MINUTES OF THE REGULAR MONTHLY MEETING

OF THE FIFTY LAKES CITY COUNCIL

February 11th, 2025

The Regular Monthly Meeting of the Fifty Lakes City Council was held on Tuesday, February 11, 2025, at City Hall at 6:00 pm. The following officers were present: Gary Staples, Mayor; Juan Cabrera, Mark Bradley, Randy Ziegler (sworn in 6:15 pm), (Toni Buchite observing via interactive technology), Council Members; Ann Raph, City Clerk; Jessica Istvanovich, Deputy Clerk; Emily Brodhead, Municipal Liquor Manager; Jesse Anderson, Fire Chief.

The Pledge of Allegiance was recited.

Mayor Staples requested 4 additions and 3 deletions to the February Agenda.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO ADD ATTENDING THE MCFOA CONFERENCE, FIREWORKS FOR FIFTY LAKES DAY, ZOOM MEETINGS AND ATTENDING THE LEAGUE OF MINNESOTA CITIES SAFETY CLASS UNDER PURCHASING AND PERSONNEL: REMOVAL OF LARGE COOLER REPAIR QUOTES UNDER LIQUOR STORE, REMOVAL OF NEW CITY SIGN AND REMOVAL OF CITY ATTORNEY REVIEWING EMPLOYEE HANDBOOK UNDER PURCHASING AND PERSONNEL**. When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing; Mr. Zeigler, pre-appointment)

Open Forum:

Consent Agenda: Mayor Staples requested consideration of the consent agenda as amended. Council reviewed: Council Meeting Minutes for Regular Meeting January 14th; Special Meeting January 6th; Treasurer’s Report: Payment of bills in the amount of $153,172.83 including Check No# 51607 to #51712; Fire and Rescue Minutes.

**MOTION MADE BY MR. CABRERA AND SECONDED BY MR. BRADLEY TO ACCEPT THE CONSENT AGENDA AS AMENDED.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing; Mr. Zeigler, pre-appointment)

New Business/Critical Issues:

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MAYOR STAPLES TO ACCEPT RESOLUTION 2025-05 ACCEPTING RESIGNATION OF JILL RADMAN AND DECLARING A VACANCY.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing; Mr. Zeigler, pre appointment)

The Council received 5 applications to fill in the vacant council seat. The applicants attending the meeting were asked to give a brief introduction. Discussion followed.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPOINT RANDY ZEIGLER TO FILL THE VACANT COUNCIL MEMBER SEAT TERM ENDING DECEMBER 31, 2026.** When polled: Mr. Bradley, aye; Mr. Cabrera, nay; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing; Mr. Zeigler, pre appointment).

Planning and Zoning:

Parks: Ms. Raph informed council that a portion of the splash pad equipment has been delivered. Ms. Istvanovich updated the council on obtaining bids for the splash pad well and the relocation of the drain field. The council reviewed 2 bids for fencing on the second pickleball court.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MAYOR STAPLES TO ACCEPT THE BID FROM OBERG FENCING COMPANY AT A TOTAL COST OF $6,878.00.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO ACCEPT THE BID FROM ANDERSON BROTHERS CONSTRUCTION COMPANY TO CONSTRUCT THE SECOND PICKLEBALL COURT AT A TOTAL COST OF $19,831.09.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

Fire & Rescue:

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPOINT MR. ZEIGLER AS FIRE AND RESCUE LIASION.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPROVE THE PURCHASE OF TWENTY (20) FIRECRAFT FLAME GLOVES FROM GREAT PLAINS FIRE AT A TOTAL COST OF $2,500.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

Road Construction and Maintenance: The council discussed adding a phone line to the maintenance department office due to low reception and dropped calls. No action was taken.

Liquor Store: Liquor profit and loss report was reviewed with a gross profit of 51.1% in the month of January. The bar’s net profit for the year is -21.4%. Ms. Brodhead discussed with the council improvements to the menu by purchasing an Instant Burger.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO PURCHASE AN INSTANT BURGER PRESS FOR THE BAR AT A COST OF $4,500.00 TO INCLUDE THE COST OF ANY ELECTRICAL WORK NEEDED FOR INSTALLATION.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPROVE THE REVISIONS TO THE POURING POLICY FOR THE BAR AND BOTTLE SHOP STAFF.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

Mayor’s Report: None.

Purchasing/ Personnel:

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MAYOR STAPLES TO RELEASE JUAN CABRERA AS A PART-TIME CLEANER.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing).

The council discussed merit raises for employees.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPROVE A MERIT RAISE OF 2.58% TO THE FOLLOWING EMPLOYEES: KIM TUCKEK, LISA KERKOW, ANN RAPH, JESSICA ISTVANOVICH AND GREG VUKELICH**. When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing).

**MOTION MADE BY MR. ZEIGLER AND SECONDED MR. CABRERA TO APPROVE ALL CITY STAFF TO ATTEND 2025 LEAGUE OF MINNESOTA CITIES SAFETY AND LOSS CONTROL WORKSHOPS**. When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPROVE ANN RAPH OR JESSICA ISTVANOVICH TO ATTEND THE MCFOA ANNUAL CONFERENCE IN BROOKLYN CENTER ON MARCH 18TH THROUGH 21ST TO INCLUDE MILAGE AND LODGING.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO INCREASE THE FIFTY LAKES DAY FIREWORKS TO $12,600 INCLUDING INSURANCE TO BE SPLIT BETWEEN THE CITY, BAR AND FIRE AND RESCUE DEPARTMENT.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

The council discussed when to host an employee holiday party.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO CLOSE THE BAR FOR A PRIVATE EMPLOYEE HOLIDAY PARTY ON SUNDAY, MARCH 9TH AT 2 PM SPENDING $250 ON CATERING (EXCLUDING ALCOHOL) PER CITY POLICY.** When polled: Mr. Bradley, aye; Mr. Cabrera, aye; Mr. Zeigler, aye; Mayor Staples, aye. Motion carried. (Ms. Buchite, observing)

City offices will be closed Monday, February 17h for Presidents’ Day.

Adjourn: MOTION MADE BY MR. BRADLEY AND MR. CABRERA TO ADJOURN. Meeting adjourned at 7:30pm.

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 Jessica Istvanovich, Deputy Clerk