ 138.40
09/30/2024	Premium Grant Writer	51307	September Fire and City	N	Administration	100-41401-308-	\$ 90.00
		51307			Fire Administration	225-42210-308-	\$ 120.00
		Total For Check	51307				\$ 210.00
09/30/2024	Southern Glazer's Wine & Spirits MN	51308	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 483.60
		51308				609-49750-333-	\$ 4.20
		Total For Check	51308				\$ 487.80
09/30/2024	Toni Buchite	51309	Diana Buchite party supplies, festival supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 144.23

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		Total For Check	51309				\$ 144.23
09/30/2024	The Office Shop	51310	Nameplate	N	General Government	100-41001-201-	\$ 31.02
		Total For Check	51310				\$ 31.02
09/30/2024	US Foods	51311	Food / Bar Supplies-	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 549.00
		51311				609-49750-259-	\$ 4,179.61
		51311				609-49750-333-	\$ 30.00
		Total For Check	51311				\$ 4,758.61
09/30/2024	Viking Coca Cola	51312	Soda	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-254-	\$ 1,109.90
		Total For Check	51312				\$ 1,109.90
09/30/2024	Xcel Energy	51313	Natural Gas -	N	General Government	100-41001-383-	\$ 21.06
		51313			Highways and Streets	201-43101-383-	\$ 12.09
		51313			Fire Administration	225-42210-383-	\$ 12.09
		51313			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-383-	\$ 39.10
		Total For Check	51313				\$ 84.34
09/30/2024	Payroll Period Ending 09/30/2024	51314	Diana Buchite Vacation, Sick Leave, Comp time Benf	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 4,613.56
		Total For Check	51314				\$ 4,613.56
09/30/2024	United States Treasury	FED93024	Payroll Paid 9-30-24 council	N	Administration	100-41401-101-	\$ 381.52
		FED93024				100-41401-122-	\$ 204.23
		FED93024				100-41401-126-	\$ 47.77
		FED93024			Acct Payroll Adjustment	100-41501-101-	\$ 0.01
		FED93024				100-41501-122-	\$ 0.02
		FED93024			General Government Buildings and Plant	100-41940-101-	\$ 94.62
		FED93024				100-41940-122-	\$ 41.49
		FED93024				100-41940-126-	\$ 9.70
		FED93024			Highways and Streets	201-43101-101-	\$ 452.88
		FED93024				201-43101-122-	\$ 192.42
		FED93024				201-43101-126-	\$ 45.00
		FED93024			General Government	220-41001-101-	\$ 655.90
		FED93024				220-41001-122-	\$ 279.06
		FED93024				220-41001-126-	\$ 65.26

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		FED93024			General Government Buildings and Plant	225-41940-101-	\$	24.78
		FED93024				225-41940-122-	\$	8.81
		FED93024				225-41940-126-	\$	2.06
		FED93024			Administration	609-41401-101-	\$	52.02
		FED93024				609-41401-122-	\$	27.85
		FED93024				609-41401-126-	\$	6.51
		FED93024			General Government Buildings and Plant	609-41940-101-	\$	24.78
		FED93024				609-41940-122-	\$	8.81
		FED93024				609-41940-126-	\$	2.06
		FED93024			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	2,690.71
		FED93024				609-49750-122-	\$	830.76
		FED93024				609-49750-126-	\$	194.30
		Total For Check	FED93024				\$	6,343.33
09/30/2024	Mn Lottery	LOTTO93024	Lottery transactions	N	Lottery Transactions	617-41503-210-	\$	378.74
		Total For Check	LOTTO93024				\$	378.74
09/30/2024	PERA	PERA93024	Payroll Pd 9/30/24	N	Administration	100-41401-101-	\$	221.78
		PERA93024				100-41401-121-	\$	255.90
		PERA93024			Acct Payroll Adjustment	100-41501-101-	\$	0.05
		PERA93024			General Government Buildings and Plant	100-41940-101-	\$	34.48
		PERA93024				100-41940-121-	\$	39.78
		PERA93024			Highways and Streets	201-43101-101-	\$	165.67
		PERA93024				201-43101-121-	\$	191.15
		PERA93024			General Government Buildings and Plant	225-41940-101-	\$	9.24
		PERA93024				225-41940-121-	\$	10.66
		PERA93024			Administration	609-41401-101-	\$	30.25
		PERA93024				609-41401-121-	\$	34.90
		PERA93024			General Government Buildings and Plant	609-41940-101-	\$	9.24
		PERA93024				609-41940-121-	\$	10.66
		PERA93024			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	385.08
		PERA93024				609-49750-121-	\$	444.32
		Total For Check	PERA93024				\$	1,843.16
09/30/2024	MN Department of Revenue	STW93024	State Withholding 93024	N	Council/Town Board	100-41110-101-	\$	150.14

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>		<u>Total</u>
		STW93024			Administration	100-41401-101-	\$	211.04
		STW93024			Acct Payroll Adjustment	100-41501-101-	\$	(0.02)
		STW93024			General Government Buildings and Plant	100-41940-101-	\$	45.84
		STW93024			Highways and Streets	201-43101-101-	\$	219.53
		STW93024			General Government	220-41001-101-	\$	218.81
		STW93024			General Government Buildings and Plant	225-41940-101-	\$	12.08
		STW93024			Administration	609-41401-101-	\$	28.78
		STW93024			General Government Buildings and Plant	609-41940-101-	\$	12.08
		STW93024			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$	877.59
		Total For Check	STW93024					\$ 1,775.87
Total For Selected Checks								\$ 141,161.51

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
09/01/2024	50 Lakes Bar & Bottle Shop	9729	Deposit week ending 9-1-24	(09/01/2024) - LIQ	N	Sales	609-37810-	\$ 59.72
						Liquor	609-37811-	\$ 126.43
						Beer	609-37812-	\$ 443.32
						Wine	609-37813-	\$ 13.99
						Soft Drinks	609-37814-	\$ 10.00
						Other Merchandise	609-37815-	\$ 26.18
						Cigarettes and Tobacco	609-37816-	\$ 97.98
						Credit Card Fee	609-37819-	\$ 16.30
						Sales	609-37910-	\$ 396.02
						Liquor	609-37911-	\$ 1,540.02
						Beer	609-37912-	\$ 1,510.86
						Wine	609-37913-	\$ 70.08
						Soft Drinks	609-37914-	\$ 125.60
						Other Merchandise	609-37915-	\$ 27.49
						Clothing	609-37917-	\$ 52.00
						Food	609-37918-	\$ 997.50
						Credit Card Fee	609-37919-	\$ 60.65
						Cash Discounts - On-Sale	609-37930-	\$ (162.00)
						Cash Shortage On Sale	609-37941-	\$ (29.98)
								\$ 5,382.16
09/04/2024	USPS	9754	VPO Rental Fee	(09/04/2024) - VPO	N	VPO (Village Post Office) Contract	100-36225-	\$ 41.67
								\$ 41.67
09/07/2024	Fifty Lakes Fire Relief	9731	July Rent	(09/07/2024) -	N	Pull Tab Rent	609-37922-	\$ 3,760.55
								\$ 3,760.55
09/07/2024	Fifty Lakes Fire Relief	9732	June Rent	(09/07/2024) -	N	Pull Tab Rent	609-37922-	\$ 3,722.20
								\$ 3,722.20
09/07/2024	Fifty Lakes Fire Relief	9733	May Rent	(09/07/2024) -	N	Pull Tab Rent	609-37922-	\$ 2,512.99
								\$ 2,512.99
09/07/2024	Tonya Witt	9734	Permit IUP-02-24 and SSTS	(09/07/2024) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 1,350.00

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
								\$ 1,350.00
09/07/2024	Juan Cabrera	9735	Food vendor	(09/07/2024) -	N	Charges for Services	100-34001-	\$ 10.00
								\$ 10.00
09/07/2024	League of Mn Cities	9736	Insurance claim for septic time dose panel	(09/07/2024) -	N	Refunds & Ins. Dividends	100-36215-	\$ 2,021.50
								\$ 2,021.50
09/08/2024	50 Lakes Bar & Bottle Shop	9730	Deposit week ending 9-8-24	(09/08/2024) - LIQ	N	Sales	609-37810-	\$ 163.60
							609-37811-	\$ 545.79
							609-37812-	\$ 714.00
							609-37813-	\$ 317.93
							609-37814-	\$ 4.00
							609-37815-	\$ 67.97
							609-37816-	\$ 383.96
							609-37819-	\$ 48.40
							609-37910-	\$ 1,184.50
							609-37911-	\$ 4,732.56
							609-37912-	\$ 4,032.86
							609-37913-	\$ 319.44
							609-37914-	\$ 243.08
							609-37915-	\$ 126.15
							609-37917-	\$ 252.00
							609-37918-	\$ 3,478.39
							609-37919-	\$ 150.71
							609-37930-	\$ (188.71)
							609-37941-	\$ (13.26)
								\$ 16,563.37
09/08/2024	First Western Bank	9738	Interest on CD 407507	(09/08/2024) - CD	N	Interest Earning	415-36210-	\$ 7,501.95
								\$ 7,501.95
09/15/2024	50 Lakes Bar & Bottle Shop	9737	Deposit week ending 9-15-24	(09/15/2024) - LIQ	N	Sales	609-37810-	\$ 226.70
							609-37811-	\$ 797.24
							609-37812-	\$ 1,203.36
							609-37813-	\$ 192.63
							609-37814-	\$ 46.91
							609-37815-	\$ 97.55

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
						Cigarettes and Tobacco	609-37816-	\$ 280.50
						Credit Card Fee	609-37819-	\$ 67.37
						Sales	609-37910-	\$ 981.47
						Liquor	609-37911-	\$ 3,730.54
						Beer	609-37912-	\$ 3,526.37
						Wine	609-37913-	\$ 380.45
						Soft Drinks	609-37914-	\$ 243.98
						Other Merchandise	609-37915-	\$ 211.55
						Clothing	609-37917-	\$ 144.00
						Food	609-37918-	\$ 2,657.29
						Credit Card Fee	609-37919-	\$ 125.13
						Cash Discounts - On-Sale	609-37930-	\$ (172.72)
						Cash Shortage On Sale	609-37941-	\$ 3.00
								\$ 14,743.32
09/19/2024	Steve Dahlke	9746	Stamps	(09/19/2024) -	N	Stamps	100-34003-	\$ 74.83
								\$ 74.83
09/20/2024	Raph, Fogarty	9748	Stamps	(09/20/2024) -	N	Stamps	100-34003-	\$ 28.60
								\$ 28.60
09/20/2024	Croatt, Swanson, Deuel, Chismar, RP	9749	Fall Festival Booths	(09/20/2024) -	N	Charges for Services	609-34001-	\$ 260.00
								\$ 260.00
09/20/2024	Buchite, Kavaloski	9750	Tile Donation	(09/20/2024) -	N	Contributions and Donations from Private Sources	204-36230-	\$ 300.00
								\$ 300.00
09/20/2024	John Elliot	9751	Donation	(09/20/2024) -	N	Contributions and Donations from Private Sources	201-36230-	\$ 35.00
								\$ 35.00
09/20/2024	Wanty	9752	Variance Application	(09/20/2024) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 450.00
								\$ 450.00
09/20/2024	Cardtronics	9753	ATM Transactions	(09/20/2024) - ATM	N	Vending Machine Revenues or Commissions	609-37920-	\$ 524.87
								\$ 524.87

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
09/22/2024	50 Lakes Bar & Bottle Shop	9739	Deposit week ending 9-22-24	(09/22/2024) - LIQ	N	Sales	609-37810-	\$ 221.15
						Liquor	609-37811-	\$ 1,140.67
						Beer	609-37812-	\$ 828.87
						Wine	609-37813-	\$ 138.07
						Soft Drinks	609-37814-	\$ 45.00
						Other Merchandise	609-37815-	\$ 100.04
						Cigarettes and Tobacco	609-37816-	\$ 399.96
						Credit Card Fee	609-37819-	\$ 62.31
						Sales	609-37910-	\$ 951.81
						Liquor	609-37911-	\$ 3,417.24
						Beer	609-37912-	\$ 3,337.56
						Wine	609-37913-	\$ 248.92
						Soft Drinks	609-37914-	\$ 249.88
						Other Merchandise	609-37915-	\$ 116.79
						Clothing	609-37917-	\$ 60.00
						Food	609-37918-	\$ 3,137.37
						Credit Card Fee	609-37919-	\$ 117.80
						Cash Discounts - On-Sale	609-37930-	\$ (193.09)
						Cash Shortage On Sale	609-37941-	\$ 4.55
								\$ 14,384.90
09/25/2024	Dana Steenberg	9747	Fall Festival	(09/25/2024) -	N	Charges for Services	609-34001-	\$ 20.50
								\$ 20.50
09/29/2024	50 Lakes Bar & Bottle Shop	9740	Deposit week ending 9-29-24	(09/29/2024) -	N	Sales	609-37810-	\$ 233.31
						Liquor	609-37811-	\$ 807.33
						Beer	609-37812-	\$ 1,195.80
						Wine	609-37813-	\$ 238.17
						Soft Drinks	609-37814-	\$ 64.87
						Other Merchandise	609-37815-	\$ 127.95
						Cigarettes and Tobacco	609-37816-	\$ 185.98
						Credit Card Fee	609-37819-	\$ 61.48
						Sales	609-37910-	\$ 1,062.31
						Liquor	609-37911-	\$ 4,143.54
						Beer	609-37912-	\$ 3,468.79
						Wine	609-37913-	\$ 331.29
						Soft Drinks	609-37914-	\$ 240.38
						Other Merchandise	609-37915-	\$ 178.70
						Clothing	609-37917-	\$ 60.00

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
						Food	609-37918-	\$ 3,289.98
						Credit Card Fee	609-37919-	\$ 148.12
						Vending Machine Revenues or Commissions	609-37920-	\$ 493.15
						Cash Discounts - On-Sale	609-37930-	\$ (156.00)
						Cash Over On-Sale	609-37940-	\$ 2.29
								\$ 16,177.44
09/29/2024	Pine River State Bank	9755	Interest Earnings	(09/29/2024) - INT	N	Interest Earning	100-36210-	\$ 88.98
								\$ 88.98
09/30/2024	50 Lakes Bar & Bottle Shop	9741	Deposit week ending 9-30-24	(09/30/2024) - LIQ	N	Sales	609-37810-	\$ 17.72
						Liquor	609-37811-	\$ 75.16
						Beer	609-37812-	\$ 57.13
						Wine	609-37813-	\$ 32.41
						Other Merchandise	609-37815-	\$ 2.50
						Cigarettes and Tobacco	609-37816-	\$ 103.00
						Credit Card Fee	609-37819-	\$ 17.38
						Sales	609-37910-	\$ 103.43
						Liquor	609-37911-	\$ 433.02
						Beer	609-37912-	\$ 348.32
						Wine	609-37913-	\$ 73.28
						Soft Drinks	609-37914-	\$ 39.32
						Other Merchandise	609-37915-	\$ 30.28
						Food	609-37918-	\$ 194.49
						Credit Card Fee	609-37919-	\$ 10.68
						Cash Discounts - On-Sale	609-37930-	\$ (16.75)
						Cash Shortage On Sale	609-37941-	\$ (1.32)
								\$ 1,520.05
09/30/2024	Susie Lande, Wiliam, Philstrom	9742	Festival booth	(09/30/2024) -	N	Charges for Services	609-34001-	\$ 60.00
								\$ 60.00
09/30/2024	Chad Stancer	9743	Tile donation	(09/30/2024) -	N	Contributions and Donations from Private Sources	204-36230-	\$ 100.00
								\$ 100.00
09/30/2024	League of Mn Cities	9744	Clerk academy reimbursement less \$55 for Jesse Istvanovich	(09/30/2024) -	N	Charges for Services	100-34001-	\$ 195.00

Fund Name: All Funds

Date Range: 09/01/2024 To 09/30/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u> <u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
							<u>\$ 195.00</u>
09/30/2024	Jon Carlson	9745	Stamps	(09/30/2024) -	N Stamps	100-34003-	\$ 15.00
							<u>\$ 15.00</u>
09/30/2024	ATM Transactions	9756	ATM Receipts	(09/30/2024) - ATM	N ATM Transactions	610-36221-	\$ 34,300.00
							<u>\$ 34,300.00</u>
09/30/2024	First National Bank	9757	Interest earned CD 6595	(09/30/2024) - INT	N Interest Earning	612-36210-	\$ 763.32
							<u>\$ 763.32</u>
09/30/2024	Mn State Lottery	LOTTO9302	Lottery Receipts	(09/30/2024) - LOTTO	N Lottery Transactions	617-36222-	\$ 1,412.76
							<u>\$ 1,412.76</u>
Total for Selected Receipts							<u>\$ 128,320.96</u>

MINUTES OF THE MEETING/ACTIVITY
OF THE FIFTY LAKES FIRE & RESCUE DEPARTMENT

September 11, 2024

Location: Fire Hall

Start Time: 7:00PM End Time: 9:00PM

Meeting/Activity Type: Drill Night

Present:

Gina Anderson	Andy Hemphill
William Anderson	Will Lyke
Jesse Anderson	Blair Mileski
Mark Bradley	Brandon Peterson
Sandy Case	Jill Radman
Dave Eng	Ed Shetka
Keith Fitzpatrick	Tom Stober
Jacob Grecula	Lori Crawford
Rick Crawford	

The department drove to Buck Lane and the Kego Lake access to familiarize new members with the newer location and operations of drafting.

Submitted by _____

Jesse Anderson

MINUTES OF THE MEETING/ACTIVITY
OF THE FIFTY LAKES FIRE & RESCUE DEPARTMENT

September 25, 2024

Location: Fire Hall

Start Time: 7:05PM End Time: 08:42PM

Meeting/Activity Type: Business Meeting

Present:

Jesse Anderson	Brandon Peterson
Gina Anderson	Ed Shetka
Cassie Sullivan	Keith Fitzpatrick
William Anderson	Mark Bradley
Will Lyke	Dawn Fitzpatrick
Blair Mileski	Jacob Grecula
Rick Crawford	Andy Hemphill
Sandy Case	Lorie Crawford
Dave Eng	Tom Stober
Jill Radman	

The Relief Association reviewed and passed the following: last months minutes, August gambling report, the bank balances and donations to the following; 4-H Trailblazers (\$500), Brainerd Elites (\$1,000) and the Fun Fall Festival (\$1,000). A motion was also passed to purchase candy for the Emily Trunk and Treat as well as purchasing a laptop with printer, not to exceed \$2,500.

Calls for September 2024: Fire Service: 1 Medical Service: 7

Submitted by _____

Jesse Anderson



City of Fifty Lakes

CITY COUNCIL REPORT OCTOBER 8TH, 2024

The Planning Commission held their regular meeting in September at which there was a continuation of variance request V-02-24 and two public hearings.

- **Variance Application V-02-24** to expand a pre-existing dwelling and encroach the ordinance high water (OHW) level setback and drainfield to dwelling setback requirements. Property Address: 16969 North Eagle Lake Rd. Applicants/Property Owners: Michael & Joan Petersen. **APPROVED**
- **Interim Use Application IU-02-24** for the operation of a salt bulk plant home business within the Rural Residential (RR) land use district. The subject property is located at 14443 County Rd 1; PIN 22280512. Applicant/property owner: Russell Seaburg. **TABLED UNTIL 10/22/24**
- **Variance Application V-03-24** to expand a pre-existing dwelling within a bluff and bluff impact zone (BIZ) with the construction of a 200 sq. ft. deck within the Shoreland Residential (SR) land use district. The subject property is located at 41615 E Eagle Lake Rd; PIN 22240589. Applicant/property owner: Philip Wanty. **APPROVED**

The year-to-day permit list is enclosed.

If you have any questions or concerns, please feel free to contact me at (218) 855-9605 or bethany.soderlund@sourcewell-mn.gov.

2024 Land Use Permits

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION
01-24	1/10/24	1/12/24	17472 N EAGLE LAKE RD	Gleason	John	SR	22130537	13' x 22' (286 sf) accessory structure (carport)
02-24	2/2/24	2/5/24	39855 Majestic Rd	Berger	Vanessa & Joe	SR	22320510	30' x 40' (1,200 sf) addition to accessory structure
03-24	2/12/24	2/16/24	40134 Red Fox Ln	Olson	Gregory & Shari	RR	22280648	Construct 2,816 sf single family dwelling
04-24	2/17/24	3/4/24	15634 County Road 1, Lot 40	Olds	Randy	WOC	22270507	Replace existing dwelling with 26.8' x 54' (1,447 sf) manufactured dwelling
05-24	3/4/24	3/4/24	16146 W Eagle Lake Rd	Hatcher	Brady	SR	22140507	Construct retaining wall < 4' height and parking areas consisting of class 2 granite and install 1.5" river all immediate vicinity of clubhouse
06-24	3/1/24	3/8/24	41170 West Fox Lake Rd	Nibbe	James & Denise	SR	22210504	Construct 434 sf dwelling addition and 116 sf deck/stairway addition
07-24	3/11/24	3/11/24	13893 County Road 1	Lano	Roger & Jennifer	FM	22330511	Construct 40' x 80' (3,200 sf) accessory structure
08-24	3/25/24	4/1/24	14496 Grouse Ln	Stovern	Pam	SR	22280649	Construct 2,900 sf single family dwelling, 32' x 40' (1,280 sf) accessory structure, establish view cooridor and construct 4' wide walkway in SIZ
09-24	4/5/24	4/26/24	40764 W Fox Lake Rd	Grosser	Steve	SR	22280551	Construct replacement 2,862 sf single family dwelling

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION
10-24	4/12/24	4/26/24	tbd	Kuckhahn	Tom	FM	22330508	Construct 24' x 24' (576 sf) storage building
11-24	4/24/24	4/29/24	39437 East River Rd	Novak	Steve	SR	22350509	Replace existing stairway with 2'- 4" wide stairway
12-24	5/3/24	5/10/24	16625 Deer Ln	Cagle	Gregg & Kim	SR	22110505	Construct 24' x 36' (864 sf) accessory structure
13-24	5/13/24	5/20/24	42533 Kego Lake Rd	Mudek	Dan	SR	22150504	14 cu yd of grading outside OHW level setback
14-24	5/23/24	5/24/24	17407 N. Mitchell Lake Rd	Michel	Rick & Heather	SR	22120571	4.5 cu yd grading in SIZ 1
15-24	5/17/24	6/3/24	42003 County Rd 136	Cielinski	Nick	SR	22130530	2,400 sf dwelling addition
16-24	6/3/24	6/7/24	41379 Old Kego Lake Rd	Johnson	Mary	SR	22220585	Construct 365 sf replacement deck
17-24	6/3/24	6/7/24	39855 Majestic Rd	Berger	Joe & Vanessa	SR	22320510	Construct 26' x 30' (780 sf) accessory structure
18-24	6/10/24	6/14/24	40824 Peninsula Rd	Kovacevick	Michelle	SR	22220566	Construct 13' x 36' (468 sf) lean-to addition on existing accessory structure.
19-24	6/3/24	6/14/24	16634 Brody Ct	Crawford	Diane	RR	22260504	Construct a 3,012 sf single family dwelling
20-24	6/4/24	6/17/24	40519 Peninsula Rd	Taatjes	Ben	SR	22270621	Construct 36' x 54' (1,944 sf) accessory structure
21-24	6/17/24	7/8/24	40532 W Fox Lake Rd	Lehman	Chris and Sarah	SR	22280540	Construct 2,882 sf single family dwelling with attached deck, 32' x 32' (1,024 sf) accessory structure and 82' x 12' (96 sf) accessory structure

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION
22-24	6/3/24	6/24/24	16969 North Eagle Lake Rd	Petersen	Michael & Joan	SR	22130559	Relocate existing retaining wall and install 15' wide sand area
23-24	6/3/24	7/12/24	16243 Eagles Turn	Jacobs	Jon	SR	22230526	Construct 30' x 50' (1,500 sf) accessory structure
24-24	6/18	6/24/24	17113 Northland Dr.	Strain	Steve	SR	22120539	15' wide sand area not to exceed 10 cu yd
25-24	6/24/24	7/8/24	41915 Shamrock Ln	Preiner	Ken	SR	22240528	Construct 400 sf addition to existing deck and 6' wide roof overhangs on existing dwelling.
26-24	7/8/24	7/8/24	16914 North Eagle Lake Rd	Solberg	Dennis	SR	22240594	Replace retaining wall with several boulders in an 8'-10' wide sloped area.
27-24	6/24/24	6/24/24	40447 Town Hall Road	City of Fifty Lakes		C	22250516	Construct a 12' x 20' (240 sf) pergola on existing patio area.
28-24	7/1/24	7/12/24	tbd	Henagin	Andrew	SR	22120505	Construct a 2,160 sf single family dwelling
29-24	7/12/24	7/12/24	40705 Sunset View Lan	Lawrence	Justin	SR	22270606	Construct 12" high retaining wall and various site grading to control runoff/mitigate erosion
30-24	7/16/24	7/19/24	17672 Buchite Rd	Stone	John	SR	22360530	Construct a 2,160 sf single family dwelling driveway. Restore existing driveway located on subject property.
31-24	7/16/24	7/22/24	40918 Peninsula Rd	Elvebak	Mitch & Melonie	SR	22220568	Construct a 16' x 22' (352 sf) accessory structure
32-24	7/26/24	7/26/24	41615 Eagle Lake Rd	Wanty	Philip	SR	22240589	Construct 12' x 12' (144') screened/attached dwelling addition (gazebo)
33-24	7/19/24	7/26/24	15634 County Road 1, Lot 9	Precht	Paul	WOC	22270538	Replacement 73 8' (56 sf) accessory structure

NUMBER	DATE RECD	DATE APPRVD	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION
34-24	7/26/24	7/29/24	15122 County Road 1	Fink	David	SR	22270579	Construct a 30' x 40' (1,200 sf) accessory structure
35-24	7/29/24	8/5/24	16240 Eagles Turn	Kourajian	Paul	SR	22230520	Construct 4' wide steps, and walking path within 15' wide clearcut area. Construct retaining wall (<4') in RLZ to control runoff.
36-24	7/31/24	8/9/24	41142 Peninsula Rd	Harris	Thomas	SR	22220613	Construct a 24' x 26' (624 sf) accessory structure
37-24	8/8/24	8/9/24	13817 County Road 136	Haughey	Matt & Jacqueline	SR	22310515	Construct a 36' x 60' (2,160 sf) accessory structure
38-24	8/12/24	9/10/24	16263 County Road 1	Reuper	Christina	WOC	22260532	Replace two recreational vehicles with two 16' x 24' (384 sf) seasonal dwelling units in an existing RV campground
39-24	8/1/24	9/3/24	16633 Eaglewood Dr	Witt/LaFave	Mike/Tonya	SR	22230531	47x98 dwelling with covered patio and entryway, 34x50 attached garage, and driveway as shown on site plan.

2024 SSTS Permits

Permit #	Date Rec.	Date Apprvd.	New or Rep.	PIN	Location	Last Name	First Name	Type	Installer/License #	Installation Date	# of tanks
SSTS01-24	3/4/24	3/8/24	Rep	22130559	16969 N. Eagle Lake Rd	Petersen	Michael & Joan	3- 10' x 37.35 pressure bed, 2 tanks	Schrupp L747		2
SSTS02-24	3/8/24	3/11/24	Rep	22140507	16146 W Eagle Lake Rd	Eagle Golf Club		3- Replacement 1,500 gal septic tank	Wannebo 925		1
SSTS03-24	3/25/24	4/1/24	New	22280649	14996 Grouse Ln	Stovern	Thomas & Pamela	1- rock trenches, 2250 gal tank, 600 gpd	Schrupp L747		
SSTS04-24	5/17/24	6/3/24	Rep	22130530	42003 County Rd 136	Cielinski	Nick	tanks	Bradley L3995		2
SSTS05-24	6/17/24	7/8/24	New	22280540	40532 W Fox Lake Rd	Lehman	Chris & Sarah	1- pressure bed, 750 gpd, 2 tanks			2
SSTS06-24	6/25/24	7/1/24	Rep	22250518	16951 County Rd 1	Potz	David	1- Rock trenches, new 1500 gal tank, 600 gpd	Schrupp L747		1
SSTS07-24	7/1/24	7/12/24	New	22120505	tbd N Mitchell Lake Rd	Henagin	Andrew	tanks	Picks Septic L4277	7/30/24	1
SSTS08-24	8/22/24	8/26/24	New	22270547	40356 Old Co Rd 1	Burns	Tim	1- Rock trench, 450 gpd, 1 tank	Schrupp L747	8/23/24	1
SSTS09-24	9/3/24	9/3/24	New	22230531	16633 Eaglewood Dr.	Witt/LaFave	Mike & Tonya	1- Chambers, 600gpd, 2 tanks			2



City of **Fifty Lakes**

CITY COUNCIL MEMO

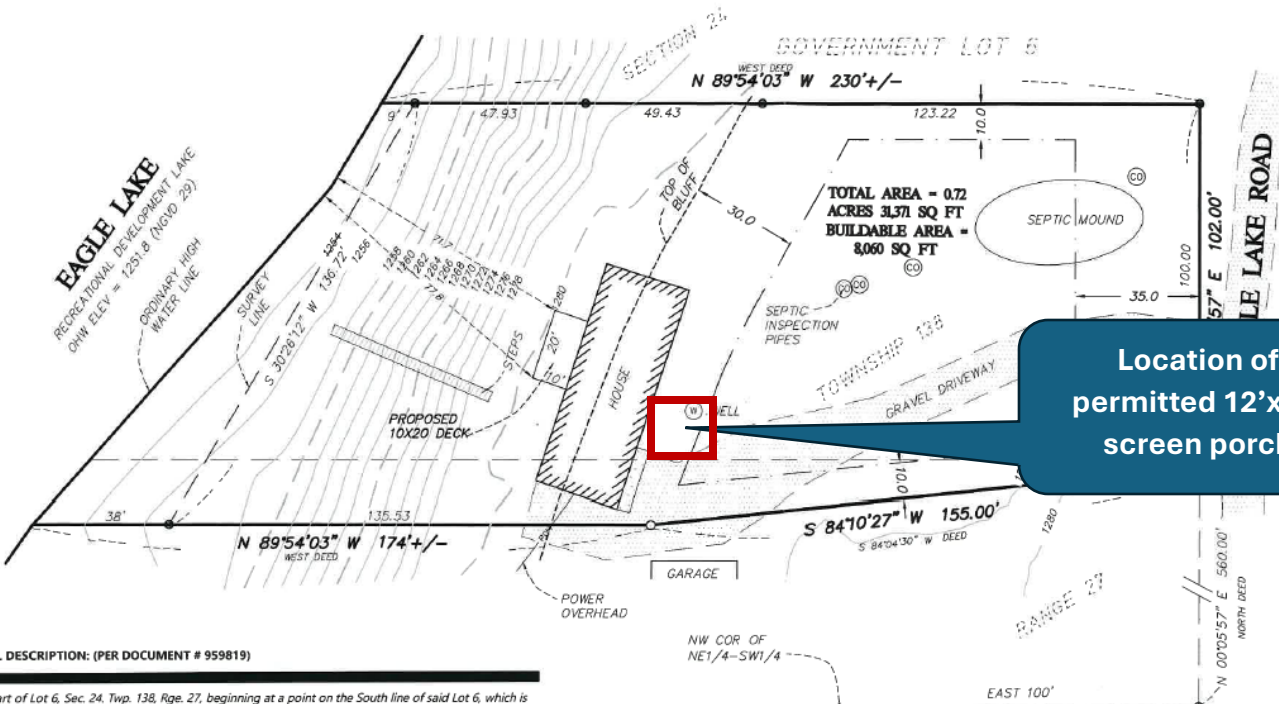
In August, the city of Fifty Lakes received a variance application from Philip Wanty, 41615 E Eagle Lake Rd, PID 22240589 for a lakeside deck. During the review of this application and the submission of a certificate of survey, staff discovered that a land use permit issued in July of 2024 (LU-32-24) for a screen porch on the roadside of the legal non-conforming dwelling did not meet bluff setbacks.

During the review of land use permit 32-24 no survey was required, and conditions on the parcel did not suggest that the proposed screen porch would be non-conforming. The property owner acted in good faith by submitting an application and the permit was subsequently issued by the city.

The property owner now has an illegal non-conforming addition on his property. An after-the-fact variance is needed to bring the property into compliance.

The Planning Commission discussed this issue at the September PCBOA meeting and, along with staff, is recommend that City Council waive the \$450.00 fee associated with the required after-the-fact variance application.

Bethany Soderlund
P&Z Administrator



GENERAL NOTES

1. No search for easements or restrictions, recorded or unrecorded, was made by the Surveyor.
 2. Bearings shown are based upon the Crow Wing County Coordinate System.
 3. The underground utilities shown have been located from field survey information. The surveyor makes no guarantees that the utilities shown comprise all such utilities in the area, either in service or abandoned.
 4. No wetlands were delineated as a part of this survey.
- All setbacks to be verified by the City of Fifty Lakes prior to any new construction.
- Impervious calculation = 4330 SQ FT / 11,371 SQ FT X 100 = 13.80 %

Location of permitted 12'x12' screen porch

LEGAL DESCRIPTION: (PER DOCUMENT # 959819)

That part of Lot 6, Sec. 24, Twp. 138, Rge. 27, beginning at a point on the South line of said Lot 6, which is 100 feet East of the Northwest corner of the NE1/4SW1/4 of said section; Thence North 560 feet to a point which is the point of beginning; Thence North 100 feet; Thence West to the shore of Eagle Lake; thence Southerly along said lake shore to a point which is directly West of the point of beginning; Thence Easterly to the point of beginning.

AND

That part of Gov. Lot 6, Sec. 24, Twp. 138, Rge. 27, commencing at a point on the South line of said Lot 6, which is North 90 degrees 00 minutes East, 100.00 feet from the iron monument marking the Northwest corner of the NE1/4SW1/4 of said Sec. 24; thence North 0 degrees 00 minutes East 560.00 feet to the actual point of beginning of the tract of land to be described; thence South 0 degrees 00 minutes East 2.00 feet; thence South 84 degrees 04 minutes 30 seconds West 155.00 feet; thence South 90 degrees 00 minutes West 177 feet, more or less, to the shore of Eagle Lake; thence Northeasterly along said shore to its intersection with a line bearing North 90 degrees 00 minutes West from the actual point of beginning; thence North 90 degrees 00 minutes East 315 feet, more or less, to the actual point of beginning

LEGEND

- DENOTES FOUND MONUMENT
- DENOTES SET 1/2"x1-1/2" IRON PIPE WITH CAP

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed LAND SURVEYOR under the laws of the State of Minnesota.

Terry T. Strus
 Terry T. Strus
 Date: 8/16/24 License No. 50319

Date: 8/16/24

24-159 CTF01.dwg

Lakes Area SURVEYING LLC.
 24314 SMILEY ROAD, SUITE C
 NISSWA, MN 56468
 OFFICE (218) 961-0090

Crew: EAN/TTS
 Checked: PDH
 Drawn: TTS
 Record Drawing by/date:

Prepared for:
PHIL WANTY
 41615 EAST EAGLE LAKE ROAD
 FIFTY LAKES, MN 56448

EAGLE LAKE
 Fifty Lakes, Minnesota

CERTIFICATE OF SURVEY



CITY OF FIFTY LAKES

September 27, 2024

Michael & Joan Petersen
3200 Hilldale Ave NE
St. Anthony, MN 55418

Re: Variance V-02-24 Approved City of Fifty Lakes

Mr. & Mrs. Petersen,

The City of Fifty Lakes approved your variance request to construct a 24' x 28' (672 sf) dwelling addition within the OHW setback on the property located at 16969 N Eagle Lake Rd.

The approval was made by the Board of Adjustment at their meeting on September 24, 2024 based on the following findings of fact and with the following conditions of approval.

Findings of Fact:

1. The subject property is located at 16969 North Eagle Lake Road and is zoned "Shoreland Residential" (Eagle Lake- Recreational Development).
2. The variance request is to construct a 24' x 28' (672 sf) dwelling addition within the OHW level setback.
3. The subject property contains a limited building envelope. Any expansion to the pre-existing dwelling requires a variance.
4. The existing and proposed impervious surface coverage of the property is 14.25% (15% allowed.)
5. The DNR has been notified of the request and has not provided comments since the request is not related to deviations to the Shoreland Rules.
6. Will granting the variance put property to use in a reasonable manner not permitted by the zoning ordinance?

- a. Yes, the applicant is proposing to continue the use of the property as a single family residential dwelling and the property provides limited options for building.
7. Does the property have unique circumstances that were not created by the landowner?
 - a. Yes, the property is a non-conforming legal lot of record, has a small building envelope, and is consistent with neighboring cabin setbacks.
8. If the variance is granted, will the essential character of the locality remain consistent?
 - a. Yes, constructing the addition will not alter the essential character of the neighborhood. The improvement will be visible from the lake and right-of-way, however the proposed size of the dwelling (and addition) is consistent with other dwellings in the vicinity of the subject property.
9. Will the variance, if granted, be consistent with the comprehensive plan and be in harmony with the purpose and intent of the City of Fifty Lakes ordinances?
 - a. Yes, the request, with conditions, is consistent with the purpose and intent of the zoning ordinance and the following goal in the comprehensive plan, "To preserve the natural character and environmental quality of the lakeshore and still allow reasonable use for property owners and the public."
10. Has the variance request been made based on reasons other than economic considerations alone?
 - a. Yes, the request has been made on factors other than economic considerations.

Conditions of Approval:

1. The existing screening/vegetative buffer located between the dwelling and the lake shall remain in place in perpetuity.
2. Gutters/downspouts shall be installed on the west side of the dwelling addition and shall be directed away from the lake to a swale/rain garden.

If you have any questions please contact me at (218) 763-3113 or pz@fiftylakesmn.com.

Sincerely,



Bethany Soderlund
Planning and Zoning Administrator
CITY OF FIFTY LAKES

Cc: City Council
Planning Commission



CITY OF FIFTY LAKES

September 27, 2024

Philip Wanty
PO Box 184
Fifty Lakes, MN 56448

Re: Variance V-03-24 Approved City of Fifty Lakes

Mr. Wanty,

The City of Fifty Lakes approved your variance request to construct a 10' x 20' (200 sf) deck on a legal non-conforming dwelling within the bluff impact zone on the property located at 41615 E Eagle Lake Rd.

The approval was made by the Board of Adjustment at their meeting on September 24, 2024 based on the following findings of fact and with the following conditions of approval.

Findings of Fact:

1. The subject property is located at 41615 E Eagle Lake Rd. and is zoned "Shoreland Residential" (Eagle Lake - Recreational Development).
2. The variance request is to construct a 200 sf deck addition within the bluff impact zone and OHW level setback on the property located at 41615 E Eagle Lake Rd. The proposed deck is located lake side of the pre-existing dwelling approximately 71.7' from the OHW level and within the bluff impact zone.
3. There is no request for a variance from OHW setbacks because the proposed deck meets all provisions listed in 8.02.03 Decks and Minnesota Rules Chapter 6120.3300 Subpart 3 J.
4. The existing single family dwelling is located approximately 75'+ from the OHW level of E Eagle Lake where 100' is required.
5. The proposed impervious surface coverage of the property is 13.8% (25% allowed.)
6. The DNR has been notified of the request.
7. Will granting the variance put property to use in a reasonable manner not permitted by the zoning ordinance?
 - a. Yes, it is a small deck on a residential dwelling built with pervious materials.

CITY HALL: 218.763.3113 • FAX: 218.763.5113
E-MAIL: 50Lakes@emily.net • WEB: FiftyLakesMN.com
40447 TOWN HALL RD • PO BOX 125 • FIFTY LAKES, MN 56448

8. Does the property have unique circumstances that were not created by the landowner?
 - a. Yes, the legal non-conforming dwelling was constructed prior to the adoption of bluff standards.
9. If the variance is granted, will the essential character of the locality remain consistent?
 - a. Yes, constructing a deck addition will not alter the essential character of the neighborhood. The improvement will not be visible from the right-of-way and not highly visible from adjacent properties or the lake.
10. Will the variance, if granted, be consistent with the comprehensive plan and be in harmony with the purpose and intent of the City of Fifty Lakes ordinances?
 - a. Yes, the request, with conditions, is consistent with the purpose and intent of the zoning ordinance and the following goal in the comprehensive plan, "To preserve the natural character and environmental quality of the lakeshore and still allow reasonable use for property owners and the public."
11. Has the variance request been made based on reasons other than economic considerations alone?
 - a. Yes, the request has been made on factors other than economic considerations.

Conditions of Approval:

1. All construction shall be in substantial conformance with the presented plan as shown. Deviations from the presented plan will require modified approval by the Planning Commission.

If you have any questions please contact me at (218) 763-3113 or pz@fiftylakesmn.com.

Sincerely,



Bethany Soderlund
Planning and Zoning Administrator
CITY OF FIFTY LAKES
Cc: City Council
Planning Commission



STATE OF MINNESOTA GRANT CONTRACT AGREEMENT

OR25-003

This grant contract agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("STATE") and City of Fifty Lakes, 40447 Town Hall Road, PO Box 125, Fifty Lakes, MN, 56448 ("GRANTEE").

Recitals

1. Under [Minn. Stat. 84.026](#) the Commissioner of Natural Resources is authorized to enter into contractual agreements with any public or private entity for the provision of statutorily prescribed natural services by the department.
2. Under Minn. Laws 2023, Chapter 60, Article 1, Sec.3, Subd. 5c, the State has allocated funds for local parks, trail connections, and natural and scenic areas under [Minn. Stat. 85.019](#).
3. The Grantee has made an application to the State for a portion of the allocation for the purpose of conducting the project entitled Fifty Lakes Park.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract agreement to the satisfaction of the State. Pursuant to [Minn.Stat.§16B.98](#), Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant contract agreement.

Grant Contract Agreement

1 Term of Grant Contract Agreement

1.1 *Effective date:*

September 27, 2024, Notwithstanding Minnesota Statutes, section 16A.41, the Commissioner may make payments for otherwise eligible grant-program expenditures that are made on or after the effective date of the appropriation. Per [Minn.Stat.§16B.98](#) Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.

1.2 *Expiration date:*

June 30, 2026, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 *Survival of Terms.*

The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; 15 Data Disclosure; 20. Resource Management and Protection; and 25. Land Retention and Deed Restriction.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through [Minn.Stat.§16B.97](#), Subd. 4 (a) (1) and comply with Attachment A, Project Budget, which is incorporated and made part of this contract.

The Grantee agrees to complete the project in accordance with the approved budget to the extent practicable and within the project period specified in the grant contract. Any material change in the

notify the State.

7 Assignment Amendments, Waiver, and Grant Contract Agreement Complete

7.1 Assignment

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.

7.2 Amendments

Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 Waiver

If the State fails to enforce any provision of this grant contract agreement, that failure does not waive the provision or the State's right to enforce it.

7.4 Grant Contract Agreement Complete

This grant contract agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the Commissioner of Administration, by the State granting agency and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property Rights

10.1 Government Data Practices

The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2 Intellectual Property Rights

- (A) *Intellectual Property Rights*. The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this contract*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings,

jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

12.2 Signage

Any site funded by this grant contract shall display a sign at a prominent location at the entrance to the site and in a form approved by the State that acknowledges funding through this grant.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement.

Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State

14.1 (a) Without Cause

The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.1 (b) With Cause

The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.2 Termination by The Commissioner of Administration

The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14.3 Termination for Insufficient Funding

The State may immediately terminate this grant contract agreement if:

(a) It does not obtain funding from the Minnesota Legislature

(b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

The Grantee shall keep the facility open to the general public at reasonable hours and at times of the year consistent with the purpose and type of use of the property and appropriate management and protection of natural resources.

21 Invasive Species Prevention

Grantees and subcontractors must follow Minnesota DNR's Operational Order 113, which requires preventing or limiting the introduction, establishment and spread of invasive species during activities on public waters and DNR-administered lands. This applies to all activities performed on all lands under this grant agreement and is not limited to lands under DNR control or public waters. Duties are listed under the sections Invasives Species Prevention and Site Planning and Management (p. 3-5) of Operational Order 113 which may be found at http://files.dnr.state.mn.us/assistance/grants/habitat/heritage/oporder_113.pdf.

22 Pollinator Best Management Practices

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to [Minn. Stat. 84.973](#). Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found here: [Link to December 2014 version](#).

23 Conflict of Interest

It is the policy of the State to work to deliberately avoid actual and potential conflict of interests related to grant making at both the individual and organizational levels.

A conflict of interest (actual or potential) occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it.

The Grantee, by signing this contract with the State, certifies it has read and understands the Office of Grants Management [Conflict of Interest Policy 08-01](#), will maintain an adequate Conflict of Interest Policy and, throughout the term of the contract, monitor and report any actual or potential conflicts of interest to the State's Authorized Representative.

24 Minnesota Historical Sites Act and Minnesota Field Archaeology Act

For projects involving land acquisition and/or construction, the State Historic Preservation Office must review the project to determine if the site is a potential location for historical or archeological findings. If the State Historic Preservation Office determines that a survey is required, the survey would need to be completed, review and approved prior to any site disturbance for development projects and prior to the final reimbursement of the grant funds for acquisition projects.

25 Land Retention and Deed Restriction

25.1 Land Retention

All land within the project boundary must be retained and operated for outdoor recreation in perpetuity and a condition of this requirement must be recorded with the deed using language provided in the grant contract. This boundary must include all contiguous lands currently owned by the applicant and managed for public recreation and any additional land to be acquired with this grant.

No other use can be made of these lands without prior written approval of the State. The State will consider requests to convert these lands to other uses only if all practical alternatives have been evaluated and rejected on a sound basis and replacement lands of equal or greater fair market value and reasonably equivalent usefulness are acquired and dedicated to public outdoor recreation use.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15

Signed: _____

Date: _____

SWIFT Contract/PO No(s). _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

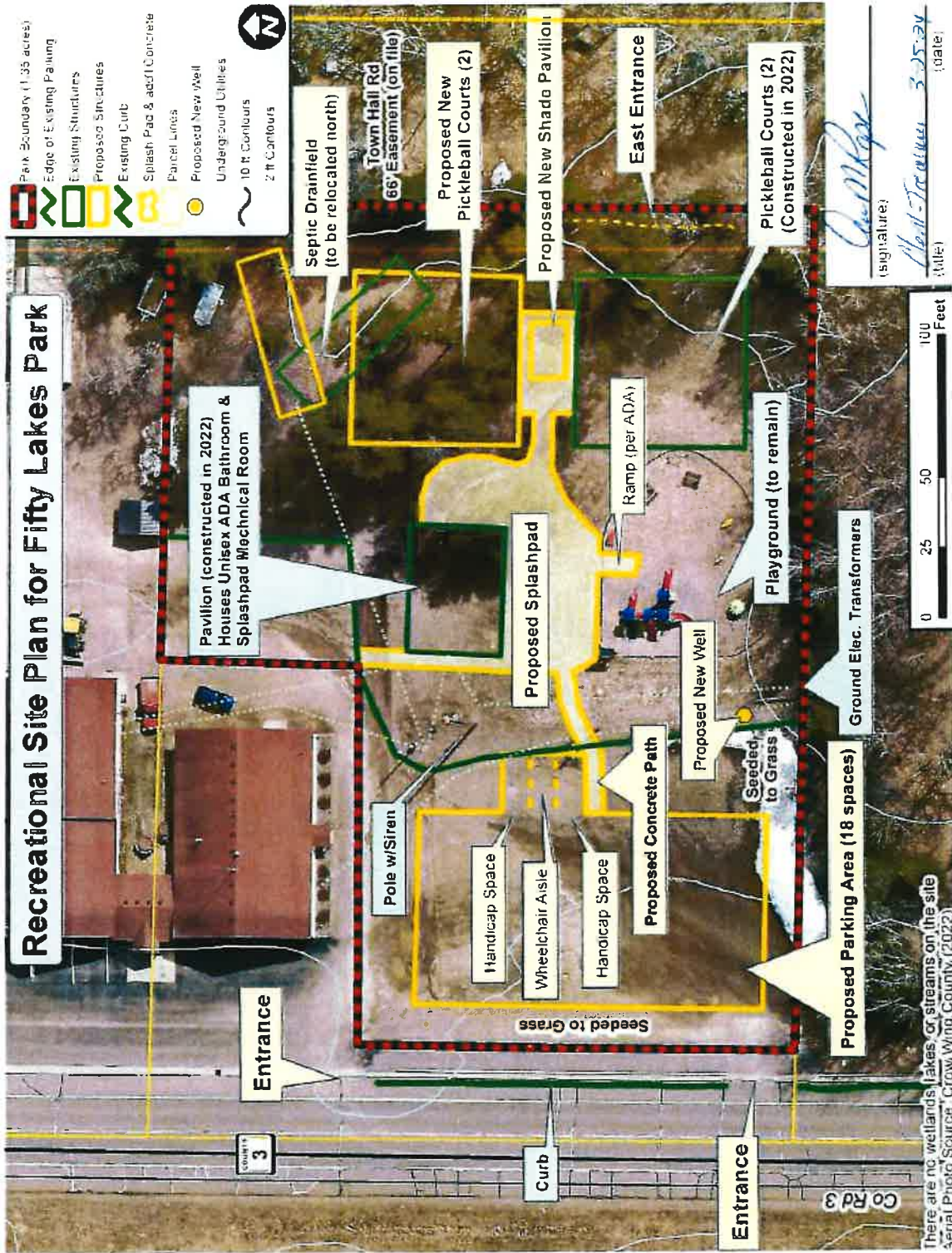
Date: _____

Distribution:

Agency

Grantee

State's Authorized Representative



Attachment B

- Fifty Lakes Latitude / Longitude coordinates below for the park entrances:
 - North Entrance: Lat: 46.736697, Long: -94.050553
 - South Entrance: Lat: 46.736284, Long: -94.050562

CITY OF FIFTY LAKES MUNICIPAL LIQUOR STORE
 2024 PROFIT AND LOSS REPORT
 (unaudited)

	January-24	February-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	2024 YTD										
RECEIPTS:																				
Receipts from Off Sales	5,408.11	15.6%	6,810.78	17.8%	7,950.54	17.6%	7,515.33	15.7%	14,973.84	17.7%	12,984.93	13.7%	21,762.61	21.6%	17,892.60	18.9%	12,108.09	15.2%	107,208.83	17.3%
Receipts from On Sales	27,675.21	79.6%	30,865.05	80.5%	36,873.86	81.8%	39,948.73	83.5%	61,737.30	73.0%	78,169.10	82.4%	77,305.47	76.8%	63,625.60	68.0%	56,510.50	71.0%	472,710.82	76.3%
Receipts from Machines	712.59	2.1%	673.07	1.8%	238.39	0.5%	403.33	0.8%	783.33	0.9%	1,056.79	1.1%	1,625.12	1.6%	2,260.72	2.4%	1,018.02	1.3%	6,771.36	1.4%
Rent from FLFRA	953.89	2.7%	0.00	0.0%	0.00	0.0%	7,090.37	8.4%	7,090.37	8.4%	2,293.79	2.4%	0.00	0.0%	9,995.74	10.7%	9,995.74	12.6%	30,329.53	4.9%
Total Sales	34,749.80	100.0%	38,349.90	100.0%	45,062.79	100.0%	47,867.39	100.0%	84,584.84	100.0%	94,809.10	100.0%	100,693.20	100.0%	93,574.66	100.0%	79,632.35	100.0%	619,323.03	100.0%
OPERATING EXPENSES																				
Beginning inventory	56,343.42		55,353.65		56,907.48		55,771.26		55,679.62		65,684.17		66,872.30		65,007.12		58,477.64		56,343.42	
Purchases	15,529.98		15,046.11		19,884.03		23,664.74		43,536.76		41,326.04		41,186.79		31,944.99		24,983.96		257,103.40	
Total	71,873.40		70,399.76		76,791.51		79,436.00		107,010.21		107,010.21		108,059.09		96,952.11		83,461.60		313,446.82	
Ending Inventory	55,353.65		56,907.48		55,771.26		55,679.62		65,684.17		66,872.30		65,007.12		58,477.64		57,920.98		58,477.64	
Subtotal	16,519.75		13,492.28		21,020.25		23,756.38		33,532.21		40,137.91		43,051.97		38,474.47		25,540.62		254,969.18	
Sales & Use Tax	2,737.00	7.9%	3,033.00	7.9%	3,515.00	7.8%	3,750.00	7.8%	5,967.00	7.1%	6,348.00	6.7%	7,805.00	7.8%	7,269.00	7.8%	5,552.00	7.0%	45,996.00	
Cost of Sales	19,256.75	55.4%	16,525.28	43.1%	24,535.25	54.4%	27,506.38	57.5%	39,499.21	46.7%	46,485.91	49.0%	50,856.97	50.5%	45,763.47	48.9%	31,092.62	39.0%	301,521.84	48.7%
Gross Profit	15,493.05	44.6%	21,823.62	56.9%	20,527.54	45.6%	20,361.01	42.5%	45,085.63	53.3%	48,323.19	51.0%	49,836.23	49.5%	47,811.19	51.1%	48,539.73	61.0%	317,801.19	51.3%
OPERATING EXPENSES																				
Salaries and wages - liquor	13,220.19	38.0%	11,779.80	30.7%	11,545.02	25.6%	11,858.40	24.8%	13,781.84	16.3%	16,188.80	17.1%	15,190.89	15.1%	16,333.55	17.5%	22,125.32	27.8%	132,023.81	21.3%
Salaries and wages - administration	854.10	2.4%	802.40	2.1%	803.13	1.8%	747.84	1.6%	758.32	0.9%	850.54	0.9%	843.94	0.8%	892.46	1.0%	922.06	1.2%	7,474.79	1.2%
Salaries and wages - maintenance	296.46	0.8%	270.59	0.7%	270.59	0.6%	283.52	0.6%	282.82	0.3%	257.86	0.3%	299.58	0.3%	283.5	0.3%	270.86	0.3%	2,515.60	0.4%
Payroll taxes (FICA & Med)	1,053.90	3.0%	983.34	2.6%	965.45	2.1%	986.20	2.1%	1,170.69	1.4%	1,305.51	1.4%	1,225.73	1.2%	1,321.40	1.4%	1,629.38	2.0%	10,641.59	1.7%
Employer Pera contributions	1,025.66	3.0%	905.74	2.4%	890.30	2.0%	907.69	1.9%	992.73	1.2%	1,100.07	1.2%	1,017.85	1.0%	1,195.16	1.3%	1,014.51	1.3%	8,038.41	1.3%
Employer Health & Dental Insurance	2,225.18	6.4%	7.67	0.0%	0.00	0.0%	1.39	0.0%	3.21	0.0%	877.78	0.9%	882.25	0.9%	882.24	0.9%	3.21	0.0%	4,882.93	0.8%
Unemployment benefit payments	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.00	0.00	0.0%
Pension expense	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.00	0.00	0.0%
Compensated absences	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.00	0.00	0.0%
Salaries & benefits	18,675.49	53.7%	14,749.54	38.5%	14,474.49	32.1%	14,785.04	30.9%	16,989.60	20.1%	20,580.36	21.7%	19,460.24	19.3%	20,908.33	22.3%	25,965.34	32.6%	166,588.43	26.9%
Dues & subscriptions	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	360.00	0.4%	907.98	1.0%	822.17	0.8%	435.00	0.5%	110.00	0.1%	2,635.15	0.4%
Credit card fees	830.93	2.4%	1,029.22	2.7%	528.63	1.2%	656.51	1.4%	669.86	0.8%	1,116.32	1.2%	1,114.18	1.1%	1,614.55	1.7%	1,362.83	1.7%	8,923.03	1.4%
Telephone / Cell	394.24	1.1%	244.76	0.6%	321.70	0.7%	363.88	0.8%	339.95	0.4%	132.10	0.1%	144.83	0.1%	341.75	0.4%	70.00	0.1%	2,353.21	0.4%
Television/IT services	277.60	0.8%	322.48	0.8%	277.60	0.6%	271.90	0.6%	258.25	0.3%	444.91	0.5%	440.00	0.4%	235.50	0.3%	0.00	0.0%	2,528.24	0.4%
Freight	130.97	0.4%	94.69	0.2%	148.97	0.3%	276.05	0.6%	294.54	0.3%	256.31	0.3%	287.44	0.3%	153.73	0.2%	173.77	0.2%	1,816.47	0.3%
Advertising/Entertainment	1,964.70	5.7%	280.00	0.7%	895.00	2.0%	1,200.00	2.5%	1,513.10	1.8%	1,886.00	2.0%	2,021.07	2.0%	1,066.00	1.1%	2,116.00	2.7%	12,921.87	2.1%
Electricity	1,189.66	3.4%	1,212.00	3.2%	1,119.40	2.5%	1,127.58	2.4%	975.56	1.2%	1,107.93	1.2%	1,612.09	1.6%	2,037.05	2.2%	1,907.45	2.4%	12,288.72	2.0%
Natural Gas	398.23	1.1%	262.90	0.7%	193.10	0.4%	118.44	0.2%	51.87	0.1%	34.38	0.0%	40.67	0.0%	38.15	0.0%	39.10	0.0%	1,176.84	0.2%
Trash Removal	0.00	0.0%	202.67	0.5%	202.66	0.4%	202.67	0.4%	202.66	0.2%	230.67	0.2%	302.66	0.3%	221.71	0.2%	213.33	0.3%	1,779.03	0.3%
Laundry Service	305.01	0.9%	304.78	0.8%	290.61	0.6%	360.56	0.8%	360.56	0.4%	378.51	0.4%	378.51	0.4%	378.51	0.4%	378.58	0.5%	3,135.63	0.5%
Repair & Maintenance	1,064.96	3.1%	1,205.11	3.1%	1,226.00	2.7%	490.00	1.0%	396.65	0.5%	253.02	0.3%	1,087.57	1.1%	1,190.47	1.3%	83.27	0.1%	6,997.05	1.1%
Supplies & minor equipment	829.16	2.4%	713.95	1.9%	1,065.98	2.4%	700.24	1.5%	1,115.49	1.3%	1,262.11	1.3%	2,138.61	2.1%	428.25	0.5%	1,381.29	1.7%	9,635.08	1.6%
Education & seminars	0.00	0.0%	0.00	0.0%	0.00	0.0%	1,956.00	4.1%	0.00	0.0%	290.00	0.3%	0.00	0.0%	0.00	0.0%	0.00	0.00	2,246.00	0.4%
Travel, lodging & meal expenses	0.00	0.0%	0.00	0.0%	52.26	0.1%	442.20	0.9%	0.00	0.0%	0.00	0.0%	0.00	0.0%	40.20	0.0%	0.00	0.00	534.66	0.1%
Professional services	0.00	0.0%	4,677.75	12.2%	4,725.00	10.5%	1,156.05	2.4%	1,962.50	2.3%	0.00	0.0%	0.00	0.0%	0.00	0.0%	582.86	0.7%	13,104.16	2.1%
Miscellaneous	23.04	0.1%	143.04	0.4%	23.03	0.1%	23.04	0.0%	23.03	0.0%	79.95	0.1%	79.95	0.1%	79.95	0.1%	79.95	0.1%	554.98	0.1%
Insurance	1,209.00	3.5%	1,209.00	3.2%	1,209.00	2.7%	1,209.00	2.5%	1,209.00	1.4%	1,209.00	1.3%	1,209.00	1.3%	1,209.00	1.3%	1,209.00	1.3%	10,881.00	1.8%
Depreciation expense	1,774.53	5.1%	1,774.53	4.6%	1,774.53	3.9%	1,774.53	3.7%	1,774.53	2.1%	1,774.53	1.9%	1,774.53	1.9%	1,774.53	1.9%	1,774.53	1.9%	15,970.77	2.6%
Total operating expenses	29,067.52	83.6%	28,426.42	74.1%	28,527.96	63.3%	27,113.69	56.6%	28,497.15	33.7%	31,924.08	33.7%	32,913.52	32.7%	32,152.68	34.4%	37,447.30	47.0%	276,070.32	44.8%
Operating Income (loss)	(13,574.47)	-39.1%	(6,602.80)	-17.2%	(8,000.42)	-17.8%	(6,752.68)	-14.1%	16,588.48	19.6%	16,399.11	17.3%	16,922.71	16.8%	15,658.51	16.7%	11,092.43	13.9%	41,730.87	6.7%
Other receipts (ATM, lottery, ref, COVID)	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interest expense (income)	64.14	0.2%	64.14	0.2%	64.17	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	577.35	0.1%
Loss on disposal of capital asset	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Net profit (loss)	(13,638.61)	-39.2%	(6,666.94)	-17.4%	(8,064.59)	-17.9%	(6,816.83)	-14.2%	16,524.33	19.5%	16,334.96	17.2%	16,858.56	16.7%	15,594.36	16.7%	11,028.28	13.8%	41,153.52	6.6%

INVENTORY PURCHASES																				
Liquor	3,876.61		3,845.84		4,604.54		5,267.24		12,423.74		7,097.15		9,194.13		4,172.70		6,711.46		57,193.41	
Beer	4,530.21		4,600.77		5,704.65		7,011.16		17,280.84		15,640.90		12,350.47		11,151.00					

ESTIMATE

Crosslake Flooring
37542 Ox Lake Lndg, MN

ryan@crosslakeflooring.com
+1 (952) 2C1-5646

Rolled



Bill to
City of Fifty Lakes
40447 Town Hall Rd
Fifty Lakes, MN 56448

Ship to
City of Fifty Lakes
40447 Town Hall Rd
Fifty Lakes, MN 56448

Estimate details

Estimate no.: 1246
Estimate date: 09/21/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Labor	Remove and dispose existing carpet T-Mold Transition Strips	1	\$1,200.00	\$1,200.00
2.		Material	Vrooman EJ Welch Commerical Carpet 15' Wide roll	115	\$25.99	\$2,988.85
3.		Material	Manufacturer Recommended Glue 5 Gallons	5	\$50.00	\$250.00
4.		Labor	Install new carpet Glue Down	1	\$1,600.00	\$1,600.00
5.		Material	New T-Mold Transition Strips 12' Lengths	4	\$138.00	\$552.00
6.		Labor	Install New T-Mold Transitions	1	\$200.00	\$200.00
7.		Shipping	Shipping 1 Roll of Carpet 1 Tube of Transitions 2 Buckets of Glue	1	\$600.00	\$600.00
					Subtotal	\$7,390.85
					Sales tax	\$323.83
					Total	\$7,714.68

Accepted date

Accepted by

ESTIMATE

Crosslake Flooring
37542 Ox Lake Lndg, MN

ryan@crosslakeflooring.com
+1 (952) 201-5646

Tiles



Bill to

City of Fifty Lakes
40447 Town Hall Rd
Fifty Lakes, MN 56448

Ship to

City of Fifty Lakes
40447 Town Hall Rd
Fifty Lakes, MN 56448

Estimate details

Estimate no.: 1247

Estimate date: 09/21/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Labor	Remove and dispose existing carpet T-Mold Transition Strips	1	\$1,200.00	\$1,200.00
2.		Material	Vrooman EJ Welch Carpet Tile Style "Fractured" Color TBD Size 24"x24"	97.79	\$36.97	\$3,615.30
3.		Material	Manufacturer Recommended Glue 5 Gallons	5	\$50.00	\$250.00
4.		Labor	Install new carpet Tiles Glue Down	1	\$1,600.00	\$1,600.00
5.		Material	New T-Mold Transition Strips 12' Lengths	4	\$138.00	\$552.00
6.		Labor	Install New T-Mold Transitions	1	\$200.00	\$200.00
7.		Shipping	Shipping 1 Pallet Carpet Tiles and Glue 1 Tube of Transitions	1	\$500.00	\$500.00

Subtotal \$7,917.30

Sales tax \$362.65

Total \$8,279.95

Tiles

Becker Crosslake Flooring,

33757 County Road 3
Crosslake, MN 56442

Estimate

Date	Estimate #
10/1/2024	2574a

Phone # 218-692-4157 Fax # 218-692-4757

Name / Address
City of 50 Lakes Muni Bar Area

Job Location
Jessica 218-763-3113 jessica@fiftylakesmn.com

Item	Description	Qty	Cost	Total
	Jessica, Following is the proposal for the Bar Area. Please review and contact us with questions. If approved, please acknowledge by email. Price is good for 90 days from the date of the proposal. Upon your approval, a deposit of 50% is requested before the carpet is ordered from the mill. Balance on completion. A convenience fee will be added if payment is made using a credit card. Thank you, Nancy			
Carpet	Carpet tiles - Shaw Straight Shift, Shifting Gears or Revolution Mills Rosemont installed - Bar Area (Includes extra for replacement)	110	43.00	4,730.00
Misc Services	Take up & dispose of existing.		700.00	700.00
Misc Services	New vinyl trim transition supplied and installed.		240.00	240.00
Misc Services	Scrape ridges of old glue & use tack abatement to neutralize old glue.		375.00	375.00
Misc Services	Freight.		220.00	220.00
	Remove & replace base by customer **Furniture and pool table moved by customer.** **Floor fill or leveler extra \$. Unkown at time of measure?*			
Total				\$6,265.00

JAG Interior Solutions Inc
 35762 Co. Road 3
 Crosslake, MN 56442 US
 (218) 692-4521
 jgowen19@hotmail.com
 www.jaginteriorsolutions.net



Rolled

Estimate

ADDRESS

City of Fifty Lakes
 PO Box 125
 Fifty Lakes, MN 56448

SHIP TO

City of Fifty Lakes
 PO Box 125
 Fifty Lakes, MN 56448

ESTIMATE # 3349

DATE 09/21/2024

2024
FLOORING

CROSSLAKE
 Julie

ACTIVITY	QTY	RATE	AMOUNT
NEED TAX ID NUMBER			
BAR AREA			
Cordova~Color Yet to Select~ 12 foot wide	990	2.00	1,980.00
Freight~Msp to JAG	1	119.99	119.99
Carpet Adhesive	1	189.99	189.99
Carpet Transitions for Trim to Laminate	1	75.00	75.00
Tear Out & Haul Away~May Need Machine to Rent if Carpet doesn't come out. May be added cost.	1	850.00	850.00
Prep Floors Labor With Supplies	1	225.00	225.00
Carpet Install	1	1,595.00	1,595.00

NO RETURNS ON SPECIAL ORDERS.
 TERMS 75% DOWN BALANCE DUE AT PICK UP OR INSTALL.

SUBTOTAL 5,034.98
TAX 0.00
TOTAL **\$5,034.98**

CONTRACTOR PRE-LIEN NOTICE
 ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR IMPROVEMENTS TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE A LEIN WAIVER SIGNED BY PERSONS WHO SUPPLIED AMY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE. THIS NOTICE IS TO ADVISE YOU OF YOUR RIGHTS UNDER MINNESOTA LAW IN CONNECTION WITH THE IMPROVEMENT

JAG Interior Solutions Inc
 35762 Co. Road 3
 Crosslake, MN 56442 US
 (218) 692-4521
 jgowen19@hotmail.com
 www.jaginteriorsolutions.net



Tiles

Estimate

ADDRESS

City of Fifty Lakes
 PO Box 125
 Fifty Lakes, MN 56448

SHIP TO

City of Fifty Lakes
 PO Box 125
 Fifty Lakes, MN 56448

ESTIMATE # 3350

DATE 09/21/2024

2024
FLOORING

CROSSLAKE
 Julie

ACTIVITY	QTY	RATE	AMOUNT
NEED TAX ID NUMBER			
BAR AREA			
Cordova~Color Yet to Select~ CARPET TILE	970	3.49	3,385.30
Freight~Msp to JAG	1	119.99	119.99
Carpet Adhesive	1	189.99	189.99
Carpet Transitions for Trim to Laminate	1	75.00	75.00
Tear Out & Haul Away~May Need Machine to Rent if Carpet doesn't come out. May be added cost.	1	850.00	850.00
Prep Floors Labor With Supplies	1	225.00	225.00
Carpet Install	1	1,595.00	1,595.00

NO RETURNS ON SPECIAL ORDERS.
 TERMS 75% DOWN BALANCE DUE AT PICK UP OR INSTALL.

SUBTOTAL 6,440.28
TAX 0.00
TOTAL **\$6,440.28**

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City of Fifty Lakes Purchasing Policy

Section I. Purpose

The purpose of this policy is to establish the procedures for purchases made on behalf of the City of Fifty Lakes. This policy has the following objectives:

1. To ensure that purchases comply with all applicable laws;
2. To ensure that taxpayers receive the best value for their tax dollars when the City purchase goods and services;
3. To provide clear and consistent guidelines for contractors to follow;
4. To provide clear and consistent guidelines for authorized City employees/purchasers to follow;
5. To limit the discretion of City officials and thus limit the possibility of fraud or favoritism.

Section II. Internal Controls

The primary basis for the City's system of internal control is the City's annual budget. The budget as adopted by the City Council, serves as the basis for the City's spending for that year. The City Council must approve any expenditure over budget.

In order to expedite payments to vendors in a timely fashion, law allows the City Council to delegate authority to an appointed official to pay claims prior to their approval. The City Council has delegated this authority to the City Clerk/ Treasurer. Authority has also been granted to make wire/electronic payments instead of paper checks when applicable. All payments will be approved by the city Council at their next regular meeting.

Section III. Purchasing Oversight

The City Clerk/Treasurer is responsible for the overall purchasing process. Department Heads shall be responsible for purchasing items within their respective budgets. All contracts, bonds, and instruments of every kind to which the City is a party shall be signed by the Mayor and/or Acting Mayor and/ or the City Clerk/Treasurer (two signatures required) on behalf of the City and shall be executed in the name of the City. All credit applications must be submitted to and approved by the City Clerk/Treasurer.

Section IV. Purchasing Levels

Department Heads shall have the authority to authorize and/or approve purchases up to \$1,000 based on appropriations contained in the City's budget. Standard Liquor Store inventory purchases shall be excluded from the \$1,000 limit. The Council Liaison and/or Mayor shall have the authority to authorize and/or approve purchases up to \$2,000 on appropriations contained in the City's budget. Purchases that are greater than \$2,000, or items not appropriated through the annual budget, must be approved by the City Council. Emergency repairs for necessary equipment or vital infrastructure may be made up to \$5,000 with the approval of the City Clerk/Treasurer or the Department Head and/or Council Liaison and the Mayor.

Section V. Purchasing Procedures

Purchases may be made by the following methods:

1. Regular purchasing procedures
2. Emergency purchasing
3. Disaster purchasing
4. Use of Credit Cards

Purchases of Less than \$1,000

The purchase may be made in the open market by an authorized purchaser. Authorized purchasers are strongly encouraged to seek quotation from several vendors if the anticipated cost approaches \$1,000.

Purchases from \$1,000 to \$5,000

The purchase should be based on a minimum of two (2) written quotations. Quotations may be obtained by telephone or in written form via facsimile, delivery service or internet. Quotations must have a specific date and time period for which they are valid. All quotations should be kept on file for a minimum of one (1) year.

Purchases from \$5,000 to \$50,000

The proposed purchase must be presented to the Council for approval before the commencement of the purchasing process. The purchase may be made either via sealed bids or by obtaining three (3) or more written quotations, without advertising for bids or otherwise complying with the requirements of competitive bidding laws. Quotations may be obtained by telephone or in written form via facsimile, delivery service or internet. Quotations must have a specific date and time period for which they are valid. All quotations should be kept on file for a minimum of one (1) year. If quotations are obtained by phone, they must be followed up with a signed quotation to be considered a valid quotation. The quotations must be forwarded to the City Council for selection and approval. This approval shall be accomplished by an agenda write-up submitted for consideration at a Council meeting.

Purchases exceeding \$50,000

The proposed purchase must be presented to the Council for approval before the commencement of the purchasing process. Purchases or contracts exceeding \$50,000 require formal bids solicited by public notice in accordance with Minnesota Statute 471.345, Subd3. The purchaser and/or City Clerk/Treasurer shall prepare or cause to be prepared, the specifications, the advertisement to solicit bids. The City Council shall determine the lowest responsible bidder and shall accept such bid. In all cases, the City Council reserves the right to accept or reject and or all of the bids, and waive informalities therein.

The City has reasonable discretion in determining the lowest responsible bidder. Not only must a successful bidder submit the lowest bid price and substantially meet the terms and conditions of the specifications, the low bidder must be considered "Responsible" and have the capacity to perform the proposed contract. "Responsibility" includes such considerations as the bidders' financial responsibility, integrity, ability, skill, and likelihood of providing faithful and satisfactory performance. There is more

latitude in purchasing items for equipment not capable of exact specifications. In making such a purchase, the City Council may exercise reasonable discretion in determining the lowest responsible bidder. The City Council may consider, in addition to the bid price, the quality, suitability, and adaptability of the article for its intended use.

Exclusions from competitive bidding requirements

It is not legally necessary to advertise for bids for:

1. Professional services such as those provided by doctors, engineers, lawyers, architects, accountants, and other services requiring technical, scientific, or professional training. The City Council will decide if quotations or bids are appropriate even though not legally required;
2. The purchase or lease of real estate;
3. The purchase of non-competitive products patented or obtainable from only one source demonstration of this circumstance must meet statutory requirements for a "single source vendor" purchase.

Emergency Purchasing

When an emergency occurs that may jeopardize public safety or the health and welfare of employees or citizens, the City Clerk or appropriate department head may authorize a necessary emergency purchase. Department head emergency purchases and the reason for the purchase shall be reported in writing including support documentation to the City Clerk within 24 hours of the situation and reported to the City Council as soon as possible. At least two (2) competitive quotations should be utilized whenever possible as part of the process.

If there is any question about whether an emergency exists per the definitions of the Minnesota Emergency Management Act, the City Council, City Clerk or his/her designee shall consult with the City Attorney whenever practicable.

Disaster Purchasing

The Mayor may declare a local disaster or emergency. The declaration shall not be continued for a period in excess of three (3) days except by, or with the consent of, the City Council. A disaster may result from fire, flood, tornado, blizzard, destructive winds, or other natural causes, or from sabotage, hostile action, or from hazardous material mishaps or catastrophic measures, or emergencies that are technological in nature.

During a declared emergency, the City may enter in contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property, and providing assistance to victims of such disasters. The City may exercise such power as deemed necessary without complying with purchasing procedures prescribed by law pertaining to the performance of public work, entering into rental equipment agreements, purchase of supplies and materials, limitations upon tax levies, and the appropriation and expenditures of public funds, including but not limited to, publication of

resolutions, publications of call for bids, provisions or personnel laws and rules, provisions related to low bids, and requirement for budgets.

Use of Credit Card

As per MN Statute 471.382, the City Council may authorize the use of a credit card by any City officer or employee otherwise authorized to make a purchase on behalf of the City. In accordance with this statute, if a City officer or employee makes or directs a purchase by credit card that is not approved by the City Council, the officer or employee is personally liable for the amount of the purchase. All purchases by credit card must otherwise comply with all statutes, rules and policies applicable to City purchases. The City Council shall approve the establishment of all credit card accounts. The City Clerk/Treasurer shall keep a record of all persons issued a credit card or having authorization to use a City credit card. Authorized persons will receive, sign and file an acknowledgement form regarding credit card use.

Purchases must comply with the following requirements:

1. Claims presented to the City for payment must be in writing and itemized. Billings from credit card companies do not contain the detail necessary to satisfy these requirements; therefore, the City must retain original invoices and receipts for all items charged on a City credit card.
2. The City will not use credit cards for carrying debt. The City will pay all credit card balances each month. The City will not be responsible for interest charges accrued due to delayed submission of receipts and payment requests. Such payment delays caused by the employee or officer failing to submit the necessary receipts to support the credit card statement in a timely manner shall be the responsibility of the employee or officer. The City will use all methods available to effect collection of these interest and carrying charges.
3. Individuals failing to comply with this policy shall have credit card privileges revoked and will be responsible for interest and late charges that result from their failure to comply with this policy.

Section VI. Effective Date

This policy becomes effective June 12, 2012, date of adoption by the Fifty Lakes City Council. Motion made by Mr. Buchite and seconded by Mr. Hersey to adopt the Purchasing Policy.

Steve Dahlke, Mayor

Attest:

Karen L. Stern, Clerk-Treasurer