

## CITY OF FIFTY LAKES

### CITY COUNCIL MEETING AGENDA

Tuesday, July 8<sup>th</sup> 2025 6:00 pm

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❖ **Call to Order / Roll Call**

*“The meeting is being recorded, and audio will be posted on the city website. Anyone wishing to speak please raise your hand until recognized by the mayor then state your name and residence.”*

❖ **Pledge of Allegiance**

❖ **Approval of Agenda:** (Additions/deletions require Council Action-Motion)

❖ **Open Forum**

❖ **Consent Agenda:** (One motion to approve all items in consent agenda)

- ❖ Minutes from June 10<sup>th</sup>, 2025
- ❖ Treasurer’s Report and Payment of bills check #52089 to #52208 for \$275,614.25
- ❖ Fire and Rescue Minutes (May and June)
- ❖ Resolution 2025-06 Donation from Fire Relief Association

❖ **New Business/ Critical Issues:**

- Fifty Lakes Day Committee Report
- Renewal of CD #1601 \$49,900.30 at First National Bank (Council Action-Motion)
- Renewal of CD #9405 for \$50,000 at First National Bank (Council Action-Motion)

❖ **Committee Reports:**

❖ Road Construction and Maintenance- Mark Bradley

- CDL License update
- Northgate Lane resurfacing

❖ Liquor Store – Gary Staples

- Staff report/review P & L
- Discuss discontinuation of lottery services (Council Action-Motion)
- Approve the resignation of Jake Elsberry and Traci Groninga, part time bartenders (Council Action-Motion)
- Approve hiring Cindy Anderson and Wayne Kile, part time cooks at \$17.00 per hour (Council Action-Motion)
- Correspondence from Robin Deneault

❖ Planning and Zoning – Gary Staples/Juan Cabrera

- Staff Report

❖ Parks – Toni Buchite

- Updates on park progress
  - Bid for water filtration for the splashpad
- ❖ Fire & Rescue – Randy Zeigler
- ❖ Purchasing/Personnel – Gary Staples
    - Begin budgeting process for 2026
    - Review Letter of Agreement for purchasing additional property (**Council Action-Motion**)
    - Approve League of Mn Cities Casualty Insurance (**Council Action-Motion**)
    - Initiative Foundation funding request (**Council Action-Motion**)
    - Support the Byway funding request (**Council Action-Motion**)
    - Approve Laurel Prem of Premium Grant Services increase in service wage (**Council Action-Motion**)
  - ❖ **Unfinished Business:**
    - Splashpad/Pickle Ball Grand Opening
    - MPCA Grant Agreement (**Council Action-Motion**)
  - ❖ **Open Forum**
  - ❖ **Adjourn**

MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE FIFTY LAKES CITY COUNCIL  
June 10<sup>th</sup>, 2025

The Regular Monthly Meeting of the Fifty Lakes City Council was held on Tuesday, June 10, 2025, at City Hall at 6:00 pm. The following officers were present: Gary Staples, Mayor; Juan Cabrera, Mark Bradley, Randy Zeigler, Toni Buchite, Council Members; Ann Raph, City Clerk; Chester Bortmeager, Maintenance Supervisor; Emily Brodhead, Municipal Liquor Manager.

The Pledge of Allegiance recited.

Mayor Staples requested five (5) additions and one (1) deletion to the June Agenda.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO ADD DISCUSSING BAR STAFF WAGES AND APPROVE ILLINOIS CASUALTY COMPANY RENEWAL UNDER LIQUOR STORE, APPROVE PENSION PAYMENT OF \$24,626.00 UNDER FIRE & RESCUE, DISCUSSING CITY STAFF WAGE INCREASE AND APPROVE LEAGUE OF MINNESOTA CITIES WORK COMP PREMIUM UNDER PURCHASING/PERSONNEL AND REMOVING FIRE AND RESCUE MINUTES UNDER CONSENT AGENDA.** When polled: All members voted aye. Motion carried.

Open Forum:

Consent Agenda: Mayor Staples requested consideration of the amended consent agenda. Council reviewed: Council Meeting Minutes from May 13<sup>th</sup>, Treasurer's Report: Payment of bills in the amount of \$146,554.72 including Check No# 52002 to #52088.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. BUCHITE TO ACCEPT THE CONSENT AGENDA AS AMENDED.** When polled: All members voted aye. Motion carried.

New Business/Critical Issues: The council reviewed a land classification request from Crow Wing County.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPROVE THE CLASSIFICATION OF PIN # 22210512 TO "NON-CONSERVATION" AND INTENDED SALE OF TAX FORETTEED LAND BY THE CROW WING COUNTY BOARD OF COMMISSIONERS.** When polled: All members voted aye. Motion carried.

The council reviewed the recommendation from the planning commission to approve Ordinance Amendment 2025-2 for the revision and clarification of off-site sign regulations within all land use districts in the City of Fifty Lakes.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPROVE ORDINANCE AMENDMENT 2025: OA-10-25 TO ALIGN "SECTION 9.02 SIGNS" WITH THE LAND USE MATRIX REGARDING OFF SITE SIGNAGE.** When polled: All members vote aye. Motion carried.

The council discussed having a grand opening for the splashpad and pickleball court when the project is complete. No further action was taken.

Road Construction and Maintenance: The council discussed replacement of the "Welcome" Sign on CSAH 1 and Buchite Road that was damaged by a vehicle veering off the road. Ms. Raph informed the council that the city was awarded a \$2000.00 Boost Fund from Sourcewell to replace the sign. The council was presented with two design options-a design from 2006 and a design from 2020.

**MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. CABRERA TO ACCEPT THE BID FROM K & M SIGNS OF THE "2006" DESIGN USING SOURCEWELL BOOST FUND OF \$2000.00.** When polled: All members vote aye. Motion carried.

Liquor Store: Liquor profit and loss report was reviewed with a gross profit of 48.3% in the month of May. The bar's net profit for the year to date is -3.2%. Ms. Brodhead requested the council increase the bank fund for the summer by \$800.00 for a total of \$2,000.00 due to an increase in business. The council discussed discontinuing having lottery services in the bar due to a lack of sales. The council requested more information. No action was taken.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO INCREASE THE CHANGE BANK FUNDS BY \$800.00 FOR A TOTAL OF \$2,000.00.** When polled: All members voted aye. Motion carried.

Ms. Brodhead requested the council consider wage increases for bar staff. Ms. Brodhead called local bars and municipalities to compare wages.

**MOTION MADE BY MAYOR STAPLES AND SECONDED BY MR. BRADLEY TO INCREASE ALL MINIMUM WAGE BARTENDERS TO \$12.50 PER HOUR.** When polled: All members voted aye. Motion carried. Ms. Brodhead discussed with council the requirements for swiping a credit card for anyone wanting a tab. Ms. Brodhead to call local bars and municipalities to inquire on their process for "walk outs". No action taken.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. BUCHITE TO APPROVE RAISE OF \$1.50 PER HOUR TO KIM TUCKER, LEAD BARTENDER.** When polled: All members voted aye. Motion carried.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. BUCHITE TO APPROVE HIRING DALE MATTHEES, TRACI GRONINGA AND JACOB ELSBERRY AS PART TIME BARTENDERS AT \$12.50 PER HOUR.** When polled: All members voted aye. Motion carried.

**MOTION MADE BY MS. BUCHITE AND SECONDED MR. ZEIGLER TO APPROVE HIRING CARIN ANDERSON AS A COOK AT \$17.00.** When polled: All members voted aye. Motion carried.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO RENEW LIQUOR LIABILITY (DRAM) INSURANCE FROM ILLINOIS CASUALTY AT A COST OF \$2,508.00.** When polled: All members voted aye. Motion carried.

Planning and Zoning: Ms. Soderlund reported to the council via a memo presented by Mayor Staples: The Planning Commissions held a regular meeting on May 27th, 2025, at which two (2) public hearings were held; Variance Application 09-25 (APPROVED) and Ordinance Amendment 10-25 (APPROVAL RECOMMENDED). There have been 18 (eighteen) approved land use permits and 2 (two) pending as of the May PCBOA meeting.

Parks: The council discussed raising the rental price for the park pavilion due to the added attraction of the splashpad, pickleball courts, and playground.

**MOTION MADE BY MR. ZEIGLER AND SECONDED BY MR. CABRERA TO INCREASE THE PARK PAVILION RENTAL FROM \$25.00 FEE TO A \$50.00 FEE.** When polled: All members voted aye. Motion carried.

The council discussed water flowage issues in the splashpad regarding the water pressure. Mayor Staples and Mr. Borntrager in discussion with the splashpad manufacturer.

Fire & Rescue: Mr. Zeigler reported to the council that Jesse Anderson, Fire Chief, is working on grant funding to purchase turnout gear and EMS bags. The council reviewed the pension payment amount.

**MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. CABRERA TO APPROVE ISSUING A PENSION PAYMENT OF \$24,626.00 TO THE FIFTY LAKES FIRE RELIEF ASSOCIATION.** When polled: All members voted aye. Motion carried.

Purchasing/Personnel: The council discussed the city cleanup day for Fifty Lakes and Emily on September 20th  
**MOTION MADE BY MR. BRADLEY AND SECONDED BY MS. BUCHITE TO APPROVE THE CITY OF FIFTY LAKES TO JOIN WITH THE CITY OF EMILY FOR A CLEAN UP DAY ON SEPTEMBER 20<sup>TH</sup>, 2025.**  
When polled: All members voted aye. Motion carried.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPROVE THE LEAGUE OF MINNESOTA CITIES WORKERS COMPENSATION PREMIUM OF \$8,513.00.** When polled: All members voted aye. Motion carried.

**MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. ZEIGLER TO INCREASE DEPUTY CLERK, JESSICA ISTVANOICH, WAGE TO \$23.04 PER HOUR.** When polled: All members voted aye. Motion carried.  
**MOTION MADE BY MS. BUCHITE AND SECONDED BY MR. BRADLEY TO INCREASE CITY CLERK/ TREASURER, ANN RAPH, WAGE TO \$38.20 PER HOUR.** When polled: All members voted aye. Motion carried.

**MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. CABRERA TO APPROVE THE LEAGUE OF MINNESOTA CITIES WORK COMP PREMIUM AT A COST OF \$8,513.00.** When polled: All members voted aye. Motion carried.

Open Forum: Lori Crawford, Gambling Manager for Fifty Lakes Fire Department, discussed with council lowering the rent of the gambling lease agreement from 20% to 15% for a temporary amount of time. Ms. Raph stated a resolution would be needed and suggested the council put this request on the July agenda for further discussion. No action was taken.

Adjourn: **MOTION MADE BY MR. BRADLEY AND SECONDED BY MR. ZEIGLER TO ADJOURN.** The meeting adjourned at 7:56pm.

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Jessica Istvanovich, Deputy Clerk

Fund Name:		All Funds					
Date Range:		06/01/2025 To 06/30/2025					
<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>
06/01/2025	State of Minnesota	9932	Fines	(06/01/2025) - FINES	N	Court Fines	100-35101-
							<div><div></div><div>\$ 33.33</div></div>
06/01/2025	50 Lakes Bar & Bottle Shop	9937	Deposit week of 6/1/25	(06/01/2025) - LIQ	N	Sales	609-37810-
							<div><div></div><div>\$ 15.80</div></div>
							<div><div></div><div>\$ 5.00</div></div>
							<div><div></div><div>\$ 128.93</div></div>
							<div><div></div><div>\$ 31.00</div></div>
							<div><div></div><div>\$ 4.09</div></div>
							<div><div></div><div>\$ 92.21</div></div>
							<div><div></div><div>\$ 326.29</div></div>
							<div><div></div><div>\$ 269.84</div></div>
							<div><div></div><div>\$ 44.59</div></div>
							<div><div></div><div>\$ 25.98</div></div>
							<div><div></div><div>\$ 43.93</div></div>
							<div><div></div><div>\$ 8.50</div></div>
							<div><div></div><div>\$ 345.15</div></div>
							<div><div></div><div>\$ 10.63</div></div>
							<div><div></div><div>\$(15.00)</div></div>
							<div><div></div><div>\$ 20.89</div></div>
							<div><div></div><div>\$ 1,357.83</div></div>
06/02/2025	United States Post Office	9960	VPO Rental	(06/02/2025) - VPO	N	VPO (Village Post Office) Contract	100-36225-
							<div><div></div><div>\$ 41.67</div></div>
							<div><div></div><div>\$ 41.67</div></div>
06/03/2025	Fifty Lakes Fire Relief	9936	April Rent	(06/03/2025) - RENT	N	Pull Tab Rent	609-37922-
							<div><div></div><div>\$ 2,621.35</div></div>
							<div><div></div><div>\$ 2,621.35</div></div>
06/05/2025	Anderson by Renewal	9934	FLD Vendor	(06/05/2025) - FLD	N	Charges for Services	226-34001-
							<div><div></div><div>\$ 30.75</div></div>
							<div><div></div><div>\$ 30.75</div></div>
06/06/2025	Christopher Harvey	9933	FLD Vendor	(06/06/2025) - FLD	N	Charges for Services	226-34001-
							<div><div></div><div>\$ 30.75</div></div>
							<div><div></div><div>\$ 30.75</div></div>

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F.A.P</u>	<u>Total</u>
06/08/2025	50 Lakes Bar & Bottle Shop	9931	Deposit week of 6/8/25	(06/08/2025) - LIQ	N	Sales	609-37810-	\$ 212.53
06/13/2025	Painted Turtle, Courts, Goldenstein	9941	FLD Vendor Booths	(06/13/2025) - FLD	N	Charges for Services	226-34001-	\$ 630.17
								\$ 1,198.30
								\$ 176.47
								\$ 78.98
								\$ 190.98
								\$ 323.00
								\$ 16.99
								\$ 33.93
								\$ 1,128.90
								\$ 4,204.71
								\$ 3,447.70
								\$ 179.77
								\$ 446.68
								\$ 187.83
06/11/2025	Crow Wing County DFL	9935	FLD Vendor	(06/11/2025) - FLD	N	Charges for Services	226-34001-	\$ 4,347.25
								\$ 167.79
								\$ 447.53
								\$(218.59)
								\$ 6.17
								\$ 17,387.09
								\$ 30.75
								\$ 30.75
								\$ 59.20
								\$ 59.20
								\$ 285.00
								\$ 285.00
								\$ 285.00
								\$ 200.00
06/13/2025	Raph, Kirchoff	9942	Tile Project	(06/13/2025) - Tiles	N	Contributions and Donations from Private Sources	204-36230-	\$ 200.00
								\$ 200.00







Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F.A.P</u>	<u>Total</u>
06/16/2025	Tim Delcotto	9939	Permit Fee	(06/16/2025) - Permit	N	Building Permits (Excludes surcharge)	100-32210-	\$ 51.25
								<div><div></div><div>\$ 51.25</div></div>
06/18/2025	Crow Wing County	9947	1st payment on Tax Levy	(06/18/2025) - Levy	N	General Property Taxes (31001 through 31299)	100-31001-	\$ 109,124.91
								\$ 107,135.57
								\$ 22,054.54
								\$ 49,230.18
								<div><div></div><div>\$ 287,545.20</div></div>
06/20/2025	Sourcewell	9948	Reimbursement for consulting fees. K. Stern and Premium Grant Writing	(06/20/2025) -	N	Other County Grants and Aids	100-33620-	\$ 6,165.00
								<div><div></div><div>\$ 6,165.00</div></div>
06/20/2025	Andrew Frischmon	9949	FLD Vendor Fee	(06/20/2025) -	N	Charges for Services	226-34001-	\$ 30.75
								<div><div></div><div>\$ 30.75</div></div>
06/20/2025	Cardtronics	9962	CC fees	(06/25/2025) - CC	N	Credit Card Fee	609-37919-	\$ 464.12
								<div><div></div><div>\$ 464.12</div></div>
06/22/2025	50 Lakes Bar & Bottle Shop	9950	Deposit week of 6/22/25	(06/22/2025) - LIQ	N	Sales	609-37810-	\$ 346.39
								\$ 826.74
								\$ 2,147.20
								\$ 70.00
								\$ 296.71
								\$ 414.99
								\$ 86.95
								\$ 71.00
								\$ 2,170.09
								\$ 8,285.32
								\$ 9,453.47
								\$ 384.50
								\$ 299.87
								\$ 618.97
								\$ 268.42

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F.A.P</u>	<u>Total</u>
						Clothing	609-37917-	\$ 2,180.00
						Food	609-37918-	\$ 4,270.25
						Credit Card Fee	609-37919-	\$ 171.69
						Cash Discounts - On-Sale	609-37930-	\$(312.10)
						Cash Shortage On Sale	609-37941-	\$(40.97)
								<b>\$ 32,009.49</b>
06/23/2025	Cash	9951	FLD donations to park via Jail and park Booth	(06/23/2025) -	N	Contributions and Donations from Private Sources	204-36230-	\$ 306.00
								<b>\$ 306.00</b>
06/23/2025	CASH	9952	Dart game booth proceeds	(06/23/2025) -	N	Contributions and Donations from Private Sources	226-36230-	\$ 410.00
								<b>\$ 410.00</b>
06/27/2025	Pete Sandall	9953	Permit Fee	(06/27/2025) - Permit	N	Building Permits (Excludes surcharge)	100-32210-	\$ 205.00
								<b>\$ 205.00</b>
06/27/2025	Fifty Lakes Fire Relief	9954	May Rent	(06/27/2025) - Rent	N	Pull Tab Rent	609-37922-	\$ 4,421.38
								<b>\$ 4,421.38</b>
06/27/2025	Fifty Lakes Fire Relief	9955	Donation for bounce houses	(06/27/2025) - Donaton	N	Contributions and Donations from Private Sources	609-36230-	\$ 2,500.00
								<b>\$ 2,500.00</b>
06/27/2025	Rabusch, McKeehen, Decker,	9956	Permit Fees	(06/27/2025) - Permits	N	Building Permits (Excludes surcharge)	100-32210-	\$ 750.00
								<b>\$ 750.00</b>
06/27/2025	McKeon, McCarthy	9957	Tile project donations	(06/27/2025) - Park	N	Contributions and Donations from Private Sources	204-36230-	\$ 200.00
								<b>\$ 200.00</b>
06/27/2025	Lakes Day Marine, OTHG, Steele	9958	FLD vendor booths	(06/27/2025) - FLD	N	Charges for Services	226-34001-	\$ 610.00
								<b>\$ 610.00</b>

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
06/27/2025	Sturgis, Niehart	9959	Stamps	(06/27/2025) - Stamps	N	Stamps	100-34003-	\$ 30.00
								<hr/>
								<hr/>

06/29/2025	50 Lakes Bar & Bottle Shop	9963	Deposit week of 6/29/25	(06/29/2025) - LIQ	N	Sales	609-37810-	\$ 285.76
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06/30/2025	50 Lakes Bar & Bottle Shop	9964	(06/30/2025) - LIQ	N	Liquor	609-37811-	\$ 863.92				
					Beer	609-37812-	\$ 1,645.97				
					Soft Drinks	609-37814-	\$ 66.00				
					Other Merchandise	609-37815-	\$ 147.01				
					Cigarettes and Tobacco	609-37816-	\$ 202.39				
					THC Drinks	609-37817-	\$ 84.95				
					Credit Card Fee	609-37819-	\$ 58.22				
					Sales	609-37910-	\$ 1,197.46				
					Liquor	609-37911-	\$ 4,437.82				
					Beer	609-37912-	\$ 3,948.45				
					Wine	609-37913-	\$ 308.09				
					Wine	609-37913-	\$ 198.83				
					Soft Drinks	609-37914-	\$ 375.31				
					Other Merchandise	609-37915-	\$ 106.43				
					Clothing	609-37917-	\$ 998.48				
					Food	609-37918-	\$ 4,224.55				
					Credit Card Fee	609-37919-	\$ 204.59				
					Cash Discounts - On-Sale	609-37930-	\$ (302.06)				
					Cash Shortage On Sale	609-37941-	\$ (47.83)				
					<hr/>						
					<b>\$ 19,004.34</b>						

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
06/30/2025	Pine River State Bank	9965	Interest Earned	(06/30/2025) - INT	N	Interest Earning	100-36210-	\$ 64.62
06/30/2025	ATM Network	AM63025	ATM transactions	(06/30/2025) - ATM	N	ATM Transactions	610-36221-	\$ 44,900.00
06/30/2025	Mn State Lottery	Lotto63025	Lottery Transactions	(06/30/2025) - Lotto	N	Lottery Transactions	617-36222-	\$ 303.00
Total for Selected Receipts								
								\$ 303.00
								\$ 44,900.00
								\$ 44,745.32

Fund Name:		All Funds					
Date Range:		06/01/2025 To 06/30/2025					
<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/02/2025	Cash	2697	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 4,000.00
		<b>Total For Check</b>					<b>\$ 4,000.00</b>
06/02/2025	Cash	2698	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 4,000.00
		<b>Total For Check</b>					<b>\$ 4,000.00</b>
06/02/2025	Cash	2699	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 4,000.00
		<b>Total For Check</b>					<b>\$ 4,000.00</b>
06/10/2025	Aquarius Water Conditioning, Inc	52089	Rental	N	General Government	100-41001-415-	\$ 12.40
		52089			Liquor Store - Merchandise Purchases	609-49750-415-	\$ 23.04
					- Off-Sale		
		<b>Total For Check</b>					<b>\$ 35.44</b>
06/10/2025	Ann Raph	52090	Cell phone stipend, mileage	N	General Government	100-41001-323-	\$ 35.00
		52090				100-41001-331-	\$ 61.60
		<b>Total For Check</b>					<b>\$ 96.60</b>
06/10/2025	Central McGowan,Inc - 139156	52091	Carbon Dioxide Rental and fill	N	Liquor Store - Merchandise Purchases	609-49750-415-	\$ 56.91
					- Off-Sale		
		<b>Total For Check</b>					<b>\$ 56.91</b>
06/10/2025	Emily Ace Hardware	52092	Work light, paint materials, grass seed, lights, plants, key	N	General Government Buildings and Plant	201-41940-223-	\$ 103.11
		52092			General Government	204-41001-223-	\$ 27.89
		52092			Liquor Store - Merchandise Purchases	609-49750-211-	\$ 119.18
					- Off-Sale		
		<b>Total For Check</b>					<b>\$ 250.18</b>
06/10/2025	Emily Brodhead	52093	Cell phone stipend, mileage	N	Liquor Store - Merchandise Purchases	609-49750-323-	\$ 35.00
		52093			- Off-Sale		
						609-49750-331-	\$ 61.60
		<b>Total For Check</b>					<b>\$ 96.60</b>
06/10/2025	Hubbard Radio Brainerd	52094	Ads May	N	Liquor Store - Merchandise Purchases	609-49750-342-	\$ 216.00
					- Off-Sale		
		<b>Total For Check</b>					<b>\$ 216.00</b>

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/10/2025	Heartland Tire	52095	***VOID\$143.77**Mower tire repair	Y	Highways and Streets	201-43101-222-	\$ -
	<b>Total For Check</b>	<b>52095</b>					<b>\$ -</b>
06/10/2025	Illinois Casualty Co	52096	Dram Insurance 2025 to 2026	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-364-	\$ 2,508.00
	<b>Total For Check</b>	<b>52096</b>					<b>\$ 2,508.00</b>
06/10/2025	Jessica Istvanovich	52097	Cell Phone Stipend, mileage	N	General Government	100-41001-323- 100-41001-331-	\$ 35.00 \$ 35.00
	<b>Total For Check</b>	<b>52097</b>					<b>\$ 70.00</b>
06/10/2025	Lake Country Foods	52098	Bar Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-255-	\$ 26.30
	<b>Total For Check</b>	<b>52098</b>					<b>\$ 26.30</b>
06/10/2025	McCoy Construction & Forestry	52099	2011 John Deer Repairs hydraulic valve	N	Highways and Streets	201-43101-540-	\$ 1,235.00
	<b>Total For Check</b>	<b>52099</b>					<b>\$ 1,235.00</b>
06/10/2025	Reeds Country Market	52100	Bar Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$ 196.82
	<b>Total For Check</b>	<b>52100</b>					<b>\$ 196.82</b>
06/10/2025	R & J Broadcasting Inc	52101	Live Feed	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-342-	\$ 350.00
	<b>Total For Check</b>	<b>52101</b>					<b>\$ 350.00</b>
06/10/2025	Rise and Shine Cleaners	52102	May Bar Cleaning Services	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-211-	\$ 1,503.25
	<b>Total For Check</b>	<b>52102</b>					<b>\$ 1,503.25</b>
06/10/2025	Vestis	52103	laundry	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-386-	\$ 331.07
	<b>Total For Check</b>	<b>52103</b>					<b>\$ 331.07</b>
06/10/2025	Chester Borntreger	52104	Cell Phone	N	Highways and Streets	201-43101-323-	\$ 35.00
	<b>Total For Check</b>	<b>52104</b>					<b>\$ 35.00</b>
06/10/2025	Greg Vukelich	52105	Cell Phone Stipend	N	Highways and Streets	201-43101-323-	\$ 35.00
	<b>Total For Check</b>	<b>52105</b>					<b>\$ 35.00</b>





Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/16/2025	Payroll Period Ending 06/15/2025	52116	Payroll Paid 6/16/25	N	Administration	100-41401-101-	\$ 818.67
		52116				609-41401-101-	\$ 204.67
	<b>Total For Check</b>	<b>52116</b>					<b>\$ 1,023.34</b>
06/16/2025	Payroll Period Ending 06/15/2025	52117	Payroll Paid 6/16/25	N	General Government	220-41001-103-	\$ 953.72
	<b>Total For Check</b>	<b>52117</b>					<b>\$ 953.72</b>
06/16/2025	Payroll Period Ending 06/15/2025	52118	Payroll Paid 6/16/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 385.22
			- Off-Sale				
	<b>Total For Check</b>	<b>52118</b>					<b>\$ 385.22</b>
06/16/2025	Payroll Period Ending 06/15/2025	52119	Payroll Paid 6/16/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 278.22
			- Off-Sale				
	<b>Total For Check</b>	<b>52119</b>					<b>\$ 278.22</b>
06/16/2025	Payroll Period Ending 06/15/2025	52120	Payroll Paid 6/16/25	N	General Government	220-41001-103-	\$ 1,203.34
	<b>Total For Check</b>	<b>52120</b>					<b>\$ 1,203.34</b>
06/16/2025	Payroll Period Ending 06/15/2025	52121	Payroll Paid 6/16/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 594.22
			- Off-Sale				
	<b>Total For Check</b>	<b>52121</b>					<b>\$ 594.22</b>
06/16/2025	Payroll Period Ending 06/15/2025	52122	Payroll Paid 6/16/25	N	Administration	100-41401-101-	\$ 1,428.41
		52122				609-41401-101-	\$ 357.10
	<b>Total For Check</b>	<b>52122</b>					<b>\$ 1,785.51</b>
06/16/2025	Payroll Period Ending 06/15/2025	52123	Payroll Paid 6/16/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 686.90
			- Off-Sale				
	<b>Total For Check</b>	<b>52123</b>					<b>\$ 686.90</b>
06/16/2025	Payroll Period Ending 06/15/2025	52124	Payroll Paid 6/16/25	N	Fire Administration	225-42210-103-	\$ 184.70
	<b>Total For Check</b>	<b>52124</b>					<b>\$ 184.70</b>
06/16/2025	Payroll Period Ending 06/15/2025	52125	Payroll Paid 6/16/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 920.54
			- Off-Sale				
	<b>Total For Check</b>	<b>52125</b>					<b>\$ 920.54</b>
06/16/2025	Payroll Period Ending 06/15/2025	52126	Payroll Paid 6/16/25	N	General Government Buildings and Plant	100-41940-101-	\$ 178.99
		52126			Highways and Streets	201-43101-101-	\$ 715.95
	<b>Total For Check</b>	<b>52126</b>					<b>\$ 894.94</b>

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

Date	Vendor	Check #	Description	Void	Account Name	F.A.O.P	Total
06/16/2025	Payroll Period Ending 06/15/2025	52127	Payroll Paid 6/16/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 445.79
Total For Check							\$ 445.79
06/16/2025	Payroll Period Ending 06/15/2025	52128	Payroll Paid 6/16/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 626.46
Total For Check							\$ 626.46
06/17/2025	Merchant Services	CC53125	CC Fees May 2025	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-307-	\$ 1,667.82
Total For Check							\$ 1,667.82
06/17/2025	United States Treasury	FED61725	Payroll paid 6-17-25	N	Administration	100-41401-101-	\$ 348.83
		FED61725				100-41401-122-	\$ 178.75
		FED61725			Acct Payroll Adjustment	100-41401-126-	\$ 41.80
		FED61725				100-41501-101-	\$(0.04)
		FED61725				100-41501-122-	\$(0.01)
		FED61725			General Government Buildings and Plant	100-41501-126-	\$(0.02)
		FED61725				100-41940-101-	\$ 75.34
		FED61725				100-41940-122-	\$ 39.73
		FED61725			Highways and Streets	100-41940-126-	\$ 9.30
		FED61725				201-43101-101-	\$ 354.18
		FED61725				201-43101-122-	\$ 180.45
		FED61725				201-43101-126-	\$ 42.20
		FED61725			General Government	220-41001-101-	\$ 306.46
		FED61725				220-41001-122-	\$ 159.71
		FED61725				220-41001-126-	\$ 37.35
		FED61725			General Government Buildings and Plant	225-41940-101-	\$ 17.64
		FED61725				225-41940-122-	\$ 7.19
		FED61725				225-41940-126-	\$ 1.68
		FED61725			Fire Administration	225-42210-101-	\$ 49.73
		FED61725				225-42210-122-	\$ 40.30
		FED61725				225-42210-126-	\$ 9.43
		FED61725			Administration	609-41401-101-	\$ 87.22
		FED61725				609-41401-122-	\$ 44.69
		FED61725				609-41401-126-	\$ 10.46
		FED61725			General Government Buildings and Plant	609-41940-101-	\$ 17.64
		FED61725				609-41940-122-	\$ 7.19
		FED61725				609-41940-126-	\$ 1.68

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

Date Vendor

Check #

Description

Void

Account Name

F.A.O.P

Total

FED61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-101-

\$ 860.72

FED61725

609-49750-122-

\$ 466.39

\$ 109.08

Total For Check

FED61725

\$ 3,505.07

06/17/2025

PERA

Payroll Pd 6/17/25

N

Administration

100-41401-101-

\$ 194.39

PERA61725

Acct Payroll Adjustment

100-41401-121-

\$ 224.30

PERA61725

General Government Buildings and  
Plant

100-41501-121-

\$ (0.03)

PERA61725

General Government Buildings and  
Plant

100-41940-101-

\$ 36.50

PERA61725

Highways and Streets

100-41940-121-

\$ 42.12

PERA61725

Highways and Streets

201-43101-101-

\$ 168.61

PERA61725

General Government Buildings and  
Plant

201-43101-121-

\$ 194.55

PERA61725

General Government Buildings and  
Plant

225-41940-101-

\$ 7.54

PERA61725

Administration

225-41940-121-

\$ 8.70

PERA61725

General Government Buildings and  
Plant

609-41401-101-

\$ 48.59

PERA61725

General Government Buildings and  
Plant

609-41401-121-

\$ 56.06

PERA61725

General Government Buildings and  
Plant

609-41940-101-

\$ 7.54

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-41940-121-

\$ 8.70

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-101-

\$ 373.65

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 431.14

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

PERA61725

Liquor Store - Merchandise Purchases  
- Off-Sale

609-49750-121-

\$ 1,802.36

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

Date	Vendor	Check #	Description	Void	Account Name	F.A.O.P	Total		
06/18/2025	Crow Wing Power	52131	Electricity -	N	Liquor Store - Merchandise Purchases	609-49750-342-	\$ 225.00		
		- Off-Sale							
		Total For Check					\$ 483.00		
		52132			General Government	100-41001-381-	\$ 187.99		
		52132			Highways and Streets	201-43101-381-	\$ 65.13		
06/18/2025	Crosslake Sheet Metal	52132			Fire Administration	225-42210-381-	\$ 65.13		
		52132			Liquor Store - Merchandise Purchases	609-49750-381-	\$ 1,418.32		
		Total For Check			- Off-Sale				
		52132					\$ 1,736.57		
		52133			General Government	100-41001-520-	\$ 8,568.00		
06/18/2025	Corbin Excavating Inc.	Total For Check		N	Highways and Streets	201-43101-406-			
		52134					\$ 43,741.10		
		Total For Check					\$ 43,741.10		
		52135	Dust Control Application						
		52135	E911 Addresses Dollimer and Maschke		N	General Government	100-41001-303-	\$ 200.00	
06/18/2025	Mike Derus	Total For Check		N	General Government	226-41001-343-			
		52136					\$ 150.00		
		52136	Liquor Store - Merchandise Purchases				609-49750-343-	\$ 150.00	
		Total For Check			- Off-Sale				
		Total For Check					\$ 300.00		
06/18/2025	MN PEIP	52137	Health & Dental Insurance July	N	Administration	100-41401-101-	\$ 55.65		
		52137				100-41401-101-	\$ 212.38		
		52137				100-41401-131-	\$ 849.54		
		52137				100-41401-132-	\$ 55.65		
		52137				Highways and Streets	201-43101-101-	\$ 318.58	
		52137				201-43101-131-	\$ 743.34		
		52137				Liquor Store - Merchandise Purchases	609-49750-101-	\$ 318.58	
		52137			Liquor Store - Merchandise Purchases	609-49750-101-	\$ 23.57		
		52137				609-49750-131-	\$ 743.34		
		52137				609-49750-132-	\$ 23.57		
06/18/2025	Minnesota Child SupportPayment Cent	Total For Check		N	Liquor Store - Merchandise Purchases	609-49750-101-			
		52138					\$ 170.40		
		Total For Check					\$ 3,344.20		

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<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
Total For Check							\$ 170.40
06/18/2025	Northern Lakes Electric	52139	Park pavilion water heater move, fan installation	N	General Government	204-41001-401-	\$ 856.50
Total For Check							\$ 856.50
06/18/2025	SESAC	52140	Music Performance License	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-433-	\$ 700.00
Total For Check							\$ 700.00
06/18/2025	Bridget Decko	52141	Live Music 6-21-25	N	General Government	226-41001-343-	\$ 350.00
		52141			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$ 350.00
Total For Check							\$ 700.00
06/18/2025	Wannebo Excavating	52142	Park SSTS relocation	N	General Government	204-41001-520-	\$ 3,160.00
Total For Check							\$ 3,160.00
06/18/2025	Petty Cash	52143*	Cash to create extra change for bartenders to be kept in safe	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-720-	\$ 800.00
Total For Check							\$ 800.00
06/20/2025	Cash	2701	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 5,000.00
Total For Check							\$ 5,000.00
06/20/2025	Payroll Period Ending 06/20/2025	52144	Council Pay 2nd quarter	N	Council/Town Board	100-41110-101-	\$ 834.32
Total For Check							\$ 834.32
06/20/2025	Payroll Period Ending 06/20/2025	52145	Council Pay 2nd quarter	N	Council/Town Board	100-41110-101-	\$ 1,034.32
Total For Check							\$ 1,034.32
06/20/2025	Payroll Period Ending 06/20/2025	52146	Council Pay 2nd quarter	N	Council/Town Board	100-41110-101-	\$ 1,034.32
Total For Check							\$ 1,034.32
06/20/2025	Payroll Period Ending 06/20/2025	52147	Council Pay 2nd quarter	N	Council/Town Board	100-41110-101-	\$ 1,172.84
Total For Check							\$ 1,172.84
06/20/2025	Payroll Period Ending 06/20/2025	52148	Council Pay 2nd quarter	N	Council/Town Board	100-41110-101-	\$ 1,034.32
Total For Check							\$ 1,034.32
06/20/2025	Versatile Golf Carts	52150	50 Lakes Day Golf Carts - 2 carts	N	General Government	226-41001-210-	\$ 300.00
		52150			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-210-	\$ 300.00

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/20/2025	United States Treasury	FED6202025 FED6202025 FED6202025 <b>Total For Check</b>	Council Pay 6/20/25	N	Council/Town Board	100-41110-101- 100-41110-122- 100-41110-126- <b>\$ 979.76</b>	\$ 539.88 \$ 356.50 \$ 83.38 <b>\$ 979.76</b>
06/21/2025	North Star Fireworks	52151	Balance due for show on June 21, 2025	N	General Government	100-41001-343-	\$ 4,455.00
		52151			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$ 4,455.00
	<b>Total For Check</b>	<b>52151</b>					<b>\$ 8,910.00</b>
06/21/2025	Cassandra Sullivan	52152	Nifty	N	General Government	226-41001-343-	\$ 150.00
	<b>Total For Check</b>	<b>52152</b>					<b>\$ 150.00</b>
06/23/2025	Cash	2702	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 4,000.00
	<b>Total For Check</b>	<b>2702</b>					<b>\$ 4,000.00</b>
06/23/2025	Cash	2703	ATM Refill	N	ATM Transactions	610-41502-210-	\$ 6,000.00
	<b>Total For Check</b>	<b>2703</b>					<b>\$ 6,000.00</b>
06/25/2025	Capital One Bank USA	52153	flowers, clothing, bar supplies, Zoom, stamps, tire, glasses	N	General Government	100-41001-201-	\$ 33.01
		52153				100-41001-223-	\$ 44.01
		52153				100-41001-433-	\$ 17.17
		52153			Administration	100-41401-322-	\$ 352.95
		52153			Highways and Streets	201-43101-222-	\$ 148.08
		52153			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-211-	\$ 243.88
		52153				609-49750-258-	\$ 800.00
	<b>Total For Check</b>	<b>52153</b>					<b>\$ 1,639.10</b>
06/25/2025	Emily Meats	52154	Burger monthly statement	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$ 488.60
	<b>Total For Check</b>	<b>52154</b>					<b>\$ 488.60</b>
06/25/2025	Emily Sand & Gravel	52155	Sand and loading fee	N	General Government	204-41001-224-	\$ 308.00
	<b>Total For Check</b>	<b>52155</b>					<b>\$ 308.00</b>
06/25/2025	Laverle Courts	52156	Vendor Fee Reimbursement	N	General Government	226-41001-433-	\$ 30.00
	<b>Total For Check</b>	<b>52156</b>					<b>\$ 30.00</b>

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/25/2025	MAOSC	52157	Membership Dues 2025-2026	N	General Government	100-41001-433-	\$ 348.50
	<b>Total For Check</b>	<b>52157</b>					<b>\$ 348.50</b>
06/25/2025	North Country Plumbing & Heating	52158	Park pavilion to redo water heater, plumbing and hookup drinking fountain	N	General Government	204-41001-520-	\$ 3,170.00
	<b>Total For Check</b>	<b>52158</b>					<b>\$ 3,170.00</b>
06/25/2025	Ronda Veit	52159	Fifty Laks Day Supplies-Dart Game	N	General Government	226-41001-210-	\$ 691.71
	<b>Total For Check</b>	<b>52159</b>					<b>\$ 691.71</b>
06/25/2025	Signature Concepts	52160	Clothing	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-258-	\$ 2,980.00
	<b>Total For Check</b>	<b>52160</b>				609-49750-333-	\$ 63.33
							<b>\$ 3,043.33</b>
06/25/2025	Tap Beer Solutions	52161	Clean Beer Lines: June 20	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-221-	\$ 88.00
	<b>Total For Check</b>	<b>52161</b>					<b>\$ 88.00</b>
06/26/2025	Grove Productions LLC	52162	Prairie Smoke Full Band 6-28-25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-343-	\$ 1,200.00
	<b>Total For Check</b>	<b>52162</b>					<b>\$ 1,200.00</b>
06/26/2025	Premium Grant Writer	52163	May Fire	N	General Government	225-41001-308-	\$ 1,110.00
	<b>Total For Check</b>	<b>52163</b>					<b>\$ 1,110.00</b>
06/30/2025	Payroll Period Ending 06/30/2025	52164	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 494.00
	<b>Total For Check</b>	<b>52164</b>					<b>\$ 494.00</b>
06/30/2025	Payroll Period Ending 06/30/2025	52165	Payroll paid 6/30/25	N	Administration General Government Buildings and Plant Highways and Streets General Government Buildings and Plant	100-41401-101- 100-41940-101- 201-43101-101- 225-41940-101-	\$ (0.01) \$ 291.11 \$ 1,455.53 \$ 97.04
	<b>Total For Check</b>	<b>52165</b>				609-41940-101-	\$ 97.04
							<b>\$ 1,940.71</b>



Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/30/2025	Payroll Period Ending 06/30/2025	52166	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 1,154.37
	<b>Total For Check</b>	<b>52166</b>					<b>\$ 1,154.37</b>
06/30/2025	Payroll Period Ending 06/30/2025	52167	Payroll paid 6/30/25	N	General Government Buildings and Plant	100-41940-101-	\$ 96.97
		52167			Highways and Streets	201-43101-101-	\$ 387.87
	<b>Total For Check</b>	<b>52167</b>					<b>\$ 484.84</b>
06/30/2025	Payroll Period Ending 06/30/2025	52168	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 712.37
	<b>Total For Check</b>	<b>52168</b>					<b>\$ 712.37</b>
06/30/2025	Payroll Period Ending 06/30/2025	52169	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 136.80
	<b>Total For Check</b>	<b>52169</b>					<b>\$ 136.80</b>
06/30/2025	Payroll Period Ending 06/30/2025	52170	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 319.54
	<b>Total For Check</b>	<b>52170</b>					<b>\$ 319.54</b>
06/30/2025	Payroll Period Ending 06/30/2025	52171	Payroll paid 6/30/25	N	Administration	100-41401-101-	\$ 1,130.96
		52171				609-41401-101-	\$ 282.74
	<b>Total For Check</b>	<b>52171</b>					<b>\$ 1,413.70</b>
06/30/2025	Payroll Period Ending 06/30/2025	52172	Payroll paid 6/30/25	N	General Government	220-41001-103-	\$ 800.60
	<b>Total For Check</b>	<b>52172</b>					<b>\$ 800.60</b>
06/30/2025	Payroll Period Ending 06/30/2025	52173	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 208.29
	<b>Total For Check</b>	<b>52173</b>					<b>\$ 208.29</b>
06/30/2025	Payroll Period Ending 06/30/2025	52174	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 189.09
	<b>Total For Check</b>	<b>52174</b>					<b>\$ 189.09</b>
06/30/2025	Payroll Period Ending 06/30/2025	52175	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 627.15
	<b>Total For Check</b>	<b>52175</b>					<b>\$ 627.15</b>
06/30/2025	Payroll Period Ending 06/30/2025	52176	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 314.93

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
Total For Check							\$ 314.93
06/30/2025	Payroll Period Ending 06/30/2025	52177	Payroll paid 6/30/25	N	Administration	100-41401-101-	\$ 1,938.03
		52177				609-41401-101-	\$ 484.51
Total For Check							\$ 2,422.54
06/30/2025	Payroll Period Ending 06/30/2025	52178	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 960.47
Total For Check							\$ 960.47
06/30/2025	Payroll Period Ending 06/30/2025	52179	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 1,073.39
Total For Check							\$ 1,073.39
06/30/2025	Payroll Period Ending 06/30/2025	52180	Payroll paid 6/30/25	N	General Government Buildings and Plant	100-41940-101-	\$ 228.55
		52180			Highways and Streets	201-43101-101-	\$ 914.19
Total For Check							\$ 1,142.74
06/30/2025	Payroll Period Ending 06/30/2025	52181	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 691.72
Total For Check							\$ 691.72
06/30/2025	Payroll Period Ending 06/30/2025	52182	Payroll paid 6/30/25	N	Liquor Store - Merchandise Purchases	609-49750-101-	\$ 381.09
Total For Check							\$ 381.09
06/30/2025	Bernicks Inc	52183	Beer	N	Liquor Store - Merchandise Purchases	609-49750-252-	\$ 1,774.36
Total For Check							\$ 1,774.36
06/30/2025	Breakthru Beverage	52184	Liquor	N	Liquor Store - Merchandise Purchases	609-49750-251-	\$ 9,233.31
		52184			- Off-Sale	609-49750-333-	\$ 93.29
Total For Check							\$ 9,326.60
06/30/2025	C & L Distributing, Inc	52185	Beer	N	Liquor Store - Merchandise Purchases	609-49750-252-	\$ 5,910.55
Total For Check							\$ 5,910.55
06/30/2025	Central MN Rolloff	52186	50 Lakes Day Dumpster	N	Fire Administration	225-42210-384-	\$ 150.15
		52186			General Government	226-41001-384-	\$ 150.15

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

Date	Vendor	Check #	Description	Void	Account Name	F.A.O.P	Total
		52186			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-384-	\$ 150.15
	Total For Check	52186					\$ 450.45
06/30/2025	Crosby-Ironton Courier	52187	Public Hearing Notice Cannabis, McKeethan, Milbrath	N	General Government	100-41001-351-	\$ 85.39
	Total For Check	52187					\$ 85.39
06/30/2025	Dahlheimer Beverage	52188	Beer/Bar Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-252-	\$ 6,448.30
	Total For Check	52188					\$ 6,448.30
06/30/2025	Great Plains Fire	52189	Turnout gear	N	Fire Administration	225-42210-333- 225-42210-580-	\$ 157.49 \$ 12,398.00
	Total For Check	52189					\$ 12,555.49
06/30/2025	Granite City Jobbing	52190	Tobacco,Merch/Soda/Supplies	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-250-	\$ 190.66
		52190				609-49750-256-	\$ 1,213.78
		52190				609-49750-333-	\$ 20.00
	Total For Check	52190					\$ 1,424.44
06/30/2025	Home City Ice	52191	Ice	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-257-	\$ 743.39
	Total For Check	52191					\$ 743.39
06/30/2025	Heggies Pizza	52192	Merchandise Resale	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-259-	\$ 2,666.55
	Total For Check	52192					\$ 2,666.55
06/30/2025	HDS	52193	Printer repair	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-309-	\$ 150.00
	Total For Check	52193					\$ 150.00
06/30/2025	Joe Johnson Septic Service	52194	Satellites	N	General Government	226-41001-385-	\$ 335.54
		52194			Liquor Store - Merchandise Purchases - Off-Sale	609-49750-385-	\$ 335.55
	Total For Check	52194					\$ 671.09
06/30/2025	Johnson Brothers	52195	Liquor	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-251-	\$ 2,555.84
		52195				609-49750-253-	\$ 233.34
		52195				609-49750-255-	\$ 273.26



Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F.A.O.P</u>	<u>Total</u>
06/30/2025	Stephanie Olson	52205	Clerk-outside bar event	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-103-	\$ 87.50
Total For Check							\$ 87.50
06/30/2025	Crosslake Ace Hardware	52206	Umbrella base, padlock, maintenance parts, saw blade	N	Highways and Streets	201-43101-221-	\$ 21.59
Total For Check							\$ 93.78
06/30/2025	Premium Grant Writer	52207	June Fire and City	N	General Government	100-41001-308-	\$ 150.00
Total For Check							\$ 60.00
Total For Check							\$ 210.00
06/30/2025	Minnesota Child SupportPayment Cent	52208	E. Brodhead child support	N	Liquor Store - Merchandise Purchases - Off-Sale	609-49750-101-	\$ 170.40
Total For Check							\$ 170.40
06/30/2025	United States Treasury	FED63025	Council Pay 6/30/25	N	Administration	100-41401-101-	\$ 552.54
		FED63025				100-41401-122-	\$ 251.01
		FED63025			Acct Payroll Adjustment	100-41401-126-	\$ 58.70
		FED63025			General Government Buildings and Plant	100-41501-101-	\$(0.01)
		FED63025				100-41940-101-	\$ 92.93
		FED63025				100-41940-122-	\$ 48.56
		FED63025				100-41940-126-	\$ 11.36
		FED63025			Highways and Streets	201-43101-101-	\$ 434.70
		FED63025				201-43101-122-	\$ 219.18
		FED63025				201-43101-126-	\$ 51.26
		FED63025			General Government	220-41001-101-	\$ 180.78
		FED63025				220-41001-122-	\$ 65.47
		FED63025				220-41001-126-	\$ 15.31
		FED63025			General Government Buildings and Plant	225-41940-101-	\$ 21.01
		FED63025				225-41940-122-	\$ 8.32
		FED63025				225-41940-126-	\$ 1.95
		FED63025			Administration	609-41401-101-	\$ 138.14
		FED63025				609-41401-122-	\$ 62.76
		FED63025				609-41401-126-	\$ 14.68
		FED63025			General Government Buildings and Plant	609-41940-101-	\$ 21.01
		FED63025				609-41940-122-	\$ 8.32

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

Date Vendor

Check #

Description

Void Account Name

F-A-O-P

Total

FED63025  
FED63025

Liquor Store - Merchandise Purchases  
- Off-Sale

FED63025  
FED63025  
FED63025

**Total For Check**

06/30/2025 Mn State Lottery

**Total For Check**

LOTT063025  
LOTT063025

Lottery Transactions

N Lottery Transactions

617-41503-210-

\$ 678.69  
\$ 678.69

06/30/2025 PERA

PERA63025  
PERA63025  
PERA63025  
PERA63025

Payroll Pd 6/30/25

N Administration

Acct Payroll Adjustment  
General Government Buildings and  
Plant

PERA63025  
PERA63025  
PERA63025  
PERA63025

Highways and Streets

General Government Buildings and  
Plant

PERA63025  
PERA63025  
PERA63025  
PERA63025

Administration

General Government Buildings and  
Plant

PERA63025  
PERA63025

Liquor Store - Merchandise Purchases  
- Off-Sale

**Total For Check**

PERA63025  
PERA63025

\$ 442.40  
\$ 2,144.04

06/30/2025 MN Department of Revenue

STW63025  
STW63025  
STW63025  
STW63025

State Withholding 5/31/25

N Council/Town Board

Administration  
Acct Payroll Adjustment  
General Government Buildings and  
Plant

STW63025  
STW63025  
STW63025

Highways and Streets

General Government  
General Government Buildings and  
Plant

STW63025

Administration

609-41401-101-

\$ 62.44

Fund Name: All Funds

Date Range: 06/01/2025 To 06/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		STW63025			General Government Buildings and Plant	609-41940-101-	\$ 12.62
		STW63025			Liquor Store - Merchandise Purchases	609-49750-101-	\$ 578.97
					- Off-Sale		
Total For Selected Checks		Total For Check	STW63025				
							<u>\$ 1,460.73</u>
							<u>\$ 275,614.25</u>



MINUTES OF THE MEETING/ACTIVITY  
OF THE FIFTY LAKES FIRE & RESCUE DEPARTMENT

May 14, 2025

Location: Fire Hall  
Start Time: 19:00 End Time: 21:00  
Meeting/Activity Type: Drill Night  
Present:  
Gina Anderson  
William Anderson  
Mark Bradley  
Keith Fitzpatrick  
Andy Hemphill  
Blair Mileski  
Ed Shetka  
Tom Stober  
Rick Crawford

The department ran all the apparatus down the road. Every member present got a refresher course and an opportunity to operate all the pumps and equipment on the apparatus.

Submitted by \_\_\_\_\_

Jesse Anderson

MINUTES OF THE MEETING/ACTIVITY  
OF THE FIFTY LAKES FIRE & RESCUE DEPARTMENT

May 28, 2025

Location:	Fire Hall	
Start Time:	19:02	End Time: 19:48
Meeting/Activity Type:	Business Meeting	
Present:		
Jesse Anderson		Tom Stober
William Anderson		Blair Mileski
Gina Anderson		Brandon Peterson
Will Lyke		Ed Shetka
Cassie Sullivan		Rick Crawford
Keith Fitzpatrick		Mark Bradley
Dawn Fitzpatrick		Andy Hemphill
Lori Crawford		

(non-member) Randy Ziegler (city liaison)  
2 Representatives from Crosslake School and 4 kiddos

The Relief Association reviewed and passed the following: April's' meeting minutes, April's' gambling report, the Treasures Report for April and a donation was made to the Crosslake Community School for 500.00 to assist in a field trip to Deep Portage.

Calls for May 2025: Fire Service: 1 Medical Service: 5

Submitted by \_\_\_\_\_  
Jesse Anderson

MINUTES OF THE MEETING/ACTIVITY  
OF THE FIFTY LAKES FIRE & RESCUE DEPARTMENT

June 11, 2025

Location:	Fire Hall		
Start Time:	19:00	End Time:	21:00
Meeting/Activity Type:	Drill Night		
Present:			
Gina Anderson	Will Lyke		
William Anderson	Blair Mileski		
Mark Bradley	Tom Stober		
Sandy Case	Rick Crawford		
Dave Eng	Brandon Peterson		
Keith Fitzpatrick	Cassie Sullivan		
Jacob Grecula	Lori Crawford		
Andy Hemphill			

The department went to the north of town and worked on operating all of the equipment and showing all the members how to use each various vehicle how they draft and pump water.

Submitted by \_\_\_\_\_  
Jesse Anderson

MINUTES OF THE MEETING/ACTIVITY  
OF THE FIFTY LAKES FIRE & RESCUE DEPARTMENT

June 25, 2025

Location:	Fire Hall	
Start Time:	19:03	End Time: 20:45
Meeting/Activity Type:	Business Meeting	
Present:		
Jesse Anderson		Sandy Case
William Anderson		Blair Mileski
Gina Anderson		Brandon Peterson
Will Lyke		Ed Shetka
Cassie Sullivan		Rick Crawford
Keith Fitzpatrick		Mark Bradley
Dawn Fitzpatrick		Andy Hemphill
Lori Crawford		Dave Eng
Jacob Grecula		
	(non-member)	Randy Ziegler (city liaison)

The Relief Association reviewed and passed the following: April's' meeting minutes, Mays' gambling report, the Treasures Report for May and a donation was made to the City of Fifty Lakes for 2,500. Conversation was had about Fifty Lakes Day 2025, how it went and what we could do differently. We have some good ideas and changes to implement for 2026.

Calls for June 2025: Fire Service: 1 Medical Service: 4

Submitted by \_\_\_\_\_  
Jesse Anderson

## **Fifty Lakes Fire Minutes JUN2025**

Jesse Anderson

Hello Ann and Randy,

Here are the minutes for the month of June, it's July already! It sure was busy around the area, I hope all the local businesses did wonderfully. I am glad there was some rain on Friday to keep the fire danger down during all the firework shenanigans.

I WILL be at this week's meeting, I hope everyone has been saving some good questions for me.... 🤪

A few items, not of too much importance though;

I got a call from the retired fire chief of Edina's daughter offering up some very nice exercise equipment for our department. If we had the room I know our members would use them. Some go into Crosslake (with a membership fee) to use their equipment, it would be nice to have some here for our dedicated members to use for free.

I have been working on more grants with Laurie and we have yet to receive one, but we are trying hard to get some equipment and gear this way.

I've been contacted by a deputy from Crow Wing County regarding the warning sirens and their maintenance. I was unsure of the exact schedule they are on but assured him I would get an answer and get back to him.

Our department will be working with Emily Fire and Rescue on Wednesday for a joint training. We all are looking forward to working with each other and introducing new and old members to each other.

Thank you,

Jesse

**City of Fifty Lakes  
Resolution 2025-06**

**State of Minnesota  
County of Crow Wing  
City Fifty Lakes**

**A RESOLUTION ACCEPTING A DONATION OF \$2,500 FROM THE Fifty Lakes Fire Relief Association.**

\*\*\*\*\*

**WHEREAS**, the Fifty Lakes Fire Relief Assoc. has proposed contributing \$2,500 to the City of Fifty Lakes; and

**WHEREAS**, the Fifty Lakes Fire Relief Assoc. has suggested their donation be used for the fire truck payment, fireworks and equipment fund;

**WHEREAS**, the City Council of the City of Fifty Lakes agrees that said contribution would be of benefit to the citizens of Fifty Lakes,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Fifty Lakes, Minnesota hereby acknowledges and agrees to accept said donation of \$2,500 from the Fifty Lakes Fire Relief Assoc. on behalf of the citizens of Fifty Lakes.

**BE IT FURTHER RESOLVED** that the City Council of the City of Fifty Lakes designates said donation for bounce houses and train for Fifty Lakes Day.

**ADOPTED** this 8<sup>th</sup> day of July 2025

ATTEST: Gary Staples, Mayor

Ann M. Raph  
City Clerk-Treasurer

# 50 Lakes Day

[illegible]





Cash Control  
Checking and Investments

<b>Funds</b>		<b>Beg. Bal.</b>	<b>Receipts</b>	<b>Disbursed</b>	<b>E. Bal.</b>			
City General		20,563.86	117,811.04	32,569.44	105,805.46			
Roads & Maintenance		147,588.36	107,135.57	54,004.65	200,719.28			
Fire & Rescue		18,887.45	49,230.18	39,555.16	28,562.47			
Capital Fire Equip Fund		10,000.00	0.00	0.00	10,000.00			
Parks		62,463.41	22,785.54	7,922.39	77,326.56			
Public Safety		18,758.03	0.00	0.00	18,758.03			
FLIP Lake Improvement		3,319.88	0.00	3,881.40	-561.52			
50 Lake Day Fund		3,150.84	1,458.75	2,415.40	2,194.19			
Liquor Store		86,326.07	101,121.24	97,587.12	89,860.19			
ATM		5,689.04	44,900.00	37,000.00	13,589.04			
ATM Machine		3,740.00	0.00	0.00	3,740.00			
Lottery		4,312.27	303.00	678.69	3,936.58			
Fire Truck Loan Acct.		2,436.96	0.00	0.00	2,436.96			
<b>Checking Account Total</b>		<b>387,236.17</b>	<b>444,745.32</b>	<b>275,614.25</b>	<b>556,367.24</b>			
Operating Cash- City Hall		100.00			100.00			
Operating Cash- Liq		2,700.00			2,700.00			
<b>Investments</b>	<b>CD #</b>	<b>Beg. Bal.</b>	<b>Receipts</b>	<b>Disbursed</b>	<b>E. Bal.</b>	<b>Fund</b>	<b>APY</b>	<b>Maturity</b>
Pine River State Bank	4689	32,084.68	0.00	0.00	32,084.68	<b>FLIP</b>	5.00%	12-Aug-25
Pine River State Bank	4683	15,689.22	0.00	0.00	15,689.22	<b>Fire</b>	5.00%	12-Aug-25
First National Bank	8323	10,375.34	0.00	0.00	10,375.34	<b>FLIP</b>	5.00%	15-Apr-26
First Western Bank	6001	236,210.76	0.00	0.00	236,210.76	<b>Gen</b>	4.25%	23-May-26
Pine River State Bank	4686	31,828.66	0.00	0.00	31,828.66	<b>Gen CAI</b>	5.01%	12-Aug-25
Pine River State Bank	5448	31,579.31	0.00	0.00	31,579.31	<b>GEN</b>	4.22%	21-May-26
		<b>357,767.97</b>	<b>0.00</b>	<b>0.00</b>	<b>357,767.97</b>			
<b>First National Bank</b>	1601	49,900.03	0.00	0.00	49,900.03	<b>Roads</b>	5.00%	04-Jul-25
First Western Bank	7507	157,516.05	0.00	0.00	157,516.05	<b>Roads</b>	4.25%	08-Mar-26
First National Bank	4211	110,208.32	0.00	0.00	110,208.32	<b>Roads</b>	4.25%	21-Dec-25
		<b>317,624.40</b>	<b>0.00</b>	<b>0.00</b>	<b>317,624.40</b>			
First Western Bank	5779	21,638.24	0.00	0.00	21,638.24	<b>LIQ</b>	4.25%	16-Apr-26
<b>First National Bank</b>	9405	50,000.00	0.00	0.00	50,000.00	<b>LIQ</b>	4.50%	8-Jul-25
		<b>21,638.24</b>	<b>0.00</b>	<b>0.00</b>	<b>71,638.24</b>			
<b>Total Investments</b>		<b><u>697,030.61</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>697,030.61</u></b>			
		<b>B. Balance</b>	<b>Receipts</b>	<b>Disbursed</b>	<b>End Balance</b>			
<b>Balance All Fund 06/30/2025</b>		1,137,067.05	444,745.32	275,614.25	1,306,198.12			

**CITY OF FIFTY LAKES MUNICIPAL LIQUOR STORE**  
**2023 PROFIT AND LOSS REPORT**

(unaudited)

	January-25		February-25		Mar-25		Apr-25		May-25		Jun-25		2023 YTD	
<b>RECEIPTS:</b>														
Receipts from Off Sales	3,410.47	8.7%	3,691.73	9.4%	4,793.71	9.9%	6,015.52	12.7%	14,022.39	17.4%	14,328.50	14.2%	46,262.32	13.0%
Receipts from On Sales	33,869.47	86.6%	33,245.37	84.4%	41,347.42	85.7%	37,830.69	79.6%	66,260.86	0.3%	79,302.48	78.4%	291,876.29	82.0%
Receipts from Machines	439.83	1.1%	504.70	1.3%	368.98	0.8%	728.54	1.5%	213.15	0.0%	447.53	0.4%	2,702.73	0.8%
Rent from ELFRA	1,376.40	3.5%	1,936.98	4.9%	1,713.89	3.6%	2,964.27	6.2%			7,042.73	7.0%	15,034.67	4.2%
Total Sales	39,116.17	100.0%	39,378.78	100.0%	48,224.00	100.0%	47,539.02	100.0%	80,496.40	100.0%	101,121.24	100.0%	355,875.61	100.0%
Beginning Inventory	48,084.00		44,218.04		45,948.06		39,972.32		51,597.32		52,578.86		48,084.00	
Purchases	12,196.18		16,120.10		21,940.92		22,348.11		36,083.94		48,035.57		156,724.82	
Total	60,280.18		60,338.14		67,888.98		62,320.43		87,681.26		100,614.43		204,808.82	
Ending Inventory	44,218.04		45,948.06		50,447.24		51,797.32		52,578.86		59,747.83		59,747.83	
Subtotal	16,062.14		14,390.08		17,041.74		10,723.11		35,102.40		40,866.60		145,060.99	
Sales & Use Tax	3,075.00	7.9%	2,979.00	7.6%	3,767.00	7.8%	3,596.00	7.6%	6,488.00	8.1%	6,645.00	6.6%	9,821.15	
Cost of Sales	19,137.14	48.9%	17,369.08	44.1%	20,808.74	43.2%	14,319.11	30.1%	41,590.40	51.7%	47,511.60	47.0%	57,314.96	16.1%
Gross Profit	19,979.03	51.1%	22,009.70	55.9%	27,415.26	56.8%	33,219.91	69.9%	38,906.00	48.3%	53,609.64	53.0%	69,403.99	19.5%
<b>OPERATING EXPENSES</b>														
Salaries and wages - liquor	12,439.02	31.8%	10,723.97	27.2%	13,197.97	27.4%	12,523.72	26.3%	14,925.50	18.5%	17,143.30	17.0%	80,953.48	22.7%
Salaries and wages - administration	2,273.74	5.8%	1,514.07	3.8%	1,584.72	3.3%	1,783.21	3.8%	1,520.30	1.9%	1,732.94	1.7%	10,408.98	2.9%
Salaries and wages - maintenance	668.01	1.7%	257.66	0.7%	203.84	0.4%	311.51	0.7%	256.46	0.3%	250.16	0.2%	1,947.94	0.5%
Payroll taxes (FICA & Med)	1,524.35	3.9%	955.95	2.4%	1,057.31	2.2%	1,063.82	2.2%	1,246.81	1.5%	1,430.33	1.4%	7,278.57	2.0%
Employer Pera contributions	1,112.15	2.8%	908.52	2.3%	874.03	1.8%	814.15	1.7%	854.92	1.1%	1,026.88	1.0%	5,590.55	1.6%
Employer Health & Dental Insurance		0.0%		0.0%	874.58	1.8%		3.3%	768.20	0.9%	766.91	0.8%	3,978.17	1.1%
Unemployment benefit payments		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	0.00	0.0%
Pension expense		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	0.00	0.0%
Compensated absences		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	0.00	0.0%
Salaries & benefits	18,017.27	46.1%	14,360.17	36.5%	17,792.45	36.9%	18,064.89	38.0%	19,572.19	24.3%	22,350.52	22.1%	110,157.49	31.0%
Dues & subscriptions		0.0%	295.00	0.7%		0.0%	672.84	0.0%	360.00	0.4%	1,091.33	1.1%	1,746.33	0.5%
Credit card fees	809.26	2.1%	521.66	1.3%	550.32	1.1%	672.84	1.4%	663.82	0.8%	1,667.82	1.6%	4,886.72	1.4%
Telephone / Cell	145.92	0.4%	145.92	0.4%	146.02	0.3%	146.02	0.3%	146.02	0.2%	145.82	0.1%	875.72	0.2%
Television/ IT services	291.34	0.7%	362.50	0.9%	362.50	0.8%	441.25	0.9%	441.00	0.5%	449.00	0.4%	2,347.59	0.7%
Freight	109.45	0.3%	218.94	0.6%	153.38	0.3%	139.41	0.3%	211.39	0.3%	299.86	0.3%	1,132.43	0.3%
Advertising/Entertainment	648.00	1.7%	1,070.28	2.7%	1,056.72	2.2%	875.00	1.8%	1,416.00	1.8%	5,041.00	5.0%	10,107.00	2.8%
Electricity	1,090.33	2.8%	1,174.81	3.0%	1,033.87	2.1%	1,135.64	2.4%	1,098.30	1.4%	1,418.32	1.4%	6,951.27	2.0%
Natural Gas	426.46	1.1%	1,016.58	0.0%	1,016.58	2.1%		0.0%		0.0%		0.0%	1,443.06	0.4%
Trash Removal	419.96	1.1%	207.47	0.5%	207.47	0.4%	207.47	0.4%	207.47	0.3%	376.86	0.4%	1,626.70	0.5%
Laundry Service	378.51	1.0%	378.51	1.0%	228.87	0.5%	311.02	0.7%	331.07	0.4%	331.07	0.3%	1,959.05	0.6%
Repair & Maintenance	1,116.70	2.9%	999.00	2.5%	974.50	2.0%	2,497.91	5.3%	1,568.92	1.9%	237.07	0.2%	7,394.10	2.1%
Supplies & minor equipment	569.65	1.5%	1,957.23	5.0%	1,288.32	2.7%	484.50	1.0%	1,663.99	0.2%	2,314.40	2.3%	6,780.49	1.9%
Education & seminars		0.0%		0.0%	190.00	0.4%	209.00	0.4%		0.0%		0.0%	399.00	0.1%
Travel, lodging & meal expenses	16.08	0.0%	47.60	0.1%		0.0%	465.34	1.0%	200.98	0.2%	61.60	0.1%	791.60	0.2%
Professional services	1,441.13	3.7%	5,607.00	14.2%	3,065.50	6.4%	2,268.00	4.8%	2,799.95	3.5%	335.55	0.3%	15,517.13	4.4%
Miscellaneous	136.86	0.3%	23.04	0.1%	79.95	0.2%	79.95	0.2%	173.19	0.2%	79.95	0.1%	572.94	0.2%
Insurance	920.40	2.4%	920.40	2.3%	920.40	1.9%	920.40	1.9%	920.40	1.1%	920.40	0.9%	5,522.40	1.6%
Depreciation expense	1,774.53	4.5%	1,774.53	4.5%	1,774.53	3.7%	1,774.53	3.7%	1,774.53	2.2%	1,774.53	1.8%	10,647.18	3.0%
Total operating expenses	28,311.87	72.4%	30,064.06	76.3%	30,841.38	64.0%	30,693.17	64.6%	32,051.62	39.8%	38,895.10	38.5%	190,857.20	53.6%
Operating Income (loss)	(8,332.84)	-21.3%	(8,054.36)	-20.5%	(3,426.12)	-7.1%	2,526.74	5.3%	6,854.38	8.5%	14,714.54	14.6%	4,282.34	1.2%
Other receipts (ATM, lottery, ref, COVID)		0.0%		0.0%		0.0%		0.0%		0.0%	0.00	0.0%	0.00	0.0%
Interest expense (income)	64.14	0.2%	64.14	0.2%	64.14	0.1%	64.15	0.1%	64.15	0.1%	64.15	0.1%	384.87	0.1%
Loss on disposal of capital asset													0.00	0.0%
Net profit (loss)	(8,396.98)	-21.5%	(8,118.50)	-20.6%	(3,490.26)	-7.2%	2,462.59	5.2%	6,790.23	8.4%	14,650.39	14.5%	3,897.47	1.1%
<b>INVENTORY PURCHASES</b>														
Liquor	3,480.46		2,974.20		7,923.41		3,836.61		7,959.42		12,051.65		38,225.95	
Beer	2,946.28		4,465.53		7,212.90		9,245.19		16,348.40		14,133.21		54,351.51	
Wine	400.00		0.00		366.67		550.67		233.34		617.34		2,168.02	
Soft Drinks	0.00		875.65		655.95		840.95		671.45		2,406.75		5,450.75	
Bar Supplies	937.90		318.91		124.50		1,069.56		457.58		1,537.06		4,445.51	
Tobacco	659.32		157.37		244.76		517.31		1,694.13		1,213.78		4,486.67	
Food	3,772.22		3,834.60		5,223.20		6,106.33		7,958.37		11,552.39		38,447.11	
Misc Merchandise, Clothing	0.00		3,493.84		189.53		181.29		761.25		4,523.39		9,149.30	
Total inventory purchases	12,196.18		16,120.10		21,940.92		22,348.11		36,083.94		48,035.57		156,724.82	

CITY OF FIFTY LAKES MUNICIPAL LIQUOR STORE  
2024 PROFIT AND LOSS REPORT

(unaudited)

	January-24	February-24	Mar-24	Apr-24	May-24	Jun-24
RECEIPTS:						
Receipts from Off Sales	5,408.11	15.6%	6,810.78	17.8%	7,950.54	17.6%
Receipts from On Sales	27,675.21	79.6%	30,865.05	80.5%	36,873.86	81.8%
Receipts from Machines	712.59	2.1%	673.07	1.8%	238.39	0.5%
Rent from FLIFRA	953.89	2.7%		0.0%		0.0%
Total Sales	34,749.80	100.0%	38,348.90	100.0%	45,062.79	100.0%
Beginning Inventory	56,343.42		55,353.65	56,907.48	55,771.26	55,679.62
Purchases	15,529.98		15,046.11	19,884.03	23,664.74	43,536.76
Total	71,873.40		70,399.76	76,791.51	79,436.00	99,216.38
Ending Inventory	55,353.65		56,907.48	55,771.26	55,679.62	65,684.17
Subtotal	16,519.75		13,492.28	21,020.25	23,756.38	33,532.21
Sales & Use Tax	2,737.00	7.9%	3,033.00	7.9%	3,750.00	7.8%
Cost of Sales	19,256.75	55.4%	16,525.28	43.1%	24,535.25	54.4%
Gross Profit	15,493.05	44.6%	21,823.62	56.9%	20,527.54	45.6%
OPERATING EXPENSES						
Salaries and wages - liquor	13,220.19	38.0%	11,779.80	30.7%	11,545.02	25.6%
Salaries and wages - administration	854.10	2.5%	802.40	2.1%	803.13	1.8%
Salaries and wages - maintenance	296.46	0.9%	270.59	0.7%	270.59	0.6%
Payroll taxes (FICA & Med)	1,053.90	3.0%	983.34	2.6%	965.45	2.1%
Employer Pera contributions	1,025.66	3.0%	905.74	2.4%	890.30	2.0%
Employer Health & Dental Insurance	2,225.18	6.4%	7.67	0.0%	0.00	0.0%
Unemployment benefit payments		0.0%		0.0%		0.0%
Pension expense		0.0%		0.0%		0.0%
Compensated absences		0.0%		0.0%		0.0%
Salaries & benefits	18,675.49	53.7%	14,749.54	38.5%	14,474.49	32.1%
Dues & subscriptions		0.0%		0.0%		0.0%
Credit card fees	830.93	2.4%	1,029.22	2.7%	528.63	1.2%
Telephone / Cell	394.24	1.1%	244.76	0.6%	321.70	0.7%
Television/ IT services	277.60	0.8%	322.48	0.8%	277.60	0.6%
Freight	130.97	0.4%	94.69	0.2%	148.97	0.3%
Advertising/Entertainment	1,964.70	5.7%	280.00	0.7%	895.00	2.0%
Electricity	1,189.66	3.4%	1,212.00	3.2%	1,119.40	2.5%
Natural Gas	398.23	1.1%	262.90	0.7%	193.10	0.4%
Trash Removal		0.0%	202.67	0.5%	202.66	0.4%
Laundry Service	305.01	0.9%	304.78	0.8%	290.61	0.6%
Repair & Maintenance	1,064.96	3.1%	1,205.11	3.1%	1,226.00	2.7%
Supplies & minor equipment	828.16	2.4%	713.95	1.9%	1,065.98	2.4%
Education & seminars		0.0%		0.0%		0.0%
Travel, lodging & meal expenses		0.0%		52.26	0.1%	0.00
Professional services		0.0%	4,677.75	12.2%	4,725.00	10.5%
Miscellaneous	23.04	0.1%	143.04	0.4%	23.03	0.1%
Insurance	1,209.00	3.5%	1,209.00	3.2%	1,209.00	2.7%
Depreciation expense	1,774.53	5.1%	1,774.53	4.6%	1,774.53	3.9%
Total operating expenses	29,067.52	83.6%	28,426.42	74.1%	28,527.96	63.3%
Operating Income (loss)	(13,574.47)	-39.1%	(6,602.80)	-17.2%	(8,000.42)	-17.8%
Other receipts (ATM,lottery,ref, COVID)		0.0%		0.0%		0.0%
Interest expense (income)	64.14	0.2%	64.14	0.2%	64.17	0.1%
Loss on disposal of capital asset						
Net profit (loss)	(13,638.61)	-39.2%	(6,666.94)	-17.4%	(8,064.59)	-17.9%
				(6,816.83)	-14.2%	
					16,524.33	19.5%
						16,334.96
						17.2%
INVENTORY PURCHASES						
Liquor	3,876.61		3,845.84		4,604.54	5,267.24
Beer	4,530.21		4,600.77		5,704.65	7,011.16
Wine	184.00		0.00		460.00	192.00
Soft Drinks	807.70		653.70		539.52	838.20
Bar Supplies	540.74		673.76		635.36	657.30
Tobacco	1,111.54		1,051.41		1,725.39	1,039.28
Food	4,087.26		3,640.93		4,025.30	5,828.94
Misc Merchandise, Clothing	391.92		579.70		2,189.27	2,830.62
Total inventory purchases	15,529.98		15,046.11		19,884.03	23,664.74
						43,536.76
						41,326.04

My name is Robin Daneault, and I live in Fifty Lakes.

I'm sorry I couldn't be at the council meeting, but I have a prior commitment.

I moved to Fifty Lakes eight years ago and I have been going to the Muni for 8 years, and always had good things to say about the Muni.

This year that changed, I go away in Jan/Feb months, when I went to the meat raffle in March, my first time back AFTER new management. I was not waited on ~ the staff turned around and went into the kitchen (I'm confident that they did see me standing at the bar)! I called the bar and asked to order a drink ~ waved and was waited on. I would not recommend this tactic ~ I'm sure it's annoying. I was told they had new "staff", and that would be the reason behind this. So, I laughed it off, but no more.

Well, here it is 3 months later and I'm still not getting waited on. I've complained to Toni and Ann, but I'm sure they get enough complaints through the day. I know I've had people (locals) tell me they won't be going back for various reasons. I get waited on when Jesse is behind bar, but his not always there. I was taking it personally, but I've noticed it's not just me, others were not getting waited on, or to order line, is out the door.

I had friends come to the Muni, because I had been bragging about the bar, they did not like the service, or waiting for their bill. They wanted to know what the attraction is for me.

I've always like going to the Muni, the staff, have always been nice/friendly. But unfortunately, the lack of getting waited has made me rethink about going to another bar; the Muni is close to home for me, I've been going for 8 years ~ there is loyalty there ~ but I can go other places for meat raffle and bingo.

So, my question is, how can this be fixed?

Thank you.

Robin Daneault



# City of Fifty Lakes

## CITY COUNCIL PLANNING & ZONING REPORT – JULY 8<sup>TH</sup>, 2025

The Planning Commission held a regular meeting on Tuesday, June 24<sup>th</sup>, 2025, at which the following public hearings were held:

- a. **Conditional Use Permit Application 11-25** For the maintenance of existing rip-rap requiring more than 10 cubic yards of dirt/material moving within the Shoreland Residential (SR) land use district. The subject property is located at 14482 Grouse Ln; PIN 22280517. Applicant: Marilyn & James McKeenhen. Owner: Marilyn K McKeenhen Rev Trust. **Approved**
- b. **Ordinance Amendment 12-25** To amend the City of Fifty Lakes Land Use Ordinance to include definitions for cannabis related businesses and uses and establish which districts allow cannabis businesses as either conditional or permitted uses. Applicant: City of Fifty Lakes. **Approval Recommended (to be on the August City Council agenda)**

I will not be attending your upcoming city council meeting. If you have any questions or concerns, please feel free to contact me at (218) 855-9605 or [bethany.soderlund@sourcewell-mn.gov](mailto:bethany.soderlund@sourcewell-mn.gov).

Thank you,

Bethany Soderlund  
Planning & Zoning Administrator  
Community Development Administrator - Sourcewell

Planning & Zoning Application Data:

<b>APPLICATION</b>	<b>2025 YTD</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
Land Use Permits	30	47	52	51	63
Variances	4	5	3	6	3
SSTS	8	13	15	17	15
Conditional Use Permits	2	2	0	1	1
Interim Use Permits	1	2	0	1	0
Subdivision/Plat	0	0	0	0	0
Subdivision/Metes & Bounds	2	0	5	6	7
Boundary Line Adjustment	1	0	0	0	0
Zoning Map Amendment	1	0	1	1	0
Ordinance Amendments	3	--	--	--	--





Crosslake Sheetmetal Heating and Air Conditioning LLC  
PO Box 191 Crosslake, Minnesota 56442 United States  
(218) 692-2177

**BILL TO**

CITY OF FIFTY LAKES  
PO BOX 125  
FIFTY LAKES, MN 56448 United States

ESTIMATE	ESTIMATE DATE
39727285	Jul 03, 2025

**JOB ADDRESS**

CITY OF FIFTY LAKES COMMUNITY CENTER  
40366 County Road 3  
Fifty Lakes, MN 56448 USA

Job: 39728167

**ESTIMATE DETAILS**

Iron filtration System installation bid: This bid is for the installation of the iron filtration system that is to be installed in the pavilion of the Fifty Lakes community center Playground/splash pad. Bid will include all the following, we will shut and drain the water through the system, remove the pressure tank, break up the concrete, cut into the existing main drain and add a stand pipe for the iron filters to drain into, and a floor drain for by the pressure tank to collect condensation from dripping pipes, we will then fill concrete back in, wait a couple days and return to reinstall the pressure tank system. When that work is complete the 3 iron filter tank system will be delivered to the site when the factory is done making it and we can proceed to install all 3 tank and pipe in 4" CPVC piping to the new system. The well will need to operate at 60 PSI to accommodate proper iron removal in the tanks, so we will be adding a 4" pressure reducing valve after the softeners to dampen the pressure back down to an acceptable range for the splash pad. Total bid includes 2x 4" shutoff valves for the inlet and outlet line of the Iron filtration tanks, 3x Iron filtration media tanks and electronics, 1x 4" Pressure reducing valve and all necessary strapping, piping, fittings and materials to perform the scope of work listed above. Project will approximately take 5-6 days. System includes a 1 year parts and labor warranty. \* \* \* Some electrical work may need to be performed by an electrician if it's necessary to relocate the water heater/add outlets to accommodate the needs of the system. Cost of electrician is not included in this bid.

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
SPE-REP1	Specialty Repair.	1.00	\$87,335.00	\$87,335.00

SUB-TOTAL	\$87,335.00
TAX	\$0.00
TOTAL	\$87,335.00

Thank you for choosing Crosslake Sheetmetal Heating and Air Conditioning LLC  
**CUSTOMER AUTHORIZATION**

THIS IS AN ESTIMATE. NOT A CONTRACT FOR SERVICES. The summary above is furnished by Crosslake Sheetmetal Heating and Air as a good faith estimate of work to be performed at the location described above and is based on our evaluation and



does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. This estimate does not include additional or upgraded electrical work that may be required by a third party. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date

---

**LETTER OF UNDERSTANDING  
Regarding the Sale of Land**

This Letter of Understanding (“LOU”) is made and entered into on this **8th day of July, 2025**, by and between:

**Seller:**

Burke and Julie Miehle  
1193 Lakeview Drive, Hickory Hollow  
Buckingham, IA 50612

**Buyer:**

City of Fifty Lakes  
40447 Town Hall Road  
Fifty Lakes, MN 56448

**1. Purpose**

The purpose of this Letter of Understanding is to outline the mutual intentions and preliminary terms under which the City of Fifty Lakes plans to purchase approximately five (5) acres of land from Burke and Julie Miehle.

**2. Property Description**

The property to be purchased is located on land identified as **Property Identification Number (PIN) 22260506**. The specific address is to be determined (TBD). A survey and legal description will be completed as part of this transaction to formally identify and divide five (5) acres from the Sellers’ existing property.

**3. Survey and Legal Description**

The City of Fifty Lakes agrees to cover the full cost of a land survey and the preparation of a legal description to define the boundaries of the five (5) acres to be purchased.

**4. Purchase Price**

The agreed purchase price for the five (5) acres is **Thirty-Seven Thousand Five Hundred Dollars (\$37,500.00)**. The method and timing of payment will be defined in a formal purchase agreement to follow.

**5. Next Steps and Closing**

Upon completion of the survey and legal description, both parties intend to proceed in good faith with a formal purchase agreement and closing, at a mutually agreed-upon date and time.

**6. Governing Law**

This Letter of Understanding shall be interpreted in accordance with the laws of the State of Minnesota.

**7. Non-Binding Intent**

This Letter of Understanding reflects the good faith intentions of the parties and is not intended to be a legally binding contract, except as to the agreement regarding payment of survey costs. A formal purchase agreement will follow.

IN WITNESS WHEREOF, the undersigned have acknowledged this Letter of Understanding as a reflection of their mutual intentions.

---

**Burke Miehle, Seller**

Date: \_\_\_\_\_

---

**Julie Miehle, Seller**

Date: \_\_\_\_\_

---

**Authorized Representative**

City of Fifty Lakes

Date: \_\_\_\_\_



LEAGUE of  
MINNESOTA  
CITIES

CONNECTING & INNOVATING  
SINCE 1913

## Invoice

Page 1 of 3

**Member Name and Address**  
Fifty Lakes, City Of  
PO Box 125  
Fifty Lakes, MN 56448-0125

**Invoice Date**  
06/16/2025

**Agent**  
Lakes Central Insurance Brokers, LTD  
14287 Gould St  
Crosslake, MN 56442-2755  
(218)692-1136

**Account Number:** 40008160  
**Account Type** Property/Casualty Coverage Premium  
**Current Balance:** \$ 18,130.00  
**Minimum Due:** \$ 18,130.00  
**Due Date:** 08/01/2025

Summary of activity since last Billing Invoice	Date	Activity	Account Balance	Minimum Due
See reverse side and attachments for additional information		Previous Invoice Balance	50.00	
		Payments Received	-50.00	
		Total of Transactions and Fees shown on reverse or attached	18,130.00	
		Current Balance	\$ 18,130.00	\$ 18,130.00

Detach and return this Payment Coupon with your payment	Account Number	Invoice Date	Due Date	Current Balance	Minimum Due	Amount Enclosed
	40008160	06/16/2025	08/01/2025	\$ 18,130.00	18,130.00	\$ _____

**Member Name** Fifty Lakes, City Of

**BILLING INVOICE - Return stub with payment - make checks payable to:**

Mail payment  
7 days before  
Due Date to  
ensure timely  
receipt

League of MN Cities Insurance Trust P&C  
c/o Berkley Risk Administrators Company  
222 South Ninth Street, Suite 2700  
P.O. Box 581517  
Minneapolis, MN 55458-1517



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SINCE 1913

## Invoice

Page 2 of 3

	Transaction Amount	Minimum Due
Detail of Package 1003442-8 Agreement Period 07/01/2024 - 07/01/2025		
activity since	\$ 50.00	
last Invoice	\$ -50.00	
	\$ 0.00	\$ 0.00
Package 1003442-9 Agreement Period 07/01/2025 - 07/01/2026		
Agreement Previous Balance	\$ 0.00	
Renewal - PR 06/13/2025	\$ 18,130.00	
Agreement Ending Balance	\$ 18,130.00	\$ 18,130.00
Defense Cost Reimbursement 1003443-8 Agreement Period 07/01/2024 - 07/01/2025		
Agreement Previous Balance	\$ 0.00	
Agreement Ending Balance	\$ 0.00	\$ 0.00
Defense Cost Reimbursement 1003443-9 Agreement Period 07/01/2025 - 07/01/2026		
Agreement Previous Balance	\$ 0.00	
Agreement Ending Balance	\$ 0.00	\$ 0.00
Total Current Balance	\$ 18,130.00	
Total Minimum Due	\$	\$ 18,130.00



LEAGUE of  
MINNESOTA  
CITIES

CONNECTING & INNOVATING  
SINCE 1913

## Invoice

Page 3 of 3

Thank you for choosing us as your Coverage carrier. The following information is to assist you in reviewing your Billing Invoice.

**Billing Inquiries:** CONTACT YOUR AGENT FOR QUESTIONS ON YOUR AGREEMENT OR CHANGES IN COVERAGE. For billing inquiries, please call 1-612-766-3000

### BILLING PROCEDURES

**New Agreements and renewals:** If your Agreement is issued after the date that coverage began, your first Billing Invoice for the agreement may include more than one installment payment due.

**Application of Payments and Cancellation:** If you pay more than the Minimum Due, the extra payment will be applied to your next installment proportionately to all agreements on your account. For Accounts owned on agreements with the same Due Date, the payment will be applied proportionately to all agreements with the same Due Date.

Minimum Due is the amount to pay to avoid any agreements on your account from going into a late pay status which could cause cancellation of coverage. If you fail to pay the Minimum Due by the Due Date, a Direct Notice of Cancellation for Non Payment may be issued for one or more agreements on your account. If your account has more than one agreement and you pay less than the Minimum Due, your payment will be applied first to amounts owed on agreements with the oldest balance due.

If we receive a payment after the cancellation effective date and we elect not to reinstate your agreement, the payment will be applied toward any unpaid earned premium on your account before any remainder is refunded.

After an agreement is cancelled, we will bill you for any unpaid earned premium. If you do not pay, the matter may be referred to collections.

**Audit Premium:** Any Audit Premium owed will be included in both Current Balance and Minimum Due balance shown on the Billing Invoice. Payment of Audit Premium is due in full by the Due Date. If Audit Premium is owed, your payment may be applied first to Audit Premium owed and then to amounts owed on agreements with the earliest Due Date. If special arrangements are needed for repayment of audit premium you MUST contact the Billing Unit at the number shown above for consideration of any such arrangements.

**Refunds:** Any refund due will be mailed from our office within 15 days after the Invoice date.

**Payment address:** ALL PAYMENTS SHOULD BE SENT TO OUR PAYMENT PROCESSING CENTER ALONG WITH THE PAYMENT COUPON. The address change from below is printed on the back of the payment coupon. If needed it may also be sent along with your payment to the

Payment Processing Center at:

222 South Ninth Street, Suite 2700 Minneapolis, MN 55402. Please do not send any other correspondence to the payment processing center.

### CHANGE OF ADDRESS AND/OR NAME PLEASE FILL IN THE NAME, AGREEMENT NUMBER AND CHECK APPROPRIATE BOX

- ☐ Name Change Only  
☐ Name and Address Change  
☐ Address Change Only

Former Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Agreement Number: \_\_\_\_\_

PLEASE REFER ALL OTHER CHANGES TO YOUR AGENT. THANK YOU.

Fifty Lakes  
CMC 1003442-9  
Premium \$18,130.00

	Coverage	Actual Exposure	Limit
Auto			
	Liability		500,000/1,500,000
	Physical Damage		
	Hired & Non-Owned		500,000/1,500,000
	Total for Auto		
VEHICLE 1 - 2004 FORD F550 4X4 TRUCK {0034}			
	Liability		
	Physical Damage		
Total for VEHICLE 1 - 2004 FORD F550 4X4 TRUCK {0034}			
VEHICLE 2 - 2010 INT'L 4400 FIRE TRUCK {4357}			
	Liability		
	Physical Damage		
Total for VEHICLE 2 - 2010 INT'L 4400 FIRE TRUCK {4357}			
VEHICLE 3 - 2004 FORD F5D FLAT B {7222}			
	Liability		
	Physical Damage		
Total for VEHICLE 3 - 2004 FORD F5D FLAT B {7222}			
VEHICLE 4 - 2017 INTERNATIONAL 7000 7500 {3HAWNSUT3HL520750}			
	Liability		
	Physical Damage		
Total for VEHICLE 4 - 2017 INTERNATIONAL 7000 7500 {3HAWNSUT3HL520750}			
VEHICLE 5 - 2018 INTL 7500 {0564}			
	Liability		
	Physical Damage		
Total for VEHICLE 5 - 2018 INTL 7500 {0564}			
VEHICLE 6 - 2008 GMC 3500 PU w/PLOW {0563}			
	Liability		
	Physical Damage		
Total for VEHICLE 6 - 2008 GMC 3500 PU w/PLOW {0563}			
VEHICLE 7 - 2020 FORD FIRE TRUCK {1FD0W5HT4LED52463}			
	Liability		
	Physical Damage		
Total for VEHICLE 7 - 2020 FORD FIRE TRUCK {1FD0W5HT4LED52463}			

## Municipal Property

### Total for Municipal Property

#### Mobile Property

CATERPILLAR 140JOYBR GRADE  
Unscheduled/Flat

357,561  
357,250

#### Crime

250,000

#### Bond

100,000

#### First Party Cyber

250,000

#### Petrofund

250,000

LOCATION 1 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - FIRE STN/COMM HALL/MAINT E

#### Building

991,289

#### Contents

158,609

Total for LOCATION 1 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - FIRE STN

LOCATION 2 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - SAND STORAGE BUILDING

#### Building

10,735

Total for LOCATION 2 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - SAND ST

LOCATION 3 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - LIQUOR STORE/CITY HALL

#### Building

1,072,063

#### Contents

247,014

Total for LOCATION 3 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - LIQUOR

LOCATION 4 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - PICNIC SHELTER

#### Building

109,184

Total for LOCATION 4 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - PICNIC S

LOCATION 5 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - POLE BUILDING

#### Building

75,800

Total for LOCATION 5 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - POLE BU

LOCATION 6 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - ENCLOSED TRAILER

#### Building

4,110

#### Contents

7,387

Total for LOCATION 6 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - ENCLOSE

LOCATION 7 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - NEW PICNIC SHELTER WITH BAT

#### Building

74,408

Total for LOCATION 7 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - NEW PIC

LOCATION 8 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - VARIOUS

#### Property in the Open

93,274

Total for LOCATION 8 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - VARIOUS



LOCATION 9 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - GAS STORAGE BUILDING

Building	33,536
Contents	6,786

Total for LOCATION 9 - 40447 TOWN HALL RD, Fifty Lakes, MN 56448 - GAS STO

LOCATION 10 - E, W, S OF CO STATE HWY AID, Fifty Lakes, MN 56448 - VARIOUS WELCOME SI

Property in the Open	6,871
----------------------	-------

Total for LOCATION 10 - E, W, S OF CO STATE HWY AID, Fifty Lakes, MN 56448 -

Municipal Liability

Total for Municipal Liability

Employment	4
Expenditures	1376426
Land Use	232
	1,000,000

Deductible    Premium

1,000	\$730.00
1,000	\$1,609.00
	\$80.00
	<b>\$2,419.00</b>

1,000	\$52.00
1,000	\$173.00
	\$225.00

1,000	\$52.00
1,000	\$247.00
	\$299.00

1,000	\$52.00
1,000	\$155.00
	\$207.00

1,000	\$52.00
1,000	\$363.00
	\$415.00

1,000	\$339.00
1,000	\$257.00
	\$596.00

1,000	\$131.00
1,000	\$135.00
	\$266.00

1,000	\$52.00
1,000	\$279.00
	\$331.00

	<b>\$13,223.00</b>
	\$822.00
1,000	\$175.00
1,000	\$647.00
250	Included
1,000	\$280.00
250	\$893.00
	Included

3L	
1,000	\$2,746.00
1,000	\$522.00
/COMM HAL	\$3,268.00

1,000	\$30.00
ORAGE BUILT	\$30.00

1,000	\$3,959.00
1,000	\$1,539.00
STORE/CITY H	\$5,498.00

1,000	\$832.00
HELTER	\$832.00

1,000	\$210.00
ILDING	\$210.00

1,000	\$11.00
1,000	\$32.00
ED TRAILER	\$43.00

THROOMS	
1,000	\$567.00
INIC SHELTER	\$567.00

1,000	\$612.00
3	\$612.00

	1,000	\$93.00
	1,000	\$30.00
RAGE BUILDI		\$123.00
GNS		
1,000		\$45.00
VARIOUS WE		\$45.00
		<b>\$2,488.00</b>
		\$710.00
		\$1,173.00
		\$605.00



June 6, 2025

Ann Raph, City Clerk/Treasurer  
City of Fifty Lakes  
PO Box 125  
Fifty Lakes, MN 56448-0125

Dear Mayor Staples, City Council and Ms. Raph,

The Initiative Foundation's grantmaking, lending, training, and programs have strengthened the communities and economies of Central Minnesota for nearly 40 years. Our work supports local planning and development, fuels the growth of small businesses and nonprofits, empowers emerging entrepreneurs, addresses workforce challenges, and expands access to high-quality childcare—all to ensure our communities thrive, today and into the future.

In Crow Wing County, the Initiative Foundation has provided \$9,345,243 in grants to nonprofit organizations and local governments, as well as \$12,410,739 in business loans that have helped secure 2,128 quality jobs.

Thanks to financial contributions from cities and counties like yours, our capacity continues to grow. Your partnership also helps us attract significant funding from outside the region, bringing even more resources back into local communities. In 2024, together we achieved significant results:

- Granted \$4.5 million to nonprofits across the region through our own fund and partner funds' grantmaking.
- Delivered more than \$3.5 million in low-interest loans to over 40 small businesses and trained more than 330 entrepreneurs, helping dreams become realities.
- Served over 130 organizations with nonprofit development trainings, welcoming city and county officials to strengthen their skills in grant writing and community engagement.
- Preserved 800 childcare slots and 120 early childcare jobs through community support services.
- Awarded \$125,000 in grants to cities and local economic development administrations to support feasibility studies, community engagement projects, and strategic planning.
- For every dollar contributed, we reinvest an average of \$4.62 back into the communities we serve.

We request that you allocate \$450 to the Initiative Foundation in your 2026 budget. This directly supports our ability to deliver these high-quality economic development opportunities in Crow Wing County. Please don't hesitate to reach out with any questions or to request a presentation. After your budget is finalized, let us know your decision by returning the enclosed confirmation form. Thank you for considering this opportunity to invest in the future of our region.

Brian Voerding  
President

Carl Newbanks  
Vice President of Philanthropy

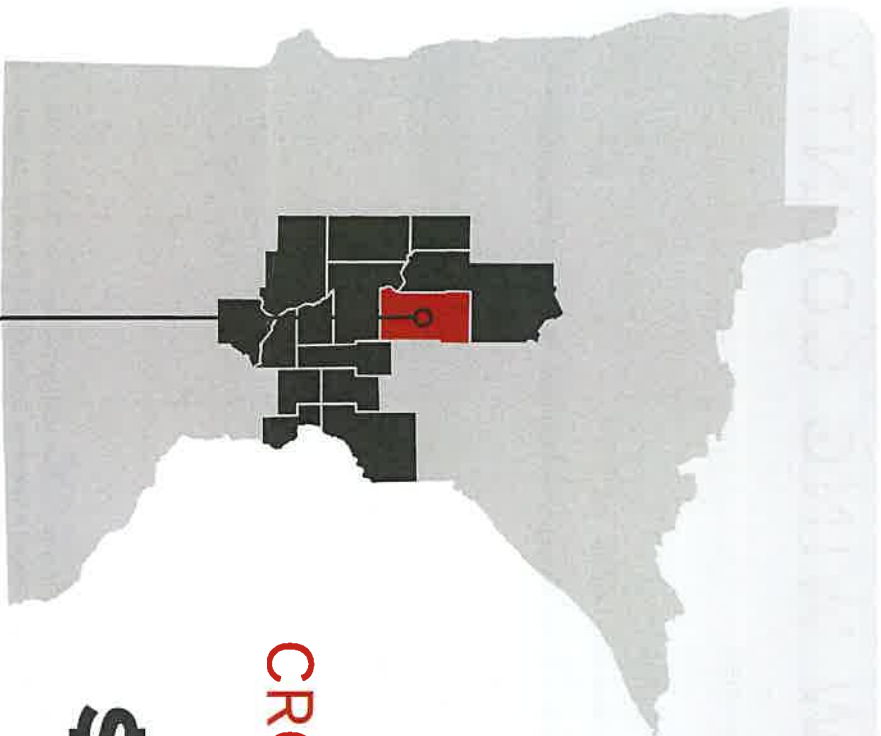
The Initiative Foundation is a 501(c)(3) nonprofit organization. All contributions to the Foundation are tax-deductible to the extent allowed by law. The Foundation owns and manages all financial contributions for the benefit of communities served in the 14-county region of Central Minnesota.



Initiative Foundation at work in  
**CROW WING COUNTY**

**\$5.7 MILLION**  
in local donations to the Initiative Foundation.

**\$23.6 MILLION**  
returned in grants and loans.



**Our Mission:**

To empower people throughout Central Minnesota to build a thriving economy, vibrant communities, and a lasting culture of generosity.

**Return on Investment**

For every local dollar contributed, the Initiative Foundation has invested **\$4.14** back into Crow Wing County.

**Economic Impact**

[1986 to present]

- Delivered 1,317 grants totaling **\$9.3 million**
- Partnered on 211 loans totaling **\$12.4 million**
- Created or retained **2,128 quality jobs**
- Leveraged in outside capital **\$87.8 million**
- County-based Partner Funds **28**

**Initiative Foundation**

405 First Street SE  
Little Falls, MN 56345  
(877) 632-9255

**ifound.org**



# 2026 Budget Confirmation

Please use the form below to indicate your decision to support the Initiative Foundation in 2026. Thank you! Together, we can continue to serve this great region we call home!

Initiative Foundation  
405 First St. SE, Little Falls, MN 56345  
Or Email it to: [bruggalberger@ifound.org](mailto:bruggalberger@ifound.org)

**Or AGAIN THIS YEAR - online submission at [ifound.org/city-and-county](https://ifound.org/city-and-county).**

☐ **Yes**, the City Council of \_\_\_\_\_ has approved funding to the Initiative Foundation in 2026 in the amount of \$ \_\_\_\_.

**Would you like the Initiative Foundation to send you a payment reminder/invoice?**

☐ Yes, please send payment reminder/invoice to us in \_\_\_\_ / \_\_\_\_ .  
Month / Year

☐ Not necessary, we'll send payment to IF without a payment reminder/invoice.

☐ Payment attached.

☐ **No**, the City Council has decided against funding the work of the Initiative Foundation in 2026.

**Name of Contact Person** \_\_\_\_\_

Printed Name

Title

**Signature**

**Date**

**Email Address**

**Phone #**

If the City Council would like to schedule a presentation by the Foundation, request more information, or discuss local projects, please call Carl Newbanks at 320-631-2042 or email [cnewbanks@ifound.org](mailto:cnewbanks@ifound.org).

**Thank you again for considering this request! We appreciate your partnership.**



## SUPPORT THE BYWAY

The Paul Bunyan Scenic Byway exists because of people who care about strengthening the quality of life, visitor experience, and economic vitality by preserving, promoting and enhancing area resources and amenities.

### 2025 SUPPORT DRIVE

[paulbunyansscenicbyway.org](http://paulbunyansscenicbyway.org)

The Paul Bunyan Scenic Byway is your byway; story-filled county roads that wind through six cities and eight townships, unifying the Byway story and connecting it to the wider community.

Since it was first designated as a state scenic byway in 1998 and as a nationally designated byway in 2006, the Byway Association's vision has been to strengthen the quality of life and visitor experiences along the route. By promoting and enhancing the area's resources and amenities that support economic vitality, the Paul Bunyan Scenic Byway serves as a conduit that adds luster to all our lives.

Your financial support is so important, making it possible for the Paul Bunyan Scenic Byway Association, a 501c3 non-profit organization, to continue enhancing our communities through Byway route projects and partnerships with other groups and local and regional jurisdictions that further this long-term vision, so future years will continue to be as extraordinary as past years.

Choose membership, donation, sustaining partnership, volunteering or whatever fits your situation best. Your support is vital, it is the PBSBA's only source of income and it is always gratefully appreciated.

Have fun on your byway and support what you enjoy!

Paul Bunyan Scenic Byway Association  
PO Box 401 Pequot Lakes, MN 56472

*Sym Deenhuick, chair  
Thanks!*

**Support  
what you  
enjoy!**





May, 2025

A hearty Paul Bunyan spring greeting to the eight townships, six cities and two counties of the Paul Bunyan Scenic Byway!

It's a pleasure to share PBSBA activity updates with you on an annual basis, either through annual informational mailings like this one, at one or more of your regular monthly meetings, and/or at the annual dinner meeting and celebration held in November every year.

This year we're excited to announce the PBSBA's new website, just launched in early April, which now highlights each city and townships through a color block jurisdiction map to better guide byway users from nearby or a ways away. (<https://paulbunyanscenicbyway.org/wp-content/uploads/2025/03/JurisdictionMap2025.pdf>)

The video project that began in 2024, and is expected to be a multi year endeavor, completed taping in both Ideal Township and the City of Jenkins. Jenkins' video should be completed by the end of June and Ideal's video is complete.

View Ideal Township video here (<https://paulbunyanscenicbyway.org/about/videos>)

This may be the year for your township or city to tell your amazing story. It's easy to do. Just contact us and we'll help you get a videotaping date, set up the videotaping slots for the talkers you suggest, and follow up with videographer, KC Moore, so everything runs as smoothly as possible.

Enclosed is the flier, Paul's Stompin' Grounds, which was the spark for the video project. The stories and information in this flier are great. But, we need you, the jurisdictions, to give us your updates and any new or fun tidbits. Please look over the information for your township or city, make any edits and return it to us either by mail (PO Box 401, Pequot Lakes) or as a scanned document.

As always, jurisdiction representatives are invited to join us at the Annual Dinner and Meeting on Wednesday, 11/12/25 at Bites Pub and Grub in Pine River from 5:30-8:00pm.

Thank you,

Lynn Scharenbroich, PBSBA (218-821-0021)

*Lynn Scharenbroich*



**Paul Bunyan**  
SCENIC BYWAY

## EXPLORE THE CITIES & TOWNSHIPS OF



### Everybody loves a great story!

So, here's a chance to get in on a few of the best! **Six cities and eight townships**, brimming with old and new stories, make up the Byway route. Poke around, listen in and maybe become part of a few new local stories yourself.



Crosslake stretches north along CSAH 66 to the **City of Manhattan Beach**, the smallest city in the state of Minnesota until **Juneau**. **More info on Manhattan Beach.**

### Manhattan Beach events

- Live music weekends, June-Sept

### Manhattan Beach

Entering **Crosslake** from the south on CSAH 3, park the car and let the driver enjoy everything as much as the passenger! Inside the Corps of Engineers campground, the Byway kiosk is next to the camper check-in area. Enjoy the Bunyan collection in the Paul Bunyan Exhibit Room at the Administrative building. Keep your eyes sharp for a few big Paul Bunyan things around town. Did you find the hammer and the ice cream cone?

### Crosslake

#### Crosslake events

- Winterfest and Soup Cookoff
- Artisans Fair
- Crosslake Days
- Antique and Classic Wood Boat Rendezvous
- Paul and Babe's Geohunt
- St. Patrick's Day Parade
- Big Fun Days

### Ideal Township

Along CSAH 16 is **Ideal Township**, busy with recreation year 'round. Wrapped around the Whitefish Chain, this township grew so much that it needed to add a second volunteer fire station along CSAH 1 on the north side of the township in 2006. In 2002, they celebrated their 100<sup>th</sup> anniversary and honored the Knobel family that bestowed the name 'Ideal' on the township all those years ago. Find out more at the Ideal Town Hall.

#### Ideal Township events

- Ideal Beef Feed, an 'historic' Ideal Fire Department Fundraiser

### Mission Township

**Mission township** kisses the Byway at the corner of CSAH 11 and 3. This area is surrounded by Memorial Forests - 120 acres of it!

#### Mission Township events at Mission Park

- Park Parade in July, • Crow Wing County Senior Citizens Picnic, • Fire Fair - Mission Fire Fighters Fundraiser, • Fall Festival, • Haunted Hayride

### Pelican Township

Further east on CSAH 11 across from Shafter Lake, glimpse the osprey nest that spawned the creation of the popular **Birds of the Byway** brochure. CSAH 11 touches **Pelican Township** on the south side near the Halvorson Bay/Stewart's Bay public access to Pelican Lake. Soak your feet and enjoy the view. Family members for whom Stewart's Bay is named still live in the area. Pelican Township can crow a little over their new township hall and garage, all paid for, cash on the barrel head!

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## EXPLORE THE CITIES & TOWNSHIPS OF

**Paul Bunyan's Sweetheart**

Lucette was sweet on Paul from the moment she gazed into his eyes. Which was no easy task— he stood about three-times tall!

Barclay Township, Gail Lake Township, City of Jenkins, Jenkins Township, Pine River, Timothy Township, Wilson Township

**Pine River** houses some history itself...like the still unsolved murder of its first mayor! Wander through the restored historic train depot and swing into the adjacent Pine River Chamber building to learn a little more about these and most everything else too, from the story of who earned Paul Bunyan's baby boots to where you can find tasty homemade jelly to the history of the first telephone in Pine River.

**Pine River events**

- Summerfest, • Heritage Days, • Duck Races

East of Pine River on CSAH 1 are three townships in a row. **Barclay Township** sports a set of big Paul Bunyan footprints near its Township Hall. The Barclay name has a long history in the area, the best-known being George Barclay, first mayor of Pine River. Barclay Township Hall is an historic structure, first used as a one-room schoolhouse. The playground and surrounding yard is now an official highway rest stop, maintained by the township.

### Timothy Township

**Gail Lake Township**, with its population only around a hundred people, is the smallest township on the Paul Bunyan Scenic Byway route. Within its boundaries is Jail Lake, often a source of confusion between the township name and the lake name. Might there be the beginnings of a tall tale there? Why not be the one to pen the story!

Home of the inspiration of one of the newest tall tale characters, Timothy Burr, **Timothy Township** uses its original one-room schoolhouse, complete with outdoor biffy, as its current township hall. It's one of the frequently photographed sites along the Byway. Past, Timothy wasn't the first choice for the township name. Ask around, maybe you'll learn the true story...or maybe you'll just hear a little truth and a little lore.

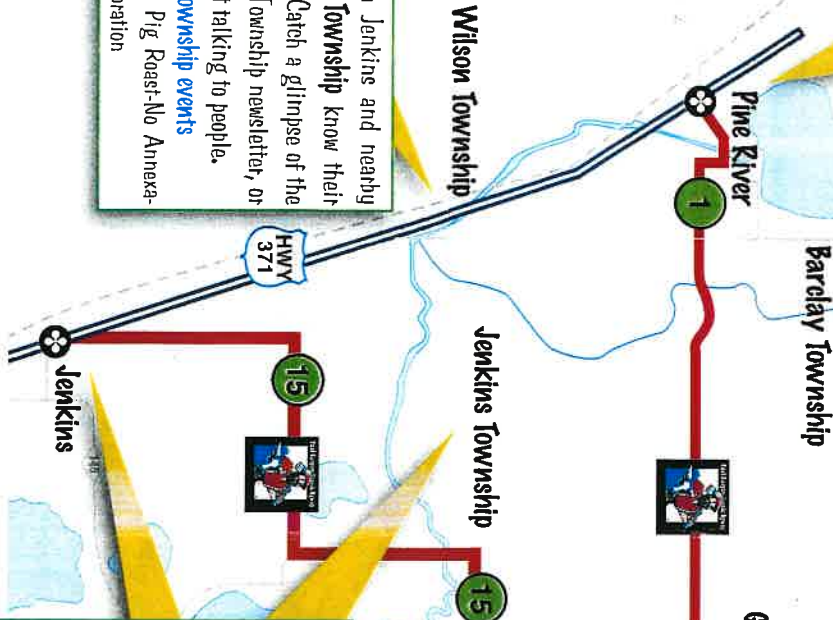
**Timothy Township events**

- Christmas in July at Faith Lutheran, • Memorial Day Service at Swanberg Cemetery

Folks in Jenkins and nearby **Wilson Township** know their history. Catch a glimpse of the Wilson Township newsletter, or just start talking to people.

**Wilson Township events**

- Summer Pig Roast-No Annexation Celebration



West of Ideal Township on CSAH 16, **Jenkins Township** is home to the Veterans Walking Trail and Wetlands Walk. A 1913 plat map hangs on the wall of the Jenkins Township Hall, located along CSAH 15. Like many of the towns and townships along the Byway, several of the families represented on that map are still living in the area today.

In the **City of Jenkins**, slow down and start looking carefully. Bits of history show up in unexpected places; maybe a long past business name still painted onto a building or the remaining edges of of a foundation of an old brick school, a Grange Hall or other typical small town icons of days gone by. What did you see?

**Jenkins events**

- Veterans Park Summerfest, • Haunted Hallways, • Byway Art Crawl

SWIFT Number: 270741  
AI: 198568  
Activity ID: PRO20250001

This grant agreement is between the state of Minnesota, acting through its Commissioner of the **Minnesota Pollution Control Agency**, 520 Lafayette Road North, St. Paul, MN 55155-4194 ("MPCA" or "State"), and **City of Fifty Lakes**, 40447 Town Hall Road, Fifty Lakes, MN 56448 ("Grantee").

### Recitals

1. Under Minn. Stat. § 116.03, subd. 2, the State is empowered to enter into this grant.
2. The State is in need of the **Fifty Lakes City Hall Solar Installation** (project).
3. Grantee will comply with required grants management policies and procedures set forth through [Minn. Stat. § 16B.97](#), subd. 4(a)(1).
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to [Minn. Stat. § 16B.98](#), subd. 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

### Grant Agreement

#### 1. Term of Grant Agreement

- 1.1 **Effective Date: June 25, 2025**, Per [Minn. Stat. § 16B.98](#), subd. 5, the Grantee must not begin work until this grant agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per [Minn. Stat. § 16B.98](#), subd. 7, no payments will be made to the Grantee until this grant agreement is fully executed.
- 1.2 **Expiration Date: June 30, 2026**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms**. The following clauses survive the expiration or cancellation of this grant agreement: Indemnification; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure.

#### 2. Grantee's Duties

The Grantee, who is not a state employee, will perform the duties specified in **Attachment A**, which is attached and incorporated into this grant agreement.

#### 3. Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

#### 4. Consideration and Payment

- 4.1 **Consideration**. The State will pay for all services performed by the Grantee under this grant agreement as follows:

**(a) Compensation.** The Grantee will be paid according to the breakdown of costs contained in **Attachment A**, which is attached and incorporated into this grant agreement. Grantee certifies they will provide no less than 50% (fifty percent) of the total grant amount as cash match for a local jurisdiction whose population equals or exceeds 20,000; OR no less than 5% (five percent) of the total grant amount as cash match or in-kind services for a local jurisdiction whose population is under 20,000.

**(b) Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant agreement will not exceed \$0.00; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

**(c) Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed **\$49,000.00 (Forty-Nine Thousand Dollars and Zero Cents)**.

#### 4.2 Payment

**(a) Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule:

Invoices for expenses incurred to-date may be submitted as frequently as monthly. First invoice is encouraged no later than 6 (six) months or midway through the project, whichever comes first. Email updates about the status of the project are required to be provided to the State's Authorized Representative whenever an invoice is submitted to MPCA Accounts Payable. The State's Authorized Representative will not approve an invoice through the state system without this project update. A final invoice for payment of remaining grant funds expended by the project is required to be submitted at the completion of the project after a Grant Project Final Report, in a format provided to the Grantee by the MPCA, has been submitted to the State's Authorized Representative and approved. Payment of the final 10% (ten percent) of grant funds will be held back until the project is completed satisfactorily and all deliverables have been submitted and approved.

Invoices must be emailed to [mpca.ap@state.mn.us](mailto:mpca.ap@state.mn.us), and contain the following information:

- Name of Grantee
- Grantee's Authorized Representative
- State's Authorized Representative
- SWIFT Number
- Total amount requested for this invoicing period
- Invoice number
- Invoice date
- Invoicing period (actual working period covered by the invoice)
- Cumulative amount of grant expended to date
- Amount of match expended this invoicing period
- Cumulative amount of match expended to date
- Time and material breakdown for invoicing period:
  - Itemization **by each task worked on that period and for each position that worked on it** showing actual hourly rates, hours worked and total dollar amounts (divided into grant-funded and match); consultant invoices may be requested
  - Receipts for supplies and any other itemized materials costs to be reimbursed with grant funds or counted as match
  - Itemized per diem expenses, stipends or similar; receipts may be requested to be submitted with invoice



- Other items as requested

If there is a problem with submitting an invoice electronically, please contact the Accounts Payable Unit at 651-757-2491.

The Grantee shall submit an invoice for the final payment within 15 (fifteen) days of the original or amended end date of this grant agreement. The State reserves the right to review submitted invoices after 15 (fifteen) days and make a determination as to payment.

- (b) The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

#### 4.3 Contracting and Bidding Requirements

Per [Minn. Stat. §471.345](#), grantees that are municipalities as defined in Subd. 1 must follow the law.

- (a) For projects that include construction work and have a total project cost of \$25,000 or more, prevailing wage rules apply per [Minn. Stat. §§ 177.41](#) through [177.44](#); consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

- (b) The grantee must not contract with vendors who are suspended or debarred in Minnesota (found on the Minnesota Department of Administration website at <https://mn.gov/admin/osp/government/suspended-debarred/>).

#### 5. Conditions of Payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

#### 6. Authorized Representative

The State's Authorized Representative is **Liz Wiese**, 7678 College Road, Suite 105, Baxter, MN 56425, 651-757-2072, [liz.wiese@state.mn.us](mailto:liz.wiese@state.mn.us), or their successor, and has the authority to monitor the Grantee's performance and to accept the services provided under this agreement.

The Grantee's Authorized Representative is **Ann Rapp**, 40447 Town Hall Road, Fifty Lakes, MN 56448, 218-763-3113, [clerk@fiftylakesmn.com](mailto:clerk@fiftylakesmn.com), or their successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

#### 7. Assignment, Amendments, Change Orders, Waiver, and Grant Agreement Complete

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.

- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

- 7.3 **Change Orders.** If the State's Project Manager or the Grantee's Authorized Representative identifies a change needed in the workplan and/or budget, either party may initiate a Change Order using the Change Order Form provided by the MPCA. Change Orders may not delay or jeopardize the success of the Project, alter the overall scope of the Project, increase or decrease the overall amount of the grant agreement, or cause an extension of the term of this Agreement. Major changes require an Amendment rather than a Change Order.

The Change Order Form must be approved and signed by the State's Project Manager and the Grantee's Authorized Representative **in advance of doing the work**. Documented changes will then become an integral and enforceable part of the Agreement. The MPCA has the sole discretion on the determination of whether a

requested change is a Change Order or an Amendment. The state reserves the right to refuse any Change Order requests.

- 7.4 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.

- 7.5 **Grant Agreement complete.** This grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

## 8. Indemnification

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

## 9. State Audits

Under [Minn. Stat. § 16B.98](#), subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

## 10. Government Data Practices and Intellectual Property

10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of [Minn. Stat. § 13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

### 10.2 Intellectual Property Rights

(a) **Intellectual property rights.** The State owns all rights, title and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under this grant agreement. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant agreement. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant agreement. The Documents shall be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee, at the Grantee's expense, upon the written request of the State, or upon completion, termination, or cancellation of this grant agreement. To the extent possible, those Works eligible for copyright protection under the United States' Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

**(b) Obligations.**

- (1) **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant agreement, the Grantee shall immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure therein.
- (2) **Representation.** The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause Liability, the Grantee shall indemnify, defend, to the extent permitted by the Attorney General, and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including, but not limited to, attorney fees. If such a claim or action arises or in Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.
- (3) **License.** The State hereby grants a limited, no-fee, noncommercial license to the Grantee to enable the Grantee's employees engaged in research and scholarly pursuits to make, have made, reproduce, modify, distribute, perform, and otherwise use the Works, including Documents, for research activities or to publish in scholarly or professional journals, provided that any existing or future intellectual property rights in the Works or Documents (including patents, licenses, trade or service marks, trade secrets, or copyrights) are not prejudiced or infringed upon, that the Minnesota Data Practices Act is complied with, and that individual rights to privacy are not violated. The Grantee shall indemnify and hold harmless the State for any claim or action based on the Grantee's use of the Works or Documents under the provisions of Clause 10.2(b)(2). Said license is subject to the State's publicity and acknowledgement requirements set forth in this grant agreement. The Grantee may reproduce and retain a copy of the Documents for research and academic use. The Grantee is responsible for security of the Grantee's copy of the Documents. A copy of any articles, materials or documents produced by the Grantee's employees, in any form, using or derived from the subject matter of this license, shall be promptly delivered without cost to the State.

**11. Workers' Compensation**

The Grantee certifies that it is in compliance with [Minn. Stat. § 176.181](#), subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

**12. Publicity and Endorsement**

**12.1 Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement.

**12.2 Endorsement.** The Grantee must not claim that the State endorses its products or services.



### **13. Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

### **14. Termination**

#### **Termination by the State**

##### **14.1 (a) Without Cause**

The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

##### **14.1 (b) With Cause**

The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

##### **14.2 Termination by the Commissioner of Administration**

The Commissioner of Administration may immediately and unilaterally cancel this grant agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

##### **14.3 Termination for Insufficient Funding**

The State may immediately terminate this grant agreement if:

(a) It does not obtain funding from the Minnesota Legislature

(b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

### **15. Data Disclosure**

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

To protect Grantee's personal data, Grantee is strongly encouraged to obtain and use a Minnesota tax identification number.

### **16. Reporting Requirements**

**Final Report.** By the date specified in the project workplan and in a format provided by the MPCA, the Grantee shall submit a final report to the MPCA, plus all project deliverables identified in the workplan.

If the States Authorized Representative determines that the information submitted in the Final Report and/or Project Deliverables is inadequate, the Grantee shall prepare and submit additional/corrected information reasonably requested by the State's Authorized Representative. The Final Report and Project Deliverables shall not be approved by the State's Authorized Representative and final payment shall not be disbursed unless the Report and Deliverables contains the specified information to the satisfaction of the State's Authorized Representative.