



City of Fifty Lakes

PLANNING & ZONING
40447 TOWN HALL RD | FIFTY LAKES, MN 56448
Phone: 218.763.3113 | Email: pz@fiftylakesmn.com

App#:	_____
Check#:	_____
Date:	_____
Fee:	_____
Rec'd by:	_____

SHORELAND ALTERATION PERMIT APPLICATION

Name of Applicant: _____

Phone: _____ Email: _____

Mailing Address: _____ City, State, Zip: _____

PID(s): _____ Zoning District: _____

Property Address: _____ Lake Name: _____

Applicant is:

- ☐ Legal Owner
- ☐ Contract Buyer
- ☐ Option Holder
- ☐ Agent
- ☐ Other _____

Title Holder of Property:

Name: _____
Address: _____
City, State, Zip: _____
Phone: _____
Email: _____

State the nature of request in detail (what are you proposing for your property? Check all that apply)

- | | | |
|--|--|---------------------------------------|
| ☐ Patio | ☐ Retaining Wall | ☐ Sand Blanket |
| ☐ Walk path/Stairway/Landings | ☐ Ice Ridge | ☐ Boardwalk |
| ☐ Dirt Moving _____ c/yards | ☐ Vegetation Removal/Corridor | ☐ Riprap |

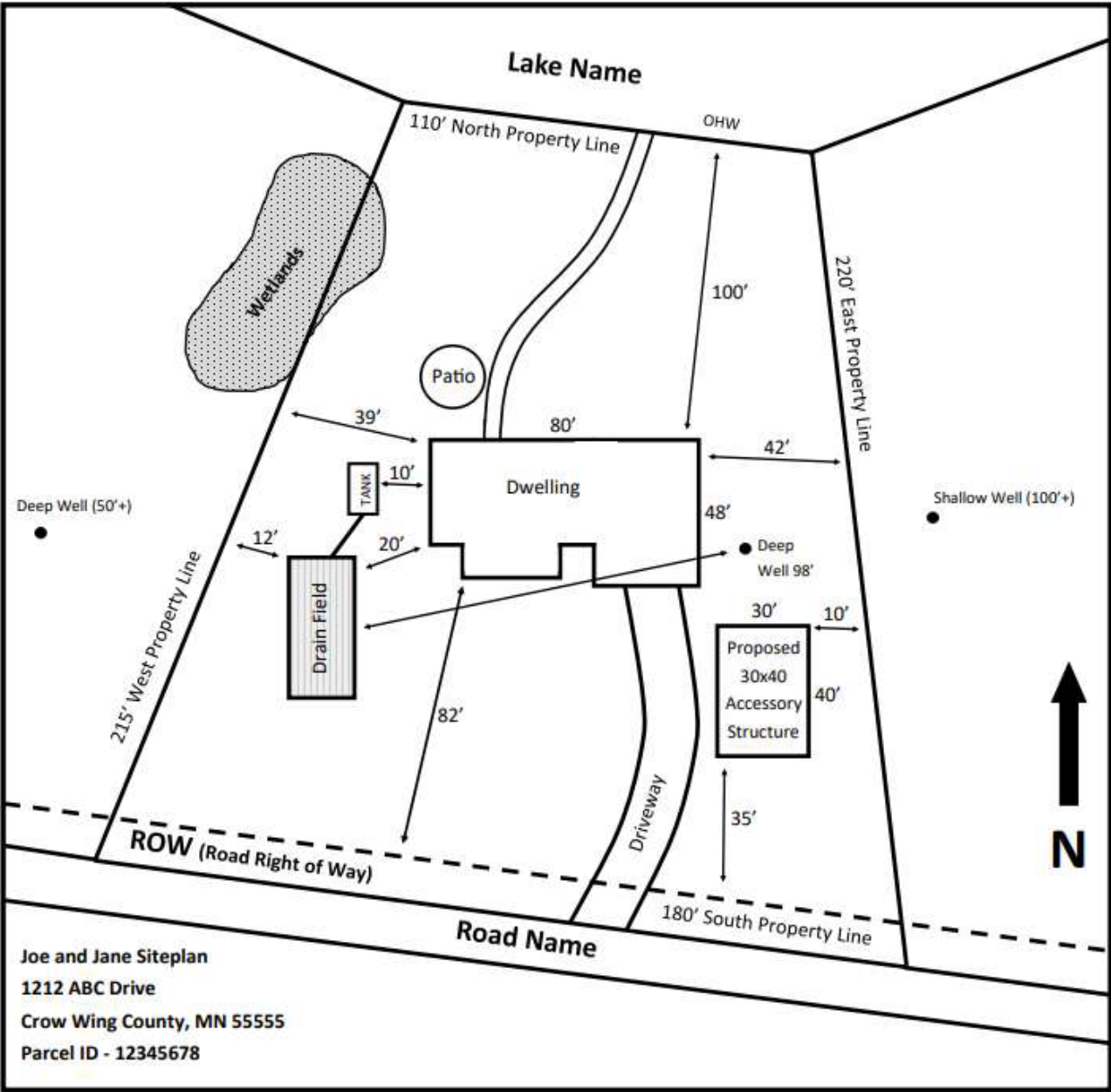
Signature of Owner, authorizing application (required): _____

(by signing the owner is certifying that they have read and understood the instruction accompanying this application)

Signature of Applicant, (if different than owner): _____

(by signing the applicant is certifying that they have read and understood the instruction accompanying this application)

SITE PLAN EXAMPLE



CHECKLIST (Required):

- Name and Address
- Parcel ID
- North Arrow
- Parcel Lines and Dimensions
- Lake or River Name
- Road Names and Setbacks from ROW
- Setbacks from Property Lines
- Wetlands Identified
- Bluffs or Steep Slopes Identified
- Lake Setback (from OHW)
- Location of Septic and Setbacks to Dwellings and Property Lines
- Wells; Type and Distance to Septic
- Driveways and Parking Areas
- Dimensions of Existing Structures
- Dimensions of Proposed Structures

CITY OF FIFTY LAKES SHORELAND ALTERATION CHECKLIST:

_____ Completed application

_____ Fee

_____ Sewer Compliance Inspection

_____ All current City charges paid

_____ Site plan with the following information, as a minimum (unless waived by P&Z Administrator)

- _____ Existing conditions (structures, walk paths, driveways, accessory structures, etc)
- _____ Locations of proposed projects and applicable setbacks
- _____ Approximate location of existing and proposed water courses, wooded areas, and other significant physical features
- _____ Location of septic and wells
- _____ Dirt moving amounts and locations
- _____ Wetland locations/wetland delineation, if needed
- _____ Certificate of survey, prepared by a licensed surveyor, showing parcel, dimensions and 2 foot contours (smaller contour intervals may be required in steep slope areas or when deemed necessary by the P&Z Administrator, Planning Commission or City Council) to identify OHW, bluff, or steep slope conditions if needed.
- _____ Proposed landscaping and screening plans
- _____ Proposed Stormwater Management Plan (SWMP), if required
- _____ Location of the subject property
- _____ Name of record owner/title holder of property

CITY OF FIFTY LAKES CONTACT INFORMATION

CITY OF FIFTY LAKES:

40447 Town Hall Road
P.O. Box 125
Fifty Lakes, MN 56448

Phone: (218) 763-3113
Email: pz@fiftylakesmn.com

PLANNING & ZONING ADMINISTRATOR:

Bethany Soderlund
Community Development Administrator
Sourcewell

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bethany.soderlund@sourcewell-mn.com