

CITY OF FIFTY LAKES POSITION DESCRIPTION		
Part-time/Seasonal Maintenance Worker		
DEPARTMENT: Maintenance / Public Works	SUPERVISOR: Maintenance Supervisor	SUUPERVISES: N/A

NATURE OF WORK:

Performs various types of manual labor in the general maintenance and repair of City roads, parks, buildings and grounds. This position also has the responsibility to be on-call for snow removal and emergencies.

ESSENTIAL FUNCTIONS OF THE JOB:

Road Maintenance:

- Assists in maintaining roads, parking lots, ditches and related properties
- Assists with snowplowing, sanding and salting
- Assists with grading, sweeping and roadside mowing/limbing
- Assists with installation and maintenance of culvert and storm gutter systems
- Assists with installation and maintenance of traffic road signage
- Assists with crack seal-seal coat-overlay

Buildings and Ground/Equipment Maintenances:

- Assists with park and grounds maintenance and construction activities
- Assists with landscape/ground care
- Assists with touch up painting and other repairs in buildings and grounds
- Assists with snow removal and de-icing of sidewalks, alleys and parking lot area
- Assists with maintenance of City equipment, including vehicles

REQUIRED KNOWLEDGE AND ABILITIES:

- Knowledge of operation of equipment to perform road maintenance, repair and snow removal
- Knowledge of operation of equipment to perform maintenance and repair of buildings and grounds, including lawn care
- Ability to operate equipment in safe manner
- Ability to understand and follow oral and written directions and instructions
- Ability to work independently, with only general direction
- Ability to exert considerable physical effort when lifting, pushing and pulling objects, including lifting/moving 50 pounds
- Ability to make minor operating adjustments and to recognize operation deficiencies of assigned equipment
- Ability to work in a variety of weather conditions including cold/hot temperatures, high humidity, wind and rain
- Ability to finish work in a timely and efficient manner

MINIMUM EDUCATION/EXPERIENCE REQUIREMENTS:

Must be at least 16 years old and have a current driver's license with a good driving record.

WORK SCHEDULE:

This is a part-time/seasonal position, with typically more hours required during the late spring, summer, and early autumn months. During the peak time, the position may require 40 hours per week, and it does require some evening and weekend work, depending on snow removal needs and other emergencies that may arise.

PHYSICAL DEMANDS/WORK ENVIRONMENT::

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Considerable physical effort is required involving many types of movement such as lifting, bending, and twisting. The employee is occasionally required to use hands to operate objects, controls, or tools; reach with hands and arms; climb or balance; stoop, knee, crouch or crawl. Large and fine motor skills are necessary as well as a full range of senses. The employee will occasionally lift and/or move more than 100 pounds.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee will be exposed to extremes in temperatures and possibly fire and smoke, and dusty conditions. Work involves routine exposure to irritants/fumes, hazardous chemicals, vibrations, and noise.

The duties listed above are intended only as an illustration of the various types of work that may be required. The omission of any specific duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee; the job description is subject to change by the employer as the needs of the employer and requirements of the job change.